



**C A P S I   •   A C E I P**

**Unity – Professionalism – Advocacy – Academics – Excellence**

# **June 2022 Meetings**

## **CAPSI National Council Meetings**

Ottawa, ON

Sunday, June 5th, Thursday, June 9th - Friday June 10

**[\\*\\*Welcome Package\\*\\*](#)**

## Message from the President

Dear Members of the 2022-2023 CAPSI National Council,

Congratulations and welcome to the Canadian Association of Pharmacy Students and Interns National Council! As the CAPSI National Council, we represent the voices of over 4000 students nationwide. Your peers have elected you to advocate for them. This is an immense accomplishment and privilege - I encourage you to think of your students throughout your mandate. I am confident that you will continue to demonstrate your passion for pharmacy and thrive in your role.

If this is your first year on council, I was in your shoes nearly four years ago. Then (and even a touch now), I was a mosaic of nerves and excitement coming into my first CAPSI National meetings. I was genuinely uncertain about what I could contribute to the conversation in a room full of such remarkable folks from across the country. But, I challenge you to rise to this opportunity and make the most out of it. Voice your ideas and opinions. No thought is unworthy of being explored.

This upcoming year will be full of learning and accomplishments, and it all starts in Ottawa during our first official CAPSI Meetings. The CPhA Canadian Pharmacy Conference 2022: PHARMACY RISING marks the beginning of a new council year. The core CAPSI values – Unity, Advocacy, Excellence, Professionalism and Academics - unite the 10 pharmacy schools. We consist of over 30 students empowered to advocate for pharmacy. Over the coming days, we will hold meetings to inspire each other and find innovative, realistic and tangible ways to improve the experiences of our members. For many of us, this year marks a return to in-person events. I challenge you to think of ways CAPSI National can evolve to reimagine the successes of CAPSI's past and propel the association to new heights. CAPSI National thrives because of the diversity of our council. All of you have unique strengths, insights, and passions - let them shine through.

Wherever your CAPSI journey takes you, you will find that CAPSI magically leads to lasting connections that will continue to return throughout your career. I hope this year will enrich the first few steps of your pharmacy journey. I cannot express how excited I am to see you all (in-person - holy cow!!) in Ottawa and how fortunate I am to have you on the team as we work together to represent Canadian pharmacy students.

Congrats and cordiali saluti,



## Day 1: Sunday June 5th, 2022

Location: ZOOM

7pm EST

- 1. Call to Order** **C. Vaccaro**  
C. Vaccaro called the meeting to order at 19:03 EST.
- 2. Land Acknowledgement (2 min)** **C. Vaccaro**
- 3. Introduction to New Council (1 min)** **C. Vaccaro**  
Background: As we do attendance I would like everyone to introduce themselves and the position they hold as we do attendance.
- 4. Attendance (15 min)** **S. Huynh**

Name	Position	Attendance
Christine Vaccaro	President	Present
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Present
Steven Huynh	Executive Secretary	Present
TJ Dhadial	Outgoing Finance Officer	Present
Kevin Huynh	Finance Officer	Present
Minahil Rafiq	Outgoing VP Communications	Absent
Godwin Chan	VP Communications	Present
Nawal Fatima	VP Education	Present
Marianna Pozdirca	VP Professional Affairs	Absent
Jenna Melanson	Outgoing SEO	Absent
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Present
TBD	CAPSIL Editor	N/A
Abby Krupski	CSHP Student Liaison	Absent

Mark Seo	UBC Junior Representative	Present
Aneet Grewal	UBC Senior Representative	Present
Zachary Yopek-Stabel	Alberta Junior Representative	Present
Jasmine Ly	Alberta Senior Representative	Present
Meagan Wenzel	Saskatchewan Oo Junior Representative	Present
Emma Fedusiak	Saskatchewan Senior Representative	Present
Kezra Gerbrandt	Manitoba Junior Representative	Present
Sandra Choi	Manitoba Senior Representative	Absent
Stephanie Lo	Waterloo Junior Representative	Present
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Present
Florence Bédard Perrault	Montreal Junior Representative	Absent
Panteha Borzoeyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Absent
Hassan Lyoubi	Laval Senior Representative	Absent
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Present
Melanie King	MUN Senior Representative	Present

**Guests:**

- 5. Dissolution of CAPSI National 2021-2022 Council/Formation of CAPSI National 2022-2023 Council (1 min) C. Vaccaro**

BIRT we dissolve the CAPSI National 2021-2022 Council and form the CAPSI National 2022-2023 Council, including all members listed in the Virtual June Meetings CAPSI National Council Meeting Attendance.

C. Vaccaro/W. Boudreau  
Motion Carried

6. **3 Stars of CAPSI (3 min)** **C. Vaccaro**
1. Emma Fedusiak
  2. Marianna Pozdirca
  3. Jonathan Chan

7. **President's Address (5 min)** **C. Vaccaro**
- C. Vaccaro recited the mission, vision and values of CAPSI. C. Vaccaro emphasizes the importance of taking care of yourself and taking time off if need be. Please let C. Vaccaro know if you need to take some time to step away as it is important we cover the workload of all positions throughout the year.

8. **Review of Robert's Rules (10 min)** **M. Wong**
- Presentation link: [📄 Roberts Rules of Order 2022](#)

9. **Acceptance of Previous Minutes (1 min)** **C. Vaccaro**

[April 2022 Meeting Minutes](#)

BIRT CAPSI National accepts the minutes from the April 2022 Teleconference on April 3rd, 2022.

C. Vaccaro/N. Bakowski  
Motion carried.

[May By-By-By-Election 2022 Meeting Minutes](#)

BIRT CAPSI National accepts the minutes from the May By-By-By-Election 2022 Teleconference on May 1st, 2022.

C. Vaccaro/N. Barkhouse  
Motion carried.

10. **Year End School Reports**
- University of British Columbia  
See Annex
- University of Alberta  
See Annex
- University of Saskatchewan  
See Annex
- University of Manitoba  
See Annex
- University of Waterloo

*See Annex*  
University of Toronto  
*See Annex*  
Université de Montréal  
*See Annex*  
Université Laval  
*See Annex*  
Dalhousie University  
*See Annex*  
Memorial University of Newfoundland and Labrador  
*See Annex*

**11. Executive Reports**

President  
*See Annex*  
President-Elect  
*See Annex*  
Past President  
*See Annex*  
VP Communications  
*See Annex*  
VP Professional Affairs  
*See Annex*  
VP Education  
*See Annex*  
Finance Officer  
*See Annex*  
VP Professional Affairs  
*See Annex*  
Executive Secretary  
*See Annex*  
CAPSIL Editor  
*See Annex*  
IPSF Liaison  
*See Annex*  
Student Exchange Officer  
*See Annex*  
Webmaster  
*See Annex*

**12. CAPSI Email and Slack Channel Housekeeping (2 min)**

**C. Vaccaro**

Background: Please do not change your CAPSI email name to your name. In regards to the Slack channels please do not sign up with your personal university email - sign up with @capsil email; this helps with passing down Slack accounts to future folks. For anyone who is a committee chair of each channel, please provide Jonathan with a list of

your current committee members by the end of June and we will remove anyone who is not on the list.

Slack [link](#)

C. Vaccaro states we will only be sending CAPSI emails from here on out. Encourages people to sign into Slack. Slack messages will be inherited by future position holders so please be professional. Slack can be used for quick questions, whereas email should be used for important documents (e.g. documents, budgets etc).

**13. CAPSI Communication Expectations (2 min) C. Vaccaro**

**Background:** Please use CAPSI emails and Slack to communicate regarding CAPSI matters - it helps us maintain a record for future councils. In terms of responsiveness: I expect folks to message/send a short email giving a realistic timeline for when they'll respond if it will be > 2 business days for emails (especially those related to sponsors, external stakeholders, or PDW). The reason for this is we've had relationships and sponsorships break down due to infrequent, delayed communication on our end in the past.

C. Vaccaro states everybody should be checking emails at least once every day-two days to stay on top of emails as best we can.

**14. Executive Checklist (2 min) C. Vaccaro**

**Background:** This initiative was created by Morgan Patrick two years ago. I would like to continue the executive checklist to improve transparency and detail the role of executive members to facilitate transition.

[Executive Checklist for 2022-2023](#)

**15. CAPSI Symposia Topics (10 mins) N. Fatima/M. Pozdirca**

**Background:** Please take a look at the topics [Symposia Topics 2022-23.docx](#). Locals will be voting for their 1st and 2nd choices and the top 2 topics will be selected. Link to vote: <https://forms.gle/vwEKDYA5NKqQKb5k8> (1 vote per school)

N. Fawal stated if the HPV topic is picked, Merck (manufacturer of Gardasil) will help by finding speakers for panels. Locals to vote by our next meeting on Thursday.

**16. Proposed dates for local competitions and awards (5 mins) N. Fatima**

**Background:** Here is a tentative timeline for competitions this fall. Locals, please let me know if there are any issues.

Competition/Award	Proposed Release Date	Proposed Deadline
Compounding Competition	September 5th	November 4th

PIC	September 5th	November 4th
OTC	September 5th	November 4th
SLC	September 5th	October 28th
AFL	TBD	TBD
Guy Genest	September 5th	November 4th
Award of Professionalism	June 27th	July 31st

N. Fawal states PDW will be in-person this year.

C. Vaccaro proposes a November 4th deadline for Guy Genest instead.

W. Boudreau asks if the deadlines have been discussed with our sponsors yet.

N. Fatima states she has reached out to Medisca last week, but hasn't heard a reply.

E. Fedusiak would like to know our list ahead of time, she thinks November 4th is fine.

N. Barkhouse states Dal likes to talk to Awards Committee, if pushed to Nov 4, local deadline would be 2 weeks before that, concerned people may not get it in on time.

T. Udounwa states October is the most busy month at UofT, not sure how feasible it would be for students to apply but does understand needing winners early for PDW.

M. King echoes that the end of October is busiest for midterms, but also understands the need to have earlier winner names for PDW planning.

C. Vaccaro agrees priority is to get names in early as opposed to midterm dates.

**17. Award of professionalism submission dates (5 mins) N. Fatima**

Background: The Award of Professionalism is planned to be released on June 27th and due on July 31st. Are there any issues with this deadline?

**BIRT CAPSI National approves the above schedule for the local competitions for 2022-2023**

**N. Fatima/M. Wong**  
**Motion carried.**

**18. Fall 2022 Competition Planning (5 mins) N. Fatima**

Background: Locals - Please fill the following table:

<b>School</b>	<b>Q1: What is your school's plan for the fall?</b> <b>Q2: Will you be able to hold an in-person compounding competition at</b>
---------------	--



	your school?
<b>UBC</b>	<ol style="list-style-type: none"> <li>1. We are expecting to continue in person classes</li> <li>2. We currently do not see any issues.</li> </ol>
<b>UofA</b>	<ol style="list-style-type: none"> <li>1. We are expecting to continue in-person classes with a hybrid approach to exams at the moment</li> <li>2. There should be no issue with an in-person compounding competition.</li> </ol>
<b>UofS</b>	<ol style="list-style-type: none"> <li>1. There has been no communication of a formal plan, but we are assuming we are to be in person as normal.</li> <li>2. We do not currently foresee any issues.</li> </ol>
<b>UofM</b>	<ol style="list-style-type: none"> <li>1. We expect to have in-person classes</li> <li>2. There should be no issues</li> </ol>
<b>UofT</b>	<ol style="list-style-type: none"> <li>1. The plan is to continue in-person classes and assessments, with some classes being audio/video recorded for accessibility</li> <li>2. Yes, we foresee no issues with hosting an in-person compounding competition</li> </ol>
<b>Waterloo</b>	<ol style="list-style-type: none"> <li>1. We are expecting the plan will be to continue in-person classes, midterms, and exams.</li> <li>2. Yes, we should be able to hold an in-person compounding competition.</li> </ol>
<b>UdeM</b>	<ol style="list-style-type: none"> <li>1. The plan is to have in-person classes.</li> <li>2. Currently, we do not see any issue.</li> </ol>
<b>Laval</b>	<ol style="list-style-type: none"> <li>1. We expect to have in-person classes</li> <li>2. There should be no issues</li> </ol>
<b>Dal</b>	<ol style="list-style-type: none"> <li>1. We are expected to be in person next year, but there has been no official communication if this will be fully in person or if there will still be some online classes here and there.</li> <li>2. An in-person compounding competition should be possible next year.</li> </ol>
<b>MUN</b>	<ol style="list-style-type: none"> <li>1. The plan as of right now is to continue in person.</li> <li>2. I see no issues on holding an in person competition</li> </ol>

N. Fawal says Medisca really wants us to do compounding competition in-person.

**19. Referred: COVID clause Award of Professionalism (8 mins)**

**N. Fatima**

Background: Since 2020, there has been a clause in the Award of Professionalism that allowed PAM organizers to describe what changes/adjustments they made to account for the pandemic. Should this clause still be included? Locals - Please fill the following table:

School	Q1: Should this clause still be included? (Yes/No)
UBC	Yes- we still had some COVID restrictions for in-person events, and some events were held online.
UofA	Yes - there were capacity restrictions as well as a masking policy
UofS	Yes - changes were still made this last year.
UofM	Yes
UofT	Yes - capacity restrictions due to COVID were still in effect at our faculty during March 2022, so most club events were held online
Waterloo	Yes - during March 2022 there were still COVID restrictions for hosting in-person extracurricular events, so most were still virtual or hybrid.
UdeM	Yes
Laval	Yes
Dal	Yes
MUN	Yes

BIRT CAPSI National will keep the Award of Professionalism COVID Clause for the 2021-2022 applications and will re-assess this item at the June 2023 meeting.

N. Fatima/E. Fedusiak  
Motion carried.

20. **Referred: SLC translations (10 mins)**

**N. Fatima**

Background: This item has been referred from our previous meeting (Spring TC) that was actually referred from a prior meeting. There was a suggestion to translate the French SLC submissions into English so that they could be assessed by the same judges as the English submissions (this is only applicable to the National SLC submissions). However, when translating the submissions there is a lot that could be lost in translation. Should the French SLC submission be translated?

W. Boudreau doesn't see an issue keeping it the same if it's the same criteria.

P. Borzoeyan says French judges can judge for French submissions. Also mentioned in the past some of their submissions have been in English.

T. Dhadiak asks if we've had it professionally translated and suggests we look into it.

BIRT CAPSI National refers the above item to further discussion via email.  
C. Vaccaro/N. Fatima

Motion carried.

