



C A P S I • A C E I P

Unity – Professionalism – Advocacy – Academics – Excellence

Fall Teleconference 2018

CAPSI National Council Meeting

Monday October 29, 2018.

8:00pm EST

1. Call to Order

T. Rousseaux

T. Rousseaux called the meeting to order at 8:06pm EST.

T. Rousseaux thanked council for committing their time to the meeting despite it being a busy time with midterms and competitions.

2. Attendance

N. Gajaria

T. Rousseaux	President
J. Kwon	President-Elect
D. Moulton	Finance Officer
S. Yu	VP Education
R. Ward	VP Professional Affairs
N. Gajaria	Executive Secretary
M. Wei	VP Communications
N. Srimurugathan	CAPSIL Editor
S. Terekhovska	IPSF Liaison
P. Tram	Webmaster
K. MacMillan	CSHP Liaison
A. Mew	UBC Senior Representative
K. Bishop	UBC Junior Representative
M. Contreras	Alberta Senior Representative
D. Shymanski	Saskatchewan Senior Representative
L. Wu	Saskatchewan Junior Representative
L. Kotyrba	Manitoba Senior Representative
M. Kaushal	Manitoba Junior Representative
B. Houle	Waterloo Senior Representative
R. Anisman	Toronto Senior Representative
E. Nguyen	Toronto Junior Representative
D. Bergeron	Montreal Senior Representative
T. Duong	Montreal Junior Representative
F. Paré	Laval Senior Representative
W. Lee	Dalhousie Senior Representative
L. Ford	Dalhousie Junior Representative
A. Clarke	MUN Senior Representative
L. Symonds	MUN Junior Representative

Regrets: P. Thabet, G. Anhoury-Sauvé, M. Patrick, M. Ney, C. Beucher

3. Acceptance of Previous Meeting Minutes

T. Rousseaux

BIRT CAPSI National accept the meeting minutes from the Summer 2018 Teleconference

T. Rousseaux/M. Contreras

Motion carried

4. Membership Fee Taxation

D. Moulton

Background: I have been advised that membership fees are considered taxable income and we should have been charging taxes. I am in the process of determining how to best deal with this new issue in a financially appropriate way that minimizes local council stress/member concerns.

D. Moulton informed council that CAPSI was recently registered for GST and it has been a learning curve. He was informed that CAPSI should be charging taxes on membership fees. Given that the membership drive has been complete, it would not be fair to claw back the money at this point. CAPSI National will absorb the loss. At this time, there is no conclusion, but it's something for juniors to keep in mind and Dylan will update council as soon as he hears from our accountants.

M. Contreras inquired what amount CAPSI National is absorbing.

D. Moulton shared that there is no exact number at this time. He informed that this ranges from 5-15% depending on the province.

M. Contreras asked if there would be an increase in membership fees.

D. Moulton informed that if your province has HST, HST must be charged. If taxes are split as GST and PST then locals only have to charge GST.

T. Rousseaux informed that D. Moulton and her are reaching out to CAPSI's accountants to make a plan for the coming year. She commended D. Moulton for his efforts in ensuring CAPSI's financial sustainability for the future.

5. Advice For Life Certificate Reimbursements

D. Moulton

Background: PharmaChoice has provided council with funds to pay for certificates for winners. We need to discuss how to best manage the purchasing/potential reimbursement process.

D. Moulton informed that it's locals' responsibility to print certificates and frame certificates for which a budget (\$100) is allocated. A budget (\$100) was also provided for advertising which can also be allocated to printing costs. He inquired what the best way for locals to receive the funds would be.

M. Contreras asked for clarification regarding D. Moulton's question about reimbursement.

D. Moulton informed that he will be providing \$200 to locals.

B. Houle inquired what should be done with the funds given that there was no local winner at Waterloo.

D. Moulton inquired if there are any other schools in the same position.

R. Ward shared that when she was a local, local councils received a single cheque for all competition funds from CAPSI National.

M. Kaushal asked if the frames provided to local winners should be given to the winners or put on display at the faculty.

T. Rousseaux clarified that the winners are given the frames to take home.

D. Shymanski asked what should be done with leftover funds from the promotion budget.

T. Rousseaux informed that the sponsors provided the budget for printing and promotions so as to not burden local councils with the competition cost.

6. Update on PDW 2019 Sponsorship

A. Clarke

Background: Sponsorship is currently a big concern for the PDW planning committee. Are there any prospective companies that have gotten back to CAPSI National? Does anyone on council have ideas for recruiting sponsors or companies that should be reached out to?

List of people reached out to: https://docs.google.com/spreadsheets/d/1d5Y3S-xkSZHLRhcZHMT-I_zZrgjbyBi3wgV5wo0F0xM/edit?usp=sharing

List of confirmed Sponsors:

<https://docs.google.com/spreadsheets/d/18Urnz0j77U7RD8UpQsIK11fA60tNS3SEW0hWGHZUyTk/edit?usp=sharing>

M. Wei informed that she has looked over the list from PDW Planning Committee, and has contacted companies not on the list but has not received any positive responses as of yet.

D. Moulton suggested that we can create a document on the CAPSI National Facebook group to share any contacts the members of council may have. It would be beneficial to have direct contacts.

T. Rousseaux echoed D. Moulton and informed council that we are not alone in struggles with sponsorship due to the climate of the pharmacy industry.

7. IPSF Health Fair Booth Participation

S. Terekhovska

Background: IPSF typically has a booth at the Health Fair at PDW. Historically, turnout at the booth is not very high due to the reason that we don't have too many free things to give out. Does anyone have any ideas on how to increase turnout at the booth without spending too much money?

S. Terekhovska shared that all CAPSI members are IPSF members, however CAPSI members are not aware of their IPSF benefits. She suggested the possibility of creating a poster with SEP pictures and testimonials.

L. Kotyrba informed that students locally are drawn to ballots and appreciated the idea of a poster with lots of pictures.

M. Contreras suggested conducting an interactive activity with delegates, for example a photobooth.

D. Shymanski shared that videos of student interest can draw in students.

T. Rousseaux echoes M. Contreras and D. Shymanski. She also inquired if there are any students who went on SEP and are attending PDW this year. She suggested it would be a good way for past SEP students to share their experiences and informing students via social media that they will be at the fair.

L. Ford shared that he can help with creating baked goods to draw in students.

M. Contreras shared that cookies and hot chocolate were previously done at UofA for PAM and cost <\$100.

8. IPSF Local Representatives Reserved Seats to PDW T. Rousseaux/ S. Terekhovska

Background: At PDW each year, the IPSF Liaison and SEO host a meeting with all of the local IPSF representatives. It is not mandatory for the local IPSF representatives to attend this meeting in person, but they are encouraged to represent their school at this meeting. Currently, it is at the discretion of the local CAPSI council whether to reserve a seat to PDW for their local IPSF representative. For clarity and consistency sake, do locals feel it would be beneficial to have one seat reserved for their local IPSF representative?

M. Contreras asked for clarification regarding what would occur during the meeting, if local IPSF representatives are required to attend and what turnout has been like in the past?

