



C A P S I • A C E I P

Unity – Professionalism – Advocacy – Academics – Excellence

November 2022 Meeting

CAPSI National Council Meetings

Virtual

Sunday November 13, 2022

5-9pm EST

[Join Zoom Meeting](#)

<https://us06web.zoom.us/j/82739019686?pwd=cIAzQTk4N3Y1YVhiVDRXQWNxcWpUZz09>

Meeting ID: 827 3901 9686

Passcode: 104460

1. Call to Order**C. Vaccaro**

C. Vaccaro called the meeting to order at 5:05 PM EST

2. Land Acknowledgement (2 min)**C. Vaccaro****3. Attendance (5 min)****S. Huynh**

Name	Position	Attendance
Christine Vaccaro	President	Present
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Absent
Steven Huynh	Executive Secretary	Present
Kevin Huynh	Finance Officer	Present
Marianna Pozdirca	VP Communications	Present
Nawal Fatima	VP Education	Present
N/A	VP Professional Affairs	N/A
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Present
Al-Amin Ahamed	CAPSIL Editor	Present
Abby Krupski	CSHP Student Liaison	Absent
Mark Seo	UBC Junior Representative	Present
Aneet Grewal	UBC Senior Representative	Present
Zachary Yopek-Stabel	Alberta Junior Representative	Absent
Jasmine Ly	Alberta Senior Representative	Absent
Meagan Wenzel	Saskatchewan Junior Representative	Present

Emma Fedusiak	Saskatchewan Senior Representative	Present
Kezra Gerbrandt	Manitoba Junior Representative	Present
Sandra Choi	Manitoba Senior Representative	Absent
Stephanie Lo	Waterloo Junior Representative	Present
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Present
Florence Bédard Perrault	Montreal Junior Representative	Absent
Panteha Borzooyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Present
Hassan Lyoubi	Laval Senior Representative	Present
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Present
Melanie King	MUN Senior Representative	Present

4. 3 Stars of CAPSI

C. Vaccaro

Honourable mentions: Sandra, Marianna, Madison for Specialty Pharmacy conference in Toronto! Nawal for competitions, Emma for PDW! Local reps for coordinating the in-person transitions, especially for competitions.

No particular order:

1. Kevin Huynh !!
2. Steven Huynh !!
3. Madison Wong !!

5. Acceptance of Previous Minutes (1 min)

C. Vaccaro

[August 2022 Meeting Agenda](#)

BIRT CAPSI National accepts the minutes from the August 2022 meeting on August 28, 2022.

C. Vaccaro / W. Choi

Motion carried.

[Oct 2022 VP Comms By-Election Meeting Agenda](#)

BIRT CAPSI National accepts the minutes from the Oct 2022 By-Election meeting on October 11, 2022.

C. Vaccaro / W. Choi

Motion carried.

[October 2022 Executive Meeting Agenda](#)

BIRT CAPSI National accepts the minutes from the Oct 2022 Executive meeting on October 11, 2022.

C. Vaccaro / M. Wong

Motion carried.

6. School Reports

University of British Columbia

See Annex

University of Alberta

See Annex

University of Saskatchewan

See Annex

University of Manitoba

See Annex

University of Waterloo

See Annex

University of Toronto

See Annex

Université de Montréal

See Annex

Université Laval

See Annex

Dalhousie University

See Annex

7. Executive Reports

President

See Annex

President-Elect

See Annex

Past President

See Annex

VP Communications

See Annex

VP Professional Affairs

See Annex

VP Education

See Annex

Finance Officer

See Annex

Executive Secretary

See Annex

CAPSIL Editor

See Annex

IPSF Liaison

See Annex

Student Exchange Officer

See Annex

Webmaster

See Annex

8. Summer meeting - June 2023 (5 mins)

C. Vaccaro

Background: CPhA is not holding a conference this upcoming summer so we are exploring alternatives for our June CAPSI meetings. AFPC has invited us to join their conference - June 13-16 in Winnipeg at the Fort Garry Hotel (<https://www.fortgarryhotel.com/>). Madi and I will keep you updated, but our June meetings will be that week in Winnipeg (exact meeting dates will be emailed early in 2023).

C. Vaccaro: likely start meetings few days before conference just like this year. Meeting with AFPC soon to discuss details.

9. Neighbourhood Pharmacies Specialty Summit (3 min)

M. Wong/M. Pozdirca

Background: Madison (Pres-Elect), Jacqueline (World Congress VP), Sandra (MB Senior), and I recently attended the Neighbourhood Pharmacy Association of Canada's Specialty Summit in Toronto, Nov 7-8. While there, we met with several current and potential CAPSI partners.

M. Wong: talked to lots of people and companies! People talking about how they used to be on CAPSI back in the day and offered to help however they can. Some companies included: McKesson, Costco, Mint, Coop, Bioscript, RxVigilance, Bayshore, Trudell, Amgen, CFP.

M. Pozdirca: sponsorship opportunities, followed up via email.

10. CU Ads Partnership 2023-24 (2 mins)

M. Pozdirca

Background: The Membership and Communications Committee has been exploring the question of whether to reorder notebooks for 2023-24. Historically, this initiative has added costs without breaking through in advertising revenue. In light of this, for the 2023-24 year, our contract with CU Advertising will be for ad space in the CAPSIL issues rather than for a notebook.

M. Pozdirca: lots of work and costs us lots for notebooks. Resigned contract to be selling ads from the CAPSIL rather than agenda / notebook. Don't have obligation to print agenda (which costs a lot). Benefit of tangible item to give to CAPSI members is taken away. Can organize something else (eg toques, totes) if we want a tangible item.

Aneet Grewal: inquiry about backpacks? Is CAPSI going to continue doing this?

M. Pozdirca: used to be Apotex-CAPSI sponsorship, has discontinued for couple of years now, no plans to restart. Don't want to tie our money down to anything in particular.

C. Vaccaro: started with Apotex then Teva then Trudell. Costs about 60k for backpacks. May want to use that money elsewhere (eg PDW deficits). We're usually providing these backpacks at a loss. Don't find it abundantly useful for students. CAPSI probably won't pursue backpacks further.

11. CPhA lunch and learns and textbook sales

C. Vaccaro

Background: if organizing lunch and learn with CPhA, they will fund a lunch. Once I get exact details, we can relay that information. Speaker will likely be directly from CPhA (they'll find a speaker for us). They have good connections to people so just contact them regarding a topic. Ask Christine for more questions!

M. King: CPhA offered to pay for lunches in the past, very pleasant to work with (fast turnaround times for emails... etc)

C. Vaccaro: they want to transition back to paying for all the CPhA-CAPSI related activities. Update on notebooks?

N. Barkhouse: got notification that notebooks are shipped.

C. Vaccaro: do we still run these bulk sales via CPhA for these discounts? Still in our contract, but if numbers continue to trend down, schools can just order directly through website. Something to discuss in the future.

C. Huo: sales have gone way down at Waterloo. Can e-transfer be an option?

C. Vaccaro: e-transfer has limits though which is something to consider. Will ask Christine at CPhA when I meet with her. If there's a transfer fee that's a standard amount, we can work that into how much we sell the textbooks for.

A.Grewal: was there a reason we decided to do it later in the semester? Normally in August.

C. Vaccaro: 2-3 years ago we did it in November but then had conflict with their cycle sale online. Just depends when CPhA is ready. Typical for sales to happen around October.

N. Fatima: they used to accept cheques before, stopped after COVID. May be easier if they bring it back.

C. Vaccaro: they sold their office so nobody would be able to receive the cheque.

N. Fatima: rise of question bank companies may be due to decrease in textbook sales. Some companies are promoting that students shouldn't be relying on textbooks to study.

T. Udounwa: mailing our cheques to CPhA in Ottawa, that is an option!

C. Vaccaro: still printing CPS Therapeutics and CPS Minor Ailments. Not sure how much longer they will do it.

12. 2023-24 Council Elections (2 mins)

S. Huynh

Background: Call for candidates is live on our CAPSI National Instagram and Facebook pages and in the Fall CAPSIL. Please share the post and let your CAPSI members know we're recruiting!

C. Vaccaro: reach out to local council members! Redirect to the exec if you're unsure how to answer any of their questions. If people are unsure about which position, they can talk to Christine.

M. King: protocol for execs that are re-running?

C. Vaccaro: if one local rep running, alternative person will be responsible for filming and all election questions.

E. Fedusiak: things PDW committee should be preparing for?

C. Vaccaro: have Google Drives, Youtube videos, ready to share with delegates. Somebody will bring candidate outside of room. When video is done, we'll go into a closed meeting session. Will collect votes on a piece of paper. Will have results pretty quickly as a result. Christine phones all successful candidates and winners are invited to stage. Likely have by-elections in the New Year.

13. AGM Slides (2 mins) S. Huynh, C. Vaccaro

Background: Please look over your position's section of the [AGM slides](#) here and update them by **Mon Nov 21 @ 9 AM EST**. Our Annual General Meeting will be occurring at PDW.

C. Vaccaro: mandatory session at PDW. We all sit at the front, take turns coming up to the front to talk about our slides. Can be informal about what we've been up to. Slides go up on website so make those more formal than the actual oral presentation. If you run a committee, names of members will be on the slide.

14. PDW Reimbursements (2 mins) K. Huynh

Background: I sent an email with details about reimbursements; nothing complicated but ensure you understand. I encourage everyone to reach out to their faculties/local councils for additional funding!