**21. PDW 2023 Update (5 mins)**

**E. Fedusiak/M. Wenzel**

Background: PDW 2023 is set to be hosted in Saskatoon SK (postponed from 2021 due to the COVID-19 Pandemic). TCU Place contract will be signed at the end of June. Deposits are due in July and September. The Hilton Inn contract is completed and signed. The Health Fair location and supplies have been confirmed. The vendor contract has been completed and a list of 100+ vendors has been curated. The Health Fair package/contract will be sent out in early/mid June. We are still waiting on a quote for simulated patients but most of the judges for competitions have been confirmed. Themes for social events have all been finalized. The main social night location is still pending approval and will be confirmed at our next meeting. The Logistics Officer is in discussion with shuttle companies for transport options. Speakers are being contacted and once the list is finalized so will the schedule and tech requirements. 10/15 general speakers have been officially confirmed and we have filled the Keynote Speaker role that was empty at the last update. We are also in discussions in CPhA about speakers, sponsorship, and their general support/interest in assisting with PDW.

BUDGET: [link](#)

W. Boudreau had no specific questions for today but will send via email.

E. Fedusiak says questions can be sent via email.

C. Vaccaro states we should share the CAPSI National LinkedIn post “call for sponsors.” A decision regarding PDW 2023 will be made in about a month or so and rests entirely on finding enough sponsorship money to be sustainable.

G. Chan states the main priority is to initiate discussions about sponsorships to make PDW happen.

**22. New CAPSI Member’s Page: testing before launch (10 mins)**

**J. Chan**

Background: Created a new CAPSI Member’s page on Wix. I would like CAPSI council to help me test the website before launch. Please fill out your first name, last name, and email into form. Then, go to the website (I will send the URL) and sign up with the email you gave me.

Sign up for the member’s page here: [Link](#)  
[CAPSI Council Member Contact for Website](#)

J. Chan states everyone needs to sign in before they can access this website (member’s page). Sign in here: <https://capsimemberscorner.wixsite.com/website>

W. Boudreau comments on how incredible the new members portal looks and congratulates J. Chan and A. Nong for their hard work.

- 23. Social media posts (5 min)** **J. Chan/C. Vaccaro**  
Background: If there are any events or graphics you'd like posted on the CAPSI National IG, FB, Twitter, or LinkedIn page please sign up on the calendar. There is a section for you to link your graphic and type in the photo description. As well, if you tag CAPSI National on IG, I will share it as soon as I see it. Please share posts either on stories or repost if your local IG is tagged in it.  
Social Media Posting Sign up: [Link](#)

J. Chan encourages everyone to review social media posting guidelines.

C. Vaccaro reminds everyone that posts must be scheduled in advance. Please post according to the guidelines set by J. Chan. C. Vaccaro also reminds everyone all posts must be in English and French and encourages everyone to use the translation requests form as needed.

W. Boudreau says if we pass the deadline for the translation committee for social media posts, he can do the translation for us but only keep him as a last resort.

- 24. IPE PAM Case Topics (5 mins)** **M. Pozdirca**  
Background: This is an interprofessional case study event hosted by locals during PAM. The case itself is created by the VPPA to be held in an open-format that brings together multiple health professionals in each school. While the intended audience is pharmacy students, students from other health professional programs may be invited. There are six clinical topics to vote from this year: polycystic ovarian syndrome (PCOS), endometriosis, bipolar disorder, dysphagia, benign prostatic hyperplasia (BPH), and hepatitis C. Descriptions here: [☰ IPE Potential Topics 2022-23](#) and please vote [here](#) :)

C. Vaccaro states locals should vote before Thursday, 1 vote per school.

- 25. Advocacy-related contacts from each pharmacy school (1 min)** **M. Pozdirca**  
Background: For the past two years, the VPPA has invited each school's liaisons to the provincial regulator (e.g. OCP) and pharmacy association (e.g. OPA) to join the Advocacy and Professional Affairs Committee. I'd love to continue doing this for 2022-23, and I'd also like to know of any community advocacy student groups in pharmacy schools + who from your student councils regularly meet with your Dean's Office (this helps me better understand the advocacy systems in place in each school). Please fill out the following table (also found at this link): [☰ Advocacy-related Contacts from each pharmacy school](#)

- 26. Committee Dissolution (1 min)** **C. Vaccaro**

**BIRT the CAPSI National 2022-2023 Council dissolves all 2021-2022 standing and ad-hoc committees.**

**C. Vaccaro/M. King**

**Motion carried.**

27. Committee Formation (20 min)

C. Vaccaro

**Finance Committee:** Addresses matters of financial concern outside of official CAPSI meeting times. Composed of:

- Finance Officer (Chairperson) ----- K. Huynh
- President ----- C. Vaccaro
- President-Elect ----- M. Wong
- Past-President ----- W. Boudreau
- One Sr. Rep. from Western Canada\* ----- E. Fedusiak
- One Sr. Rep. from Eastern Canada\*\* ----- C. Huo
- Other Executive ----- M. Pozdirca
- Ex officio ----- T. Dhaliwal, J.

Melanson

- Other Council Members ----- G. Chan

K. Huynh what is your main method of communication? We are thinking Slack group. Let us know if there are any objections, but we will assume this is fine.

**Constitutional Review Committee:** Drafts, reviews and amends the CAPSI Constitution (By-Laws, and Operating Manual), in addition to other official documents and contracts, as necessary. Composed of:

- President-Elect (Chairperson) ----- M. Wong
- Executive Secretary ----- S. Huynh
- Two other members, which may include Jr./Sr. representatives, or executive members of the National Council ----- M. King N.Fatima

**Membership and Communications Committee:** Responsible for ensuring that all the members of the Association receive the membership benefits to which they are entitled; to maintain a national database of membership information including, but not limited to, statistics, demographics, contact information; to facilitate promotion of the Association to current and prospective members; to evaluate branding strategy; to update the CAPSI promotional video. Composed of:

- Executive Secretary (Co-Chairperson) ----- S. Huynh
- VP Communications (Co-Chairperson)----- G. Chan
- President-Elect ----- M. Wong
- CAPSIL Editor ----- TBD
- Webmaster ----- J. Chan
- IPSF Liaison ----- N. Bakowski
- One Sr. or Jr rep from Quebec ----- P. Borzooyan
- One Sr. or Jr. rep from Western Canada ----- E. Fedusiak
- One Sr. or Jr. rep from Eastern Canada ----- T. Udounwa
- Other Council Members ----- C. Huo, M. Pozdirca

T. Dhadial suggests we look into making CAPSI memberships mandatory.

**Professional Development Week 2023 Planning Committee:** Facilitate the organization of PDW 2023 in Saskatoon, Saskatchewan (hosted by the University of Saskatchewan) Composed of:

Local Sr. representative from the host school ----- E. Fedusiak  
CAPSI President as an *ex-officio* member ----- C. Vaccaro  
Local Jr. representative ----- M. Wenzel  
Local Planning Committee as per discretion of the host school

T. Udounwa asks if her or Ayman can audit the committee just to observe the planning process in preparation for PDW 2024, Toronto.

C. Vaccaro agrees that it would be a good idea for them to sit in.

**Website Committee:** Responsible for maintaining and updating the CAPSI National Website, social media pages (Instagram and Facebook) including hosting social media campaigns, CAPSI promotion etc.. Composed of:

Webmaster (Chairperson) ----- J. Chan  
President-Elect ----- M. Wong  
VP Communications ----- G. Chan  
CAPSIL Editor ----- **TBD**  
One Sr. or Jr. rep. from Quebec ----- F. Bédard Perrault  
One Sr. or Jr. rep. from Western Canada\* ----- M. Wenzel  
One Sr. or Jr. rep. From Eastern Canada\*\* ----- M. King  
Other Executives: ----- F. Hadji  
Other Council Members:----- E. Fedusiak, S. Lo, T. Udounwa, N. Barkhouse

**Ethics Committee:** Responsible for addressing all ethical matters brought to the CAPSI National Council. Composed of:

Past-President (Chairperson) ----- W. Boudreau  
President-Elect ----- M. Wong  
CAPSIL Editor ----- **TBD**  
VP Communications ----- G. Chan  
Finance Officer ----- K. Huynh  
Sr. or Jr. rep. from a French speaking school ----- F. Bédard Perrault  
Sr. or Jr. rep. from an English speaking school ----- B. Darwich  
Other Council Members ----- A. Lakhani, E. Fedusiak, K. Gerbrandt

**Competition Review Committee:** Responsible for the review of all competition cases and materials before their distribution/dissemination to the local level. Composed of:

VP Education (Chairperson) ----- N. Fatima  
 Past-President ----- W. Boudreau  
 Sr. or Jr. rep. from a French speaking school\* ----- H. Lyoubi, J. Kamal  
 Sr. or Jr. rep. from an English speaking school\*----- T. Udounwa  
 Other council members ----- N. Barkhouse, S.  
 Huynh, M Wenzel, M. King

*\*Must be different from the home school of the VP Education*

**IPSF SEP Selection Committee:** Responsible for the review of all applications and for selecting candidates to participate in the IPSF Student Exchange Program. Composed of :

Student Exchange Officer (Chairperson) ----- F. Hadji  
 IPSF Liaison ----- N. Bakowski  
 One Sr. or Jr. rep. from Western Canada\* ----- J. Ly  
 One Sr. or Jr. rep. From Eastern Canada\*\* ----- S. Lo  
 Other council members ----- K. Gerbrandt, A.

Lakhani

**Translation Committee:** Responsible for the translation of any CAPSI related documents, with the exception of PDW materials. Composed of:

CAPSIL Editor (Chairperson) ----- TBD  
 One rep. from Université de Montréal ----- P. Borzooeyan  
 One rep. from Université Laval ----- H. Lyoubi, J. Kamal  
 One bilingual council member ----- F. Bédard Perrault  
 Any other council members interested ----- F.Hadji

**Mock OSCE Committee:** Responsible for gathering and developing new mock OSCE questions for the bank, developing an assessment template, and having cases reviewed by PEBC as necessary. Composed of:

VP Education (Chairperson) ----- N. Fatima  
 One Sr. or Jr. rep. From each school that runs mock OSCEs:  
*University of Waterloo* ----- C. Huo  
*University of Manitoba* ----- S. Choi  
*University of Saskatchewan* ----- E. Fedusiak  
*University of Alberta* ----- J. Ly  
*Memorial University of Newfoundland* ----- W. Choi  
*University of Toronto* ----- T. Udounwa  
*University of British Columbia* ----- A. Grewal  
 Any other council members interested ----- M. Pozdirca, J. Chan

**Advocacy and Professional Affairs Committee:** Responsible for developing a strategy to engage student opinion about issues that are necessary, raising awareness of

pharmacy issues among student members, and contacting local representatives to acquire information about current issues in the profession. Composed of:

VP Professional Affairs (Chairperson) ----- M. Pozdirca  
VP Education ----- N. Fatima  
Past-President ----- W. Boudreau  
One Sr. or Jr. rep. from Quebec ----- **H. Lyoubi**  
One Sr. or Jr. rep. from Western Canada\* ----- E. Fedusiak  
One Sr. or Jr. rep. From Eastern Canada\*\* ----- N. Barkhouse  
Any other council members interested ----- G. Chan, A. Lakhani,  
T. Udounwa, M. King, J. Chan, N. Bakowski, M. Wenzel, C. Vaccaro, M. Wong

**Ad-hoc Electoral Committee:** Responsible for increasing transparency about our election procedures, facilitating enhanced communication between members and local representatives during speeches and elections proceedings, and researching other methods of voting and logistics involved in order to make decisions about any changes to elections in the future. Composed of:

Executive Secretary (Chairperson) ----- S. Huynh  
Past-President ----- W. Boudreau  
One Sr. or Jr. rep. from Western Canada\* ----- **S. Choi**  
One Sr. or Jr. rep. From Eastern Canada\*\* ----- B. Darwich  
Any other council members interested ----- M. Pozdirca, M. Wong,  
C. Vaccaro

**Ad-Hoc Student Wellness Committee:** A national initiative to make a push for student wellness by sharing ideas and events in order to allow better collaboration between all ten (10) local CAPSI chapters and destigmatize mental health. Composed of:

President-Elect (Chairperson) ----- M. Wong  
VP Professional Affairs ----- M. Pozdirca  
Past-President ----- W. Boudreau  
One (1) Senior or Junior Representative from each school:  
*University of British Columbia* ----- M. Seo  
*University of Alberta* ----- Z. Yopek-Stabel  
*University of Saskatchewan* ----- M. Wenzel  
*University of Manitoba* ----- K. Gerbrandt  
*University of Toronto* ----- A. Lakhani  
*University of Waterloo* ----- S. Lo  
*Université de Montréal* ----- **P. Borzooeyan**  
*Université Laval* ----- **J. Kamal**  
*Dalhousie University* ----- N. Barkhouse  
*Memorial University of Newfoundland* ----- M. King  
Any other council members interested ----- **K. Huynh**



BIRT the CAPSI National 2022-2023 council refers the above item to further discussion via email.

C. Vaccaro/M. Wong  
Motion carried.

Motion to adjourn the meeting at 2041 EST.

C. Vaccaro/G. Chan  
Motion carried.

## Day 2: Thursday June 9, 2022

Location: MacDonald Room (Mezz)

8:30am-4pm EST

28. **Call to Order** C. Vaccaro  
C. Vaccaro calls the meeting to order at 08:47.
29. **Land Acknowledgement (2 min)** C. Vaccaro
30. **Attendance (5 min)** S. Huynh

Name	Position	Attendance
Christine Vaccaro	President	Present
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Present
Steven Huynh	Executive Secretary	Present
TJ Dhadial	Outgoing Finance Officer	Present
Kevin Huynh	Finance Officer	Present
Minahil Rafiq	Outgoing VP Communications	Absent
Godwin Chan	VP Communications	Present
Nawal Fatima	VP Education	Present
Marianna Pozdirca	VP Professional Affairs	Present
Jenna Melanson	Outgoing SEO	Present
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Present
TBD	CAPSIL Editor	N/A
Abby Krupski	CSHP Student Liaison	Absent
Mark Seo	UBC Junior Representative	Absent
Aneet Grewal	UBC Senior Representative	Absent

Zachary Yopek-Stabel	Alberta Junior Representative	Present
Jasmine Ly	Alberta Senior Representative	Absent
Meagan Wenzel	Saskatchewan Junior Representative	Present
Emma Fedusiak	Saskatchewan Senior Representative	Present
Kezra Gerbrandt	Manitoba Junior Representative	Absent
Sandra Choi	Manitoba Senior Representative	Present
Stephanie Lo	Waterloo Junior Representative	Present
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Absent
Florence Bédard Perrault	Montreal Junior Representative	Present
Panteha Borzooyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Present
Hassan Lyoubi	Laval Senior Representative	Absent
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Absent
Melanie King	MUN Senior Representative	Present

**Guests:** A. Le

**31. Executive council and general feedback (5 min)**

**C. Vaccaro**

Background: Started in 2020-2021, the executive feedback form was trialed in the 2021-2022 term. For reference, this is what the forms looked like:

[Exec Feedback Form 2021-2022](#)

[Local Feedback Form 2021-2022](#)

[PRN Feedback 2022-2023](#)

**32. CAPSI National Mentorship Program (5 min) C. Vaccaro**

**Background:** This initiative started in 2020-2021 by Jamie Park (ex-VPED, UBC). It aims to connect one mentor (upper-year pharmacy student or pharmacist) to a mentee (lower-year pharmacy student). CPhA has offered to help us source pharmacist mentors. Lynn, Sarah, Kristy, and Pooja will be leading this program. Any comments or suggestions for the program and its next steps?