S. Terekhovska shared that she does not have past statistics, however this would be the only opportunity to meet local IPSF representatives in person and set the tone for the upcoming semester. She feels that it would be beneficial to increase IPSF's presence nationally.

D. Moulton echoed M. Contreras and informed that it can strengthen IPSF's relationship among local representatives and CAPSI National.

S. Terekhovska informed that PDW would be the only opportunity to meet local IPSF representatives in person and shared how it would be comparable to CAPSI National meeting at CPhA and PDW.

R. Ward shared that the only concern would be taking away another seat from delegates, however there is value in reserving the seat.

J. Kwon echoed R. Ward.

M. Kaushal inquired what would happen to the reserved seat if the IPSF representative could not attend.

T. Rousseaux informed that if a senior IPSF representative could not go, a junior could go in their place, or another individual who would be able to represent IPSF could attend.

D. Moulton shared that the seat could go back to the school's local pool.

D. Shymanski shared that the IPSF representation at USask has been a lot greater this year given that S. Terekhovska is the IPSF Liaison both locally and nationally. She asked if Council could reserve the seats in the same way that seats are reserved for student body presidents.

T. Rousseaux clarified that the motion in discussion is having CAPSI National reserve seats for IPSF local representatives.

BIRT local IPSF Representatives be reserved one seat for Professional Development Week, effective PDW 2022

**T. Rousseaux/M. Contreras
Motion carried**

9. Approval of Operating Manual Updates by the CRC

J. Kwon

A document was sent out to council outlining changes to the Operating Manual for Council to review.

M. Contreras inquired about Advice for Life.

T. Rousseaux clarified that we normally trial new initiatives for 1-3 years prior to adding them to the Operating Manual. However, it would not be an issue to include it in the Operating Manual given that we review the OM regularly.

M. Contreras asked if we should title the outreach programs "Operation: _____" given that TEVA is no longer a sponsor.

J. Kwon inquired if locals still use the kits as some schools still had leftover materials.

M. Contreras asked if the programs could be re-titled to "Outreach Programs"

R. Ward shared that the kits are still used at MUN.

L. Kotyrba shared that the kits are still available at Manitoba, however they have not been used in the last 2 years, but there has been interest in the past. The programs previously qualified for required volunteer hours that first year students are required to complete.

D. Shymanski shared that the programs were modified at USask to combine all presentations into one given that there were not enough materials leftover to carry out the programs as designed.

J. Kwon modified the Operating Manual to reflect that TEVA is no longer a sponsor for the outreach programs organized by CAPSI.

BIRT CAPSI National accept the proposed amendments of the Operating Manual.

J. Kwon/N.Gajaria
Motion carried

10. Secretary Updates

N. Gajaria

Background: Quick update on membership drive, elections and reminder on position update template.

11. PEBC OSCE Preparation

M. Contreras

· Something that many 4th years are always looking for is practice for their OSCE. At UofA, we do have some cases that we have accumulated through the years but new cases have not come up in the past 2 years.

· The Ad-hoc Mock OSCE Committee serves to be responsible for gathering and developing new mock OSCE questions for the bank, developing an assessment template, and having cases reviewed by PEBC as necessary. Being part of it last year, there was no communication with new cases being formed or of a bank that we could use for our members.

· Are there ways we can get new cases every year? Or have a bank where we release X amount of cases per year so that 4th years preparing for their OSCEs can have new material as a good resource and practice? I would like to know how other schools are able to offer this resource if they have any, or if there are ideas out there on how we can approach this.

N. Gajaria shared that a standardized template was created by the mock OSCE committee in the 2016-2017 year.

L. Kotyrba shared that Manitoba has 2 sets of cases that are used for alternating years.

M. Contreras asked if it would be possible for the mock OSCE committee to create 1-2 new cases each year.

T. Rousseaux said that the direction of the mock OSCE committee is at the discretion of the VP Ed. She asked if M. Contreras is looking for cases or looking for someone to host an event?

S. Yu clarified that the template is available on the drive and locals can send cases to the mock OSCE committee and they can be formatted to the template that the mock OSCE committee has.

B. Houle shared that Waterloo has a fourth year OSCE. Given that the Senior at Waterloo is in fourth year, the role of creating OSCE cases falls under the Junior's role so that the Senior may participate in their year's mock OSCE event. He also shared that the cases created by the Junior are reviewed by Faculty for accuracy.

T. Rousseaux suggested that it would be great to have CAPSI National create new cases that also incorporate pharmacists' changing scope of practice.

M. Contreras echoed T. Rousseaux and suggested that it would be great for the mock OSCE committee to create a national bank of OSCE cases. It would also be a great CAPSI benefit to add.

S. Yu informed council that she will reach out to the mock OSCE committee in mid-November.

12. Strengthen Relationship with ASP (Academy of Students in Pharmacy) J. Kwon

Background: As it is the duty of the President-Elect to act as a liaison between CAPSI and the ASP, are there any topics in particular that you would like me to seek guidance on from ASP? Their resources/initiatives for mental wellness is a subject I would like to touch upon. Are there any other topics?

J. Kwon asked for clarification regarding the status of our relationship with ASP.

T. Rousseaux clarified that last year she reached out to the President of APhA-ASP to touch base on what their organization has been up to and re-introduce our organization. We exchanged annual reports for the previous year but it should be noted that our organizations are structured quite differently.

J. Kwon asked if there are specific topics that council would like brought forward to ASP.

S. Terekhovska shared that she met a member of APhA at World Congress and would be happy to support reaching out to ASP if needed.

M. Contreras reviewed ASP's website, and saw that there were career development opportunities available allowing students to explore different areas in pharmacy such as academia, industry, etc. He suggested that it would be great if we could ask ASP about the logistics of the program as it could be a benefit of interest to our members.

- https://www.pharmacist.com/sites/default/files/files/Pathway_Briefing_Document.pdf

D. Shymanski shared that ASP appears to have a strong advocacy platform after reviewing the website. She shared that it can be a useful resource for our advocacy committee.

J. Kwon echoed D. Shymanski and will reach out to ASP regarding their advocacy platform. He will update council on the result of this initiative at PDW.

13. Advocacy Videos at the Local Level

R. Ward

Background: A student member contacted me to discuss the possibility of locals creating videos similar to this video created by students at Waterloo:

<https://www.facebook.com/UWPharmacy/videos/1708946329190481/>

The Ad-hoc Advocacy Committee plans to discuss the idea of producing a national video to launch along with the letter writing campaign during PAM. However, I wanted to bring the idea to the attention of locals if any school is interested in creating one specific to their province. Waterloo created this video around the time of provincial elections, but it doesn't have to focus on that.

M. Contreras commented that at UofA the student body is working with RxA to make a video for PAM and encourages local council to reach out to their respective PPA as this falls in line with the suggested initiative.

T. Rousseaux shared that the videos would be a good venue for us to showcase Pharmacists' full scope of practice and make the community aware of it.