K. Huynh: keep all your receipts for PDW to get reimbursement! Try to reach out to faculty for additional reimbursements if you haven't done so already.

15. Competitions Feedback (15 minutes) N. Fatima

Background: Since PDW is running again for the first time in a while, competitions ran differently than they did the last two years. There were quite a few hurdles along the way. A feedback form was sent out to the locals but please share anything issues related to competitions you faced and any changes you suggest we implement going forward.

N. Fatima: any input from council?

B. Darwich: wasn't great turnout because it was a busier time of year. Student burnout from reminders was definitely a factor. Any possibility it can be pushed further? Early/late November potentially?

N. Fatima: last year it was late Nov because there was no in-person PDW. It's earlier this year so competitors can know earlier if they have a seat for PDW. Sponsors also have a say about deadlines.

C. Huo: Guy Genest isn't on the reimbursement form? Is there a separate form?

C. Vaccaro: Guy Genest is \$100 from local council and \$400 from national council except UBC (who gets full quantity).

C. Huo: Didn't get omeprazole on time. We have feedback from participants that we can send to Medisca.

N. Fatima: if locals can decide on a date sooner next year (preferably in August), it'll be easier for Medisca to ship things on time.

M. King: sent in two separate boxes for MUN. Timing for competitions was a bit of a challenge being near midterm season. Curious how many schools compensate for PDW.

N. Fatima: be aware of shipping delays for next year too.

C. Vaccaro: can use excess stuff in labs at schools.

E. Fedusiak: is there a reason we need to pick a date? Easier to pick a date once we have all the stuff so we don't have to deal with potential delays.

S. Lo: would we be interested in opening competitions earlier? Example: at the very start of the term.

C. Vaccaro: think about holding competitions in Sept/early Oct for next year. Need to confirm PDW numbers, changes afterwards are costly. Hard to push anything back later than it already is. Prize money changes affecting participation? We're going to discuss this at PDW. It favors folks that can afford to go to PDW. Have to consider people taking the money and then not having people competing at PDW too (two sides of the story). Will continue discussion at PDW.

Does your school sponsor PDW/give delegates \$?

School	Y / N, who is funding from??
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BC	Yes, student funding through PhUS (up to \$200 and it's a lottery system. However they do not know how much they get until April.)
UofA	No, APSA pays the difference for local reps to attend but other than that there is no funding that we are aware of but we are currently looking into it with faculty.
UofS	Yes, the Dean gave us a lump sum for us to give out to students. In the past it was a certain amount per person.
UofM	Yes, \$5000 from the Dean's office to be split between all the students (approx. \$140 per student), potentially more money from the Endowment fund yet.
Waterloo	Yes, UW CAPSI will be subsidizing \$100 per student from the local budget. The UW Student Success Fund (Pharmacy faculty) will be subsidizing \$250 per student.
Toronto	Yes, our student society (UPS) budget will provide \$220-\$320 per delegate. Some delegates e.g. poster presenter are eligible to apply for Shaping Student Life and Learning (SSLL) Fund (max reimbursement \$1000), since they will be actively participating in the conference
UdeM	
Laval	Yes, 160\$ will be provided to each participant coming from the Faculty. Local CAPSI will fund 50% of the remaining price of the plain ticket (Plain ticket - 160\$)/2 = Amount we give back
Dal	We have an Endowment Fund where students can apply for additional funding. The faculty member in charge of this has been communicating with me about this and let me know they are able to supply ~\$300-\$600 per student depending on the expenses that students have (how far away the conference is) and how many students are applying.
MUN	No, but MUNSU you can apply for a \$100 individual conference coverage thing not sure the exact name but nothing from the School of Pharmacy.

16. PDW Update (10 mins)

E. Fedusiak / M. Wenzel

Background: Last National official update/chance to ask questions in-person prior to PDW 2023 in Saskatoon.

174 students registered

1 international student registration pending

E. Fedusiak: we're not concerned about lower than expected numbers affecting our budget according to Finance Officer on PDW committee. Hotel rooming list needs to be filled out (same one that council filled out). Please cross reference list of delegates. I will re-send out the links. T shirt designs are due today!!

N. Bakowski: does IPSF get booth at health fair?

C. Vaccaro: brought it up to committee, maybe remind Health Fair folks. We do have space for it though.

N. Barkhouse: are we putting people in our school in the rooming list if there's not 4 people in a room?

C. Vaccaro: there's a big chunk of rooms that only have king beds. Might be too little capacity to carry 4 people in one room. If there's 3 people in a room right now, maybe don't add a fourth? We may have to shift to 2-3 people.

E. Fedusiak: get people onto the rooming list right now but we'll alter on our end and let people know if there's any changes.

P. Borzooyan: can have people outside of council in our exec rooms?

C. Vaccaro: shouldn't be a problem but may not want more than 2-3 people in one room. Will update council when we have more details. Try to keep within own schools for now. We will only mix schools if we need to later down the line.

17. PDW Promotion (5 mins)

C. Vaccaro

Background: ask around to see if anybody else is still interested in PDW since we still have spots available! Is there anybody at the school that wants to compete if competition winner is not going? We can look into that. For all "maybes", confirm soon since we need final numbers soon. If you don't have compounding team coming, we can re-allocate prize money for another group of 4 to go.

N. Barkhouse: do we ask people who aren't already going to PDW to fill these competition spots?

C. Vaccaro: ask anybody since we still have spots remaining.

M. Pozdirca: are there more people at your school that want to goto PDW who haven't been reached yet or have we hit a cap? In other words, has everybody heard about PDW? Our sponsors are expecting a 350-student conference. Do we have a feel of if we do one more round of promotions, will we get a lot more people? We may need to talk to sponsors about this.

C. Vaccaro: for provinces that are closer, renting a bus may be a cheaper alternative.

Do you feel like everybody that wants to goto PDW at your school has already heard about it and has registered?

School	Y / N + comments
UBC	Y- the cost of flights is the major deterrent for students.
USask	Day Pass - We could likely get more / Full Pass - Unlikely
UManitoba	
UAlberta	Yes - we were considering getting a coach bus but most student are choosing to fly
UWaterloo	Yes - we have 18 people total registered. We have spoken to all Competition winners and "on-the-fence" people, and everyone who is interested is already signed up. Even with our combined subsidy of \$350/person, the flights are now around \$500-600 from Pearson Airport in Toronto so cost is still a big barrier.
UofT	Yes - we have ~5 "maybes". Same as other schools, flights are very expensive. I reached out to Air Canada and WestJet as suggested by PDW 2023 PC, but they said they're no longer offering group discounts to schools post-pandemic. Maybe something to explore again in future years?
UdeM	
Laval	Yes. The participation rate is very low due to the high cost of travel.
MUN	Y - Cost is a major barrier to attend PDW (~ \$1500 for flights) so not many students have been interested. People have been more interested in next year's PDW (Toronto) due to much lower costs.

Dal	Yes – Cost has been a major considerations with flights being over \$1000 from Halifax. Have heard people saying “why are you still asking for PDW delegates?” and “I could do so much more for \$1000” :(
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18. PAM 2023 National Committee

M. King / T. Udounwa

Background: During one of our June meetings, we approved a volunteer planning committee, the PAM 2023 National Committee, be established to plan a nationwide PAM event similar to the PAM 2022 National Committee. Melanie and Theodora are the Co-Chairs of this committee and would like to start recruiting a group of representatives: at least 1 representative from each school in order to be inclusive for all pharmacy schools across Canada:

UBC	Mark Seo
UofT	Ayman Lakhani and Theodora Udounwa
UofA	Jasmine Ly
USask	Emma Fedusiak & Meagan Wenzel
UofM	Kezra Gerbrandt
UW	Stephanie Lo
UdeM	
ULaval	Hassan Lyoubi & Joe Kamal
Dalhousie	Nolan Barkhouse & Baraa Darwich
MUN	Melanie King & Wooje Choi

We want to highlight that this committee will help build exposure for your PAM at your local school. We can also brainstorm on what we can do together: it may be as low commitment as our committee would like it to be. Students seemed to appreciate the merchandise sale last PAM, so we are hoping to host another sale this year and would love your input during the planning process.

We will likely meet once a month starting in December - January and then we may do biweekly meetings starting in February, depending on the nature of our project. We will do most of the work and communication through Google documents and Slack.

M. King: meet end of December/beginning of January then biweekly meetings after.

T. Udounwa: what merch do people want for next year? Would it be beneficial to have a national survey for this? No cap to the council so please sign up if interested.

C. Vaccaro: CPhA will have students sit on their working group. Good to bounce ideas off of CPhA to see how we can help each other. They like to have student input.

C. Vaccaro will motion to recess until 6:40pm EST

C. Vaccaro / S. Huynh

Motion carried.

Motion C. Vaccaro called the meeting to order at 6:40 PM EST

Motion carried.

19. Wellness Task Force

C. Vaccaro

One of the pillars we're working on for workforce wellness this month is about how we can better support new grads (~up till 2 yrs in the workplace)

What supports/things would you like to see from the profession as a new grad?
(Could be at a individual-pharmacy-company-province-national level)

C. Vaccaro: send ideas to Christine asap!

M. King: how to be more affirmative as a new grad? Not having to feel pressure to be fast especially in busy stores when you're just starting out and don't want to make any mistakes.

N. Fatima: unsafe work environments (eg don't have time to check prescriptions for safety or counseling comprehensively). May be hard as a new grad to speak up. Would like guidance on how to deal with these types of situations. Workplace harassment is another problem along the same lines. PharmD program costs have gone up but pharmacist wages haven't increased too.