Click [here](#) for a summary of the mentorship program

C. Vaccaro states we will have 4 student representatives (from Waterloo and Toronto) running the mentorship program this year.

**33. Student Mental Health and Wellness Survey Preliminary Results (20 mins) M. Pozdirca**

**Background:** Earlier this year, CAPSI launched a national survey to evaluate pharmacy students' mental health across the 10 pharmacy schools. Between Feb-May, 2022, the survey collected 160 responses, and, alongside the President and President-Elect, I've been analyzing the results. We'll have a **brief presentation** to share preliminary findings.

M. Pozdirca states we can still nudge folks from our schools to get additional responses into the survey. She will add the data on the fly. No responses from year 5 students. Important to follow up on this data.

P. Borzooyan says she does not feel intimidated to contact a pharmacy-specific counsellor at UdeM, one of the reasons being it is anonymous which makes it comfortable.

W. Boudreau states he finds counseling services helpful and they do a good job referring to proper resources / personnel.

J. Kamal states there are resources available at Laval where you can talk to other pharmacy students instead of talking to a counselor / superior / other adult figure which may be more comfortable for certain students.

M. Pozdirca asks if the pharmacy specific services excludes pharmacy students from seeking the broader University services.

P. Borzooyan says many pharmacy students prefer the more specific pharmacy-related help since these people tend to know more about the pharmacy student experience and more likely to provide useful help.

M. Pozdirca asks if these pharmacy students who volunteer at Laval's support programs get compensation for their service.

J. Kamal says they don't think these pharmacy students get monetary compensation.

W. Boudreau says monetary compensation is not common. Goal of pharmacy student representative is to defuse the situation and guide the student to other resources.

M. Pozdirca clarifies that she doesn't want to burden just students.

N. Bakowski states Waterloo has RxPRN where students are there to talk to other students and direct to other resources

S. Lo states Waterloo has 8-10 students on RxPRN per year, do receive very personal questions. The main appeal of it is reassurance that the stress and hardship is not uncommon. Mostly just helping with anonymous questions submitted via Google Form.

M. King states upper year buddies for 1st year students is helpful from her perspective.

G. Chan states it depends how motivated the mentor is. Usually it is occasional chats.

F. Perrault states she only talked to mentor once. She found the initiation days ("frosh week") helped her meet upper year mentors who she connected with throughout the years.

A.Lakhani states UofT matches based on interests. Says a lot of the effort should come from the upper year. 1st year students may feel intimidated to contact upper years.

J. Melanson says wait list is very long for UofT counseling services. Doesn't think it is very accessible. Finds faculty's efforts to improve wellness don't always match up with student's ideas of wellness. Acknowledges faculty does put in effort but doesn't always align or is useful.

Z. Yopek-Stabel states that UofA pharmacy does not have Fall reading week (other UofA programs do) which he finds very stressful. Takes multiple months to get hold of counseling services and even longer to refer to specialty help like psychologists. Faculty initiatives are also mis-aligned with what students want (e.g. granola bars and stickers in the hallway).

C. Vaccaro says the escalation of workload with the PharmD program has been burdensome for students.

M. Pozdirca states that if nobody has time to access the wellness initiatives being put out by faculty, it is useless. Need to introduce breaks for students to access the services that are available to them. Can't just keep adding things into the program if students are too burnt out to access the programs.

F. Perrault states there is no fall break in UdeM.

W. Boudreau states credits were not corresponding well to workload. Faculty needs to have mindset of changing the program for any action to be taken.

M. Wenzel is an advocate for personal days on rotations. Puts stress on students to work 10-12h days to meet requirements if they take days off. Says previous attempts have been made to work towards personal days but no luck so far.

S. Choi states Manitoba does have Fall reading week.

C. Vaccaro says they do have personal days for rotations now in Manitoba, including time off for conferences, grievance days etc. Took a lot of effort to advocate and implement.

S. Lo states it is very inconvenient and inflexible to take days off. Waterloo does not have supplemental exams either.

*C. Huo leaves the room at 9:40 am EST.*

*C. Huo enters the room at 9:47 am EST.*

*E. Fedusiak leaves the room at 9:47 am EST.*

C. Huo says Waterloo is not flexible with missing school. Asked for recordings and/or lectures but faculty does not allow.

K. Huynh agrees we need flexibility, but faculty says if we have a hybrid model, people will stop coming to school.

N. Fatima says lectures weren't being recorded but people may come to school with symptoms. When omicron came around, they started to agree.

Z. Yopek-Stabel says professors found it was too much work to upload lectures and attendance was an issue with hybrid models. Says hybrid model saved a lot of people time.

A. Lakhani says people felt the pressure to come to school with COVID. Need accommodations to avoid this. Weight of finals being higher due to missing an assessment is a barrier to taking sick days.

M. King says 100% finals are possible for certain courses if you miss a day.

S. Huynh says uWaterloo doesn't have supplemental exams. Certain courses only last 6 weeks, finds the burden is high from having midterms every 2 weeks and not having any backup if they have bad weeks where they cannot focus on school. Many other schools tend to have supplemental exams (as per a show of hands).

P. Borzoeyan states at UdeM, they would have virtual recorded options for people missing days and then options to take missed exams after the finals period. Finds accommodations are good for people with COVID.

N. Barkhouse says exams are rescheduled if they are missed.

B. Darwich says if you miss an exam in the Fall, they'll typically be written in the summer. Such a large gap in between the exam and rewritten exams puts stress on students.

M. King says there are 3 maximum number of supplemental exams at MUN.

B. Darwich finds conversations about wellness usually end up being debates and one side feeling defensive. Trying to advocate to have CAPSI sit into these meetings and have more productive discussions.

M. Pozdirca acknowledges there are challenges to bringing up concerns with Dean, helpful to have student associations/unions bridge this gap in communication.

F. Perrault says she can offer insight on how her school does wellness services.

W. Boudreau suggests we review what types of events / activities students prefer from their CAPSI councils.

K. Huynh says uWaterloo had lab times where they would designate to mental health check-ins. Convenient to have it during regularly scheduled school time and people have the options to opt out.

G. Chan says connection between faculty and students is not great.

M. Wong says it would be useful to identify gaps between schools during our local meetings. See if we can implement stuff other schools are doing. Anonymous polls are helpful to bring data forward to deans to let them know certain opinions are majority and/or minority.

B. Darwich says class reps send out surveys and often the responses are negative in nature.

N. Fatima says when they shared wellness survey results to faculty, they were unfazed and no change was implemented. Working with local advocacy committees may bring about some change. Connecting advocacy committees between schools may be useful.

M. Pozdirca says their success rate with advocating for concerns is high at UofManitoba. School-to-school variability is tough for a national council. National's role is to provide national perspective to local initiatives. Point out what other schools are doing.

**34. World Congress Update - Zoom (10 mins)**

**A. Le**

Background: Angie Le, Chair of World Congress 2024 will be zooming in to share an update regarding the World Congress Bid happening this August in Egypt.

W. Boudreau asks about potential sponsors, suggests to include that we have secured sponsorships in the past with events like PDW so it should not be an issue. Asks if they had clear response from FDP.

A. Le says FDP seemed very keen about sponsoring.

W. Boudreau wants Angelica to emphasize that it won't only be Quebec individuals there.

J. Melanson says they will always ask about contingency plan. If expenses are higher than income, will lose our place as IPSF member.

W. Boudreau asks if current budget includes food.

A.Le says budget includes breakfast with hotel and supper. Lunch is only covered on some days.

P. Borzooyan says it is important to get estimate for supper, might not be able to get proper estimate because not everybody will eat there.

W. Boudreau wants clarification on expenses.

A.Le says there are variables they don't have factored in yet such as the social nights (expecting it to be higher).

W. Boudreau wants estimate for budget for whole event.

A.Le says ~\$500,000 CAD.

P. Borzooyan suggests to factor in 7% inflation.

W. Boudreau states UdeM has offered accommodations, is wondering if that's still on the table and to clarify if it was in hotels or student residences in the past.

A. Le wasn't keen on having WC in student residences but it is an option for the LIT program. May help with costs. Have to take into account transportation to a venue. Student residences is a backup plan.

J. Melanson says previous events were held at hotels, but it doesn't have to be held at a hotel.

F. Hadji doesn't think it's a good idea to do it in student residences. Not appropriate for the occasion.

F. Perrault suggests more Montreal tourist attractions on presentation.

**C. Vaccaro will motion to recess until 10:45AM**

**C. Vaccaro/M. Wong  
Motion**

**C. Vaccaro called the meeting to order at 10:50AM**

**35. Financial Report and Budget 2022-2023 (10 min)  
K. Huynh**



Background: Time allotted to present the budget for the 2022-2023 year, engage in questions/discussion regarding the proposed budget and decide on whether to accept, amend, or dismiss the proposed budget.

Budget: [Link](#)

Presentation: [Link](#)

**BIRT CAPSI National approves the 2022-2023 budget as outlined in the presentation above.**

**K. Huynh/ G. Chan**

**Motion carried.**

K. Huynh will send detailed email about how to get reimbursed for CPhA conference.

C. Vaccaro says a sponsor may cover the PDW 2023 Co-Chair award.

K. Huynh clarifies UofT averages out to \$15/year like every other school.

P. Borzooyan wants to see if pharmacy residents can opt in to CAPSI membership and if it'd be the same price.

T. Dhadiial confirms it'd be the same price.

W. Boudreau wants to know how much buffer we have if PDW and/or IPSF runs at deficits.

T. Dhadiial and K. Huynh clarifies slide 23 does not include bank account. Deficits at PDW or any other event would be taken from the bank account.

W. Boudreau states we might have to increase CAPSI fees to account for inflation and to help cover deficits.

**36. CPhA Student Engagement Strategy (15 min)**

**C. Vaccaro**

Background: This Summer I am working with CPhA to develop a revised and more involved student engagement strategy. We will review the preliminary ideas I discussed with them and I encourage you to share your feedback on how you would like CPhA to work with CAPSI locally and nationally.

C. Vaccaro says CPhA is a gold sponsor, providing space for meetings, always looking to engage members better. CPhA will provide support for our mentorship program, helping us find mentors for students. CPhA has created a task force in response to their national wellness survey, students will have a voice on this working group. Indigenous pharmacy students are invited to join CPhA's Indigenous Pharmacy group. We are looking into ways CAPSI can collaborate with CPhA to create a scholarship for Indigenous pharmacy students. CPhA will be arranging a town hall with students to see how CPhA can better engage with students and pharmacists within their first 5 years of practice. CPhA is also trying to have a representative come to schools during welcome

weeks and wants to build workshops tailored to students (Ex. negotiations, finances, etc.).

W.Boudreau acknowledges students would be open to having financial workshops. CPhA is a good starting point.

F. Perrault thinks intel on how to own a pharmacy would be useful.

C. Vaccaro says if local reps are looking for speakers for PAM, she has a lot of contacts.

P. Borzooyan asks if they have french speakers.

C. Vaccaro says CPhA has bilingual staff.

**37. Notebook Updates (5 mins)**

**G. Chan**

Background: Will be covering the cost (\$10,404.34 in 2021-2022), winner of cover contest (TBD), and delivery info and logistics from local reps (i.e. date range, mailing addresses, # of notebooks needed per school). **Locals: Please fill out info on table below.**

School	How many notebooks are needed?	When do you need the notebooks by?	What's your school's mailing address?
UBC	60	First week of September	Aneet Grewal, UBC Sr CAPSI Representative UBC Pharmaceutical Sciences Building 2405 Wesbrook Mall Vancouver BC V6T 1Z3 5199908537
UofA	200	First Week of September	Attn: Jasmine Ly/Zach Yopek-Stabel University of Alberta Faculty of Pharmacy and Pharmaceutical Sciences 2-35 Medical Sciences Building, 8613 114 <sup>th</sup> Street Edmonton, Alberta T6G 2H7
UofS	100	First week of September	Attn: Emma Fedusiak/Meagan Wenzel College of Pharmacy and Nutrition 2A20-107 Wiggins Road, Saskatoon SK S7N 5E5
UofM	180*	First week of September	Attn: Sandra Choi/ Kezra Gerbrandt College of Pharmacy 143 Apotex Centre

			750 McDermot Ave. Winnipeg, MB R3E 0T5
<b>UofT</b>	300	Last week of August	Attn: Theodora Udounwa / Ayman Lakhani Leslie Dan Faculty of Pharmacy 144 College St, Toronto ON M5S 3M2
<b>Waterloo</b>	200	First week of Jan 2023	Attn: Camille Huo/Stephanie Lo University of Waterloo School of Pharmacy 10 Victoria St S A, Kitchener, ON N2G 1C5
<b>UdeM</b>	150	First week of September	Attn: Panteha Borzooeyan/Florence Bédard Perrault Université de Montréal Pavillon Jean-Coutu 2940 Chem. de Polytechnique, Montréal, QC H3T 1J4 Local S1-178
<b>Laval</b>	150	First week of September	Attn: Hassan Lyoubi 1050, ave de la Médecine, Local 1754, Pavillon Ferdinand-Vandry, G1V 0A6 Université Laval, Québec, QC
<b>Dal</b>	90	First week of September	Attn: Nolan Barkhouse/Baraa Darwich College of Pharmacy, Dalhousie University 5968 College St, Halifax, NS B3H 1X7
<b>MUN</b>	90	First week of September	Attn: Melanie King/ Wooje Choi MUN School of Pharmacy 300 Prince Philip Dr, St. John's, NL A1B 3V6

G. Chan looks forward to announcing the winner of the cover contest.

C. Huo wants to clarify who the notebooks are for.

C. Vaccaro says it is up to locals to decide who notebooks are for but be cautious about wasted notebooks. Should fill out a form for upper year interest by the end of the month.