14. Creation of a Document of Local Competition Dates

L. Wu/D. Shymanski

Background: Due to misinformation passed down from previous years regarding usual dates for local competitions, this lead to tighter deadlines with the release of competition materials. It would be advantageous to discuss a different system or create a document where locals could update the usual competition dates for the use of VP Education. This would allow for increased communication between locals and the Competition Review Committee to ensure all parties are given enough time to prepare the competitions and execute them.

School	Competition Dates
UBC	PIC: October 22, 2018 OTC: October 30, 2018 Compounding: October 25, 2018 SLC: Closes October 6, 2018 Guy Genest: September 10, 2018 AFL: October 12, 2018 Pharmafacts: November 9, 2018
UofA	PIC: October 18, 2018, October 27, 2017 OTC: October 18, 2018, October 27, 2017 Compounding: October 12, 2018, October 13, 2017 SLC: October 31, 2018, October 18, 2017 Guy Genest: October 26, 2018, November 4, 2017 AFL: October 26, 2018, Pharmafacts: N/A - usually draw from all (already confirmed) delegates interested (1/year)

Sask	<p>PIC: 4th week of October (October 23, 2018, October 23, 2017)</p> <p>OTC: 4th week of October (October 25th, 2018, October 25th, 2018)</p> <p>Compounding: 3rd week of October (October 16, 2018, October 19, 2017)</p> <p>SLC: October 21, 2018</p> <p>Guy Genest: 1st week of November (November 7, 2018, November 8, 2017)</p> <p>AFL: October 20, 2018 → extended to October 26, 2018</p> <p>Pharmafacts: 2nd week of October (October 9, 2018, October 12, 2018)</p>
Manitoba	<p>PIC: October 24, 2018; October 18, 2017</p> <p>OTC: October 24, 2018; October 18, 2017</p> <p>Compounding: October 25, 2018; October 19, 2017</p> <p>SLC: October 29, 2018; October 20, 2017</p> <p>Guy Genest: November 2, 2018; November 1, 2017</p> <p>AFL: October 18, 2018</p> <p>Pharmafacts: N/A - usually draw from all (already confirmed) delegates interested (1/year)</p>
Waterloo	<p>PIC: October 13th, 2018</p> <p>OTC: October 13th, 2018</p> <p>Compounding: October 14th, 2018</p> <p>SLC: October, 19th, 2018</p> <p>Guy Genest: November 5th, 2018</p> <p>AFL: October, 19th, 2018</p> <p>Pharmafacts: N/A</p>
Toronto	<p>PIC: October 9, 2018; October 10, 2017</p> <p>OTC: October 9, 2018; October 10, 2017</p> <p>Compounding: October 17, 2018, October 13, 2017</p> <p>SLC: October 31, 2018; October 15, 2017</p> <p>Guy Genest: October 31, 2018; October 20, 2018</p> <p>AFL: October 18, 2018</p> <p>Pharmafacts: November 22, 2018; December 1, 2017</p>
UdeM	<p>PIC: October 18, 2018</p> <p>OTC: October 18, 2018</p> <p>Compounding: October 10, 2018</p> <p>SLC: October 26, 2018</p> <p>Guy Genest: November 9, 2018</p> <p>AFL: October 23, 2018</p> <p>Pharmafacts: N/A</p>
Laval	<p>PIC : October 24, 2018 ; November 7, 2017.</p> <p>OTC : October 24, 2018 ; November 7, 2017.</p> <p>Compounding : November 8, 2018 ; October 31, 2017.</p>

	SLC : October 19, 2018 ; October 27, 2017. Guy Genest : October 2018 ; October 2017. AFL : October 22, 2018. Pharmafacts : N/A - usually draw from all delegates interested (1/year)
Dalhousie	PIC:October 18th, 2018 OTC: October 30th, 2018 Compounding: October 11th, 2018 SLC: Due October 30th, 2018 Guy Genest:Due October 30th, 2018 AFL: Due Oct 18th, 2018 Pharmafacts: N/A
MUN	PIC: October 19th OTC: October 19th Compounding: October 14th SLC: Due October 14th Guy Genest: Nov 4th AFL: Due October 26th (extended from previous date) Pharmafacts: N/A usually draw from all delegates interested.

T. Rousseaux stated that is difficult for all information to be turned over accurately as we do have frequent turnover for positions. She suggested:

Add to section 3.2.5 of the Operating Manual:

"Responsible for collecting local competition dates following CPhA Conference for the purpose of timing the release of competition materials. Local competitions may include but are not limited to: CAPSI Compounding Competition, CAPSI PIC, CAPSI OTC Counselling Competition, CAPSI SLC, Guy Genest Award, AFL, Pharmafacts."

S. Yu shared that dates were collected informally for some of the competitions and stated that it would be a great idea for this task to be formally added to the VP Ed portfolio.

J. Kwon suggested adding that the dates should be added prior to September of the council year and asked if Advice for Life should be included in the statement at this time.

M. Contreras stated that Advice for Life should not be included at this time in order to be consistent.

Friendly amendment to read:

Add to section 3.2.5 of the Operating Manual:

"Responsible for collecting local competition dates following CPhA Conference for the purpose of timing the release of competition materials before September. Local competitions may include but are not limited to: CAPSI Compounding Competition, CAPSI PIC, CAPSI OTC Counselling Competition, CAPSI SLC, Guy Genest Award, Pharmafacts."

R. Ward shared that locals set the dates of competitions based on PDW registration. Registration dates fluctuate from year to year, and this is something that should be taken into consideration when planning competition release.

Add to section 3.2.5 of the Operating Manual:

"Responsible for collecting local competition dates following CPhA Conference for the purpose of timing the release of competition materials before September. Local competitions may include but are not limited to: CAPSI Compounding Competition, CAPSI PIC, CAPSI OTC Counselling Competition, CAPSI SLC, Guy Genest Award, Pharmafacts."

BIRT CAPSI National approve the above amendment to the Operating Manual.

T. Rousseaux/D. Shymanski

Motion carried

15. Movember Fundraising Competition

B. Houle/M. Ney

Background: CAPSI could get involved in fundraising for Movember by making it a competition between schools. It could be similar to how we compete in the IPSF blood drive.

N. Gajaria said this has been brought up in previous meetings. Some locals in the past have said that since this is not run through CAPSI but other student groups, there might some conflict. CAPSI can just pass on the information of this initiative to the appropriate student groups.

M. Contreras shared that at UofA the Movember campaign is run by the student council which CAPSI has seats on. He will share contact information for the Movember chair. Contact information for the Development Manager for Movember is Travis Ambing. His email is travis.ambing@movember.com

K. Bishop expressed her support for this initiative. She explained that as UBC movember is not run through CAPSI but speculates that if their local CAPSI council collaborated with the current movember organizers the event could be bigger. She expressed that as healthcare students we should be raising more money/awareness by utilizing this event. She suggested that a possible avenue for fundraising could be cutting hair for donations.

S. Terekhovska echoed that this would be a great idea as the Vampire Cup is very successful in IPSF and competition often drives the initiative and contributes to unity.