C. Vaccaro: I meet with CPhA biweekly so always looking for student perspectives to bring to the table.

M. King: can I message people at my school to get feedback?

C. Vaccaro: yes especially new grads or fourth years' inputs would be helpful. Doesn't have to be formal.

20. VPPA By-Elections 2022-23 Council (30 mins)

S. Huynh

Reminder: Each current executive council member (with the exception of the President and the Past President) will be granted one (1) vote. A Senior Representative, Junior Representative, or appointed delegate will be granted two (2) votes, plus one (1)

additional vote for every two-hundred (200) CAPSI General Student Members at their respective faculty of pharmacy.

Voting Executives (1 vote each):

- 1) President-Elect (for the presidents)
- 2) Executive Secretary
- 3) VP Education
- 4) VP Communications
- 5) Finance Officer
- 6) VP Professional Affairs
- 7) IPSF Liaison
- 8) Student Exchange Officer
- 9) Webmaster

Scrutineer: CSHP Liaison

<u>School</u>	<u>Total Members</u>	<u>By-Election Votes</u>
UBC	132	2
U of A	472	4
USask	89	2
U of M	191	2
UWaterloo	256	3
U of T	956	6
U de M	799	5
Laval	674	5
DAL	295	3
MUN	131	2

We will be asking for opinions about candidates in the following order:

1. Previous position holder (Marianna).
2. Local reps from the applicant's school (Camille and Stephanie).
3. Local reps from east to west.
3. Executive members.

a. **VP Professional Affairs**

- i. Lynn D'Souza University of Waterloo

Motion to move in camera at 6:50 PM EST

C. Vaccaro /M. Pozdirca

Motion carried.

Motion to move out of camera at 6:58 PM EST

C. Vaccaro / E. Fedusiak.

Motion carried.

Motion to adjourn the meeting at 7:00 PM EST.

C. Vaccaro / M. Wong

Motion carried.



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Annex of Executive and Local Council Updates
November Meeting 2022

Sunday, November 13, 2022

Local Council Updates

University of British Columbia (A. Grewal, M.Seo)

POSITION UPDATE:

1. CAPSI UBC Executive Council Goal Setting:

Date: Through month of September

Location: Online

Description: Each position in our local council met with the Sr/Jr to discuss personal and position goals for the year, expectations/needs from the Sr/Jr/rest of the council, and other concerns/comments. This is to increase transparency and document ideas to follow through with. We had some really great ideas and ambitions brought up, and look forward to the upcoming year. A mid-semester update is conducted in December/January.

2. The Great Pharmacy Adventure (GPA) 2022:

Date: September 3, 2022

Location: In-person across UBC campus

Description: GPA is a yearly one-day student-led welcome event for incoming first-year UBC PharmD students. Different clubs and groups host stations that groups of students move between throughout the day. CAPSI's station comprised of a CAPSI introduction and required student groups to make a funny infomercial with various OTC products.

3. UBC PharmD Student Orientation Presentation:

Date: September 7, 2022

Location: In-person

Description: During the first week of school, incoming first-year students receive a presentation from faculty, PhUS (our undergraduate society), and CAPSI. CAPSI formally introduced ourselves to all first year students, and discussed what we offer.

4. Pharmacy Clubs Night:

Date: September 14, 2022

Location: In-person in the UBC Pharmaceutical Sciences Building

Description: All UBC pharmacy clubs set up a booth for student groups to rotate through. CAPSI was able to showcase a quick 5-min presentation to highlight our events and membership benefits through the year.

5. CAPSI Info Night:

Date: September 26, 2022

Location: in-person

Description: CAPSI UBC held a full information night with 20+ in-person student attendees and additional students who joined online. We outlined the structures of CAPSI UBC and CAPSI National, as well as our events, competitions, and other offerings in detail. Every CAPSI UBC

executive council member outlined their specific role, and our Community Outreach and Advocacy coordinators gained student interest for their subcommittees.

6. First Year CAPSI Rep Election & Third By-Elections:

Date: October 3, 2022

Location: Hybrid (in-person – candidate choice)

Description: Election applications were open for just over 1 week. We had 7 candidates for 3 open positions. Only CAPSI UBC executives voted in this by-election as per our bylaws. We successfully elected 2 first year representatives, 1 third year rep.

7. CAPSI Competitions

Date: Through October

Location: Online and in-person, depending on the event

Description: AFL, Compounding, OTC, PIC, and SLC competitions. Advertising to UBC pharmacy students for registrations. Competitions have been completed.

8. SEP and IPSF Info Night

Date: October 17, 2022

Location: Hybrid (in-person and livestreamed through Zoom)

Description: Over 20+ attendees joined this event in-person and over zoom. Our local IPSF reps went over IPSF's structure, opportunities, and SEP information. Many students showed interest in SEP, and a few even inquired about World Congress.

9. CAPSI Stethoscope Sale Distribution

Date: Early October

Location: In-person in UBC Pharmaceutical Sciences Building

Description: Distributed textbooks and stethoscopes to students who ordered with us during August-September. Utilized pick-up system in pharmacy building.

UPCOMING EVENTS:

1. Annual General Meeting

Date: TBA

Location: In-person.

Description: Our bi-annual AGM (as required by our Alma Mater Society (implements mandates and rules for clubs). We will be going over our council, our events and membership benefits. We will also be presenting awards for winners of our Fall competitions and Award of Professionalism.

Cost: N/A (we will locally provide funding for food)

Support Needed from National: None

2. Laurel Award

Date: TBA

Location: Online application

Description: An award assessing pharmacy contributions and professionalism of pharmacy students. Funded and assessed by two past CAPSI UBC Senior Representatives.

Cost: None

Support Needed from National: None

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

None

University of Alberta (J. Ly, Z. Yopek-Stabel)

POSITION UPDATE:

COMPLETED TASKS

- Run for the Cure (RFTC):
 - **Date:** 02/10/2022
 - **Location:** Hawrelak Park
 - **Description:** Registered a team for RFTC which included students, faculty, and alumni. Raised money for the Canadian Cancer Society and participated in the run.
 - **Cost:** \$40
 - **Support Needed from CAPSI National:** N/A
- Saving Second Base:
 - **Date:** 24/09/22
 - **Location:** On campus
 - **Description:** A charity softball tournament organized by our male & female sport reps to help raise money for RFTC and the Canadian Cancer Society
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- Breast Fundraiser Ever:
 - **Date:** 24/09/22
 - **Location:** Beercade
 - **Description:** A bar night ticket sale to help raise money for RFTC and the Canadian Cancer Society
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- First Year Lunch & Learn:
 - **Date:** 07/10/22
 - **Location:** On Campus
 - **Description:** In collaboration with IPSF, we explained the workings of CAPSI/IPSF and the benefits of a student membership to CAPSI/IPSF to first-year pharmacy students.
 - **Cost:** \$200
 - **Support Needed from CAPSI National:** N/A
- Student Literacy Challenge:
 - **Date:** 24/10/22
 - **Location:** Virtual
 - **Description:** Submissions were sent via email and were judged virtually
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** Competition details
- Advice for Life Competition:
 - **Date:** 24/10/22
 - **Location:** Virtually
 - **Description:** Submissions were sent via email and were judged virtually

- **Cost:** N/A
- **Support Needed from CAPSI National:** Competition details
- PIC/OTC Competition:
 - **Date:** 20/10/22
 - **Location:** On campus -skills lab
 - **Description:** competitors were watched by judges via video stream while they completed the OTC and/or PIC cases. Competitors were judged the same night.
 - **Cost:** \$120
 - **Support Needed from CAPSI National:** Competitions cases and details
- Compounding Competition:
 - **Date:** 27/10/22
 - **Location:** On Campus - compounding lab
 - **Description:** Competitors completed their booklets and compounds. They were judged the same evening
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** Compounding Supplies and Competition Details
- Guy Genest Award:
 - **Date:** 26/10/22
 - **Location:** Virtual
 - **Description:** Applicants applied before 26/10/22 and were judged by Alberta Pharmacy Students' Association (APSA)'s award committee
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- PDW Info Session:
 - **Date:** 19/10/22
 - **Location:** Virtual
 - **Description:** a Google Meet call explaining PDW, what to expect, and how to attend.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** Promotional Materials from PDW Planning Committee

Ongoing Tasks

- PAM Planning Committee Meetings:
 - **Date:** N/A – Sometime Early December
 - **Location:** Virtual
 - **Description:** Multiple meetings with the PAM committee to plan the events in the month of March
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- PDW Planning Meeting
 - **Date:** Meeting with UofA pharmacy students going will be soon
 - **Location:** Virtual
 - **Description:** Arrange rooming, answer any questions about PDW and ensure that everyone has a way of getting to saskatoon

- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A
- **Blood Drive:**
 - **Date:** Ongoing
 - **Location:** Canadian Blood Services (CBS) Donor Centers
 - **Description:** Through CBS's Partner for Life Program, we are promoting the need for blood and blood products to our members. As well as providing incentives for donating.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

RxFactor (CNTP):

Date: 19/11/22

Location: DinWoodie Lounge

Description: Contestants will perform their talents in the lounge and will be judged the same evening – Winner will receive a seat at this year's PDW and will compete in Canada's Next Top Pharmacist

Cost: N/A

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

Time Required:

Background:

University of Saskatchewan (E. Fedusiak, M. Wenzel)

POSITION UPDATE:

COMPLETED TASKS

- **1. CAPSI/PDW Orientation Presentation to Classes**
 - **Date:** August 25 and 29, 2022
 - **Location:** 1st, 2nd, and 3rd Year Orientation
 - **Description:** Reminded/introduced students to what CAPSI is and explained how they could become members/get involved.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **2. Change Signing Authority from Old to New Council**
 - **Date:** September 1, 2022
 - **Location:** Scotiabank
 - **Description:** Added our new Finance Officer and CAPSI Jr to signing authority and removed the past Finance Officer and CAPSI Sr.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **3. CIBC Run for the Cure Bake Sale**
 - **Date:** September 14 and 16, 2022
 - **Location:** Health Science E-wing Atrium
 - **Description:** Welcomed students back with freshly baked items to fundraise for a good cause.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **4. GSK Presentation**
 - **Date:** September 23, 2022
 - **Location:** Health Science 1A60
 - **Description:** A presentation given by GSK over the noon hour on Advil plus Acetaminophen and general acute pain.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **5. CPhA Textbook Sale**
 - **Date:** September 20-27, 2022
 - **Location:** Online / Google Forms
 - **Description:** Students filled out an online order form to order their CPhA Textbooks.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **6. First Year CAPSI Representative Elections**
 - **Date:** September 27, 2022
 - **Location:** Health Sciences Building
 - **Description:** Two incoming first year representatives were elected to join our current local CAPSI council. The interested students applied by submitting a letter of intent that was reviewed and voted by the local CAPSI council.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** None
- **7. CIBC Run for the Cure**

- **Date:** October 2, 2022
- **Location:** Prairieland Park
- **Description:** An annual event to fundraise for the Canadian Cancer Society and promote information on breast cancer. We raised \$2182.80 and was awarded the School Team Challenge Award.
- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A
- 8. World Pharmacist Day
 - **Date:** October 6, 2022
 - **Location:** Virtual over Instagram
 - **Description:** The CAPSI local council completed the World Pharmacist Day prompt and shared it in a group post over social media.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- 9. Collecting Km from Coast to Coast
 - **Date:** September 26-October 16, 2022
 - **Location:** Virtual over Strava
 - **Description:** We encouraged USask Pharmacy students to track their Kms and submit them for the National competition.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- 10. Student Literacy Challenge
 - **Date:** October 18, 2022
 - **Location:** Virtual over Email
 - **Description:** Students were invited to write an essay about a topic that is of current interest to the pharmacy practice. Rules and requirements were sent out via email.
 - **Cost:** \$20
 - **Support Needed from CAPSI National:** N/A
- 11. Over-the-Counter Competition
 - **Date:** October 18, 2022
 - **Location:** Virtual over Zoom
 - **Description:** The “self-care counsel” competition challenged students to gather patient information and provide an OTC recommendation for the patient’s chief complaint in ten minutes.
 - **Cost:** \$20
 - **Support Needed from CAPSI National:** N/A
- 12. PDW Poster Presentation Contest
 - **Date:** October 23, 2022
 - **Location:** Virtual over Email
 - **Description:** Students had the opportunity to submit their research posters and one winner was selected to present their research at PDW.
 - **Cost:** \$10
 - **Support Needed from CAPSI National:** N/A
- 13. Patient Interview Competition

- **Date:** October 24, 2022
- **Location:** Online via Zoom
- **Description:** Students had the opportunity to conduct a full 15 minutes patient interview. Students gathered personal, medical, and medication information/history to the best of their abilities.
- **Cost:** \$20
- **Support Needed from CAPSI National:** N/A
- 14. Guy Genest Award
 - **Date:** October 26, 2022
 - **Location:** Online via Email
 - **Description:** This award recognizes a student from each Pharmacy school in Canada for their notable passion and dedication for the profession of Pharmacy. This event is hosted by the CAPSI Jr.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- 15. Compounding Competition
 - **Date:** October 26, 2022
 - **Location:** Health Sciences Apotex Lab
 - **Description:** Teams of four competed to complete several compounding related tasks in an hour.
 - **Cost:** \$90
 - **Support Needed from CAPSI National:** N/A
- 16. Advice for Life Competition
 - **Date:** October 26, 2022
 - **Location:** Online via Email
 - **Description:** Students were invited to create a powerpoint presentation on a pharmacy or health-related topic intended for a community workshop, pharmacy in-service, or a refresher for pharmacy staff. Rules and requirements were sent out via email.
 - **Cost:** \$10
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- 1. PDW Registration
 - **Date:** October 1 - November TBD, 2022
 - **Location:** Online via Email
 - **Description:** Register people for PDW as people express interest or win competitions.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- 2. Sharing a Little Kindness:
 - **Date:** November 1-30, 2022
 - **Location:** Online via Email and Health Sciences Experimental Learning Officer
 - **Description:** The Experimental Learning Office challenged students to bring a donatable item to school every day for the month of November. The CAPSI council

is taking on this challenge to collect donations as a group and will deliver our donations at the end of the month.

- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A
- 3. Movember:
 - **Date:** November 1-30, 2022
 - **Location:** Online via Movember Website
 - **Description:** CAPSI is supporting the student run Movember campaign for the college by promoting the page and encouraging profs/students to participate/donate.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

1. World Antimicrobial Awareness Week (WAAW) Trivia

Date: November 18, 2022

Location: Coachman Restaurant

Description: In partnership with the Medicine Group Choosing Wisely we are hosting a trivia night for pharmacy/medicine students.

Cost: \$80

Support Needed from CAPSI National: N/A

2. WAAW Lecture

Date: November 21, 2022

Location: Health Sciences TBD

Description: Our annual "Shevtalk" event is being upgraded with year with an antibiotic lecture usually hosted by a pharmacy prof will be joined with a prof from vet med to offer another POV.

Cost: TBD

Support Needed from CAPSI National: N/A

3. WAAW Cookie and Hot Chocolate Sale

Date: November 23, 2022

Location: Health Sciences E-wing Atrium

Description: Selling microbe cookies and hot chocolates while education those to attend about WAAW.

Cost: TBD

Support Needed from CAPSI National: N/A

4. Go Blue for WAAW

Date: November 24, 2022

Location: Health Sciences College

Description: We are encouraging all students to dress in blue for WAAW.

Cost: \$0

Support Needed from CAPSI National: N/A

5. WAAW Antibiotic Personality Social Media Posts

Date: November 18-24, 2022

Location: Online via Instagram

Description: Staff/Faculty/Students were asked to complete a personality quiz to find out what antibiotic they are. These results will be used to create informational posts on the antibiotics and introduce the College members who have the same personality.

Cost: \$0

Support Needed from CAPSI National: N/A

5. Scotiabank Lunch and Learn

Date: November 25, 2022

Location: Health Sciences 1B21

Description: Scotiabank will be sponsoring a lunch to talk to pharmacy students about banking information.

Cost: \$0

Support Needed from CAPSI National: N/A

6. Saskatchewan's Next Top Pharmacist

Date: TBD

Location: TBD

Description: A talent/minigame competition to choose the student representing Saskatchewan at Canada's Next Top Pharmacist.

Cost: TBD

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

PDW Update:

Time Required: 10 min

Background: Last National official update/chance to ask questions in-person prior to PDW 2023 in Saskatoon.

University of Manitoba (S. Choi, K. Gerbrandt)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: CAPSI Competitions
 - **Date:** October 17-21
 - **Location:** Mostly In-person at University (some done through email)
 - **Description:** SLC, Guy Genest, OTC, PIC, Compounding, and AFL competitions
 - **Cost:** Cost for standardized patients for OTC/PIC
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI Orientation
 - **Date:** Aug. 29
 - **Location:** In person at the University
 - **Description:** Quick introductions and meet and greet of first year students to explain CAPSI.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI representative elections
 - **Date:** Sept 7, 2022
 - **Location:** In person/online
 - **Description:** Confirming new CAPSI class positions/ fill any outstanding positions on local council. First year CAPSI representative voted in.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CIBC Run for the Cure
 - **Date:** October 2
 - **Location:** Shaw Park
 - **Description:** Run to fundraise for the Canadian Cancer Society and promote breast cancer awareness. Team raised \$681.50 and was awarded the School Team Challenge Award.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI BBQ/ Potluck
 - **Date:** Sept 14
 - **Location:** Assiniboine Park
 - **Description:** Hosting a potluck for all 4 years of pharmacy students as a college wide meet and greet.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI Notebook distribution
 - **Date:** Sept 14 during the BBQ and afterwards for members who didn't come
 - **Location:** Assiniboine Park/University
 - **Description:** Distributing notebooks to students.

- **Cost: N/A**
- **Support Needed from CAPSI National: N/A**
- **NAME OF EVENT/Task: CAPSI Getting Involved Volunteer lunch**
 - **Date:** Sept 7
 - **Location:** In person
 - **Description:** Recruiting new volunteers for any student/ pharmacy organization (CAPSI + IPSF included) for all first years. Lunch provided by Pharmacists Manitoba.
 - **Cost: N/A**
 - **Support Needed from CAPSI National: N/A**
- **NAME OF EVENT/Task: PDW Info night**
 - **Date:** Oct 4
 - **Location:** Zoom
 - **Description:** Information and Q & A session for PDW (slides were emailed out afterwards to all years).
 - **Cost: N/A**
 - **Support Needed from CAPSI National: N/A**

Ongoing Tasks

- **NAME OF EVENT/Task: PDW registration**
 - **Date:** Due November 10th
 - **Location:** Online
 - **Description:** Register people for PDW as they express interest in the third round.
 - **Cost: N/A**
 - **Support Needed from CAPSI National: N/A**

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Manitoba's Next Top Pharmacist

Date: November 12

Location: The Met

Description: Competition for the Manitoba representative to compete in Canada's Next Top Pharmacist.