K. Huynh says it might've been useful to rank our favorite submissions for the cover contest.

F. Bédard Perrault says a first vote to eliminate some options and reduce the number of designs could be useful.

W. Boudreau says notebook costs have approximately doubled over the past few years. Should look into new companies if possible. Send a draft notebook to everybody to review before finalizing.

C. Vaccaro will motion to recess until 1350 EST.

C. Vaccaro/J. Melanson  
Motion carried.

C. Vaccaro called the meeting to order at 14:38 EST

**38. Announce New Sponsorship with Pyrls (3 mins) G. Chan**

Background: Will, Minahil, Christine, and I have been communicating with Derek, the Founder and CEO of Pyrls, which is a top drugs education and reference tool for clinicians and student-clinicians. We recently agreed that Pyrls will be a Platinum sponsor for \$5000 and will also sponsor the OTC competition. Students will also get access to a 30% discount for a Pyrls subscription.

**39. Joelle Walker Guest Speaker (30 mins)**

Background: Joelle Walker from CPhA will be joining us to talk about media relations and advocacy!

**40. RxBilling Genie Benefit (3 min) C. Vaccaro**

Background: This past spring, Will and I met with RxBilling Genie. We will be working with them this summer to finalize our new membership benefit with them.

**41. CU Ads Contract (5 mins) G. Chan**

Background: We'll need to decide as a group if we want to continue this contract for the notebooks moving forward (beginning Sept 2023).

G. Chan talks about CU ads as the ads we include in our notebooks. How beneficial are these notebooks aside from tangible freebies?

C. Vaccaro asks in the future do we want these notebooks to continue? Have to be mindful of our sustainability.

C. Huo says many students don't use notebooks anymore, should brainstorm something more useful as a benefit.

P. Borzoeyan says they always have leftover notebooks, can look into reducing the number. Students do appreciate the tables and other resources.

M. King always had a surplus of notebooks at MUN.

C. Vaccaro says CAPSI backpacks were expensive to provide as a benefit.

S. Lo says during the pandemic, we didn't even get a chance to receive them. Can distribute old notebooks from previous years if we remove the years on the cover (since it's no longer an agenda). CAPSI tumblers were a hit at Waterloo.

K. Huynh are notebooks worth \$6000 of usage to people?

B. Darwich says we can keep the useful stuff and remove redundancies to reduce cost of producing the notebook, can still get sponsorship money and find things that are useful to users.

W. Boudreau states last year's CU ads revenue was \$4000 and that was the best we've received. Revenue varies year-to-year. Don't want too many companies because it dilutes the importance of each. Price still increases every year despite efforts to cut back on costs, cost savings tend to be minimal every year. Sponsors such as Apotex can reduce the price more significantly for backpacks. Other sponsors are paying to have their logos inside the notebook, so we would have to let them know if we cancel the notebooks. Might be a good idea to modify the notebook contract so we still get money that goes in. If anybody has contacts that would be willing to sponsor a backpack, reach out to Godwin / Will.

P. Borzoeyan is there minimum # of notebooks we give out? Want to add to new additions to the conversion table (creatinine clearance, pediatric dosing for OTC ibuprofen/acetaminophen/diphenhydramine)

C. Vaccaro no specific amount to be ordered, we do have to send then 10 copies to the CU ads. Reiterated resources in notebooks have been useful as pocket guides.

N. Barkhouse echoes what W. Boudreau notes regarding bag-stuffers for current sponsors and states that there may be an additional incentive for these sponsors if students get a physical token representing their company/association rather than a logo in the notebook.

M. King asks how many notebooks will be needed for UofOttawa?

C. Vaccaro says it will be hard to get CAPSI set up right away for UofO. Would need to be readdressed annually over the new few years.

**BIRT CAPSI National refers the item to the Membership and Communications Committee and be confirmed by July 15th by email.**

**C. Vaccaro/W. Boudreau/M. Wong  
Motion carried.**

Background: In collaboration with Steven, will be discussing the results and recommendations.

G. Chan only got 5 responses. Need to re-evaluate how we reach out to members for opinions.

S. Huynh says a common trend is that people do know about benefits, but they don't use any of the benefits. Also notes bias that people who fill out the survey are more likely to know more about the benefits. Committee will find a way to better get responses from the public.

- 43. Updated Sponsorship Package (5 mins) G. Chan**  
Background: Will be going over highlights and changes from the previous sponsorship package.

[New sponsorship package](#)

- 44. Overview of current sponsors and benefits (5 min) G. Chan/C. Vaccaro**

Level	Sponsor
Platinum	Medisca, PharmaChoice, LCL, Pyrls
Gold	CFP, Trudell, CPhA
Silver	Belair Insurance
Bronze	RxFiles
Partners	CU Advertisement, Vigilance Sante, Focus Mental Wellness, Staples, UpToDate, PharmAchieve, AgroHealth, Skillshare

	Local	National
AFL	PharmaChoice	
Compounding	Medisca	
OTC	Pyrls	
PIC	LCL	
SLC	CPhA	
EBP	N/A	
Award of Professionalism	CPhA	
Guy Genest Award	CFP (\$400/\$500 per school)	
Past President Award	CFP (plaque and website feature only)	

CSHP-CAPSI Hospital Pharmacy Student Award	CSHP and CAPSI
Future Excellence of Pharmacy Award (x3)	N/A
PDW Co-Chair Award	N/A

**45. IPSF/SEP Presentation and Health Care Campaign Theme (10 mins) N. Bakowski, F. Hadji**

Background: Brief overview of IPSF, SEP and the Health Campaign. IPSF Local Representatives will be organizing events associated with one of the following Health Campaign themes: HIV/AIDS, Healthy Living and Diabetes, Tobacco Alert, Anti-Counterfeit Drugs, Medication Awareness, Tuberculosis Awareness. The theme for this year's Campaign and related Charity is to be voted on by the CAPSI executive council. To help the council in their decision, a poll has been sent in the IPSF FB group and results will be presented at the meeting.

Presentation link:

[https://docs.google.com/presentation/d/1dN8grm1tPpEhCXIGDXzMARwr3pjkmzCxV7NV8W8eek8/edit#slide=id.g130dafdefac\\_0\\_55](https://docs.google.com/presentation/d/1dN8grm1tPpEhCXIGDXzMARwr3pjkmzCxV7NV8W8eek8/edit#slide=id.g130dafdefac_0_55)

Please Vote:

[https://docs.google.com/forms/d/e/1FAIpQLSfj65faBF1zPyAjCQU2YJzjY0tV2oeiazwWv79ZBdi2hzKyBg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfj65faBF1zPyAjCQU2YJzjY0tV2oeiazwWv79ZBdi2hzKyBg/viewform?usp=sf_link)

S. Huynh says Waterloo is not excluded because they can participate in their breaks between semesters (minimum 2 weeks for each placement). We have had a few pilot the program from Waterloo starting last year.

**46. Connections w/ Health Professional Student Associations (5 mins) M. Pozdirca**

Background: I've connected with a few associations for CAPSI to have a relationship where we can bounce ideas off, as needed. To help facilitate this, I've made a living document for anyone from CAPSI National to drop in questions you'd like external perspective on (can be association-specific or directed to all) and I'll follow up with the relevant parties [[Living Document](#)] [Questions for Other Healthcare Professional Student Orgs](#). This will be housed in the VPPA folder in the shared drive. I'm open to other collaboration ideas too.

**47. Pharmacy Residency Barriers (10 min) M. Pozdirca**

Background: Over the years, a couple of residency-related barriers have come up including the cost of CSHP's Residency Application Roadmap, residency spots, and residency stipends. I'd like to gather [some feedback](#) on these matters and consider whether we can formulate a shared document or letter that moves this conversation forward with CSHP.

M. Pozdirca current barriers may perpetuate inequities. Abby has had conversations with CSHP about decreasing costs (maybe only to specific populations) but didn't sound promising.

J. Melanson states this is not the first time CSHP has tried to get revenue from their services. Not sure how useful this program would be since every residency program looks for different types of candidates.

M. King clarifies it is a fairly new program.

M. Pozdirca says they haven't released costs for this year yet.

Z. Yopek-Stabel thinks there needs to be uniform number of spots for # of students in province. Iterates that it has to be on CSHP's agenda.

M. Pozdirca encourages everybody to provide feedback into document linked above.

**48. Translation Requests (2 min)**

**C. Vaccaro**

Background: If someone needs translation for CAPSI content, please write down your name, the item to be translated, and the deadline in the following document before/after posting in the translation channel on Slack. This link can also be found in the drive.

This is a channel to request translations. To request please:

1. Paste the content to be translated into a google doc
2. Fill out the translation spreadsheet here:  
<https://docs.google.com/spreadsheets/d/1Jllt1G6ph0e1VOPkskkLgni-Dowz-lgpvjQjnPJEqfY/edit?usp=sharing>
3. Message this channel notifying translation committee that you've made a request on the table

P. Borzoeyan asks who will take on CAPSIL editor responsibilities for now (specifically French translations).

C. Vaccaro says we'll all pitch in until we get a CAPSIL editor. We'll be advertising this summer and are aiming to fill the position before Fall.

**49. Strategic Planning (2 min)**

**C. Vaccaro**

BIRT the CAPSI National 2022-2023 council refers the above item to further discussion via email.

C. Vaccaro/S. Lo  
Motion carried.

Motion to adjourn the meeting at 16:26 PM.

C. Vaccaro/M. Wong  
Motion carried.





**C A P S I   •   A C E I P**

**Unity – Professionalism – Advocacy – Academics – Excellence**

# **June Meetings**

## **CAPSI National Executive Council Meeting**

Friday, June 10th, 2022

## **Executive Meet and Greet**

**Location: MacDonald Room (Mezz)**

**9:30-10:00AM EST**

The Executive meet and greet is an opportunity for you to solidify specific position goals for the year ahead and connect with your fellow executive council members. Take this time to consider where you would like to see the position develop during your term, what you hope to accomplish and/or change, and how to best utilize your committee and/or fellow council members to accomplish these objectives. Discuss your goals for the year with your fellow executives to determine areas in which you can potentially support or collaborate with one another.

**50. Call to Order 9:42am** **M. Wong**

**51. Land Acknowledgement (2 min)** **M. Wong**

**52. Attendance (5 min)** **S. Huynh**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
Christine Vaccaro	President	Absent
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Present
Steven Huynh	Executive Secretary	Present
TJ Dhadial	Outgoing Finance Officer	Absent
Kevin Huynh	Finance Officer	Present
Minahil Rafiq	Outgoing VP Communications	Absent
Godwin Chan	VP Communications	Present
Nawal Fatima	VP Education	Present
Marianna Pozdirca	VP Professional Affairs	Present
Jenna Melanson	Outgoing SEO	Absent
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present

Jonathan Chan	Webmaster	Present
TBD	CAPSIL Editor	N/A
Abby Krupski	CSHP Student Liaison	Absent

### 53. Committee Reports

M. Wong

Committee	Chairperson	Specific Goals/Tasks for the year	Notes
<b>Student Wellness</b>	M. Wong	<ol style="list-style-type: none"> <li>1. Increase member participation (awareness?) of wellness initiatives so more people can benefit from them</li> <li>2. Develop school-specific recommendations/ overview of student wellness survey results</li> </ol>	Need to have discussions on what we think are contributors to low participation and how to get around it. Some direction will probably come from the locals meeting.
<b>Electoral</b>	S. Huynh	<ol style="list-style-type: none"> <li>1. Make application process less intimidating; survey council to understand what's useful / redundant about current applications process.</li> <li>2. Incorporate creativity/personality into applications process.</li> <li>3. Increase outreach for CAPSI National positions, highlight benefits of being a council member.</li> </ol>	
<b>Advocacy</b>	M. Pozdirca	<ol style="list-style-type: none"> <li>1. Advocacy related to wellness survey results</li> <li>2. TBD when committee meets/depending on what arises during the year</li> </ol>	First step to any advocacy we do is figuring out the current systems in place
<b>Mock OSCE</b>	N. Fatima	n/a	
<b>Membership and Communications</b>	G. Chan, S. Huynh	Understand what pharmacy students like/dislike about our current membership offerings	Definitely will need more data from students because we

		and learn what new benefits they'd like to see.	didn't get many survey responses.
<b>Translation</b>	TBD		
<b>SEP</b>	F. Hadji	-Provide feedback and support to outgoing candidates regarding improvements to applications prior to subcommittee Meetings.	
<b>Competition Review</b>	N. Fatima	1. Streamline future of pharmacy award application review	Not sure what to do with multiple submissions for the same applicant
<b>Ethics</b>	W. Boudreau	N/A (Assess situations when presented)	N/A
<b>Website</b>	J. Chan	<ul style="list-style-type: none"> <li>- Update website with biographies, new resources</li> <li>- Update French version of website</li> </ul>	
<b>Constitution Review</b>	M. Wong	Divide sections to be reviewed and updated for the OM/Bylaws Figure out if and what kind of changes need to be made for UOttawa PharmD	If we can do this without formal meetings that would be fantastic
<b>Finance</b>	K. Huynh	Ease of purchasing: look into getting a CAPSI credit card. Ease of reimbursement: look into ways to streamline the reimbursement process. Personal goal: to meet and get to know all of you!	

Motion to adjourn the meeting at 10:35am  
 M. Wong/N. Bakowski

Motion carried.

**Day 3: Friday June 10, 2022**

**Location: Quebec Suite (1st floor)**

**9:00AM-11:45am EST**

**54. Attendance - 10:00AM (5 min)**

**M. Wong**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
Christine Vaccaro	President	Absent
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Present
Steven Huynh	Executive Secretary	Present
TJ Dhadial	Outgoing Finance Officer	Absent
Kevin Huynh	Finance Officer	Present
Minahil Rafiq	Outgoing VP Communications	Absent
Godwin Chan	VP Communications	Present
Nawal Fatima	VP Education	Present
Marianna Pozdirca	VP Professional Affairs	Present
Jenna Melanson	Outgoing SEO	Present
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Present
<b>TBD</b>	CAPSIL Editor	N/A
Abby Krupski	CSHP Student Liaison	Absent
Mark Seo	UBC Junior Representative	Absent
Aneet Grewal	UBC Senior Representative	Absent
Zachary Yopek-Stabel	Alberta Junior Representative	Present
Jasmine Ly	Alberta Senior Representative	Absent

Meagan Wenzel	Saskatchewan Junior Representative	Present
Emma Fedusiak	Saskatchewan Senior Representative	Absent
Kezra Gerbrandt	Manitoba Junior Representative	Present
Sandra Choi	Manitoba Senior Representative	Present
Stephanie Lo	Waterloo Junior Representative	Present
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Absent
Florence Bédard Perrault	Montreal Junior Representative	Present
Panteha Borzooyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Present
Hassan Lyoubi	Laval Senior Representative	Present
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Absent
Melanie King	MUN Senior Representative	Present

**55. CAPSI/Pharmacy Association relationships w/ University Student Unions/Associations**

**M. Pozdirca**

<b>School</b>	<b>University Student Union/Association</b>
UBC	UBC Pharmacy has a pharmacy undergraduate society (PhUS) which works directly with UBC's AMS. All pharmacy clubs are organized through PhUS. We work closely with PhUS when organizing events. However, townhall meetings, pipelines, are all through PhUS and everyone is welcomed to attend but CAPSI does not have a mandatory seat at those.
U of A	The CAPSI senior rep usually sits on the executive council of the Alberta Pharmacy Students Association (APSA) while the CAPSI junior rep attends the general council meetings and any committees that the CAPSI is a part of. CAPSI senior will usually have a say on student matters during bi-weekly council meetings and can voice concerns at this time.