School	Does your school run a Movember campaign? (Yes/No) If so, who hosts it?
UBC	Yes, hosted by our undergrad society but it is

	not a big campaign. I think they'd be open to collaboration with CAPSI. - might not run this year
UofA	Yes, CAPSI/APSA hosts events for the Movember Foundation. Our last event for it is RxFactor (our version of Mr. Pharmacy) where we select the representative for our CNTP contestant at PDW
Sask	It depends on if there is a local CAPSI council member interested in taking on the campaign. It is not listed in any one council members transition document as a required task/initiative. Ex) 2016-17 large college wide campaign was done throughout the month with weekly social media updates and funds donated to participating moustaches. 2017-18 no campaign was conducted.
Manitoba	No. Traditionally was part of "Mr. Pharmacy" but has become "Manitoba's Next Top Pharmacist" (now gender inclusive), no longer a Movember fundraiser - I believe this event usually breaks even, however, we do collect non-perishables instead for a local food bank.
Waterloo	Yes
Toronto	Yes, Interprofessional movember social; no school-wide initiative
UdeM	Yes, by local student council
Laval	No :(
Dalhousie	No
MUN	Yes, organized by the Charity Representative on the student society (which CAPSI is also part of)

T. Rousseaux suggested that B. Houle and M. Ney can spearhead this initiative.

16. Support for Local IPSF Representatives

S. Terekhovska

Background: Some IPSF Local Representatives have suggested organizing a bake sale to fund student(s) going on exchange or attending an IPSF event. This isn't mandatory, but some support may be required if your IPSF local representatives approach you with a plan of doing this at your school. Please note that the money would then be managed on a local level.

S. Terekhovska shared that students going on SEP would still have to apply for the funds, and the funds would be managed by CAPSI local council. She stated that this idea has already been run by her, and would encourage locals to support their IPSF representatives if they would like to take on this initiative.

17. International Conferences

S. Terekhovska

Background: Applications to register for World Congress, Pan American Regional Symposium and World Health Assembly usually open up around January. Are any executives/locals planning to attend any of these events? Or have you been approached by students in your school that have expressed interest in these events?

S. Terekhovska shared that the World Health Assembly takes place yearly in late May in Geneva at the WHO Headquarters.

J. Kwon asked for clarification on the differences between World Congress, PARS and World Health Assembly?

S. Terekhovska shared that World Congress is the most significant event where the decisions affecting students internationally takes place. PARS is the Pan American Regional Symposium, where delegates from North and South American countries meet and make decisions for the upcoming year. World Health Assembly (WHA) typically occurs in late May, when IPSF sends a delegation to the WHO headquarters in Geneva, Switzerland. At WHA, IPSF delegates deliver a series of position statements that emphasize the role of pharmacists in the healthcare systems worldwide.

18. IPSF Activity Reports

S. Terekhovska

Background: I have created a schedule of activity reports – each school should provide at least two reports per year. Please note that the CAPSI Local Jr/Sr may be listed as the activity coordinator, and if there are any questions on the report from other Contact Persons, then I will either get in touch with the activity coordinator directly, or ask the IPSF Local Representative to get in touch with you to answer the questions.

19. CSHP Student Delegate

K. MacMillan

See below for a list of events that would be in the terms of reference and we are planning to encourage hospital student representatives to organize or help to organize. However, organizing additional events is encouraged. I would like to discuss the Evidence Based Practice Competition, specifically, to see if there is a way for all hospital student representatives from the different faculties to be involved and help the CAPSI representatives organize it next year.

A. Membership Drive:

- i. Invite a hospital pharmacist who is a member of the CSHP to explain what CSHP is, and share a bit about their practice. Students may be invited to talk as well. The CSHP representatives or presidential officer presents the advantages of becoming a

student member. This event is usually held between September and October.

- B. Evidence Based Practice Competition (CAPSI event):
 - i. This is a national evidence based medicine competition that is hosted in cooperation with CAPSI. Teams of between 2 and 4 people are allotted 2 hours to solve a clinical case. The winning team receives a CSHP student/newly graduated pharmacist membership for one year. Contact your CAPSI Junior/Senior for more information and to get involved.
- C. CSHP Hospital Residency Night:
 - i. Typically, this event is organized by the local CSHP branch, but the CSHP Student Representatives can help with the event. Hospital pharmacists or residents talk to the students about what a hospital residency entails, and how to apply.
- D. CSHP Student Symposium (Career Night):
 - i. Purpose: to give students exposure to the opportunities becoming a hospital pharmacist offers. It also gives students the opportunity to meet local hospital pharmacists.
 - ii. Work with the local CSHP branch to find hospital pharmacists to speak about their experiences and the benefits of being a hospital pharmacist at the event. It is recommended to supply food for the event, as it serves as an extra incentive for students to attend.

Why did we create the new Terms of Reference?

The intent of the recommendation: Improve the governance model whereby the CSHP Board approves the terms of reference document (created by the Student Delegate and sent to all CSHP student representatives for approval outlining the recruitment, selection, and responsibilities of branch student representatives with hospital student representatives).

The connection between the recommendation or item for consideration and the Society's Strategic Plan – at the goal level. Member and Volunteer Engagement: Would help students understand recruitment processes, which may increase willingness to volunteer for hospital representative positions. Would help to address the inconsistency of student representative duties and recruitment between the branches, which may limit standardized provincial collaboration in the student sub-committee as well as collaboration with CAPSI.

Benefit: A standardized guide would assist student representatives and inform them on how best to involve students at their branch and promote membership. *Who is responsible for the action?* Student Delegate and the CSHP National Board.

Timeline for the action. Student Delegate to distribute finalized document in November 2018.

School	1. Do you host the Evidence Based Practice Competition? 2. If yes, how is it structured? 3. If yes, when do you normally host it?
UBC	1. We attempted last year but not enough participation 2. CAPSI local ran it solo; this year we will have support local CSHP branch 3. We do it in term 2, since students tend to be competition fatigued
UofA	1. Yes 2. A member from the local CSHP student committee organizes it (i.e. Academics) while CAPSI Sr. acts as liaison between this member and VP Education. Groups of 4 compete for gift card prize. 3. It is usually organized at the end of March/beginning of April
Sask	1. Yes, we do. Unfortunately this year it had to be cancelled as we only had one team registered. 2. This event is hosted by the CAPSI Jr/Sr in collaboration with the CSHP Jr/Sr. The competition submissions are judged by a combination of faculty judges and CSHP board members. 3. Held first week of October for case provided in March
Manitoba	1. I don't believe it was held last year but I am confirming this with my outgoing senior at the moment 2. TBA 3. Sometime in the second term if I am not mistaken is when it would be held
Waterloo	1. Asking our PAM Chair, she coordinated the competition. Unsure if it was a collaboration with CSHP or WHPC (Waterloo Health Professions Committee). 2. 3. During PAM
Toronto	1. Yes! 2. It is hosted by the Sr/Jr reps similar to all other competitions. Groups of 4 compete for gift cards. We have tried to get the prize as CSHP membership in the past but has not been successful. 3. Sometime in late March/early April
UdeM	1. Not last year, hopefully yes in the future

Laval	<ol style="list-style-type: none"> 1. Not last year. (I can ask previous reps, but I've never heard of it happening at Laval)
Dalhousie	<ol style="list-style-type: none"> 1. Yes 2. It is hosted by CAPSI just like any other competitions 3. Some time in March
MUN	<ol style="list-style-type: none"> 1. We try to host it every year in September. 2. We try to get judges through CSHP NL. The main problem we have with hosting it is that there is no reward associated with it.