Cost: TBD

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

Time Required:

Background:

University of Waterloo (C. Huo, S. Lo)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: PDW Info Session + Signups (Round 1+2)
 - **Date:** Ongoing
 - **Location:** Zoom
 - **Description:** An event to explain what PDW is, outline costs and explain the lottery process for a spot at PDW
 - **Cost:** UW will reimburse \$100 per delegate, max budget \$2500 (dependent on # of attendees)
 - **Support Needed from CAPSI National: N/A**

- NAME OF EVENT/Task: IPSF SEP Presentation
 - **Date:** October 20th, 2022
 - **Location:** Zoom
 - **Description:** To spread awareness to current students about the eligibility and application process in order to participate in SEP and featuring personal recounts from 3 students who recently participated in SEP!
 - **Cost:** \$25 gift card for attendee
 - **Support Needed from CAPSI National: N/A**

- NAME OF EVENT/Task: CAPSI Competitions (SLC, OTC, PIC, Guy Genest, AFL, PDW Poster, Compounding)
 - **Date:** Oct 1st - Oct 20th
 - **Location:** In person (Compounding Competition), Zoom (OTC/PIC), written (SLC, AFL, Guy Genest, Poster)
 - **Description:** Annual CAPSI Competitions to win awards/bursaries and a spot at PDW to compete nationally.
 - **Cost:** Budgeted for catering of Compounding Competition + gifts for judges
 - **Support Needed from CAPSI National:** All PDW subsidies + Guy Genest cash prize for competition winners

- NAME OF EVENT/Task: Textbook Sale
 - **Date:** October 8th-23rd, 2022
 - **Location:** Online, Google Form
 - **Description:** Subsidized copies of pharmacy textbooks available for purchase by all CAPSI Members
 - **Cost:** N/A (profit created)
 - **Support Needed from CAPSI National: N/A**

- NAME OF EVENT/Task: Pharmafacts Bowl
 - **Date:** October 28th, 2022

- **Location:** In person, at School of Pharmacy
- **Description:** A quiz-bowl completed to form the Pharmacofacts bowl team to represent Waterloo at PDW.
- **Cost:** \$200 budgeted
- **Support Needed from CAPSI National:** N/A

- **NAME OF EVENT/Task: Waterloo's Next Top Pharmacist**
 - **Date:** October 28th, 2022
 - **Location:** In person at SoP
 - **Description:** A lighthearted fun event with food, photo-booths and skill-testing events to select the WNTF candidate to represent Waterloo at PDW and compete on a national level. The highlight was our White Coat Catwalk!
 - **Cost:** \$2000 Budget allocation (projected to be under budget)
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks: N/A

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Mock Milestone OSCE

Date: Nov 26-27th

Location: Online

Description: The Jr. Representative hosts a mock OSCE for the oldest cohort in school (Rx2023) to prepare for their final OSCE in December. With support from licensed pharmacists as Assessors and students in other cohorts as Standardized Patients we simulate as close as possible to the real evaluation to create a learning opportunity.

Cost: TBD (has broken even/minimal profit in the past)

Support Needed from CAPSI National: N/A

NAME OF EVENT: IPSF Health Week

Date: Nov 28 - Dec 2

Location: Mixture of in-person/hybrid events and social media challenges

Description: Annually in the Fall term, our local IPSF chapter completes a Health Week. This year the topic is "Medication Awareness". Currently planned we have an IPE (Interprofessional Education) Event on Serotonin Syndrome and a Naloxone Training event.

Cost: TBD (\$150 additional available as UW CAPSI won 2nd place for IPSF Health Week 2022)

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

University of Toronto (T. Udounwa, A. Lakhani)

POSITION UPDATE:

1. CAPSI-IPSF Welcome Back to School Events and Awareness Week

Date: September 7, 8 and 19-23, 2022

Location: Leslie Dan Faculty of Pharmacy, online (via Zoom/social media platforms)

Description: Our local CAPSI and IPSF representatives welcomed the incoming first year class with a booth at their clubs fair on September 7, 2022. The following day, CAPSI and our local council (Undergraduate Pharmacy Society) welcomed all our students back with a barbecue and ice cream. All CAPSI notebooks were distributed at this event. Finally, we hosted a weeklong, hybrid “CAPSI/IPSF Awareness Week” from September 19-23 to bring attention to our upcoming initiatives, including competition season and PDW.

Cost: ~\$450 (covered by local CAPSI budget)

2. CAPSI UofT Local Council Meeting

Date: October 3, 2022 5:10-6 pm EST

Location: Leslie Dan Faculty of Pharmacy

Description: Following the First Year Pharmacy Student Class Council Elections, CAPSI at UofT held its first council meeting on September 3. The First Year CAPSI Reps were welcomed at this time. The Senior Rep also shared the anticipated timeline for the school year with all class representatives.

3. CAPSI UofT Mental Health Survey Discussion Re: Fall Reading Week

Date: October 12, 2022 1:00-1:30 pm EST

Location: online (Microsoft Teams)

Description: Our Undergraduate Pharmacy Society PVP, local CAPSI Senior Rep, and Class Presidents from our 1st-4th year cohorts met with our school dean to discuss CAPSI National’s mental health survey results pertaining to UofT. The topic of introducing a fall reading week to our semester was brought up. Ultimately, faculty stated they are not in a position to implement a fall reading week at this time but are exploring options to provide us with an extended long weekend to coincide with Thanksgiving as a middle ground. We’re optimistic that future discussions and ongoing advocacy can lead to more drastic outcomes in the coming years!

4. Medisca Compounding Competition

Date: October 12, 2022, 6:00-7:30 pm ET

Location: Leslie Dan Faculty of Pharmacy

Description: CAPSI UofT was excited to host our first compounding competition in 3 years! The event was organized by our local second year CAPSI Representatives, with support from the Junior and Senior Reps. 9 teams of 4 students each participated in the competition. Most teams were able to compound the 3 pharmaceutical products and 50-70% of the crossword puzzle within the allotted time. 3 judges (2 faculty members and 1 TA) were recruited as judges. Competition expenses due to catering provided to the planning team and judges. Omeprazole USP did not arrive in the initial Medisca shipment, but rather arrived after competition was held. Piroxicam was used as a substitute for omeprazole as recommended by Medisca. Leftover competition ingredients donated to our faculty's compounding lab.

Cost: \$117.90 (covered by student society budget)

5. Student Literary Challenge

Date: October 18, 2022

Location: submission-based

Description: Our Senior Rep communicated submission requirements to our school via email, inviting them to write an article on a topic that is of current interest to pharmacy practice as an entry into the SLC Competition.. The competition has since wrapped up and a winner has been chosen! Five articles were submitted and judged by the local CAPSI council. Winner has been informed that they are only eligible to receive \$250 PDW subsidy if they attend the conference in January 2023.

6. CAPSI-PharmaChoice Advice for Life Competition

Date: October 18, 2022

Location: submission-based

Description: Our Senior Rep communicated submission requirements to our school via email, inviting them to submit a presentation on a pharmacy health topic intended for a community or pharmacy setting. Judging has since wrapped up and a winner has been chosen! The 1st place winner has confirmed that they will be attending PDW 2023, so they have been awarded the \$400 prize. The second place winner will thus receive \$150. The three submissions were judged by 3 faculty members

7. Guy Genest Passion for Pharmacy Award

Date: October 21, 2022

Location: submission-based

Description: Our Junior Rep communicated submission requirements to our school via email, inviting passionate students to self-nominate themselves for this award. Judging has since wrapped up and a winner has been chosen! The award recipient was selected by 3 faculty

members and will receive a \$500 prize and recognition by our faculty at our annual Undergraduate Pharmacy Society awards night.

8. Loblaws Patient Interview Competition/Pyrls Over the Counter Competition

Date: October 27, 2022, 5:15-8:00 pm ET

Location: Leslie Dan Faculty of Pharmacy

Description: CAPSI UofT hosted this competition season staple in person for the first time in 3 years to provide UofT pharmacy students with the chance to practice their pharmaceutical care skills. This competition was organized by our third year CAPSI Representatives, with support from the Junior and Senior Reps. 11 students participated. 2 PIC and 3 OTC stations were set up with 5 faculty members as judges and 5 pharmacy student volunteers as standardized patients. Feedback on both competitions from judges and volunteers were shared during a debrief session.

Cost: \$256.29 (covered by student society budget)

9. PDW T-shirt Design Contest

Date: October 28, 2022

Location: submission-based

Description: CAPSI UofT communicated submission requirements to our school via email, inviting creative students to submit a t-shirt design for our PDW delegates to rep in Saskatoon this January!

Cost:

10. PDW Research Poster Competition

Date: October 28, 2022

Location: submission-based

Description: CAPSI UofT communicated submission requirements to our school via email, inviting students involved in research to submit a research poster pertaining to the health sciences. One submission will be selected for presentation at PDW this January

Cost:

11. PDW 2023 Registration + Delegate Info Night

Date: Ongoing

Location: N/A

Description: As of November 6, UofT has 12 delegates—Poster competition and Pharmafacts winners yet to be determined at this time. UofT PDW 2023 Delegate Facebook group has been

created with delegates to poll students on their availability for the mandatory Delegate Info Night.