USask	The SPNSS (Saskatchewan Pharmacy and Nutrition Student Society) usually has a representative that sits on the USSU (University of Saskatchewan Students Union). This position is currently unfilled for this year (no one applied during elections last year) but they are still trying to fill in. The position is not guaranteed to be held by a pharmacy student as our College also has Nutrition students and either program is eligible to run for the position. Some of the current USSU executive members did attend the odd SPNSS meeting last year - once to introduce themselves and once during elections to campaign. The USSU also held a townhall specifically for the College in the 2020/2021 to hear any concerns but this did not occur with the council elected last year. Our concerns were acknowledged during that meeting but there was no real advocacy that occurred since the council changed right after.
U of M	University of Manitoba Pharmacy Students' Association (UMPhSA) has a liaison to the UMSU (University of Manitoba Students' Union) board. Our President/President-Elect built close relationships with UMSU executives (President and Vice President Advocacy) that are valuable whenever issues in pharmacy arrive (e.g. proposal for student reimbursement in light of tuition changes, proposal for adding personal days and breaks in 4th year and IPPE/APPE rotations). Extremely responsive and great partners, willing to sit/speak in meetings on our behalf (sometimes our Deans don't let them into Zooms though :( ). Sometimes pharmacy students have to lead on the proposals and associated research but UMSU is able to present it and advocate on our behalf.
Waterloo	Waterloo has a Society of Pharmacy Students (SOPhS) and the CAPSI Sr and Jr have a seat on the Council. We have 1 shared vote on topics of discussion within SOPhS. SOPhS also has 1 WUSA rep (Waterloo Undergrad Student Association) who sits in meetings regarding matters across the entire university. While CAPSI does not directly work with WUSA, the Sr/Jr have a strong relationship with SOPhS.
U of T	The Undergraduate Pharmacy Society at UofT (UPS) has a University of Toronto Student Union (UTSU) student representative that sits in on UTSU Board of Director meetings, works with other professional faculties, and relays efforts and information back to UPS. While CAPSI does not directly work with UTSU, the local Sr/Jr are members of UPS and have a strong relationship with UPS..
UdeM	L'Association des étudiants de pharmacie de l'Université de Montréal (AÉPUM) is under the FAECUM (Fédération des associations étudiantes du campus de l'Université de Montréal). We have a certain number of votes in their decisions (6) proportional to the number of students we have. There's no direct representation of pharmacy in the executive. We have access to the University's resources : daycare, student radio, health insurance, etc. if you do not opt out from them. However, our events are not related to the FAECUM, but with the AEPUM. AEPUM is more local and therefore, more implicated in advocating for pharmacy students. It's them who have close contact with the faculty members and manage the general budget. CAPSI (ACEIP in french) is a sub-committee of the association, and the Senior is on the executive counsel to help with other projects at the Faculty too. The Senior has a course credited in the 3rd year to help with the management of all her responsibilities. We have mandatory monthly meetings at the faculty (3h) where we talk about our activities and how the committee is doing. At the moment, our relation with the AEPUM is excellent, but i don't know much regarding the faecum (i don't assist to all their reunions).
Laval	No answers received.
Dal	The relationship between CAPSI/DSPS at Dalhousie could be stronger with the Dalhousie Student Union. I feel that right now there is definitely a disconnect between us and the Student Union, and even trying to just book rooms for events through the DSU was challenging last year. Hopefully this relationship will improve where we are moving more and more to in person events in the coming year.
MUN	We have MUNSU. I believe we have a student representative now. We had not had one for a while. I do not think there is that close of a relationship between pharmacy and the student union, at least since I began pharmacy school in September 2020.



**56. Gaps in curriculum**

**M. Pozdirca**

**Background:** I (Marianna, VPPA) met with Ashley Walker (pharmacist from the United States) on May 27 to discuss potential opportunities to fill in gaps in learning and student supports for those in the deaf/hard of hearing community. CPhA is working towards a webinar on this topic, but we also discussed where pharmacy schools can help future pharmacists be more comfortable helping patients with unique abilities. **Support Needed from locals:** quick environmental scan to assess gaps and opportunities (would really appreciate it if someone from each school could fill out the following).

1. What education/exposure to patients who are deaf or hard of hearing do students currently receive within (a) the curriculum, (b) rotation experiences, (c) pharmacy jobs outside school?

School	Within the curriculum?	Within rotation experiences?	In pharmacy jobs outside school?
UBC	None (within the first 2 years so far)	unknown	unknown
U of A	None	Unknown	Unknown
USask	We do have one lecture in PHAR 263 and one lab in PHAR 273 on communication challenges which includes deaf or hard of hearing individuals.	Unknown	Unknown
U of M	None	Unknown	ScriptTalk at Safeway
Waterloo	We have a Communications course (PHARM 127) with 1 lecture that covers Interpersonal Communication (ie. non-verbal communication) but it does not cover deaf and hard of hearing specifically.	Unknown	Unknown
U of T	Some minutes in our first-year psychology courses were devoted to non-verbal and clear communication, which may lessen communication barriers with those who have audio impairment. An assigned reading on Geriatric Assessment during our first-year PCT course covered caring for patients with various impairments, including hearing impairment.	Unknown	Unknown

UdeM	We do have a 3 hour class in our PHA2220 course in second year about how to communicate with people who are deaf or have troubles hearing. We also have a class in first year about language barriers with few tips to overcome them.	Unknown	Unknown
Laval	None	Unknown	Unknown
Dal	We have lectures regarding patients that have low health literacy and this is briefly discussed regarding communication barriers in pharmacy. We also had a guest speaker in a course who touched on the topic of deaf/hard of hearing patients.	Unknown	Unknown
MUN	They would receive accommodations from the Blundon Centre for those who need additional support. I do not know if there is any courses that specifically address these communication barriers.	Unknown	Unknown

2. How comfortable would you be assisting a patient who is deaf or hard of hearing?

UBC	Even though I have been in situations where I have helped patients who are deaf or hard of hearing, I have not had the proper training to be comfortable and prepared to deal with this.
U of A	Unfortunately, I believe the both of us have not had the training or the opportunity to learn about how to assist a patient who is deaf or hard of hearing. There was a brief lecture in BASE that touches upon how to deal with individuals with disabilities but no other exposure.
USask	Although those of us past 2nd year have completed the discussion and simulated lab I'm not sure the one experience is enough for me to feel completely comfortable in the situation. However I do have a basic understanding on how to go about the situation.
U of M	No answers received.
Waterloo	We feel like we don't receive adequate training on assisting these patients in our curriculum, so even though we may have encountered situations with deaf or hard of hearing patients, we feel like we weren't fully prepared for those interactions.

U of T	Though we may have partially assisted persons hard of hearing at our workplaces, we would not feel 100% comfortable with this as we do not receive adequate training to prepare us for such roles.
UdeM	Students learn how to assist a patient who is deaf in 2nd year but we don't do a lab on this topic so I think students need practice to feel more comfortable.
Laval	Eventho we are not though how to specifically interact with particular populations (such as hard of hearing people), we are familiarized with the principles of verbal and non-verbal communications. However, even with the basics taught to us, we might not be fully prepared to face such situations.
Dal	I feel that it would be challenging to effectively communicate with a deaf or hard of hearing patient in a way that they are getting the same level of care as patient who are not deaf or hard of hearing. In the past I have written things down for patients who are deaf or hard of hearing so that they can be directly involved in their own care, but I am unsure if this is the most effective method of communication.
MUN	I would not feel super comfortable as we have not received training or information on how to deal with this. I have started to learn some very basic ASL but would not feel comfortable communicating in this manner.

3. Is there a professional pharmacy practice course in your program where a lecture or panel discussion RE: assisting patients of different abilities might fit into?

UBC	This could be covered in our medical management courses or integration activities.
U of A	BASE already incorporates 1-2 lectures on how to deal with individuals with disabilities but it was not covered explicitly.
USask	Already included in PHAR 263 and 273.
U of M	Yes, either 1st yr PHMD1000 (Introduction to Pharmacy) or 3rd yr PHMD3002 (Applied Professional Practice)
Waterloo	Yes, in one of our first year courses - PHARM 127 (Communications) or PHARM 120 (Intro to the Profession), or any of our Professional Practice Labs.
U of T	Possibly - such discussion could be integrated into our Medication Therapy Management courses (MTM)
UdeM	Yes, we have a 3 hour class within our PHA2220 course which is in second year.
Laval	Not that we know of (1st and 2nd year)

Dal	There is a lecture involved with this in a couple of classes at Dalhousie, but there is not a full unit involved with this.
MUN	I am not aware of these topics being covered in a course.

4. What supports, if any, are available (that you're aware of) to make pharmacy school more accessible for students with unique abilities (e.g. deaf, hard of hearing, physical disability)?

UBC	We have a Pharmaceutical Sciences Equity Diversity and Inclusion (Pharm Sci EDI) Committee.
U of A	At the moment, the only supports available would be through the U of A's Pharmacy student services but there are no specific support programs at the moment.
USask	Students who need it are encouraged to be registered with AES (Access and Equity Services). They are the group who provides reasonable accommodations for students in need. This program includes access to notes taken by other students in the classes, recorded lectures, extensions, funding for assistive technology (like pens that record what is being said while a person writes and can replay the sounds after), and exam accommodations such as a private room or a person to verbalize the exam to the student. Accommodations are very case by case and there are likely more options than I am aware of.
U of M	No answers received.
Waterloo	We have AccessAbility Services which supports students with disabilities (physical or mental). Some services include volunteer notetakers, accommodations during midterms/exams (ie. extended time, snack breaks, smaller capacity exam rooms), and physical accommodations. This is their <a href="#">website</a> .
U of T	These students are encouraged to register with Accessibility Services to ensure they are provided with adequate accommodations. This may include notes on lectures taken by volunteer-note-takers, or extended assessment durations, among others provisions
UdeM	Pharmacy students with unique disabilities with a diagnosis are encouraged to contact la conseillère en gestion des études of the program so they could benefit from accommodating measures for classes and exams. As far as I've heard some students have extended assessment durations but there's no mention of the exact accommodations on the university's website.
Laval	Particular measures are put in place during evaluations to accommodate certain people in certain circumstances (managed by the <i>Bureau des accomodements</i> ).

	Other than that, I am not aware of other possibilities.
Dal	We have an Acessibility Centre that would be involved with this. Also, we have Note Takers in classes that require this as a volunteer opportunity for individuals, and this may be helpful for individuals that struggle to take notes for any reasons.
MUN	We have the Blundon Centre that provides accommodations. Personally I am able to write in a smaller room due to my test anxiety. They are very accommodating and profs receive information on what accommodations students require at the beginning of the semester.

**57. Committee Breakout Sessions (150 min)**

**M. Wong**

Background: Use this time to meet fellow committee members and brainstorm ideas and projects for the year! Can break off into corners of the meeting room and/ hotel.

1 30m	Wellness Committee	Competition Review Committee / Mock OSCE Committee
2 30m	Website Committee	Translation Committee
3 30m	Membership and Communications Committee	Advocacy Committee
4 30m	Electoral Committee	Finance Committee
5 30m	IPSF SEP Selection Committee	Constitutional Review Committee



**C A P S I   •   A C E I P**

Annex of Executive and Local Council Updates  
June Meetings 2022

Sunday, June 5th, 2022  
Thursday, June 9th, 2022  
Friday, June 10th, 2022

## Local Council Updates

University of British Columbia (A. Grewal, M.Seo)

### POSITION UPDATE:

#### COMPLETED TASKS

- Pharmacy Appreciation Month
  - **Date:** March 1st 2022- March 31st 2022
  - **Location:** UBC Campus
  - **Description:**
    - Aceta-Spin-to-Win: Advocating and promoting the different roles and scope of practice of pharmacists practicing in different care settings
    - Sexual Health booth: Educating the undergraduate student population about STIs, and how to prevent them, contraceptives, and pharmacists scope of practice.
    - Mental Health Week posts: Talking about mental health, burn out, and removing stigma. different videos from individuals discussing their experiences.
    - Ask Your Pharmacist OTC booth: Raising awareness about the OTC products that treat common minor ailments as well as to emphasize the role that pharmacists play in recommending OTC products.
    - Info Night About PharmD at UBC: Discussing what the program and application process of PharmD looks like and different career avenues.
    - COVID-19 Vaccine Talk: Discussing COVID misconceptions, COVID vaccine, and boosters
    - Drugs of Abuse presentation: Educating members of the Vancouver Fire Department about drugs of abuse they might deal with in the field, and provide information about the drugs and side effects, and how pharmacists can help.
    - Thank Your Pharmacist: Patients provide anecdotes of positive experiences with their pharmacists to show appreciation
    - PAM x Yearbook Photo Contest: Advocate for the pharmacy profession by raising awareness of what a pharmacist does, mental health , and study strategies.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None

#### CAPSI UBC By-Elections

- **Date:** Mid-April
- **Location:** In-person/online
- **Description:** Local elections to hire unfilled positions from our elections: Vice-Treasurer
- **Cost:** \$800 (local funds)
- **Support Needed from CAPSI National:** None

#### CAPSI UBC Council Turnover Dinner

- **Date:** Late April
- **Location:** In-person/online
- **Description:** Following the election of our 2022-2023 council, we will have a turnover dinner to familiarize the council members with each other, as well as have a chance to talk to their predecessor.
- **Cost:** \$375 (Local funds)

**Support Needed from CAPSI National:** None

### Ongoing Tasks

- CAPSI UBC 2022-2023 By-By-Elections
  - **Date:** Early June
  - **Location:** Online
  - **Description:** Local elections to hire unfilled positions from our elections:  
Sponsorship
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** none

### UPCOMING EVENTS/Tasks:

#### 1. CAPSI UBC Local Meeting:

**Date:** Mid-late August (exact date TBD)

**Location:** Online

**Description:** Local CAPSI UBC executive meeting to discuss actions, expectations, and events moving forward through the school year, with a focus on events in the beginning of the year.