K. MacMillan shared that all schools now have CSHP representatives.

T. Rousseaux stated that this would be a great way for local CSHP and CAPSI councils to collaborate if all of the events are standardized. She acknowledged council's efforts and reminded everyone of the importance of their own self-care during this busy time.

Motion to adjourn

T. Rousseaux/R. Ward
Motion carried



Annex of Executive and Local Council Updates
Fall Teleconference 2018

Monday October 29, 2018.

Executive Council Updates

President (T. Rousseaux)

Position Update:

Completed:

- Reviewed Summer TC meeting minutes
- Actively participated in Ad-hoc Advocacy Committee and PDW PC meetings
- Updated and corresponded with both council members and external stakeholders as necessary
- Coordinated release, creation, and promotion of CAPSI Promotional video through CPhA
- Finalize procedural and promotional documents for Advice For Life Competition
- Filed CAPSI's Annual Return
- Teleconference with IPSF Liaison, Sofiya Terekhovska, and Chairperson of Pan American Regional Office (PARO), Matthew Hung, to discuss strengthening CAPSI and IPSF's partnership

In progress:

- Continue to answer pres@capsi.ca emails
- Ongoing communication with incoming President-Elect, VP Comm, and Finance Officer to ensure sustainability
- Respond to inquiries and touch base with council members to provide support/guidance when needed
- Design, format, and finalize both internal and external "Frequently Asked Questions" documents with assistance from President-Elect
- Continued communication with PharmaChoice
- Format and finalize strategic plan for 2018-2019
- Prepare and review agenda for Fall TC alongside CAPSI National Secretary
- Coordinating and strategizing promotion of our new Advocacy This Week page which was created by CPhA

President-Elect (J. Kwon)

Position Update

Completed:

- Updated and formatted Operating Manual with amendments accepted during the Summer TC proposed by the Constitutional Review Committee
- Reviewed Summer TC meeting minutes
- Actively participated in PDW2019 & PDW 2020 Planning Committee Update teleconferences
- Participated in PDW2020 PC meetings in Montreal

- Helped with President-Elect position description for elections

In progress:

- Continue to answer emails in a timely manner
- Continue turnover for position
- Learning CAPSI's intricacies
- Chair the Constitutional Review Committee

Past-President (P. Thabet)

Position Update

Executive Secretary (N. Gajaria)

- collected membership information from locals and submitted to CPhA
- coordinated recruitment of general members for open subcommittees alongside committee chairs
- prepared for 2019-2020 elections campaign (election packages, social media campaign)
- completed Summer Teleconference meeting minutes and prepared agenda for Fall Teleconference alongside CAPSI National President
- reviewed constitution
- calculated PDW 2019 seat allocation alongside CAPSI President and PDW PC Liaison
- continue to book teleconference line and answer emails
- looking for quotes for swag to sell at PDW

Finance Officer (D. Moulton)

Position Update:

- Bank statements have been coded and submitted to accountants
- Various invoices have been sent to sponsors; many have paid, still awaiting a few
- Still in the process of learning more about new tax requirements; ongoing process
- Budget has been updated to include new AFL competition
- Budget is in the process of being revamped to promote easier reading/organization
- Beginning to organize membership drive invoicing process/taxation process for this

Working with PDW 2018 and 2019 to ensure financial success

VP Communications (M. Wei)

Position Update:

Completed:

- Recruited Jamieson as a new CAPSI Club Member at the Platinum Level (\$5000)
- Recruited RxFiles as a new CAPSI Club Member at the Club Member Level (\$500) in addition to bulk ordering discounts for local schools
- Re-signed agreement with CPhA for Gold Level sponsorship (\$2000)
- Re-signed agreement with Shoppers Drug Mart for Gold Level sponsorship (\$1500)
- Re-signed agreement with CU Ads
- Signed agreement with PharmaChoice for Advice for Life Competition sponsorship (\$8500)

- Contacted PharmacyU for fully covered tickets to the conference for CAPSI Members. Obtained 25 spots for Vancouver conference meanwhile Toronto and Montreal conferences are up for discussion in the near future
- Connected GSK with locals the opportunity for lunch and learn educational sessions
- Followed up with McKesson regarding payment from PIC competition last year (\$1000)
- Contacted Jones Packaging, AGRO Health, and Nature's Way to renew contracts
- Contacted eligible sponsors regarding CAPSIL submissions for the winter edition
- Contacted agenda printing companies to acquire quotes to print for next year
- Contacted banking institutions to solicit sponsorship for CAPSI

In Progress:

- Discussing with GSK regarding sponsorship for the OTC competition
- Discussing with CPhA regarding CE Programs

Action Items:

- Develop a plan for a CAPSI promotional video to potentially be filmed at PDW 2019

Develop a series of videos surrounding pharmacy life/perspectives/school application processes in different schools in coordination with Webmaster

VP Education (S. Yu)

Position Update

Completed:

1. Compounding/OTC/PIC/SLC – all competitions sent out and are in process at local schools
 - SLC deadline is Nov 10th
2. Guy Genest – sent out with deadline set to be Nov 10th

In Process:

1. PharmaFacts – to be sent out at end of Oct, local competitions in November
2. National Competitions: case writing will begin at end of October
3. CPhA to be contacted for AoP and SLC judging panel by end of October

Other:

1. Feedback form for competitions will be released in November

VPPA (R. Ward)

Position Update:

Completed:

- CAPSI National information pamphlet plus social media materials

In progress:

- Table of how to register as a pharmacist in each province
- Pharmacare consultation letter

- Mental health resources

Future projects:

- Position statement on student mental health
- Letter campaign for PAM (plus video?)

After opening the Ad-hoc Advocacy Committee to general members I received over 30 emails from interested students! The committee now has 32 total members--20 of which are general members of CAPSI! We had a meeting attended by over 20 members of the committee and our next meeting will be mid-November.

CAPSIL Editor (N. Srimurugathan)

Position Update

- Translation committee has been formed.
 - Competition documents and election blurbs were translated
 - Currently priority is to translate CAPSIL articles and any CAPSI documents requested by the council
- Issue 1 tentative release date is week of Nov 19
 - New sections include "throwback articles" and "research highlights"
- Standardization of CAPSIL rep role
 - Creating a transition document to standardize the role of CAPSIL rep across the schools, and thereby reduce the burden on Jr/Sr

Upcoming Events

Date: Nov 19 (tentative)

Location: Online

Description: Release of Issue 1

Cost: Free

Support needed from CAPSI National:

- Execs - please send me your articles for those of you who I've connected with
- Locals - promote the CAPSIL to your classes. Will send promotional materials soon.

IPSF Liaison (S. Terekhovska)

Position Update:

- Met with all IPSF Local Representatives individually to discuss their plan for the year and what projects they plan to organize
- Finalized the result of the IPSF Health Campaign Award (to be announced at PDW 2019)
- Created a transition document for the IPSF Health Campaign Award, which includes recommendations for who to ask to judge, and emails of judges for this year's award.
- Organized the World Pharmacists Day Social Media Campaign – received 54 entries. Prize was provided by IAMAT (International Association for Medical Assistance to Travellers)
- Created and distributed a PowerPoint on IPSF for IPSF local reps to use it for their Lunch and Learns. I have also created a tutorial video of me presenting this PowerPoint, so that the IPSF locals would have a better idea of how to present it
- Submitted two Activity Reports from CAPSI – one on USask CAPSI Lunch and Learn, and one on the nationwide World Pharmacists Day Social Media Campaign

- Promoted IPSF Team and PARO Subcommittee applications – two CAPSI member applied for IPSF Team (specifically the Pharmacy Education Committee and the Editorial Committee) and one CAPSI member applied for PARO Translation Subcommittee
- Registered CAPSI for Vampire Cup and distributed promotional materials as some pharmacy schools plan to organize blood drives this year
- Distributed promotional materials for Public Health Campaign on Tuberculosis
- Actively participated in reviewing activity reports from other countries and providing feedback

Student Exchange Officer (G .Anhoury-Sauve)

Position Update:

- Wrote the SEP report;
- Gathered the list of outgoing SEP students who are entitled for reimbursement;
- Set up deadline for SEP applications (December 31st 2018);
- Currently planning a meet-up with the local Reps willing to host SEP students this summer to explain their role.

Webmaster (P. Tram)

Position Update:

- updated website
- met with Christine and Steve from CPhA
- planning to make a video in collaboration with the marketing committee on how to apply to pharmacy school and the future of the pharmacy profession

CSHP Liaison (K. MacMillan)

Position Update:

- Terms of Reference for the CSHP Student Sub committee were approved by the CSHP board (Oct 19, 2018). Hospital representatives from the faculties across Canada will be informed after I make a few recommended modifications to our TOR.
- Diem (APES CSHP Representative) is working with me to find a student representative from Laval. We hope to have one or two by November 13, 2018 at the latest. After this, all faculties across Canada will have hospital student representatives.
- Currently writing an article for CAPSIL.

Local Council Updates

University of British Columbia (A. Mew/K. Bishop)

Position Update

CAPSI x SSRP BBQ Summer BBQ – Summer get together

CAPSI x PhUS First Week – Textbook and Stethoscope sale distribution

CAPSI x PhUS Clubs Night – Advertised CAPSI and got plenty of sign up

CAPSI Careers Avenue – Networking and Career path night. Interview opportunities made available for fourth year student

Upcoming Events:

Date: October 19 2018

Location: Faculty of Pharmacy Building

Description:

UBC CAPSI presents our posters as a way to practise public speaking skills and provides foods for participants/judges. We also have local funding to send poster winners to PDW. We also reserve 2 spaces for poster competition winners in our local side.

Cost: \$250 (Combined)

Support needed from CAPSI National: None

Date: October 18-25 2018

Location: Faculty of Pharmacy Building

Description:

CAPSI Gala Rose Sale

Cost: \$225

Support needed from CAPSI National: None

Date: October 22 2018

Location: Faculty of Pharmacy Building

Description: Patient Interview Competition

Cost: \$100

Support needed from CAPSI National: None

Date: October 25 2018

Location: Faculty of Pharmacy Building

Description: Compounding Competition

Cost: \$50

Support needed from CAPSI National: None

Date: October 29 2018

Location: U-Hill High School

Description: Community Outreach in Careers in Pharmacy

Cost: \$50

Support needed from CAPSI National: None

Date: October 30th 2018

Location: Faculty of Pharmacy Building

Description: Over-the-Counter Competition

Cost: \$50

Support needed from CAPSI National: None

Date: October 31st 2018
Location: Faculty of Pharmacy Building
Description: CAPSI PDW Draw
Cost: \$50
Support needed from CAPSI National: None

Date: Nov 9 2018
Location: Faculty of Pharmacy Building
Description: Pharmafacts
Cost: \$50
Support needed from CAPSI National: None

Date: Nov 23 2018
Location: Faculty of Pharmacy Building
Description: Training in IPSF Coverletter writing and Training in Mental Resiliency
Cost: \$150
Support needed from CAPSI National: None

Date: October 25 2018
Location: Faculty of Pharmacy Building
Description: CAPSI Social Media #CAPSICares Competition Winner Announcement
Cost: \$50
Support needed from CAPSI National: None

University of Alberta (M. Contreras/M. Patrick)

Position Updates:

CIBC Run for the Cure

- This year, we had many initiatives including a bottle drive, a breast cancer survivor lunch and learn, Escape room nights and an ice cream social that led us to raise over \$14 000 for Run for the Cure. Once again, we won Top Post-Secondary Challenge in the Edmonton division.

CAPSI Competitions

- Compounding
 - o This competition ran on October 12 with 5 groups competing. The winners have already been announced and will all be going to PDW 2019 to compete nationally
- PIC/OTC
 - o These competitions are set to run tomorrow, October 19, from 5 to 7:30 PM. There are 6 participants for OTC and 8 participants for PIC. The winners will be announced shortly afterwards.
- SLC
 - o There is currently only 1 submission, so we will be extending the deadline from October 18 to October 31

- Guy Genest
 - o Submissions are still being accepted as they are due on October 26.
- AFL
 - o There are currently 3 submissions for U of A. We have decided to extend the deadline to October 26 with the submission of the local winner to CAPSI National still set at November 2.
- Poster Presentation
 - o Submissions are still being accepted as they are due on October 26.

CPhA First Year Lunch and Learn

- Meg Elliot (4th year) and Matt Tachuk (RxA Director of Pharmacy Practice) presented on October 15 about the organizations of CPhA, RxA, ACP and CAPSI and their relationships, along with the benefits and about what CPhA and RxA does for the profession of pharmacy.

PDW 2019 Information Session and Advertising

- We had our first PDW 2019 Mandatory Information Session yesterday. There were 36 people who attended. The second one will be done this coming Monday. We are continuously advertising about PDW 2019 as well.

PAM Planning

- Continuously planning initiatives that will be done for PAM 2019

Upcoming Events

Date: November 1 to December 3, 2018

Location: Myer Horowitz Theatre

Description: RxFactor Show is University of Alberta's version of Mr. Pharmacy. It was renamed this year as this will be the first year that it will be a gender neutral competition. There will be women and men competing this year to claim a spot to go to, and represent University of Alberta at Canada's Next Top Pharmacist at PDW 2019.

Cost: TBD

Support needed from CAPSI National: prize money for the all of the competition winners including CAPSI Competitions

University of Manitoba (L. Kotyrba/M. Kaushal)

Position Update:

Saving Second Base 2018 (Sept 8): softball tournament and social raised \$898 to go towards The Lung Association,

CAPSI Awareness Week (Sept 10 – 14): First year presentation with Pharmacists Manitoba, CAPSI promotion via Instagram, bowling on Sept 10 – less interest this year than last year, bake sale on Sept 11 – raised \$168 for Run for the Cure, textbook sales held but not a lot of interest.

CIBC Run for the Cure (Sept 30): Raised \$590 for The Lung Association from run registration/fundraising and bake sale held during CAPSI Awareness Week.

Currently in the middle of planning Manitoba's Next Top Pharmacist. Event to be held on Sunday, November 25, 2018. Contestants from each year have been confirmed. Some positions on the planning committee have not been filled, have put out a call for volunteers.

Also currently in the middle of facilitating and organizing CAPSI competitions, scheduled to be in the week of October 22, 2018. OTC/PIC: October 24, 2018, 12 and 4 competitors respectively thus far. Compounding: October 25, 2018, 6 compounding teams.

PDW 2019: Initial info session was held on October 2, 2018, first round delegates have been confirmed, payment due October 22, 2018, spots reserved for AFL and MNTP winner. Potential for reimbursement for PDW registration for attending delegates was discussed with the Dean on October 1, 2018 during the Dean's Meeting with Student Council.

Upcoming Events:

Date: November 25, 2018

Location: The Metropolitan Entertainment Centre

Description: Manitoba's Next Top Pharmacist (MNTP) – annual formal/pageant of the College of Pharmacy.

Cost: TBD

Support needed from CAPSI National: None

Date: October 24 and 25, 2018

Location: Apotex Centre, College of Pharmacy, U of M

Description: CAPSI Competitions: OTC, PIC, Compounding

Cost: TBD

Support needed from CAPSI National: TBD (SP's for PIC and OTC)

University of Waterloo (B. Houle/M. Ney)

Position Update:

Fall Term:

The Rx2021 class is in their first term of second year (2A) and the Rx2019 class is in their second term of third year (3B).

Rx2020 is on co-op.

UW CAPSI local council held its most recent meeting on October 16th. Meetings are typically bi-weekly.

This meeting discussed events including: PDW, Competitions, CNTP, IPSF Health Campaign, GSK Lunch n Learn and the Fall Open House.

Upcoming Events

Date: January

Location: St John's

Description: PDW, including Canada's Next Top Pharmacist

Date: Oct 29 – Nov 2

Location: School of Pharmacy

Description: IPSF Health Campaign

Date: November

Location: University of Waterloo

Description: GSK Lunch n Learn

Date: October 27

Location: UW Main Campus

Description: Fall Open House – Activities for kids

Support needed from CAPSI National: None

University of Toronto (R. Anisman/E. Nguyen)

Position Update:

1. COMPLETE – Phrosh CAPSI Ice Cream Social

Date: September 2, 2018

Location: Pharmacy Building, University of Toronto

Description: Each year, our faculty hosts a Phrosh Week to welcome the incoming first year students to the program. We hosted our annual ice cream social during this orientation week. During the social, students had the opportunity to meet our local representatives and learn more about CAPSI (at both the local and national level) over free ice cream. First year students were also able to pick up their CAPSI backpacks and agendas during the event.

Cost: ~ \$250

Support needed from CAPSI National: Agendas

2. COMPLETE – Textbook Sales

Date: Orders due early August

Location: Pharmacy Building, University of Toronto

Description: Every summer, we sell Dipiro – Pharmacotherapy: A Pathophysiologic Approach textbooks and handbooks. Students ordered through an online form created by our student body, UPS.

Cost: N/A

Support needed from CAPSI National: None

3. COMPLETE – CAPSI/IPSF Social Media Awareness Week + Cookies with CAPSI Event

Date: September 17-21

Location: Pharmacy Building, University of Toronto

Description: We hosted a week-long social media campaign in early September orienting students to CAPSI, and giving away backpacks and gift cards. After the first-years familiarized themselves a bit with our school community, we hosted an event where both first-year and upper-year students were able to learn more about the CAPSI/IPSF initiatives we have planned for them throughout the school year (with emphasis on first semester). This event was our second ever “Cookies with CAPSI” event, in which students enjoyed free cookies and beverages during an interactive presentation on CAPSI and what events/competitions our students are looking forward to the most. We also showcased the PDW presentation at the end of the event.

Cost: ~\$65

Support needed from CAPSI National: None

4. COMPLETE - Pharmacy Abroad lunch and learn

Date: September 20, 2018

Location: Pharmacy Building, University of Toronto

Description: Our Jr. and Sr. IPSF representatives hosted a successful lunch and learn where they spoke about the process of applying for the pharmacy student exchange program. Students who went on the exchange program this past summer spoke about their experiences and helped answer questions from the audience. A pizza lunch was provided for students who attended.

Cost:

Support needed from CAPSI National: None

5. COMPLETE - PSF lunch and learn

Date: September 27, 2018

Location: Pharmacy Building, University of Toronto

Description: Our Jr. and Sr. IPSF representatives hosted a successful lunch and learn where the Vice President of PSF Ontario spoke about PSF’s missions, what they are involved with, and how students can get involved in missions. Tim Hortons refreshments were provided for students who attended.

Cost: ~\$65

Support needed from CAPSI National: None

6. COMPLETE - PIC/OTC Competitions

Date: October 9, 2018

Location: Pharmacy Building, University of Toronto

Description: We held the annual local PIC/OTC competitions. 18 students participated in PIC, and 18 in OTC. We had 6 judges, and trained our 8 students to be standardized patients (SPs). A light dinner (sushi burritos) was served to judges and SPs.

Cost: ~\$250

Support needed from CAPSI National: Cases provided by National, \$250 for each prize

7. COMPLETE - Compounding Competition

Date: October 17, 2018

Location: Pharmacy Building, University of Toronto

Description: We held the annual local compounding competition, with a total of 15 teams (60 students) participating this year. We had 3 judges for the competition, and they received a light dinner (sandwiches and salad).

Cost: ~\$175

Support needed from CAPSI National: Cases and chemicals provided by national, \$250 prize for each team member

8. COMPLETE – PDW Poster Competition

Date: Due October 14, 2018

Location: N/A

Description: Submissions for the PDW poster competition were due on October 14. We had a total of 3 submissions, and 3 professors will be judging applications. Results will be released by Friday, October 26. The two winners will receive a \$20 gift card of their choice.

Cost: \$40 + Poster printing costs

Support needed from CAPSI National: None

9. ONGOING – CAPSI National Fee Increase

We have had initial meetings with the University of Toronto governing council to discuss strategies to implement a \$3/student tuition increase by September 2019. We are working towards formulating our referendum question which we hope to be voted on during the fall.

Upcoming Events

1. PDW First Round Registration

Date: October 22 - October 26, 2018

Location: Online

We started promoting PDW through an online social media campaign/Facebook event page. A Google form was sent out for UofT students to register for PDW 2019 on October 12, which will go live on October 22 at 8 pm. The deadline to hand in cheques for first round registration will be on October 26 at 5 pm.

Cost: N/A

Support needed from CAPSI National: None

2. PDW T-shirt Design Contest

Date: Due October 24, 2018

Location: N/A

Description: Every year we have a competition for students to design a T-shirt for UofT students to wear at the Pharmafacts Bowl at PDW. The winner of the design competition will receive a \$25 gift card of their choice and T-shirt as a prize.

Cost: ~\$8/shirt

Support needed from CAPSI National: None

3. Advice for Life Competition

Date: Due October 18, 2018

Location: N/A

Description: Submissions for the Advice for Life Competition are due on October 18. 3 professors will be judging applications and results will be released in early November.

Cost: N/A

Support needed from CAPSI National: Prize and promotional funds provided by National

4. SLC Competition

Date: Due October 31, 2018

Location: N/A

Description: Applications for the SLC will be due on October 31. Our local CAPSI council will be judging applications. Results will be released in early November.

Cost: None

Support needed from CAPSI National: \$250 for the prize

5. Guy Genest Award

Date: Due October 31, 2018

Location: N/A

Description: We have put out a call for applications for the Guy Genest Passion for pharmacy award. 3 faculty members will be reviewing blinded applications to pick the winner of this award by early November.

Cost: N/A

Support needed from CAPSI National: \$400 for the prize

6. Advertising for CAPSI National Elections

Date: Week of October 28, 2018

Description: We will start providing student with necessary information about CAPSI national elections during the last week of October

Cost: N/A

Support needed from CAPSI National: None

7. Pharmafacts Pre-Bowl

Date: November 22, 2018

Location: Pharmacy Building, University of Toronto

Description: CAPSI will be using questions from the AgroHealth question bank and planning the event in a style similar to that held at PDW. We will be giving away a few small PDW subsidies and prizes for audience members. Light refreshments will be served.

Cost: \$500

Support needed from CAPSI National: Pharmafacts questions

8. Symposium on Stress Management and Resilience

Date: November 29, 2018

Location: Pharmacy Building, University of Toronto

Description: We will be starting to reach out to speakers for this event (potentially the new pharmacy counselor).

Cost: ~\$250

Support needed from CAPSI National: None

Universite de Montreal (D. Bergeron/T. Duong)

Position Update:

MEMBERSHIP- SEPTEMBER 2018

I have done some membership recruitment at the beginning of the year, but most first year students are too scared about the amount of work that we have in pharmacy school to get involved in committees. However, many students intend to become CAPSI members next year as we will be hosting PDW.

CAPSI Junior election - October 2018

Tiffany Duong, a 1st year student, was elected as Montreal's new CAPSI Junior in our bi-election.

Compounding competition - OCTOBER 10th, 2018

I had two teams who competed in the compounding competition. Everything went well and we are currently deciding who from the runner up team will go to PDW as one person of the winning team does not want to attend PDW.

PIC and OTC - OCTOBER 18th, 2018

I had a lot of participation to both competitions with 8 students competing in both PIC and OTC. We had an issue as two students were ex aequo for the 1st place of PIC and we are trying to determine how we will manage that.

SLC - OCTOBER 2018

I have two students participating in the student literary competition this year and the results will be known in the following weeks.

AFL - OCTOBER 2018

I had one formal submission and I am currently waiting for two or three more people to submit their presentations.

CNTP 2018 (PHARMACADÉMIE) - NOVEMBER 2018

I started to prepare the local competition of CNTP for November by selecting a date and finding a place to hold it.

PDW 2020

Sponsorship package is being edited right now taking into consideration Mimi, Jin and Tara's comments. The draft for the promotional video should be ready by the end of October so we can

record it in November. We are preparing some surprises as promotional material for our booth at the Health Fair. Our Faculty decided to sponsor PDW 2020 at a level of 20,000\$. We are also getting 5,000\$ for all students who will attend PDW 2019 this year.

Upcoming events :

CNTP 2018 (PHARMACADÉMIE) - NOVEMBER 9th, 2018

PharmAcadémie will take place on November 9th at the McHall. Nominations for a representative of each cohort are currently taking place. Promotion and ticket sales are starting next week (October 22nd).

PDW 2019 - January 2019

All the PDW 2020 Planning Committee, competition winners and other delegates from the Université de Montréal are really enthusiastic about going to Saint John's next January and meeting you guys. All our Planning Committee intends to attend PDW this year.

Cost: 0\$

Support needed from CAPSI National: 0\$

Universite Laval (F. Pare/C. Beucher)

Position Update :

Completed :

- Backpacks delivery
- PIC/OTC (Oct. 24)
- SLC (Oct. 19)
- AFL (Oct. 19)
- Guy Genest
- PDW info session

Ongoing :

- Compounding
- 1st year CAPSI rep : Paul Sanjab
- IPSF Sr : Sydney Morin
- PDW inscriptions

Upcoming Event :

Date : Nov. 8

Location : Université Laval

Description : Compounding competition (4 teams)

Dalhousie University (W. Lee/L. Ford)

Position Update:

Completed:

- PIC, Compounding competitions
- PDW info session

Ongoing:

-SLC, OTC, AFL, Poster competitions, Guy Genest (submissions still rolling in)

Upcoming Events

Date: Nov. 2nd

Location: Grawood pub

Description: Dal's next top pharmacist

Cost: ~\$100

Support needed from CAPSI National: none

Memorial University of Newfoundland (A. Clarke/L. Symonds)

Position Update:

We had a very successful CAPSI Innovation Week at MUN this year!

Events Held: Career fair, PharmaChoice Lunch and Learn, Saving Second Base Softball tournament and the CAPSI/PANL/CPhA information session (lunch and learn), textbook sales took place (CPhA and RxFiles) as well as our membership drive (we have almost 100% membership in each class this year!). We gave out all the aero-chamber backpacks and received great feedback from the first year students.

Participation for RFTC was very good this year, we had 11 participants and raised \$745!

This month we are holding all our competitions for PDW. We will know all our winners by the end of the month (by the time of the TC).

New MUN CAPSI local representatives :

Sandi Schumacher (First year CAPSI representative)

Catherine Grandy (CAPSIL Representative)

Hayley Freeman (CAPSI Finance Officer)

Mahima Mishra (IPSF Junior)

Melissa Kieley (IPSF Senior)

Upcoming Events:

October 14 th (5-7pm) local compounding competition. Five teams will be competing at this event.

October 19 th (5-7pm) local PIC/OTC competition will be taking place.

October 14 th (10 pm) Poster presentation and SLC submissions are due.

October 18 th (10 pm) AFL Advice for life presentations are due.

October 22: IPSF lunch and learn (information session as well as student experiences will be presented)

Fall Symposium (TBA) still looking for ideas for a speaker, will be taking place sometime

in November planning on doing the talk concerning mental health and managing stress.

We are planning to do another event for Antibiotic awareness week in November but not yet decided (due to the fact that the information booth last year in the University Center did not get as much interest as anticipated).

PAM Planning committee elections will begin in the month of November (biweekly meetings will start in January to get everything planned well in advance).