Cost: N/A

12. PDW 2024 PC Applications

Date: Co-Chair applications due 11:59 pm Nov. 11, For other positions, due 11:59 pm Nov. 19

Location: submission-based

Description: So far, 3 applications for Co-Chair. Deadline extended from Nov. 4 to accommodate for time constraints during midterm season. Applications for other positions are usually published by Co-Chairs after they are selected, but given tight timeline was published by Sr/Jr.

Cost: N/A

UPCOMING EVENTS:

1. PharmaFacts Pre-Bowl

Date: November 16 (5:00-7:30 pm EST)

Location: LDFP Room 850 and Zoom

Description: CAPSI at UofT looks forward to hosting this pharmacy trivia night. The competition is being planned by our First-Year CAPSI Representatives, with support from the Junior and Senior Reps. Our 1st year representatives will be using the questions provided by CAPSI National. There will also be rounds of fun trivia pharmacy questions that are non-clinical based for students to win fun prizes such as backpacks, water bottles and more. The plan is to host this event both using a hybrid model to enhance accessibility. Dinner will be served to students who attend in person.

The National feedback form for competitions shared by VP. Ed will be circulated among all CAPSI competition participants after our last competition (PharmaFacts Pre-Bowl on November 16)

2. Interest Survey: PAM Merchandise

Date: TBD

Location: online (google form)

Description: CAPSI backpacks have been a longstanding tradition that upper years look upon fondly. As we no longer have our national backpack sponsor, we would like to gauge interest among our student body for UofT-specific CAPSI backpacks for purchase to carry on the tradition. We're also open to gauging interest for other merchandise (totes, toques, water bottles, tumblers). The outcome of this survey will inform any merchandise sales that will be held during PAM 2023.

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

None

Université de Montreal (P. Borzooeyan, F. Bédard Perrault)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: CAPSI local competitions
 - **Date:** October
 - **Location:** Online and in person
 - **Description:** OTC, PIC, Compounding, SLC, GG
 - **Cost:** 150\$ (gift cards for our judges and volunteers)
 - **Support Needed from CAPSI National:** Compounding kits

Ongoing Tasks

- NAME OF EVENT/Task: RxFiles sales
 - **Date:** Deadline is Nov 8th
 - **Location:** Online
 - **Description:** RxFiles sale for CAPSI members
 - **Cost:** 15\$ or delivery
 - **Support Needed from CAPSI National:** -

UPCOMING EVENTS/Tasks:

NAME OF EVENT: PharmAcadémie

Date: Nov 30th

Location: Medicine faculty

Description: CNTP UdeM version = a representative of each class will compete in different challenges and the winner will come to PDW.

Addition of an integrated Family Feud competition to keep the public active.

Cost: estimation of around 500\$

Support Needed from CAPSI National: nope

NAME OF EVENT: Sapin de Noel

Date: November and December

Location: Pharmacy faculty

Description: Present collecting for children in need in collaboration with pharmacy humanity committee

Cost: estimation of around 100\$

Support Needed from CAPSI National: -

NAME OF EVENT: Non-members reimbursement

Date: November and December

Location: Pharmacy faculty

Description: Reimbursements with checks

Cost: 56 non members

Support Needed from CAPSI National: -

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

Université Laval (H. Lyoubi, J. Kamal)

POSITION UPDATE:

COMPLETED TASKS

- **NAME OF EVENT/Task:** CAPSI local competitions
 - **Date:** November 25th
 - **Location:** ZOOM
 - **Description:** OTC, PIC, Guy Genest, SLC
 - **Cost:** 350\$ of gift-cards/meals for the judges and actors for the cases.
 - **Support Needed from CAPSI National:** -

Ongoing Tasks

- **NAME OF EVENT:** CAPSI x IPSF
 - Date:** TBD
 - Location:** In person
 - Description:** We're still thinking of what to exactly do but we'll meet after mid-terms to decide on a common activity
 - Cost:** TBD
 - Support Needed from CAPSI National:** -

UPCOMING EVENTS/Tasks:

NAME OF EVENT: PDW Conference

Date: TBD

Location: ZOOM

Description: We will try to host a conference for the students going with us at PDW. We'll try to cover the competitions that will be disputed and PDW as a whole.

Cost: 0\$

Support Needed from CAPSI National: -

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

If no agenda items please list N/A

Dalhousie University (N. Barkhouse, B. Darwich)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: NSCP Letter re: Unstructured Hours
 - **Date:** September 1, 2022
 - **Location:** Virtual Communication
 - **Description:** Letter submitted to NSCP regarding requirement of 540 hours of Unstructure Practice Experience for licensure in Nova Scotia.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** Continued support from VPPA to help in directing conversations in a constructive direction.

- NAME OF EVENT/Task: CAPSI Orientation Events, Distribution of CAPSI Notebooks
 - **Date:** September 6 - 10, 2022
 - **Location:** Across Halifax; Virtual; Point Pleasant Park
 - **Description:** Completion of Photo Scavenger Hunt (September 6th, across Halifax) held for first year students, CAPSI Information Presentation (September 8th, virtual) to inform first year students what CAPSI does both locally and nationally, and Race Against Racism (September 10th, Point Pleasant Park) in collaboration with DSPPS Equity and Inclusion Committee for all pharmacy students (years 1 to 4) to raise awareness regarding racism and donations for both the Nova Scotia Native Women's Association and North End Community Health Centre.
 - **Cost:** ~\$70 for snacks, water, and insurance for Point Pleasant Park.
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: DSPPS Local Meetings
 - **Date:** September 11, 2022; September 15, 2022 (SGM); September 29, 2022; October 13, 2022; October 27, 2022; Ongoing
 - **Location:** Virtual
 - **Description:** Update local council of initiatives completed by CAPSI on an approximately biweekly basis. SGM to bring changes to CAPSI positions at Dalhousie, and ensure that Junior Representative does not have to run in local elections and is made Senior Representative the following year. First year CAPSI representative also elected following SGM.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: White Coat Ceremony Code of Professionalism
 - **Date:** September 16, 2022
 - **Location:** Rebecca Cohn Auditorium

- **Description:** Acted as the student representatives to lead to reading of the Code of Professionalism during the 2nd year (Baraa) and 3rd year (Nolan) White Coat Ceremonies.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task: Collecting Kms from Coast to Coast**
 - **Date:** September 26 - October 16, 2022
 - **Location:** N/A
 - **Description:** Local promotion and student outreach for participation in Canada-wide athletic event. Information collection from students in collaboration with local DSPS Athletic Directors.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task: Membership Drive Information Collection**
 - **Date:** September 28, 2022
 - **Location:** Virtual
 - **Description:** Names of all Dalhousie students collected via PharmX to compile a list of CAPSI members for CAPSI National.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task: PDW Information Session & Rounds 1 - 2 Signup**
 - **Date:** September 29, 2022; October 14, 2022; October 29, 2022
 - **Location:** Virtual
 - **Description:** Hosted a virtual presentation with all Dalhousie students able to attend with the goal of informing members of the opportunity of going to PDW in January and the details on what to expect. Subsequently opened Rounds 1 and 2 of PDW Registration to students for signup.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task: Textbook Sale**
 - **Date:** October 3 - November 1, 2022
 - **Location:** Virtual; Pharmacy Student Lounge
 - **Description:** Collected information and money from students to place textbook order (October 3, 2022), sent completed form to email addresses as indicated, and distributed all textbooks (except for 10 CPS Therapeutic Choices missing from order) to students (November 1, 2022).
 - **Cost:** N/A (profits from ~\$5 markup per book).
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task: Wellness Survey Dalhousie-Specific Contribution**

- **Date:** October 4, 2022
- **Location:** Virtual
- **Description:** Analyzed Dalhousie's data from Student Wellness Survey and completed a writeup (alongside an additional member of the Student Wellness Committee from Dalhousie) to outline the important information collected from this Survey to distribute to Dean.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI Competitions (Guy Genest, PIC, OTC, SLC, AFL, Compounding) & Poster Presentation Collection
 - **Date:** October 6, 2022; October 13, 2022; October 21, 2022; October 25, 2022; October 27, 2022*; October 28, 2022
 - **Location:** Virtual; Collaborative Health Education Building; Pharmacy Skills Lab*
 - **Description:** Competitions held locally to allow students a chance to practice their literacy, counselling, and compounding skills, as well as secure a seat and funding towards PDW if they are interested in attending. All competitions were a success, except for the Compounding Competition*, which unfortunately had to be cancelled to due last minute illnesses of the registered team. Poster Presentation outreach conducted to secure candidate for this based on highest marked poster.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CPhA-NBPA Workforce Planning Study – Interview
 - **Date:** October 11, 2022
 - **Location:** N/A – Telephone call
 - **Description:** Communication with individuals involved in this study regarding the current state of the pharmacy workforce in the Maritime provinces to be applied to New Brunswick as an “example” province; potential to be expanded to other provinces if applications of the study improve workforce.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- NAME OF EVENT/Task: Textbook Sale
 - **Date:** Ongoing
 - **Location:** Pharmacy Lounge
 - **Description:** Communications regarding 10 CPS Therapeutic Choices textbooks missing from the textbook order received. Shipment to be distributed to affected students when these books arrive.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: PDW Shirt Designs

- **Date:** Designing November 9, 2022; submitting November 13, 2022
- **Location:** N/A
- **Description:** Collaborating with CAPSI Class Representatives to design T-shirts for PDW.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A

- **NAME OF EVENT/Task: Communication with Dean Regarding Unstructured Hours, PDW 2025, Wellness Report Follow-Up**
 - **Date:** Ongoing
 - **Location:** N/A
 - **Description:** Communications sent to Dean regarding Unstructured Hours (after conversing about a letter being written by them to NSCP as a follow-up to NSCP's response letter), PDW 2025 in Halifax, and a follow-up regarding the Wellness Report sent a few weeks ago. Waiting to confirm a potential meeting to address these.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- **NAME OF EVENT/Task: PDW Round 3 Signup**
 - **Date:** Ongoing
 - **Location:** N/A
 - **Description:** Continued outreach to students for registration for PDW in January.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Canada's Next Top Pharmacist (Dalhousie)
Date: November 22, 2022
Location: T Room
Description: Hosting Canada's Next Top Pharmacist at Dalhousie to invite students to participate or watch students participating in the event. Winner will be offered a seat at PDW in January (reserved seat for this at this time).
Cost: TBD
Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:
Please list anything you would like discussed along with some background information.