**Cost:** N/A

**Support Needed from National:** None

#### 2. CAPSI UBC Executive Council Goal Setting:

**Date:** Late-August to early September

**Location:** Online or in-person

**Description:** Each position in our local council will meet with the Sr/Jr to discuss goals for the year, expectations/needs from the Sr/Jr/rest of the council, and other concerns/comments. This is to increase transparency and document ideas to follow through with. A mid-semester update is conducted in December/January.

**Cost:** N/A

**Support Needed from National:** None

#### 3. The Great Pharmacy Adventure (GPA) 2021:

**Date:** Early September 2021

**Location:** In-person



**Description:** GPA is a yearly one-day student-led welcome event for incoming first-year UBC PharmD students. Different clubs and groups host stations that groups of students move between throughout the day. CAPSI will be hosting a station to introduce ourselves to incoming students.

**Cost:** N/A

**Support Needed from National:** None

**4. UBC PharmD Student Orientation Presentation:**

**Date:** TBD

**Location:** Zoom / In-person

**Description:** During the first week of school, incoming first-year students receive a presentation from faculty, PhUS (our undergraduate society), and CAPSI. This is a formal chance for CAPSI to introduce ourselves to all first-year students, and discuss what we offer.

**Cost:** N/A

**Support Needed from National:** None

**5. CAPSI Notebook Distribution:**

**Date:** September

**Location:** In-person

**Description:** We will likely hand these out to any students who purchase memberships during the first weeks of school, as well as during the textbook sale if one is held. In addition, we have remaining notebooks from last year who will be distributed for pickup to any previous members who requested notebooks, and students who purchased memberships last year but did not receive their notebook due to online schooling

**Cost:** N/A

**Support Needed from National:** Notebook delivery to pharmacy building

**6. First Year CAPSI Rep Election**

**Date:** Mid/Late-September (TBD)

**Location:** In-person (or online if candidates are more comfortable)

**Description:** 2 first year representatives will be elected in September. In addition, we are still seeking a student to fill the Secretary and Fundraiser positions. These elections will be held at the same time.

**Cost:** N/A

**Support Needed from National:** None

**University of Alberta (J. Ly, Z. Yopek-Stabel)**

POSITION UPDATE:

### **COMPLETED TASKS**

- Completed transition meeting with outgoing senior and incoming senior and junior. - We will schedule a meeting sometime in June to discuss future events for the 2022-2023 school year once we hear more about what events can take place in person
- We plan to reach out to the Run for the Cure coordinator regarding Run for the Cure, create a University of Alberta Pharmacy team in late June and begin promoting the run to our students throughout the summer on various platforms such as our facebook page and instagram
- We plan to present a proposal of creating a local CAPSI/IPSF committee to our local pharmacy student council which will consist of the CAPSI reps, IPSF reps and one student from each year

### **UPCOMING EVENTS/Tasks:**

- Class of 2026 Orientation presentation and welcome letter (August)
- CAPSI first year lunch and learn (September)
- CAPSI Awareness Week events and social media challenge (September)
- Run for the Cure (beginning of October)
- Planning for fundraisers for Run for the Care (TBD)

### **University of Saskatchewan (E. Fedusiak and M. Wenzel)**

#### **POSITION UPDATE:**

##### **COMPLETED TASKS**

- **1. PAM Event: NIHB Information Night**
  - **Date:** March 29, 2022 - 7 PM CST
  - **Location:** Online via Zoom
  - **Description:** With over 15% of Saskatchewan's population identifying as Indigenous, pharmacy students in Saskatchewan have a commitment to providing inclusive patient care to the Indigenous community through collaborative learning and education by the community they serve. We invite all health sciences students and practicing professionals to attend a session on the intricacies of billing and prescribing under the Non-Insured Health Benefits (NIHB) program, and on promoting inclusion of the Indigenous community in pharmacy practice. This event was presented by a pharmacist with extensive experience in a pharmacy that largely serves an Indigenous population, and provides methadone services and minor ailment prescribing under NIHB.
  - **Cost:** \$25
  - **Support Needed from CAPSI National:** None
- **2. CAPSI/SPNSS AGM**

- **Date:** March 30, 2022 – 5 PM CST
- **Location:** Health Sciences 1130
- **Description:** Recapped the councils' year, dissolved the 2021-22 council and stated the 2022-23 council to complete the transition of the new council members.
- **Cost:** \$0
- **Support Needed from CAPSI National:** None
- 3. CAPSI Bake Sale
  - **Date:** March 30/31, 2022 - 11: AM – 1 PM CST
  - **Location:** Health Sciences E-wing Atrium
  - **Description:** CAPSI USask hosted a bake sale on March 30th & 31st in the Health Sciences E-wing atrium across from the USask store. Our CAPSI council members were set up to sell a variety of packaged baked goods including, brownies, cookies, muffins, and squares! Prices were \$2.00/item or \$5.00 for 3 items.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None
- 4. Wellness Wednesdays/Promotions Months: April
  - **Date:** Every Wednesday
  - **Location:** Online via Instagram
  - **Description:** The CAPSI local council designed infographic posts each week to educate our members on certain topics themed around healthcare and wellness.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None

#### Ongoing Tasks

- 1. Wellness Wednesdays/Promotion Months: May
  - **Date:** Throughout May
  - **Location:** Online via Instagram
  - **Description:** The CAPSI local council in partnership with Sun Safe Saskatchewan designs infographic posts to educate our members on certain topics themed around healthcare and wellness. A giveaway was also put on for our students.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None

#### UPCOMING EVENTS/Tasks:

##### 1. CAPSI Local Council Meetings

**Date:** TBD – June, July, and August

**Location:** Online via Google Meets

**Description:** Meetings once monthly to orientate the new council for the upcoming school year and plan online campaigns over the summer

**Cost:** \$0

**Support Needed from CAPSI National:** None

##### 2. Prepare the Welcome Letter and Presentation for the Upcoming Class

**Date:** Summer - TBD

**Location:** Online via Email

**Description:** A yearly task to welcome in the new pharmacy class.

**Cost:** \$0

**Support Needed from CAPSI National:** None

**3. 1<sup>st</sup> Year Membership Drive**

**Date:** Fall – TBD

**Location:** In Person - TBD

**Description:** A yearly task to welcome in the new pharmacy class.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**4. Saskatchewan's Next Top Pharmacist**

**Date:** Fall – TBD

**Location:** In Person - TBD

**Description:** Determine a student to represent Saskatchewan for PDW 2023.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**5. GSK Presentation**

**Date:** Fall – TBD

**Location:** In Person - TBD

**Description:** A presentation on Advil plus Acetaminophen and general acute pain.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**6. CIBC Run for the Cure**

**Date:** October 2, 2022

**Location:** TBD

**Description:** An annual event to fundraise for the Canadian Cancer Society and promote information on breast cancer.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**University of Manitoba (S. Choi, Kezra Gerbrandt)**

POSITION UPDATE:

**COMPLETED TASKS**

- **NAME OF EVENT/Task:** Sr and Jr transition meetings
  - **Date:** May 14, 2022
  - **Location:** Zoom
  - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** MNTP (Manitoba's Next Top Pharmacist)
  - **Date:** Apr 9, 2022
  - **Location:** The Metropolitan
  - **Description:** Showcase for all our pharmacy student's talents, prescription reading contest and catwalk!

- **Support Needed from CAPSI National:** N/A

#### UPCOMING EVENTS/Tasks:

##### **NAME OF EVENT:**

- Planning of 1<sup>st</sup> year orientation with 2<sup>nd</sup> yr class president and UMPPhSA
- CAPSI awareness week and 1<sup>st</sup> year lunch and learn
- Planning for Run for the Cure (in person\*) and Dodge for a Cause events (in person\*) ·
- Welcome meeting for MB CAPSI council in July, brainstorming and goal setting for the year ·
- Reaching out to GSK for lunch and learn opportunity

#### **University of Waterloo (C. Huo, S. Lo)**

##### POSITION UPDATE:

##### **COMPLETED TASKS**

##### Exploring Heart Failure IPE Event (PAM 2022)

- **Date:** March 30, 2022
- **Location:** Over Zoom
- **Description:** This is an interprofessional event with a speaker panel including pharmacist (Dr. Joey Champigny), cardiac surgeon (Dr. Joe Noora) and director of Heart Failure Program (Dr. Amelia Yip). Students will work through 2 case studies in a small group of pharmacy students, medical students, nursing students, respiratory therapist students, and more! This event was approved for IPE points for both Waterloo's IPE Program as well as McMaster's PIPER Program.
- **Cost:** \$75 (3 x \$25 gift cards for speakers)
- **Support Needed from CAPSI National:** N/A

##### PAM Bingo Card & Raffle Prizes

- **Date:** Throughout March 2022
- **Location:** Over social media (Instagram, Facebook, Twitter)
- **Description:** This is a fun social media initiative to increase participation in PAM events. Bingo squares include tasks such as "Attend an educational event," "Current CAPSI member," "Complete our feedback survey," "Worked in a pharmacy," etc. Prizes are awarded to the first to complete 4 lines, then a raffle for the completion of 2 lines, and lastly a raffle for completing the feedback survey.
- **Cost:** \$150 (Various gift cards from local businesses - Café Pyrus, LenJo Bakes, Sweet Caroline's Ice Cream, Cyclone, Round Table, etc.)
- **Support Needed from CAPSI National:** N/A

##### **Ongoing Tasks**

### Local Council Elections

- **Date:** May to June 2022
- **Location:** N/A
- **Description:** We have elected all opened positions for the 2022-2023 Local Council (Jr National Rep, Secretary, Finance Officer, Communications/CAPSIL Director, Jr Fundraising Coordinator, Jr Education & Outreach Coordinator, Jr Competitions Coordinator, Jr IPSF Coordinator). We are just missing the PAM Chair(s) and the applications are ongoing for this position.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A

### UPCOMING EVENTS/Tasks:

#### Vampire Cup Donation Campaign

- **Date:** June 1-30, 2022
- **Location:** Canadian Blood Services Clinic
- **Description:** In order to increase blood donations from UW pharmacy students, we would like to run a blood drive campaign by providing incentives and competition. In collaboration with our local Canadian Blood Services (CBS) representative, free taxi rides will be provided to students to get to the clinic. Each week, we will collect the names of people who have donated and enter them into a raffle draw prize to be drawn every Saturday. The goal is to raise the number of donations before June 30, the deadline for the Vampire Cup year.
- **Cost:** Prizes provided by CBS (free) + 4 x \$15 gift cards (\$60)
- **Support Needed from CAPSI National:** N/A

#### SEP/IPSF Presentation

- **Date:** June 16, 2022 (tentative)
- **Location:** Zoom
- **Description:** This is an informative presentation to promote the Student Exchange Program (SEP) and International Pharmacy Students Federation (IPSF). A representative from SEP, Caitlin, will present on the program and take any questions from UW students.
- **Cost:** Estimated \$25
- **Support Needed from CAPSI National:** N/A

#### Summer Drink Dates with Upper Year Mates

- **Date:** June 22, 2022
- **Location:** UW School of Pharmacy
- **Description:** First year students will get the chance to mingle with upper year students in a structured "speed dating" format. Students will be paired up based on interests related to field of pharmacy, hobbies, etc. Summer drinks and light refreshments will be provided.
- **Cost:** Estimated \$500
- **Support Needed from CAPSI National:** N/A

### **OTC Week**

- **Date:** July 11-15
- **Location:** In-person and online
- **Description:** OTC Week is an annual UW CAPSI tradition held in the Spring term. This is a full week focused on minor ailments, self-care, and over-the-counter products. Events will include a social media challenge, Trivia Night, presentation from a drug rep on new OTC products, mock OSCE, and professional headshots.
- **Cost:** Estimated \$1400
- **Support Needed from CAPSI National:** N/A

### **Fundraising Event – Outdoor Movie Night**

- **Date:** July 4, 2022 (tentative)
- **Location:** School of Pharmacy field (tentative)
- **Description:** Traditionally, UW CAPSI held a Summer Beach Volleyball Tournament every July as a big fundraising event. Unfortunately, the venue that it was always held at (Bobby O’Briens) has permanently closed their beach volleyball court. As a result, the Fundraising team will be hosting an Outdoor Movie Night instead. Ticket sales, popcorn/cotton/candy, and raffle tickets will be sold in order to raise money for a charity of the CAPSI Council’s choosing.
- **Cost:** Estimated \$4000
- **Support Needed from CAPSI National:** N/A

### **First Year Co-op Panel**

- **Date:** TBD – week of August 15th (after exams)
- **Location:** Zoom
- **Description:** Back by popular demand – last August, UW CAPSI hosted a first year co-op panel where upper years presented on some of the more popular co-op positions. First years were then free to move around breakout rooms to ask specific questions and learn more about the different co-op positions and sectors available. This is to help prepare them for their first round of co-op applications in September.
- **Cost:** Estimated \$200
- **Support Needed from CAPSI National:** N/A

**University of Toronto (T. Udounwa, A. Lakhani)**

**POSITION UPDATE:**

## **COMPLETED TASKS**

1. Sr and Jr transition meetings, including updating bank account signing authorities.
2. Organization of Drive for next year.
3. Meeting with Christoph Kapp, RxVigilance Business Development Rep.

## **ONGOING TASKS**

### **1. UPS/CAPSI Summer Package:**

**Date:** July 5, 2022

**Location:** Email / Online form

**Description:** The summer package from the Undergraduate Pharmacy Society (UPS) is being drafted and will be sent out later this summer to incoming first years and upper-year students. CAPSI UofT's contribution to the package includes a welcome letter from CAPSI, a form for students to opt-in to their CPhA Benefits—form fields to be finalized based on pending update to benefits portal— and an order form for this year's DiPiro textbook and handbook sales.

Cost: N/A

Support needed from CAPSI National: N/A

### **2. DiPiro Textbook Sale:**

**Date:** July 5-21, 2022

**Location:** Online form / in-person distribution

**Description:** UofT's CAPSI is providing Pharmacotherapy: A Pathophysiologic Approach by DiPiro, 11th edition text- and handbook at prices of \$178 (\$9.36 profit) and \$80 (\$2.38 profit), respectively—same as last year's prices. We collaborate with our University of Toronto Bookstore annually to give students a discounted price on these books. We will aim to close our order form on July 20, 2022 at 11:59pm. We also hope to ship textbooks to students by Early September. Pick-up options on campus will also be available.

Cost: N/A

Support needed from CAPSI National: N/A

### **3. CAPSI Award of Professionalism:**

**Date:** Due date pending (to be provided by VPED)

**Location:** N/A

**Description:** Since the month of April, CAPSI has been collecting event descriptions, photos and budget costs for all UofT PAM Online Events from all clubs. We have emailed all club leaders to submit event details via a Google form and will compile them to prepare UofT's AoP application.

Cost: N/A

Support needed from CAPSI National: N/A

### **4. PLW x CAPSI UofT Collaboration**

**Date:** October 2022 and March 2023

**Location:** Online

**Description:** The US recognizes the last week of March and October each year as Pharmacy Legislative Week (PLW), similar to PAM in Canada. We collaborated with PLW during March 2021, as part of PAM, and in October 2021 on self-sustainability and dealing with burnout from a



pharmacy student perspective. We are in the process of scheduling a meeting to discuss what our 2022-23 collaboration will entail.

5. CAPSI Welcome Events (Ice Cream Social, Back to School BBQ, and CAPSI Awareness Week) planning is underway

## UPCOMING EVENTS:

### **1. Annual Clubs Fair:**

**Date:** TBD

**Location:** In-person

**Description:** The Phrosh Planning Committee is currently planning to host the first year orientation week in person. Though the date of the Annual Clubs Fair is yet to be confirmed, Phrosh is scheduled to take place from September 5 to 9.

### **2. Phrosh CAPSI Presentation:**

**Date:** TBD

**Location:** In-person

**Description:** During Phrosh week, CAPSI UofT will be presenting to the incoming first year students informing them about CAPSI. We will be informing them of what we do, how students can get involved, receive membership benefits, and will provide an overview of our events/competitions. We also hope to answer any questions students may have about CAPSI.

### **3. CAPSI Notebook Distribution:**

**Date:** TBD

**Description:** With the earlier notebook cover design competition this year, we hope to be able to include this year's CAPSI notebooks in the Phrosh packages for first years and distribute them to returning students during the first couple CAPSI events (Ice cream social, Back to School BBQ or Picnic and CAPSI Awareness Week)

### **4. First Year 2T6 CAPSI Rep Election:**

**Date:** Mid/Late-September (TBD)

**Description:** 2 first year representatives will be elected in September. We look forward to meeting with our local council following the 2T6 CAPSI Rep election. Once our CAPSI Council is completed, we will start planning our Fall Competitions.

**Université de Montreal (P. Borzoeyan, F. Bédard Perrault)**

POSITION UPDATE:

## **COMPLETED TASKS**

- **NAME OF EVENT/Task: MSTP/PAM events**
  - **Date:** March 2022
  - **Location:** In person and online
  - **Description:** Speed dating without our pharmacy residents, GSK conference, photoshoot, voxpop pharmacy
  - **Cost:** 400\$
  - **Support Needed from CAPSI National:** 0\$
- **NAME OF EVENT/Task: PAM totes bags and CAPSI mugs distribution**
  - **Date:** March and April 2022
  - **Location:** In person
  - **Description:** Promoting and distribution of PAM totes bags and CAPSI mugs
  - **Cost:** 450\$
  - **Support Needed from CAPSI National:** 0\$
- **NAME OF EVENT/Task: UdeM jr rep election**
  - **Date:** March 2022
  - **Location:** In person
  - **Description:** AEPUM election during which UdeM jr rep was chosen
  - **Cost:** 0\$
  - **Support Needed from CAPSI National:** 0\$

## **Ongoing Tasks**

- **NAME OF EVENT/Task: Preparation for Montreal World Congress bid (Presentation in Ottawa)**
  - **Date:** May and June 2022
  - **Location:** Online
  - **Description:** Preparing the presentation on Montreal World Congress 2024 that would be presented to executive and local reps during our Ottawa meetings.
  - **Cost:** 0\$
  - **Support Needed from CAPSI National:** 0\$
- **NAME OF EVENT/Task: Preparation for Montreal World Congress bid (Presentation in Egypt)**
  - **Date:** June 2022-August 2022
  - **Location:** Montreal and Egypt
  - **Description:** Finalizing the presentation that would be presented during World Congress bid in Egypt
  - **Cost:** TBD
  - **Support Needed from CAPSI National:** TBD

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT: CAPSI local meeting**

**Date:** July 2022

**Location:** Online

**Description:** CAPSI local meeting between sr rep and jr rep to ensure the transition has been done smoothly and questions are answered

**Cost:** 0\$

**Support Needed from CAPSI National:** 0\$

**NAME OF EVENT: CAPSI local meeting 2**

**Date:** August 2022

**Location:** Online

**Description:** CAPSI local meeting between sr rep and jr rep plan future events and our promotional CAPSI merch for the start of school year

**Cost:** TBD

**Support Needed from CAPSI National:** TBD

**Université Laval (H. Lyoubi, J. Kamal)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- NAME OF EVENT/Task: Local Elections
  - **Date:** May 11<sup>th</sup> 2022
  - **Location:** Online
  - **Description:** Elections for new representatives in the different comities
  - **Cost:** 0\$
  - **Support Needed from CAPSI National:** 0\$

**Ongoing Tasks**

- NAME OF EVENT/Task: Jr Sr & New Jr. Transition
  - **Date:** May and June 2022
  - **Location:** Online
  - **Description:** Transitions regarding the 2 CAPSI positions
  - **Cost:** 0\$
  - **Support Needed from CAPSI National:** 0\$
  
- NAME OF EVENT/Task: Preparation for June In-Person meeting and CPHA
  - **Date:** May and June 2022
  - **Location:** Montreal and Egypt
  - **Description:** Finalizing the presentation that would be presented during World Congress bid in Egypt
  - **Cost:** TBD
  - **Support Needed from CAPSI National:** TBD

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT: CAPSI local meeting**

**Date:** June 2022

**Location:** Online

**Description:** 2<sup>nd</sup> meeting to go more in-depth regarding the transition of the new Jr and to answer any remaining questions

**Cost:** 0\$

**Support Needed from CAPSI National:** 0\$

**NAME OF EVENT: BBQ de l'AGEP**

**Date:** August/September 2022

**Location:** In Person

**Description:** Every year, the AGEP (uLaval student association) holds a BBQ in which all students can come together and share their experiences and just have a good time.

**Cost:** TBD

**Support Needed from CAPSI National:** TBD

**Dalhousie University (N. Barkhouse, B. Darwich)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- NAME OF EVENT/Task: PANS Talk
  - **Date:** March 29th, 2022
  - **Location:** Virtual
  - **Description:** The CEO of PANS discussed pharmacy in Nova Scotia and what they want to do to improve the practice of pharmacy in the province.
  - **Cost:** \$50
  - **Support Needed from CAPSI National:** N/A
  
- NAME OF EVENT/Task: PANS Talk
  - **Date:** March 31th, 2022
  - **Location:** Virtual
  - **Description:** Jean-François Bussi eres is the Chief pharmacist at CHU Sainte-Justine and a Clinical Professor at the Faculty of Pharmacy at the Universit e de Montr al. Based on his very popular talk at PDW 2020, students will look back on several milestones in the history of pharmacy and will be invited to reflect on the opportunities and threats that await them in the years to come.
  - **Cost:** \$50 gift card draw + \$30 thank you to the guest speaker.
  - **Support Needed from CAPSI National:** N/A
  
- NAME OF EVENT/Task: Local CAPSI Transition (Local Elections and Verbal Transition)
  - **Date:** April 14th, 2022

- **Location:** Virtual (Elections) and In-Person (Verbal Transition–Dalhousie Campus, Tupper Link)
- **Description:** Elections—including campaigning, speeches, and voting—for incoming CAPSI Senior Representative, Junior Representative, and CAPSI Class Representatives took place across a week in early April 2022. Past CAPSI Senior (Nawal) and Junior Representative (Nolan) met with the incoming Junior Representative (Baraa) to discuss what Dalhousie CAPSI does at the local and national level across a given year, discussed CAPSI as a whole, and brainstormed ideas for the upcoming year to enhance the presence of CAPSI at Dalhousie, and to get more engagement from our members as we move more closely into our ‘new normal’.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A

**Ongoing Tasks**

N/A

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT: Race Against Racism**

**Date:** TBD – Early September

**Location:** TBD (Starting on Dalhousie campus, route unknown)

**Description:** CAPSI (alongside local Athletic Directors and Equity and Inclusion Committee members) will be planning a run to raise money for a chosen organization with a focus on increasing awareness of racism in the pharmacy community.

**Cost:** TBD (Likely ~\$15 donations to be made from participants to go toward a chosen charity)

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT: Run for the Cure**

**Date:** TBD – Late September

**Location:** TBD (Starting on Dalhousie campus, route unknown)

**Description:** CAPSI (alongside local Athletic Directors and Equity and Inclusion Committee members) will be planning a run to raise money for the Canadian Cancer Society.

**Cost:** TBD (Likely ~\$15 donations to be made from participants)

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT: CAPSI Orientation Information Session**

**Date:** TBD – Early September

**Location:** TBD

**Description:** CAPSI Senior and Junior Representatives (Nolan and Baraa), alongside any CAPSI Class Representatives that are interested, will be holding an information regarding CAPSI and its role locally and nationally to increase the awareness of CAPSI at Dalhousie. This information session will be targeted at new members, but will also be open to upper year classes as there has been a noticeable disconnect between CAPSI and students that has been fueled largely by the pandemic and having courses online.

**Cost:** TBD

**Support Needed from CAPSI National: N/A**

**NAME OF EVENT:** CAPSI Social Event

**Date:** TBD – Early September

**Location:** TBD

**Description:** In previous years, CAPSI has planned a photo scavenger hunt to take place in Halifax for the incoming first year students as part of their orientation week. The past two years, these have had to be cancelled due to the weather, and we are hoping that we will finally be able to have this event if possible. There has been talk about opening this event up to upper year classes as well if they are interested, since they did not get this opportunity in their first year.

**Cost:** TBD

**Support Needed from CAPSI National: N/A**

### **Memorial University of Newfoundland (M. King, W. Choi)**

POSITION UPDATE:

#### **COMPLETED TASKS**

- **NAME OF EVENT/Task:** Local CAPSI Council Elections
  - **Date:** April 13, 2022
  - **Location:** Online via google forms
  - **Description:** Elected our new Jr. Representative-Wooje Choi. Also elected out local finance officer, CAPSIL editor, social media representative and Career Fair Officer.
  - **Cost:** N/A
  - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** Mock OSCEs
  - **Date:** May 21, 2022
  - **Location:** MUN School of Pharmacy/ MUN Med School
  - **Description:** Ran Mock OSCEs for the MUN PharmD class of 2022. Students volunteered as SPs and Evaluators and had seven station: 5 interactive, 1 screening OSCE station and 1 checking dispensed station.
  - **Cost:** N/A
  - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

**NAME OF EVENT:** CAPSI Awareness Week

**Date:** In September, exact dates TBD

**Location:** MUN School of Pharmacy

**Description:** Traditionally we have our membership drive during this week, distribute notebooks, have our junior representative do an Instagram takeover on the School of Pharmacy, hold a lunch and learn for new students and elect our First-Year liaison.

**Cost:** TBD

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT: Run for the Cure**

**Date:** October 2, 2022

**Location:** TBD

**Description:** Our Junior Representative is Captain of our team for MUN CAPSI. We usually hold a Saving Second Base Softball Tournament and bake sale in September to raise money. **Cost:** TBD

**Support Needed from CAPSI National:** N/A

## **Executive Council Updates**

### **President (C. Vaccaro)**

#### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- Transition with Past-President and President-Elect
- Preparation for CPhA/June meetings
- Meetings with:
  - RxVigilance - Contract renewal
  - CPhA - Student Engagement
  - Ashley Walker - Potential collaboration
  - PharmacyU - Interview
  - Pryls - OTC sponsor
  - CAPT - Potential collaboration
  - PDWPC 2023
  - Walmart - Potential PDW sponsor
  - Executive council (onboarding)
  - WCPC 2024 (Angie)
  - Staples - Benefit renewal
- Finalized Pryls contract
- Renewed Zoom license
- Responded to emails
- Organized drive and emails
- Set objectives for the year
- Referred potential sponsors to PDWPC 2023
- Supported council and PDWPC 2023 PRN

#### **Ongoing Tasks**

- Schedule JOMs with
  - CPhA
  - AFPC
  - CSHP
- Work with CSHP to draft a contract for EBP and Hospital Pharmacy Student Award
- Work with Webmaster on 1) membership portal and 2) g-suite non-profit account
- Draft: Deans letter and CAPSI notebook president's address
- Consolidate data and finalize recommendations for the wellness survey results
- Upcoming meetings with:
  - Jubilant Internships
  - Pharmepass
  - WCPC 2024
  - Mentorship committee
  - Sanofi



### **President-Elect (M. Wong)**

#### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- Completed transitioning into new President-Elect role with Christine
  - We got to complete our transition in-person!
- Read Robert's Rules and updated the accompanying slides

#### **Ongoing Tasks**

- Analyzing wellness survey results
  - Working with President (Christine) and VPPA (Marianna) over the summer, will hopefully be discussing preliminary results at CPhA

#### **UPCOMING EVENTS/Tasks:**

- Reach out and connect with Jr reps
- Outline goals and plans for the upcoming year on the Wellness and Constitutional Review Committees
- Determining a course of action for how to best share the results of the wellness survey and brainstorm ways CAPSI National can help students and recommendations for how each university can help students

### **Past-President (W. Boudreau)**

#### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- Evaluation of needs for google accounts for CAPSI
- Reevaluation for needs for Members-Only Portal
- Meeting with Christine from CPhA
- Completion of transition (and associated meetings)
- Second submission for CAPSI bylaws update
- Follow up about UofT's finances
- Connection with CSHP liaison for next year EBM competition
- Seeking for new opportunity of sponsorships

#### **Ongoing Tasks**

- Review with the council the development of:
  - PDW
  - IPSF World Congress
  - Partners and sponsorships
- Supervision and participation of council meeting

**Executive Secretary (S. Huynh)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- Completed transition meeting with previous Exec Sec (Megan Hopkins)
- Sent out call for agenda items and position updates
- Created June agenda for June 5 and CPhA meetings
- Assigned Jonathan Chan (Webmaster) to get new council members to fill out Council Contact Information sheet

**ONGOING TASKS**

- Obtaining CAPSI name tags for CPhA in-person meetings
- Update Facebook and Slack groups to reflect current council
- Review Membership Benefit Survey with Godwin Chan

**VP Communications (G. Chan)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- N/A

**Ongoing Tasks**

- NAME OF TASK: Notebooks
  - Currently deciding on the winner of the cover contest and delivery info and logistics from local reps (i.e. date range, mailing addresses, # of notebooks needed per school).
- NAME OF TASK: CU Ads Contract
  - Presently reviewing the contract as it expires Aug 2022 and need to decide collectively if we'd like to renew this sponsorship.
- NAME OF TASK: Pyrls Sponsorship
  - **Sponsorship is confirmed, just waiting for Derek to review and sign the final contract and wire the money.**

○

**UPCOMING EVENTS/Tasks:**

**NAME OF TASK: CPhA Conference**

- Christine and I will be working closely to find sponsors for PDW 2023 and CAPSI National in general during the conference.

**NAME OF TASK: PDW 2023**

- I'm connecting with Laura ASAP so we can collaborate on PDW 2023 sponsorship and the health fair.

**NAME OF TASK: CSHP**

- I'll be connecting with Abby in Jul 2022 to draft a contract for EBP and the Hospital Pharmacy Student Award.

**Finance Officer (T. Dhadial, K. Huynh)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- Made payment for CAPSI's admin expenses including GST installment
- Provided reimbursements to local councils for competitions and awards
- Finished coding banking statements until April 2022 and submitted to accountant
- Completed the following tasks regarding transition with new FO
  - Orientation to CAPSI, its finances and related vendors/sponsors
  - New council year's budget preparation
  - Teaching monthly bank statement coding

**ONGOING TASKS**

- Following tasks regarding transition are in process
  - Transferring signing authorities to the new FO
    - 1) CAPSI National's Scotia bank account
    - 2) PDW Toronto 2024 Bank account
  - Help the new FO with budget presentation for CPhA council meeting.

**VP Communications (G. Chan)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- N/A

**Ongoing Tasks**

- NAME OF TASK: Notebooks
  - Currently deciding on the winner of the cover contest and delivery info and logistics from local reps (i.e. date range, mailing addresses, # of notebooks needed per school).
- NAME OF TASK: CU Ads Contract
  - Presently reviewing the contract as it expires Aug 2022 and need to decide collectively if we'd like to renew this sponsorship.
- NAME OF TASK: Pyrls Sponsorship
  - **Sponsorship is confirmed, just waiting for Derek to review and sign the final contract and wire the money.**

## UPCOMING EVENTS/Tasks:

### **NAME OF TASK: CPhA Conference**

- Christine and I will be working closely to find sponsors for PDW 2023 and CAPSI National in general during the conference.

### **NAME OF TASK: PDW 2023**

- I'm connecting with Laura ASAP so we can collaborate on PDW 2023 sponsorship and the health fair.

### **NAME OF TASK: CSHP**

- I'll be connecting with Abby in Jul 2022 to draft a contract for EBP and the Hospital Pharmacy Student Award.

## VP Education (N. Fatima)

### POSITION UPDATE:

#### **COMPLETED TASKS**

- NAME OF EVENT/Task: Transition with Hannah Saunders
  - **Date:** May 2022
  - **Location:** virtual
  - **Description:** completed transition with previous VP Ed
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** n/a
- NAME OF EVENT/Task: Symposium Topics
  - **Date:** May 2022
  - **Location:** virtual
  - **Description:** worked with VP of Professional Affairs to compile a list of symposia topics.
  - **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

#### **Ongoing Tasks**

- NAME OF EVENT/Task: Medisca Competition
  - **Date:** TBA
  - **Location:** TBA
  - **Description:** Reaching out to Kristin from Medisca on plans for holding in-person compounding competition this fall. Right now, we don't have the number of kits and addresses for all the schools but hoping to send that information along soon. Expecting to receive the case by the end of July.
  - **Cost:** none at this time
  - **Support Needed from CAPSI National:** n/a at this time

--

<b>UPCOMING EVENTS/Tasks:</b>
<b><u>NAME OF EVENT:</u></b> Future of Pharmacy Award <b>Date:</b> June 1st, 2022 <b>Location:</b> Virtual <b>Description:</b> The form for the FOP for the winter semester will be sent out to locals to distribute. Around June 14th, will be when results will be given to the competition review committee to evaluate all of the entries. <b>Cost:</b> n/a <b>Support Needed from CAPSI National:</b> n/a
<b><u>NAME OF EVENT:</u></b> Award of Professionalism <b>Date:</b> June 1st, 2022 <b>Location:</b> n/a <b>Description:</b> Waiting for the CPhA to get back to us. The submission deadline will be set following the release date. <b>Cost:</b> n/a <b>Support Needed from CAPSI National:</b> n/a
<b><u>NAME OF EVENT:</u></b> PIC and OTC <b>Date:</b> June 2022 <b>Location:</b> n/a <b>Description:</b> Going to start writing the cases for PIC and OTC soon. Will try to finish early to allow time for checking by the Loblaw Pharmacist and for translation. <b>Cost:</b> n/a <b>Support Needed from CAPSI National:</b> n/a

**Webmaster (J. Chan)**

<b>POSITION UPDATE:</b>
<b><u>COMPLETED TASKS</u></b> <ul style="list-style-type: none"><li>● <b><u>NAME OF EVENT/Task:</u></b><ul style="list-style-type: none"><li>○ <b>Date:</b> Transitioned into Webmaster position</li><li>○ <b>Location:</b> Online</li><li>○ <b>Description:</b> Met with previous Webmaster to discuss roles.</li><li>○ <b>Cost:</b> n/a</li><li>○ <b>Support Needed from CAPSI National:</b> n/a</li></ul></li></ul>
<b><u>Ongoing Tasks</u></b> <ul style="list-style-type: none"><li>● <b><u>NAME OF EVENT/Task:</u></b><ul style="list-style-type: none"><li>○ <b>Date:</b> May 16, 2022</li></ul></li></ul>

- **Location:** Online
- **Description:** Creating/testing new CAPSI Member's Page
- **Cost:** none
- **Support Needed from CAPSI National:** collect our council member's first and last name & email in this format at the next meeting.
- <https://docs.google.com/spreadsheets/d/1BllBsd1Xm6wBY1zcRiwpyIgoKp8wm3uj6YZIfbVKkuM/edit?usp=sharing>

■  
**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT:**

**Date:** June 8-12, 2022

**Location:** Ottawa, Ontario

**Description:** I can take headshots/group photos for CAPSI council members and then update webpage with picture and biography.

**Cost:** none

**Support Needed from CAPSI National:** CAPSI council members to send me their biography.

1. *Your pharmacy school, Class of 202X*
2. *Education Prior to pharmacy school*
3. *2 words would use to describe yourself*
4. *What does CAPSI mean to you?*
5. *What is a friendly tip you would give to your fellow pharmacy students?*

**CAPSIL Editor (TBD)**

N/A

**IPSF Liaison (N.Bakowski)**

**POSITION UPDATE:**

- Read over IPSF Liaison turnover documents
- Reviewed IPSF Liaison emails and google drive
- Transition meeting with outgoing IPSF Liaison Rita Huang on April 24

**COMPLETED TASKS**

- NAME OF EVENT/Task: World Congress Registration Post
  - **Date:** May 17
  - **Location:** Facebook
  - **Description:** Local representatives were informed about the registration process for CAPSI members including the steps to register and the cancellation process.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None
- NAME OF EVENT/Task: Health Campaign Theme Poll

- **Date:** May 28
- **Location:** Facebook
- **Description:** Local representatives were informed they are required to vote for a theme/charity for this year's health care campaign. All relevant information was provided in the FB post and deadline for voting is set for June 4.
- **Cost:** \$0
- **Support Needed from CAPSI National:** To be voted on at the executive council meeting June 5<sup>th</sup>

### Ongoing Tasks

- NAME OF EVENT/Task: Submission of Activity Reports on the CP Forum
  - **Date:** Ongoing
  - **Location:** CP Forum
  - **Description:** Activity reports describe events CAPSI hosts to other IPSF CP's. CP's can ask questions regarding the events on the forum. So far, I've posted 4 activity reports.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None
  
- NAME OF EVENT/Task: Regional Policy Session Paper
  - **Date:** due June 9<sup>th</sup>
  - **Location:** Submission to the PARO google form
  - **Description:** Topic for the Regional Policy Paper is "The pharmacist's role in the face of misinformation about vaccines." Rita will be writing the Global Policy Paper.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None
  
- NAME OF EVENT/Task: Regional and Global Policy Session
  - **Date:** June 11<sup>th</sup> and 12<sup>th</sup> respectively
  - **Location:** Online
  - **Description:** Find IPSF Local Representatives who can attend the sessions and read aloud the Regional and Global Policy Papers.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None

### UPCOMING EVENTS/Tasks:

**NAME OF EVENT:** Send out Health Campaign Award Application to Local Representatives

**Date:** due date is August 15 tentatively

**Location:** N/A

**Description:** CAPSI-IPSF Health Campaign Award is an annual prize awarded to three schools that hold the most organized and professional IPSF Health Campaigns. The top three schools will be acknowledged with a certificate for their excellent work.

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT:** Find judges for the Health Campaign Award

**Date:** TBD

**Location:** N/A

**Description:** Email past judges to see if they would be interested in being part of the Judges panel again.

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT:** Reach out to CAPSI Finance Officer

**Date:** TBD

**Location:** N/A

**Description:** Confirm Health Care Campaign Award prizes for top 3 winners

**Cost:** TBD; In the past, 1st Place - \$25, 2nd Place - \$15, 3<sup>rd</sup> Place - \$10

**Support Needed from CAPSI National:** None

### **Student Exchange Officer (Farah Hadji)**

#### **POSITION UPDATE:**

- Read over SEO turnover documents
- Reviewed SEO Liaison emails and google drive
- Transition meeting with outgoing SEO Jenna Melanson on May 7th

#### **COMPLETED TASKS**

- **NAME OF EVENT/Task:** Transition Talk
  - **Date:** May 7<sup>th</sup>, 2022
  - **Location:** Virtual
  - **Description:**
  - **Cost:** N/A
  - **Support Needed from CAPSI National:** N/A

#### **Ongoing Tasks**

**NAME OF EVENT/Task:** CPHA conference

- **Date:** 8-12 juin
- **Location:** Ottawa
- **Description:** attend CPHA conference
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A

**UPCOMING EVENTS/Tasks:**



**NAME OF EVENT: Virtual SEP**

**Date:** TBD CPHA conference

**Location:**

**Description:** Start coordinating virtual SEP for CAPSI

**Cost:** N/A

**Support Needed from CAPSI National:** N/A

**VP Professional Affairs (M. Pozdirca)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- CAPSI Symposia Topics (completed with VP Education): [W Symposia Topics 2022-23.docx](#)
- IPE PAM Case Topics: [IPE Potential Topics 2022-23](#)
- Connected with counterparts at CFMS (Canadian Federation of Medical Students), CNSA (Canadian Nursing Students' Association), and FCDSA (Federation of Canadian Dentistry Student Associations)
  - Corresponded via email with each organization to make introductions
  - Goal of connecting: creates a network to bounce ideas off of prn
  - Created a Living Document where anyone from CAPSI National can drop in questions you'd like external perspective on (can be association-specific or directed to all) and I'll follow up with the relevant parties
    - [\[Living Document\] Questions for Other Healthcare Professional Student Orgs](#)
  - Met with CFMS President-Elect, Director of Student Affairs-Elect, and Director of Education-Elect on May 27 (along with CAPSI President-Elect)
    - Discussed how CFMS works with local schools to push for filling gaps in curricula (e.g. lack of learning about marginalized patient populations)
    - Discussed CFMS doing an education and wellness survey for med students in the coming year to assess gaps in learning/supports
    - Discussed potential areas of collaboration

**Ongoing Tasks**

- Gaps in curriculum RE: caring for patients who are deaf or hard of hearing
  - Met with Ashley Walker (pharmacist from the United States) on May 27 to discuss potential opportunities to fill in gaps in learning and student supports for those in the deaf/hard of hearing community
  - CPhA is working towards a webinar on this topic, but we also discussed where pharmacy schools can help future pharmacists be more comfortable helping patients with unique abilities
  - **Support Needed from CAPSI National:** quick environmental scan to assess gaps and opportunities (would really appreciate if someone from each school could fill out the following): [Curricular Gaps](#)
- Student Mental Health and Wellness Survey Analysis (with President and President-Elect)
  - Survey closed May 20, 2022

- Preparing preliminary analysis for presentation at CPhA conference
- Future plan → CAPSI will write report of findings + recommendations (one broad national one including recommendations for CAPSI, AFPC, etc; + one with school-specific recommendations to integrate into letters to Deans in late August)
- **(Future) Support Needed from CAPSI National:** input on final report (@locals, I'll likely reach out to each of you as we're preparing school-specific recommendations)

#### UPCOMING EVENTS/Tasks:

- Presentation from CPhA VP Public and Professional Affairs Joelle Walker
  - June 9, 2022, 2:30-3:00 pm during our CAPSI meetings
  - Topic: advocacy and media relations
  - This was something Mak (my predecessor) had wanted to host for the Advocacy and Professional Affairs Committee, but there was no opportunity to as the year came to an end; it's a relevant way to start off our CAPSI National Council term though
- First Meeting with Advocacy and Professional Affairs (APA) Committee
  - Likely will host this meeting post-CPhA - will coordinate date using Slack/Doodle Poll
  - Will send out invitations for each school's liaison to pharmacy regulator and provincial pharmacy association to join committee, as done in previous years
  - **Support Needed from CAPSI National:** Please join the APA Committee :)

#### CSHP Liaison (A. Krupski)

- Not received

#### WC Chair (A. Le)

#### POSITION UPDATE:

##### COMPLETED TASKS

- First meeting reception committee
  - **Date:** May 19
  - **Location:** Zoom
  - **Description:** Quick overview of what the event is, and quick presentation of who the members are. Assigned tasks to be done and presented the Google Drive and Trello.

##### Ongoing Tasks

- Member recruitment for RC
  - **Description:** Sent out emails to recruit members, but very little participation from students. It is understandable as most students are on vacation/rotation or working. For now, we are 5 active members within the group that are working on the bid.
  - **Support Needed from CAPSI National:** Help in promoting the reception committee
- Working on the Egypt Bid
  - **Description:** We have an outline of our bid. We are in communication with sponsors and hotels, but it is quite difficult to get a hold of them since the event is only in 2024. We also have a tentative schedule and timeline for the event. A lot more details need to be smoothed out during the summer, before/after the bid.

--

UPCOMING EVENTS/Tasks:
<b>NAME OF EVENT: <u>Egypt WC2022 bid</u></b> <b>Date:</b> Aug 13-21 <b>Location:</b> Hurghada, Egypt <b>Description:</b> International bid to become host city of WC2024 <b>Cost:</b> around 3K\$ x 2 people <b>Support Needed from CAPSI National:</b> 2k\$ as discussed previously