N/A

Memorial University of Newfoundland (M. King, W. Choi)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: CAPSI Competitions
 - **Date:** Throughout October
 - **Location:** Pharmacy Practice Lab (Non written competitions)
 - **Description:** Compounding, PIC, OTC, AFL, SLC and Guy Genest competitions have all been completed and judged with winners notified. AFL/SLC winner is unsure if they are attending PDW yet others competition winners have been confirmed.
 - **Cost:** \$60 in gift cards for judges
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: PDW Info session and registration rounds 1 and 2
 - **Date:** Throughout October
 - **Location:** virtually
 - **Description:** Rounds 1 and 2 of PDW seats have been completed. MUN has not filled all spots
 - **Cost:** N/A
 - **Support Needed from CAPSI National: N/a**

Ongoing Tasks

- NAME OF EVENT/Task: Textbook Sales
 - **Date:** November 14, 2022 local deadline
 - **Location:** google form
 - **Description:** Melanie arranged a bulk RxFiles order for students and is waiting on the shipment from CPhA for the those textbooks
 - **Cost:** N/A
 - **Support Needed from CAPSI National: N/A**

NAME OF EVENT/Task: PDW registration rounds 3

- **Date:** Throughout November
- **Location:** virtually
- **Description:** No current interest in round 3
- **Cost:** N/A
- **Support Needed from CAPSI National: N/a**

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Meeting with Dean and Associate Dean about Student Wellness recommendations

Date: November 18, 2022

Location: MUN School of Pharmacy

Description: Wooje, Caitlyn Coles (MUN CAPSI Advisor) and Melanie will be meeting with our dean and associate dean to recommend a pharmacy school specific counselor based off the student wellness survey. Melanie and Wooje sent out a google form to get students feedback on thoughts about a pharmacy school specific counselor and usage and other concerns. There have been 48 responses and Melanie and Wooje has been in contact with a professor who is completing their Masters in Counseling who is working with us to suggest adding counseling to here role on faculty.

Cost: N/A

Support Needed from CAPSI National: N/A

NAME OF EVENT: Antimicrobial Week

Date: November 18 -24, 2022

Location: MUN School of Pharmacy

Description: Our first year Liaison Amy White is in the process of planning a week of event

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

Time Required:

Background:

Executive Council Updates

President (C. Vaccaro)

POSITION UPDATE:

COMPLETED TASKS

- General
 - Check-ins with locals, executives, planning committees
 - Reviewed: PDW Contracts, PDW turnover document, World Congress contracts
 - Meeting with PDWPC 2023
 - Prepare for November TC
 - Completed Annual Return and Change of Directors
 - Held by-elections
 - Contacted AFPC and CSHP for JOMs
 - Reviewed election package material
 - Reviewed bylaws and OM
 - Held executive meeting
 - Sent out CPhA and RxFiles textbook sale information
 - Sent Deans letters
 - Wrote Fall President address
 - Emails with PEBC
 - CPhA wellness task force meetings x4
- Social Media
 - Operating CAPSI National Twitter
 - Reviewed CAPSI and PDW websites
- Sponsors
 - Meetings with: CPhA, CFP, CSHP, PharmaChoice, Belair, PEBC
 - Signed and reviewed new contracts

Ongoing Tasks

- Meeting with: AFPC, CSHP, CPhA
- Connect with: pharmacy school student council presidents, community groups
- Investigate new insurance options with Kevin
- Revamp sponsorship package with Marianna and Madi
- F/up about CPhA's Indigenous scholarship

President-Elect (M. Wong)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - CPhA JOM (Aug 30th)
 - CSHP JOM (Sept 23)
 - Met with Pfizer and QID
 - Meetings with PDWPC 2023
 - Released National Report on Student Mental Health and Wellness (Oct 17-21)
 - Assisted in distributing letters to Deans + school-specific recommendations from Mental Health and Wellness Survey (w/ President, VPPA, and SWC)
 - Updated educational policy for PDW 2023 with CRC
 - Attended Neighbourhood Pharmacy Association of Canada Specialty Summit w/ VP Comms, MB Sr Rep, and World Congress VP (Nov 6-8)
 - Met with Trudell (Nov 8)
 - Met with CFP (Nov 8)

Ongoing Tasks

- NAME OF EVENT/Task:
 - Reviewing By-Laws and OM with CRC
 - Plan for initiatives with SWC

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

- Revamp sponsorship package with President and VP Comms
- Meeting with AFPC
- Planning details for our June meeting in Winnipeg w/ Pres, AFPC

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

If no agenda items please list N/A

Past-President (W. Boudreau)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

Ongoing Tasks

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

If one section of the template above is not relevant please list N/A; if the position update is a task and not an event you DO NOT need to fill out the subpoints of Date/Location/Description/Cost/Support Needed from CAPSI National (This is mainly applicable for executive council members)

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

If not upcoming events please list N/A; if one section of the template above is not relevant please list N/A. If the upcoming event is a task and not an event you DO NOT need to fill out the subpoints of Date/Location/Description/Cost/Support Needed from CAPSI National (This is mainly applicable for executive council members)

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

If no agenda items please list N/A

Executive Secretary (S. Huynh)

POSITION UPDATE:

COMPLETED TASKS

- VP Comms by-elections
- CPhA and CSHP JOMs
- Collecting Kms from Coast-to-Coast
- Plan Fall TC
- Election prep (new procedures, oral/written questions, bios)
- Oct Membership Drive

Ongoing Tasks

- VPPA By-Elections
- Recruiting - 2023-24 elections

UPCOMING EVENTS/Tasks:

- AGM slides

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: 2023-24 Council Elections

Time Required: 2 mins

Background: Call for candidates is live on our CAPSI National Instagram and Facebook pages and in the Fall CAPSIL. Please share the post and let your CAPSI members know we're hiring!

Agenda Item Name: VPPA By-Elections 2022-23 Council

Time Required: 30 mins

Background: Agenda protocol

Agenda Item Name: AGM Slides

Time Required: 2 mins

Background: See agenda

Finance Officer (K. Huynh)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - Set up ScotiaConnect for online Wire Transfers and Electronic Fund Transfers
 - Submitted insurance applications to broker; waiting for them to search the market
 - Year-end finances meeting with Accountant

Ongoing Tasks

- NAME OF EVENT/Task:
 - Working with VP Communications to invoice our annual sponsors
 - Insurance: applications have been submitted to our broker, who is in the process of searching the market for the best package

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

- Re-visit budgeting for our major conferences:
 - Potential PDW deficit?
 - WC 2024: when to receive loans and grants

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: PDW Reimbursements

Time Required: 2 minutes

Background:

- Sent an email with details about reimbursements; nothing complicated but ensure you understand
- Encourage everyone to reach out to their faculties/local councils for additional funding!

VP Communications (M. Pozdirca)

POSITION UPDATE:

COMPLETED TASKS

- Organized VP Communications email inbox
- Meetings and signed Platinum partnership with Pfizer
- Meeting with Sanofi (Sept 12)
- Meeting with AgroHealth RE: PharmaFacts sponsorship (Sept 12)
- Re-worked and signed new contract with C U Ads
- Meeting with PharmAchieve (Sept 17)
- Membership benefit renewal with Focus Mental Health
- Meeting with Belair Insurance + sponsorship level expansion (Sept 23)
- Meeting with PharmaEpass + new CAPSI membership benefit (Sept 29)
- Pharmacy Practice + Business ads + invoicing
- UpToDate updates to CAPSI membership portal
- Sent introductory emails to all CAPSI National sponsors
- Discussions with Pyrls RE: setting up landing page + invoicing
- Connected with World Congress Chair and Vice President
- Working with Finance Officer to invoice our annual sponsors
- Meeting w/ Atheris RE: partnership related to pharm industry (Oct 31)
- Attended Neighbourhood Pharmacy Association of Canada Specialty Summit w/ President-Elect, MB Sr Rep, and World Congress Vice President (Nov 6-8)
- Meeting w/ Trudell RE: sponsorship renewal (Nov 8)
- Meeting w/ CFP RE: sponsorship and PDW 2023 (Nov 8)

Ongoing Tasks

- "Ask a Therapist" Focus Mental Health social media, forms, and CAPSIL Article
- PDW-CAPSI National sponsor contractual obligations tracker
- Discussions w/ Magdex
- CAPSI-Trudell partnership renewal w/ President-Elect
- Discussions w/ RxVigilance

UPCOMING EVENTS/Tasks:

- QID partnership contract and launch
- Meeting with PharmAchieve RE: 2023 launch
- Reviewing/revamp of CAPSI National Sponsorship Package
- Holiday greetings to CAPSI sponsors
- Reorganize VP Comm spreadsheet
- Plan national sponsorship drive
- Connect with PDWPC 2024

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

VP Education (N. Fatima)

POSITION UPDATE:

COMPLETED TASKS

Medisca Compounding Competition

- **Date:** September 5th, 2022
- **Location:** various schools
- **Description:** The compounding competition was held at the various schools. There were some issues with shipping but overall all the supplies arrived on time. A feedback form was sent out to collect local's feedback.
- **Cost:** none at this time
- **Support Needed from CAPSI National:** n/a at this time

PIC and OTC Local

- **Date:** November 4th, 2022
- **Location:** n/a
- **Description:** PIC and OTC Competitions were held at all of the schools. The list of winners has been shared with the PDW planning committee.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

OM and Bylaw Revisions

- **Date:** November 6th, 2022
- **Location:** n/a
- **Description:** I completed the assigned OM and Bylaw revisions and added any needed changes.
- **Cost:** n/a
- **Support Needed from CAPSI National:** Constitutional Review Committee

Ongoing Tasks

Compounding, PIC and OTC National

- **Date:** November 4th, 2022
- **Location:** n/a
- **Description:** The national cases have been written and shared with CRC and I am awaiting feedback from two pharmacists. They will be translated once all feedback has been received. The compounding case from Medisca has been received and will be shared with CRC shortly for review.
- **Cost:** n/a
- **Support Needed from CAPSI National:** CRC and translation committee

SLC, AFL, Guy Genest

- **Date:** November 4th, 2022
- **Location:** n/a
- **Description:** Collected the names of the winners and submission for SLC, AFL and GG. The submissions for SLC were forwarded to the National judges and AFL submissions will be

sent to Pharmchoice by November 15th, 2022. Hoping to have the names of the National winners by Dec 15th, 2022.

- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

Pharmafacts Bowl

- **Date:** Ongoing
- **Location:** n/a
- **Description:** All the questions have been forwarded to the PDW planning committee. I am awaiting confirmation on how CPha wants to be involved in the Pharmafacts Bowl.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

Award of Professionalism

- **Date:** November 1st, 2022
- **Location:** n/a
- **Description:** The submissions were sent to CPha for review in the summer and the judges submitted their feedback by Nov 1st. I am awaiting the results from Christine.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

UPCOMING EVENTS/Tasks:

- Future of Pharmacy Award Summer 2022
 - **Date:** October 2022
 - **Location:** Virtual
 - **Description:** Will send out the form for nominations and receive scores from CRC to decide a winner.
 - **Cost:** n/a
 - **Support Needed from CAPSI National:** Competition review committee
- AGM
 - **Date:** Jan 2023
 - **Location:** Saskatoon, SK
 - **Description:** Will be preparing slides to present at the AGM.
 - **Cost:** n/a
 - **Support Needed from CAPSI National:** n/a
- PDW Prep
 - **Date:** Jan 2023
 - **Location:** Saskatoon, SK

- **Description:** Will getting ready for PDW be preparing certificates for all the winners, presenting awards, following up with sponsors and being present at the competition to provide support.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: Competitions Feedback

Time Required: 15 minutes

Background: Since PDW is running again for the first time in a while, competitions ran differently than they did the last two years. There were quite a few hurdles along the way. A feedback form was sent out to the locals but please share anything issues related to competitions you faced and any changes you suggest we implement going forward.

Webmaster (J. Chan)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - **Date:** September to October
 - **Location:** online
 - **Description:** Launched Member's Corner
 - **Cost:** none
 - **Support Needed from CAPSI National:** none

Ongoing Tasks

- NAME OF EVENT/Task:
 - **Date:** ongoing
 - **Location:** online
 - **Description:** Ongoing updates and maintenance of website and social media
 - **Cost:** none
 - **Support Needed from CAPSI National:** none

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date: Bi monthly

Location: online: instagram

Description: Health Promotion, Quizzes

Cost: none

Support Needed from CAPSI National: Translation committee to support translation

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: n/a

Time Required: n/a

Background: n/a

CAPSIL Editor (A. Ahamed)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - Addition of 5 new members to translation committee as per application sign-ups
 - Translations for Fall CAPSIL complete

Ongoing Tasks

- NAME OF EVENT/Task:
 - Call for Winter CAPSIL submissions to go out on December 1st and end at the end of January
 - Fall CAPSIL to be published by November 18, 2022

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

IPSF Liaison (N.Bakowski)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - Submitted 3 PARO spotlights so far for the mandate
 - World pharmacist day and health campaign winners announced

Ongoing Tasks

- NAME OF EVENT/Task:
 - Meet with IPSF locals and Farah during November meeting
 - Continue submitting PARO spotlights and Activity reports as I receive them for this mandate
 - Assist international delegates with payment and registration for PDW
 - Continue working on cultural evening event with the Philippines (date TBD - pending their response)

UPCOMING EVENTS/Tasks:

NAME OF EVENT: APhA-IPSF/BPSA/CAPSI Joint Forum

Date: March 2023

Location: Zoom

Description: Introduction of each organization and presentation (pharmacy culture, day in the life of a student, pharmacy careers, Q&A), Networking session, kahoot

Cost: N/A

Support Needed from CAPSI National: Will need the help of 5 local IPSF reps to run, anyone on CAPSI can volunteer to help

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required: N/A

Background: N/A

Student Exchange Officer (F. Hadji)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - Meet students for SEP promotion with IPSF locals
 - Promoted the importance of finding host sites for incoming students

Ongoing Tasks

- NAME OF EVENT/Task:
 - Meet with IPSF locals and Nicole during November meeting
 - Meet students for SEP promotion with IPSF locals
 - Support local IPSF reps in the promotion of SEP and answering any questions they have at their school

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Virtual sep with <<les pays de la francophonie>>

Date: november and december

Location: online

Description: Virtual sep to promote the program in french speaking countries

Cost: N/A

Support Needed from CAPSI National: N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required: N/A

Background: N/A

VP Professional Affairs (M. Pozdirca)

POSITION UPDATE:

COMPLETED TASKS

- Second Meeting with Advocacy and Professional Affairs (APA) Committee (Sept 12)
- CSHP JOM (Sept 23)
- [Media Planet article](#) (released Sept 25)
- Wrote CAPSIL article/interview w/ Paraag Trivedi
- Wrote letter for UofT RE: fall reading week advocacy
- Continued support for Dal RE: unstructured practical experience hours for NS licensure
- Continued support for MUN RE: pharm-specific counselor
- Meeting with University of Waterloo Director, Admissions and Undergraduate Affairs and Waterloo students RE: wellness survey (Oct 17)
- Meeting with USask students RE: personal days (Oct 17)
- Released National Report on Student Mental Health and Wellness (Oct 17-21)
- Letters to Deans + school-specific recommendations from Mental Health and Wellness Survey (w/ President and President-Elect)
- Wrote [consultation on student loan forgiveness](#) with Waterloo Jr (Oct 21)

Ongoing Tasks

- Webinar presenting student wellness survey results*
- Proposal to USask RE: personal/sick days on rotation*

UPCOMING EVENTS/Tasks:

- Third Meeting with Advocacy and Professional Affairs (APA) Committee (November)
- Potential planning of advocacy training sessions/webinars for APA + interested CAPSI members (January)*
- Outreach to community advocacy student groups (w/ President)*
- Outreach to EDI reps RE: curricular gaps for deaf and hard of hearing*
- Neighbourhood Pharmacy Association of Canada Gazette columns (fall/winter)*
- Pharmacy residency barriers letter/follow-up*

*TBD pending transition to next VPPA

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

N/A

WC Chair (A. Le)

POSITION UPDATE:

COMPLETED TASKS

- Negotiation with Hotel Bonaventure
 - **Description:** Negotiation of price of room + food. We were invited to sign in the beginning of number, but due to the current financial and sponsorship state, we decided to push the signature date to January.
- Meeting with APES representative + Matthew Hung
 - **Description:** APES is a professional committee for pharmacists working in hospitals + Matthew Hung is a working pharmacist that has experience in organizing and attending WCs. We met with both parties on separate occasions to seek out their input in organizing the event. Matthew will be present to help and guide us for the remaining time.
- Meeting Sep 20
 - **Description:** Meeting with most of the RC. Introduced the team to each other. Explained everyone's role and what are the priorities for the upcoming months. Set the next team meeting (1 meeting every 1-2 months)
- Meeting with the vice-dean of UdeM's Pharmacy Faculty

Ongoing Tasks

- Election:
 - **Description:** Most of the positions are filled but we are still currently looking for members to fill out our team. There are 3 positions left: expo coordinator, educational speaker coordinator and guest speaker coordinator. We
 - **Support Needed from CAPSI National:** If locals can talk or share about the World Congress and about the available positions that would help a lot.
- Registration as a non-profit + opening bank account
- Sponsorship package
 - **Description:** Sponsor package is currently being translated. Once finalized, we will be sending it to Matthew Hung (pharmacist that attended a WC and helped in the organization of WC in Argentina). We will then send it out to sponsors.
- Communication with the faculties of pharmacy
 - **Description:** An email was sent out to all 10 faculties of Pharmacy. Unfortunately, there were no response from the Deans. We are currently only working with the University of Montreal
 - **Support Needed from CAPSI National:** If possible, we would like the local reps to talk about how World Congress is happening in Montreal and we hope to have their support (help in finding speakers and/or financial support)
- First in team meeting with RC

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background: