



C A P S I • A C E I P

Unity – Professionalism – Advocacy – Academics – Excellence

March 2023 Virtual Meeting

CAPSI National Council Meetings

Sunday, March 26, 2023

5:00 PM - 9:00 PM EST

Join Zoom Meeting

<https://us06web.zoom.us/j/84841115252?pwd=T3Fubk1ueVRSc3ZYOHUyTUlrRGxCUT09>

Meeting ID: 848 4111 5252

Passcode: 749951

1. Call to Order

C. Vaccaro

C. Vaccaro called the meeting to order at 5:03 PM EST

2. Land Acknowledgement (2 min)

C. Vaccaro

3. Attendance (5 min)

S. Huynh

Name	Position	Attendance
Christine Vaccaro	President	Present
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Absent
Steven Huynh	Executive Secretary	Present
Kevin Huynh	Finance Officer	Present
Marianna Pozdirca	VP Communications	Present
Nawal Fatima	VP Education	Present
Lynn D'Souza	VP Professional Affairs	Present
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Present
Al-Amin Ahamed	CAPSIL Editor	Present
Abby Krupski	CSHP Student Liaison	Absent
Mark Seo	UBC Junior Representative	Present
Aneet Grewal	UBC Senior Representative	Present
Zachary Yopek-Stabel	Alberta Junior Representative	Present
Jasmine Ly	Alberta Senior Representative	Present
Meagan Wenzel	Saskatchewan Junior Representative	Present
Emma Fedusiak	Saskatchewan Senior Representative	Present
Kezra Gerbrandt	Manitoba Junior Representative	Present

Sandra Choi	Manitoba Senior Representative	Present
Stephanie Lo	Waterloo Junior Representative	Present
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Present
Florence Bédard Perrault	Montreal Junior Representative	Present
Panteha Borzooeyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Absent
Hassan Lyoubi	Laval Senior Representative	Present
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Present
Melanie King	MUN Senior Representative	Present

Guests: Cara Stevenson (Dal), Amy White (MUN), Alexis Young (MUN), Hannah Bouvier (USASK), Lydia Wadie (PDW24), Angela Zhao (UofA), Meriam Salih (UofT)

- 4. 3 stars of CAPSI** **C. Vaccaro**
- Nolan/Baraa for school-specific advocacy efforts and PDW 2025 planning!!
 - Lynn for all APA related projects!!
 - Panteha for translations, always advocating for improvement!!

- 5. Acceptance of Previous Minutes (1 min)** **C. Vaccaro**

[PDW 2023 Meetings](#)

BIRT CAPSI National accepts the minutes from the full council PDW meetings on Jan 4-7, 2023.

C. Vaccaro / E. Fedusiak.
Motion carried.

[March 2023 By-Election Meeting](#)

BIRT CAPSI National accepts the minutes from the by-election meeting on March 5, 2023.

C. Vaccaro / M. King.

Motion carried.

6. School Reports

University of British Columbia

See Annex

University of Alberta

See Annex

University of Saskatchewan

See Annex

University of Manitoba

See Annex

University of Waterloo

See Annex

University of Toronto

See Annex

Université de Montréal

See Annex

Université Laval

See Annex

Dalhousie University

See Annex

Memorial University of Newfoundland and Labrador

See Annex

7. Executive Reports

President

See Annex

President-Elect

See Annex

Past President

See Annex

VP Communications

See Annex

VP Professional Affairs

See Annex

VP Education

See Annex

Finance Officer

See Annex

Executive Secretary

See Annex

CAPSIL Editor

See Annex

IPSF Liaison

See Annex

Student Exchange Officer

See Annex

Webmaster

See Annex

8. IPPC (5mins)

L. D'Souza

Background: IPPC is an organization advocating for Indigenous pharmacy professionals and Indigenous health. With the launch of their scholarship and future advocacy events, they're looking to engage with the student body to help us become more culturally competent clinicians.

L. D'Souza: established relationship with IPPC and CAPSI this year. Application deadline coming up soon (sometime in April). Looking to involve more students with their initiatives.

9. Mentorship Program

L. D'Souza

Background: Mentorship program for 2022-2023 coming to an end in April. Recruitment for new mentorship officers - if there should be an application process or should tap them. Will get feedback from mentors/mentees for this year. Potential website section. Over 160 mentees this year!!

10. PDW 2024 Update (10m)

L. Wadie

Background: Providing updates made by each officer.

https://docs.google.com/presentation/d/15OgbUrzvVZ2WGIq8JZoiYw-xLoxBt7MWWPRWVei_sw/edit?usp=drivesdk

C. Vaccaro: caution with day passes to make sure we fill out hotel, at risk for financial losses. Probably looking around ~\$400-450 for conference fee based on previous PDWs, set rate before early Fall.

L. Wadie: thinking about max 100 people for day passes. What is the usual price for PDWs in the past?

M. Pozdirca: still going to be getting sponsors at time you're selling tickets. Won't be in the place where we can predict if lower ticket price will cover the cost of the conference. Always

assume you won't get to estimated goal for sponsorship. If surplus, could put that money into the conference.

E. Fedusiak: didn't announce day passes until 3rd round of ticket sales. Required competition winners had to get full passes too.

C. Vaccaro: final ticket cost is determined by CAPSI National.

E. Fedusiak: waiting for marketing officers to reply about website transition.

L. Wadie: will follow up with them to see what's going on.

L. D'Souza: have you established all your speakers yet? Wanted to do negotiation workshop by CPhA incorporated into PDW.

L. Wadie: send Education Officers the information so they can work that in. We should have space for it.

L. D'Souza: still deciding on timeframe, will reach out when we know more details.

C. Vaccaro: having two different screens in two different languages cost a lot of extra money. Inquire about that extra cost early and try to bring it down if possible. We do all sales through locals, no need for EventBrite. Depends on allocation of seats by school. Adding CAPSI accounts into bio would be nice to let people know it is a CAPSI event (national and local accounts). Has anyone committed to sponsoring?

L. Wadie: no contract has been signed as of now.

T. Udounwa entered the room at 5:30 pm EDT

Lynn D'Souza left the room at 5:32 PM EST.

11. PDW 2025 Update (5m)

B. Darwich

Background: Currently gathered all PDW 2025 Planning Committee core members. Continuing to look for additional individuals to fill more spots/volunteer for the event; to have a conversation with co-chairs in the near future about planning activities to come in the near future and are currently starting to look into opening the PDW 2025 bank account.

B. Darwich: everybody has access to emails now.

K. Huynh: would a word document suffice?

B. Darwich: yeah it should be good.

C. Vaccaro: could get faculty liaison to write something too.

C. Stevenson: Susan said she can write letters too for this or grad class, so they can reach out to her

K. Huynh: can write letter and if that's sufficient, don't need to bug higher ups

C. Vaccaro: can have the committee shadow some things if they're not familiar with how the conference works. Co-chairs for PDW 2025 will present an in-person update at PDW 2024.

L. Wadie left the room at 5:37 PM EST.

12. World Congress 2024 Update (10 mins)

P. Borzoeyan

The contract for the hotel has not been signed yet. Sponsors : we have l'Oreal. We're waiting for Shoppers and other companies. Florence is working on the grants from UdeM. The conferences are now accredited by Quebec college of pharmacists.

P. Borzoeyan: need to know speakers before for grants from pharmaceutical companies. Will give Quebec College of Pharmacists a booth at Health Fair. Committee is almost full, posts are going out, only 1-2 posts left.

C. Vaccaro: how much did l'Oreal agree to sponsor for?

P. Borzoeyan: not sure, it was a significant amount according to Benjamin.

C. Vaccaro: pass on to the committee that they should be mindful of deadlines and work required for accreditation and weight pros/cons for accrediting sessions.

M. Pozdirca: asks about how sponsorship follow up has been, any issues that we can help resolve?

P. Borzoeyan: main problem is waiting for follow-ups from emails.

M. Pozdirca: can reach out to companies to follow-up with them again. Is your communication with a Shoppers rep or Shoppers-Loblaws rep?

P. Borzoeyan: we're in contact with Shoppers, but not PharmaPrix in Quebec.

M. King: Troy is just in the atlantic provinces now, not national anymore.

13. Free Passes to PharmacyU Montreal (2 mins)

M. Pozdirca

Background: CAPSI has secured 6 free passes to PharmacyU Montreal. So far, based on expressed interest, they will go to Farah, Florence, and four members of the WCPC2024 (Angelica, Olivier, Melina, and Benjamin). It's important for the recipients of the passes to absolutely attend the conference.

M. Pozdirca: will also have passes for the Vancouver and Toronto ones for next year. Hopefully will be good opportunity to network with potential sponsors for World Congress.

14. AstraZeneca Panel Session RE: Pharmacist Roles in Industry (2 min)

M. Pozdirca

Background: Ryan and I had a meeting earlier in March with reps from AstraZeneca who are interested in hosting a panel discussion/presentation on what roles pharmacists work in in the pharmaceutical industry. This is being planned for sometime in May and likely will be planned by my successor in collaboration with the team at AstraZeneca. It's not part of a CAPSI National partnership, but feedback from our council via Slack indicated an interest/gaps around this topic.

M. Pozdirca: some interest expressed from some schools such as Waterloo and Toronto. Just interest-based, not as worried about attendance.

F. Hadji left the room at 5:46 PM EST.

15. New CAPSI Partners (5 min)

M. Pozdirca

Background: Apotex is now a platinum partner. We are finalizing the contract with L'Oreal to be a new platinum partner. London Drugs and EcoloPharm are new silver partners. We have also formalized our relationship with CSHP to be an official silver partner. Green Shield Canada and The North West Company are new bronze partners.

M. Pozdirca: above gold partnership, we are offering webinars, lunch & learns. Struggle sometimes to follow through with commitments because they are beyond what VP Comms can do. Hard to follow-through and re-sign contracts sometimes with limited attendance. Don't want to burden schools too much. If webinars/lunch & learns are too much, is there something else we can offer these sponsors?

C. Vaccaro: we should be mindful of what is realistic with our goals and what we can accomplish. Don't want to put a lot of work into events and convincing people to host events and then have limited attendance.

M. King: if we know in advance how many we're doing throughout the year, can plan events around it. Also acknowledge it is hard to plan far in advance sometimes though.

C. Vaccaro: if voting in a poll that you're going to be there, it is a commitment - should show up.

W. Choi: no incentive for students to come when already busy with work and school. With lunch & learns, at least they get food.

M. Pozdirca: some schools may be more or less busy / willing to host these lunch & learns, need to communicate to VP Comms about how willing / available they are to host. Then VP Comms can gravitate towards certain schools who are most interested.

C. Huo: good attendance with Immunize.io because they offered food, it was virtual or in person. Only handful of people made it to national webinar. Incentive to goto national event would help pull people in. Also if topics are very similar between webinars, it might be tough to get people to come to both too.

M. Pozdirca: immunize.io is not a national sponsor, just reached out to schools individually. We can try to incentivize with giveaways, will note in transition package

P. Borzoeyan: difficulty finding french speakers.

M. Pozdirca: can't always follow through if sponsors aren't following through on events. If it is happening though, the turnout is important.

T. Udounwa: for UofT, reps are usually in charge of planning lunch and learns for faculty. Hard to slot CAPSI sponsors in during the year unless we know early in the year. PAM calendar was full

by the time some events were proposed. Moving forward, letting us know early so we can connect with faculty would be helpful.

M. King: virtual gift cards were helpful as incentive so participants could use it and buy stuff for themselves.

W. Choi: echo what Melanie said about incentives using virtual gift cards.

M. Pozdirca: anything besides webinars and lunch and learns that can be offered to our platinum partners?

F. Bedard Perrault: poutine bars occurred at UdeM. They invite students to talk with representatives. Beginning of event is a talk, then you have poutine and talk with representatives. It is free, fun and can talk directly with people in-person and 1v1 (which is an advantage to bigger groups). If sponsors have resources to host these, that would be nice.

M. Pozdirca: several partners talked to us at PDW, even if they weren't sponsors. Can we offer "sessions with CAPSI National" at PDW or virtual meetings to our sponsors?

E. Fedusiak: as a local, already so much on the plate. If schools could list events that they already run and would be willing to have a sponsor come in that wouldn't add anything on top of that (eg are there any events that aren't currently being sponsored that sponsors could help with?)

C. Huo: meeting Immunize.io in person made it easier to organize stuff down the line.

M. Pozdirca: they got a lot of benefit meeting with us at PDW for sure.

M. King: could incorporate sponsors into current events (eg career fair that is already running at a school?)

C. Vaccaro: would love to have a form of everything every school does to keep coordinated with what what all schools do. Can open this discussion up again at AFPC.

16. UOttawa CAPSI Membership update (1 min)

C. Vaccaro

Background: As of yesterday we have received confirmation that all UOttawa pharmacy students will automatically be CAPSI members! Their faculty administration are strong CAPSI

supporters and will help us communicate information with students until their local chapter establishes themselves. Things we should discuss and set a plan for before their 1st class starts:

- CAPSI information session
- CAPSI Awareness Week
- Generate, share, and help support their elections for picking local representatives (will be 2 x 1st years in 2023-2024)
- Supporting their local representatives PRN for competitions, local council structure, PDW, etc.
- Timeline for our CAPSI year (local and national events, deadlines)

C. Vaccaro: adding 50-60 UOttawa students to the mix of every national event we plan. Need to chat about how to get them established (eg info sessions, CAPSI awareness week, sharing resources with local reps, sharing calendar)

BIRT CAPSI National discusses CAPSI UOttawa integration initiatives at AFPC CPREC 2023 (summer meeting).

C. Vaccaro / M. Wong.

Motion carried.

17. Rotation Experiences - Focus Group (3mins)

C. Vaccaro

Background: LCL/SDM is running a pharmacy focus group on improving pharmacy student experiences on rotation. They are looking for 2 x 4th year students from each English speaking school to participate. Interested students can contact Karen Agro directly karen.agro@agrohealth.com. Students who participate will receive \$100 for attending a 90 minute session. There will be different sessions to best accommodate the time zones (one for the prairies, one for the east). It will likely occur on a weekday evening. They are also speaking with recent grads (6m-1 year) and preceptors. Goal: Identify things folks found helpful in their rotations and things they would recommend adding, removing or changing in order to prepare them better for practicing on their own. Also looking to identify the tools they need to be successful with their students. **Locals: please share this information with your graduating class this week (Note: MB I've already reached out to the Class of 2023)!**



C. Vaccaro: will have separate sessions accounting for time zones. They will let us know which schools they still need students for. Reach out to Karen if interested (see email above)

18. Executive checklist (3 mins)

C. Vaccaro

Background: Since the executive checklist has been established, executive members share regular position updates at the executive meeting.

BIRT CAPSI National removes the “Executive checklist” effective May 1, 2023, to be reevaluated at the Spring 2024 meeting.

C. Vaccaro / M. Wong.
Motion carried.

19. Local meetings and event tracker (3 mins)

C. Vaccaro

Background: Established in Fall 2022, the local meetings and event tracker isn’t frequently used. I recommend next year's council removes this tracker and instead utilizes Google calendar / calendar invites to keep track of dates and documents.

BIRT CAPSI National removes the “Local meetings and event tracker” effective May 1, 2023.

C. Vaccaro / M. King.
Motion carried.

20. CAPSI Community Fund (20 mins)

C. Vaccaro

Background: Vision and next steps.

C. Vaccaro: CAPSI has lots of financial stability currently. Some potential to establish something that will continue to help pharmacy students in a sustainable way. Want to establish Community Fund over the summer. Providing travel grants for PDW, money for local groups to run initiatives etc are some ideas for the fund. Some student groups don't have access to adequate funds. Want to give back to students and membership. Shoutout to Lynn for reaching out to community groups throughout the country. Meetings are ongoing. Kevin will shift money to an endowment fund to support this.

BIRT CAPSI National commits to fully establishing a community fund by Fall 2023.

C. Vaccaro / M. Pozdirca.

Motion carried.

21. Community Fund Request (5mins)

C. Vaccaro

Background: Earlier this year, Lynn, Marianna and I met with BPSA UofT. Since Jan we've had discussions about using the CAPSI Community Fund to help support local initiatives, like BPSA events. They are requesting \$350 to host a pharmacist panel on March 30, 2023. For more information, please review their proposal form [here](#).

C. Vaccaro: funds to compensate speakers, food etc. If we can expedite these requests in some way so we don't have to wait until meetings to vote, we can talk about that later.

BIRT CAPSI National agrees to provide \$350 to BPSA UofT to support their pharmacist panel on March 30th.

C. Vaccaro / M. Wong.

1 abstention - T. Udounwa (COI as BPSA UofT Finance Director)

Motion carried.

22. New PDW Loans Model

K. Huynh

Background: Previously, we gave PDW councils a \$30k loan and a \$3k grant to get them started with early PDW expenses. We are changing the model so it is now a \$35k loan. Rationale to be explained verbally during the meeting.

K. Huynh: pay it back at the end of PDW.

BIRT CAPSI National will give \$35,000 (distribution to vary depending on the FO and President's expert opinion) to future PDWPCs (starting for PDW 2025) to establish their accounts allowing them to take on early expenses in the planning process. This is a

change from the previous model of \$30,000 loan and \$3000 grant. To be reevaluated at our meetings in PDW 2024.

K. Huynh / E. Fedusiak.

Motion carried.

23. CAPSI Council Reimbursement Revisions (20 mins)

C. Vaccaro, K. Huynh

Background: It has been several years since we've reevaluated our CAPSI council reimbursement structure. Kevin, Madi, Marianna and I reviewed this year's travel expenditures and have created a proposed revision that makes reimbursement more equal among all council members.

Current reimbursement structure:

Common expenditures

2020-2021						
	*CPhA 2020			*PDW 2021		
	Registration	Hotel	Flight	Registration	Hotel	Flight
National Executive Positions	1/2	✓	1 per term*		1/3	1 per term*
Outgoing VP Comm / SEO	1/2	1 night	✓			
Local SR Reps	1/2		1 per term*			1 per term*
Local JR Reps	✓	1/2		✓		

**1 round trip flight per term (either PxP or PDW) at the discretion of the council member*

Proposed reimbursement revision (green - addition/INC, yellow (change/flex), red (removal):

	Summer Conference (CPhA, AFPC)			PDW		
	Reg	Hotel	Flight or train	Reg	Hotel	Flight or train
Exec	✓	1/2	1 per term*		1/2	1 per term*
Outgoing SEO/VP Com/FO	✓	✓ * flight OR hotel				

Sr	✓	1/2 per term*	1 per term*		1/2 per term*	1 per term*
Jr	✓	1/2 per term*	1 per term*		1/2 per term*	1 per term*

*1 round trip flight/train or hotel per term at the discretion of the council member

**Separate IPSF Liaison/SEO funding for WC/PARS

***Separate VP Com and President funding for 1 additional conference

C. Vaccaro: more standardized throughout the year.

BIRT CAPSI National implements the proposed revisions to CAPSI council's reimbursement structure effective June 1, 2023, to be reevaluated at the Spring 2024 meeting.

K. Huynh / M. Pozdirca.

Motion carried.

C. Vaccaro will motion to recess until 6:45 PM EST

C. Vaccaro / W. Choi

Motion carried.

C. Vaccaro called the meeting to order at 6:45 PM EST.

24. IPSF Travel Funding (5 mins)

K. Huynh

Background: Funding for our IPSF Liaison and SEO to attend the two major international conferences they are involved in, PARS (Pan American Regional Symposium) and WC (World Congress). Cost remains the primary barrier to attending these conferences, as expressed by our previous SEO and IPSF liaisons prior to Farah and Nicole. Depending on the location of these conferences, costs can go up to ~\$2000 - \$3000 per conference. Currently, we have \$1000 allocated to each conference for BOTH the SEO and IPSF Liaison. If both were to attend the same conference, they would split this amount amongst themselves. **We are looking to increase that to \$2000 with the same conditions.**

BIRT CAPSI National agrees to allocate \$2000 to each conference (PARS and WC). This amount can be claimed by the SEO or IPSF Liaison. If both were to attend the same conference, they would split this amount accordingly. (total annual amount \$4000 for IPSF travel).

K. Huynh / N. Bakowski.

Motion carried.

25. VP Communications and President Travel Funding (5 mins) C. Vaccaro, K. Huynh

Background: VP Communications and/ President often get invited to additional conferences to have discussions with stakeholders and potential sponsors. This is a good opportunity to maintain and grow our current partnerships, however it also comes with a significant out of pocket cost, even with complimentary or discounted registration fees. For the sole purpose of sponsorship engagement we'd like to discuss the potential of covering travel and hotel costs (up to 2x\$1500) for the VP Communications and the President to travel to 1 additional conference e.g. NPAC, CSHP, etc. annually.

BIRT CAPSI National reimburses up to 2x\$1500 annually (for travel and hotel costs) for VP Communications and President (or someone else as a proxy) to attend 1 additional conference for sponsorship or partnership engagement, other than PDW and the summer meeting, to be reevaluated at the Spring 2024 meeting.

C. Vaccaro / M. King.

Motion carried.

26. CSHP reimbursement request (5mins) K. Huynh

Background: Abby and Christine traveled to Banff to represent CSHP and CAPSI earlier in March. Christine attended meetings with their board and executive team, Abby represented CSHP at their booth and both connected with current and potential sponsors. CSHP only covered the cost of registration, they did not provide financial support for the CSHP Student Delegate to travel to this conference this year.

BIRT CAPSI National reimburses up to 2x\$1500 (for travel and hotel costs - dependent on receipts) for the out of pocket costs associated with attending the CSHP Banff conference in March 2023 conference for the CSHP Student Liaison and President.

K. Huynh / M. King.

Motion carried.

Abstentions: C. Vaccaro

27. CSHP meeting overview (3mins) C. Vaccaro

Background: Review of the Banff Conference and discussions with the CSHP board. The next CSHP Student Liaison will be appointed by CSHP at their AGM in October 2023. I will be reviewing this position and application forms over the summer and providing feedback to the CSHP leadership team.

C. Vaccaro: requested to review their position role, applications etc to give feedback to CSHP. Would be nice if position starts when our term starts, tough to get started late. Will also run the

EBP competition one more time and see what the feedback is. They were interested to combine CSHP's mentorship program with CAPSI National's. They have a system for matching, may be able to provide more hospital mentors.

28. EBP Competition (3 mins)

N. Fatima

Background: Right now, you all will be running the EBP competition. Please share any feedback that you may have so far. Are there any questions or concerns that you would like to bring up now would be the time. Should this competition be continued into the future?

	<ol style="list-style-type: none"> 1. Are there any questions or concerns that you would like to bring up now would be the time. 2. Should this competition be continued into the future? 3. How many students participated / signed up? 4. If you've run the competition already: <ol style="list-style-type: none"> a. Any feedback from participants? b. How was it to run / organize?
UBC	<ol style="list-style-type: none"> 1. N/A 2. It was easy to run, but we didn't have a lot of interest from students. I think we had the same amount of students in the past as well. 3. 2 students 4. It was fair and easy to run. Just needed to have more participants.
UofA	<ol style="list-style-type: none"> 1. N/A 2. Yes! It was a cool competition! 3. ~20 students 4. It was quite fun (according to the students) but CSHP rep hosting it would prefer that the information be released a little earlier <ol style="list-style-type: none"> a. CSHP delegate did most of the work
UofS	<ol style="list-style-type: none"> 1. I had lots of questions about a local prize and agreed that National one only was not as enticing. Mainly confused on what it is and I does not help that we have such limited information. 2. I like the idea but SK has had some issues with running this competition the past few years. 3. 0 so far - competition is next week 4. March 29, 2023 is date of competition
UofM	<p>Mar 23, 2023</p> <ol style="list-style-type: none"> 1. Prize money did not seem super enticing but student's figured

	<p>there wouldn't be too much interest so they had a good shot Also, can we send the confidentiality forms + instructions/rules ahead of time? I know they didn't want to release the case too early, but all the other documents would be nice.</p> <ol style="list-style-type: none"> 2. Maybe? It was easy to run, but there wasn't much interest since only 3-4 years really understood how to chart notes. 3. 6 people (2 teams) 4. a) Content was fair b) Easy
Waterloo	<ol style="list-style-type: none"> 1. N/A 2. It's easy to run, but agreed with other schools that it doesn't get much interest from students. In March, the cohorts who are in school are first years & third years. First years will have been in school for just 3 months and won't have much exposure to evidence-based practice and would be confused with how to participate. Third years are likely burnt out from other PAM events / midterms at this point. 3. So far, 1 team has signed up 4. N/A, it is running on March 30
UofT	<ol style="list-style-type: none"> 1. None, our CSHP reps have been in contact with Hira directly and she addressed our questions 2. No harm seen in continuing this event. Though participation has been historically low (~3-5 teams annually), it is easy to organize. 3. So far, 2 teams (8 students) registered - competition taking place on April 4, 2023 4. N/A
UdeM	<ol style="list-style-type: none"> 1. UdeM students did not show a lot of interest in the competitions since they are already busy with final exams and our 3d year students who are the most eligible to do the exam are preparing for the Preface exam. 2. We can try doing it with the other competitions in Fall to see if we get more participants. 3. None
Laval	<ol style="list-style-type: none"> 1. The main thing that seemed to hold back students from participating is the prize. A few told me that having only one prize brought their odds of winning really low and wasn't worth it. 2. The idea is great but students did not show sufficient interest 3. None

	4.
Dal	<ol style="list-style-type: none"> 1. N/A 2. The participants that we did have enjoyed the competition; similar folks to the ones who did this last year. 3. 1 team signed up—3 folks participated. 4. (a) Really enjoyed the competition; (b) pretty easy to run/organize as it was just room booking and hanging out with the participants as they worked through the case.
Mun	<ol style="list-style-type: none"> 1. Was this competition popular before? The past couple years at MUN have had little interest. 2. At MUN we do not have enough interest for it to be worth it honestly. 3. 2 and I had to individually reach out to people to get interest (reached out to many and only two people agreed to compete) 4. N/A having it on Wednesday

N. Fatima: runs outside of regular competition season. One of the barriers is the prize (\$500 for one team doesn't seem to be enough of an incentive). Would it be better if CSHP reps run it exclusively and take it off the CAPSI reps altogether?

C. Vaccaro: should be CSHP Student Liaison that leads the coordination of this competition.

T. Udounwa: any way we can run it in the Fall instead? Students tend to be much less engaged at this time of year.

N. Fatima: timeline can be brought up with CSHP.

C. Vaccaro: adding another competition along with PDW registration and Fall competitions might be tricky. Competition is fully developed by CSHP. If we want to make a change in timeline, we have to let them know ASAP.

C. Huo: nice if we could take it off the plates of our competitions people in the Fall. Timing is odd for Waterloo because of who's in school that term (because it is in-person, not virtual).

N. Fatima: they preferred for it to be done in-person this year. Could revisit it again next year.

M. King: only had a couple people register because of APPE schedules at MUN too. Everyone is burnt out by end of March (end of PAM, beginning of finals). Might've had more interest if it was held earlier.

N. Barkhouse: most senior CSHP reps are in 4th year and on APPEs. If they did it virtually, it would be more viable for us. PAM burnout is also seen at Dalhousie.

E. Fedusiak: would be feasible for our CSHP reps (current senior is 2nd year) to take it on. CSHP sits on our local council once a month to give updates, other councils could consider this.

C. Vaccaro: would help if CSHP student delegate has channel with local reps to communicate directly, we can bring that back in the future. Can talk about this at AFPC. We could potentially host 1-2 teams per school at PDW 2024 in Toronto. Acknowledge it is more work for planning committee and we would have to let CSHP know asap. There is an award now so we may get buy-in that we didn't get previously.

N. Fatima: could run it similar to our other competitions: run a local round then CSHP student reps can find a pharmacist in their local CSHP local chapter to mark the submissions. They could have a national round or just take the winning submissions and have national CSHP judges select a national winner.

BIRT CAPSI reevaluate the EBP competition at AFPC CPREC 2023 (summer meeting).

N. Fatima / K. Huynh

Motion carried.

29. By-by-elections update (1 min)

S. Huynh

Background: reach out to anyone who you think would be a great fit for Pres-Elect! Applications will close on April 23 @ 9:00 AM EST. **By-by-elections will occur on Apr 30, 2023.**

C. Vaccaro: could revamp elections stuff for next year: could we do videos or promo over the next couple of weeks? Maybe just a Q&A day to get some awareness/traction on our socials? Would be great to get Pres Elect by AFPC.

30. Fanny packs for first year CAPSI members or lump sum to locals (5 mins)

S. Huynh

Background: Membership & Communications committee suggested [fanny packs](#) that can be had for \$5.69 each (including logo) if we order ~1000 (approx number of first years each year). Shipping to each of the schools will be an additional \$200-300 on top. Alternatively, we also realize that many local councils do things already for first year members like getting stickers, etc. for CAPSI Awareness Week, so what if instead we just gave all local councils \$1000 as a one-time gift (including UOttawa), recognizing we got rid of notebooks this year. Then locals can do whatever makes most sense for their schools with that one-time 1k gift.



F. Bedard Perrault: already got fanny packs from some local events and we do have lots of merch from CAPSI. Could use the \$1000 since our students already have enough merchandise. Non-material item is a better use of finances at our school.

N. Barkhouse: might be nice to have something to connect students across schools. At Dal, first week is focusing on a lot of different things. Might be harder to coordinate physically putting something together if you're not going to be in the city you study in. Might be challenging to coordinate something tangible on the local level.

S. Choi: put in an order for PAM merch, already have that to hold onto for future years. Can use money more strategically.

M. Seo: already have a lot of merch locally, having money for not only tangible stuff, but also just more money for events, might incentivize people to join CAPSI. Having the freedom is nice.

C. Vaccaro: especially for schools that need to opt-in, need to have a way to drive membership that's tailored to local schools, money might help with that.

M. Wenzel: Money is nice to plan something specific for first years (eg lunch during campaign drive), especially for an opt-in school.

M. Wong: as an alternative, we can use it as a merch item for PAM next year!

C. Vaccaro: expectation that you will use the money during that year and let us know if it was helpful for that year.

School	<ol style="list-style-type: none">1. \$ or fanny pack?2. CAPSI Etransfer email for Kevin
--------	---

UBC	Money
UofA	Fanny Pack - we like this unifying idea and I think we could run fun give aways I.e., if you post a picture with a fanny pack you could win a giftcard. I think it is a good promotional/marketing idea locally.
UofS	Money - CAPSIFinanceUSask@gmail.com - sent
UofM	Money now (fanny packs for potential PAM merch items 2024) Etransfer: manitobasr@capsica.ca - sent
UW	\$\$ is nice, I like the idea of a unifying CAPSI National merch item but tbh most students wouldn't even know that it's Canada-wide. PAM is a better spot to have a National merch sale. If we got \$1000 UW would put it towards CAPSI Awareness Week in January with a CAPSI item for the first year phrosh swag bags, stickers (spent \$250 this year), giveaway gift cards (spent \$75 this year), etc. to increase membership sign-ups. If we had this \$1000 gift from National we'd be able to do even more incentivizing events like food / socials! E-transfer: waterloosr@capsica.ca - sent
UofT	Money gives us more freedom to work around what the phrosh planning committee may already be distributing to incoming first years Email for e-transfer: torontosr@capsica.ca - sent
UdeM	Money Email: montrealjr@capsica.ca password: capsica - sent
ULaval	
Dal	Fanny packs dalsr@capsica.ca - sent
MUN	\$ - I feel that many people already own a cross-body bag/fanny pack from lululemon and etc. that I feel that it might be redundant to give them another fanny pack. muncapsifinance@gmail.com - sent

K. Huynh: put in emails into table please!!

BIRT CAPSI National provides \$1500 to each of the 11 local CAPSI chapters to be used for local CAPSI awareness initiatives in 2023-2024.

S. Huynh / E. Fedusiak.

Motion carried.

31. AFPC CPERC update (3 mins)**M. Wong**

Background: General updates on the conference, finalization of meeting dates, booking flights, and start registering. Will be sending out a mass email detailing all the instructions once I get confirmation from Janet (one of the co-chairs) about booking our hotel block. Link to the program [here](#).

Contact info for incoming locals so I can include them in my mass email:

School	Name	Email
UBC	Mark Seo	minseo3@student.ubc.ca
UofA	Angela Zhao	yyzhao@ualberta.ca
UofS	Hannah Bouvier	heb674@usask.ca
UofM	Kezra Gerbrandt Incoming: Allison Lage	gerbrank@myumanitoba.ca Incoming: lagea@myumanitoba.ca
UW	Stephanie Lo Incoming: Cassandra Van Drunen	sk3lo@uwaterloo.ca cvandrunenlachanse@uwaterloo.ca
UofT	Meriam Salih	meriam.salih@mail.utoronto.ca
UdeM		
ULaval		ehlyi@ulaval.ca
Dal	Madison Bell Alex Wade	md371635@dal.ca al819000@dal.ca
MUN	Wooje Choi Alexis Young	woojec@mun.ca agyoung@mun.ca

M. Wong: majority want to go in on Wed (when conference officially starts), meetings on Thurs and Fri, then leave on Saturday. Need to make sure hotel rooms can for sure be booked off for those days. Expect mass email for registration, flight booking etc. If locals could fill in best emails to reach them and future junior, that would be helpful.

32. NPAC Specialty Summit reimbursement request (5mins)

K. Huynh

Background: WHEREAS a funding model for VP Com and President has been passed for 2023-24 AND WHEREAS Marianna, Madi, and Sandra traveled to the NPAC Specialty Summit in November to connect with NPAC, meeting with their VP Pharmacy Affairs to strengthen our relationship, and networking with current and potential partners, for which registration fees were covered by NPAC but no travel or hotel costs were included.

M. Pozdirca: will probably each be under \$500.

BIRT CAPSI National reimburses up to 3x\$1000 (for travel and hotel costs - dependent on receipts) for the out of pocket costs associated with attending the NPAC Specialty Summit conference in November 2022 conference for the VP Communications, President-Elect, and Manitoba Senior Representative.

K. Huynh / M. King

Motion carried.

Abstentions: M. Pozdirca, M. Wong, S. Choi

33. Personalized CAPSI Features (2 mins)

C. Vaccaro

Background: (was also an email) I'd love to celebrate each of you over the next 2 months with a personalized feature on our CAPSI networks! If you're interested in being featured, please email me your written answers to 1-2 of the questions below and a headshot by **April 15, 2023** (or if things are busy you can share some jot notes/bullet points and I'll write something). Submissions can be in English or French. Thanks to folks who have submitted one already! 😊

- What is something you're most proud of (e.g. could be something you did during CAPSI, advocacy/student group projects, pharmacy school, an experience/story/project from work/rotation)?
- When you graduate, what would you like to do +/- and why (e.g. job/practice area, advocacy area you are passionate about & why, etc.)?
- What excites you most about being a pharmacist / student / intern?
- To you, what is the power of pharmacy?
- Can you identify a key moment in your life that has contributed to where you are today?
- [Other - make your own question]

C. Vaccaro: hoping to have everything posted by May 1!

34. End of year feedback (3 mins)

C. Vaccaro

Background: Please fill out our year end CAPSI feedback survey by **April 15, 2023**. More details are in the survey description. If you have any questions let me know:

Locals: <https://forms.gle/1srjzkXHHBrfm3p19>

Executives: <https://forms.gle/sEp1UmN4RPTxymzf7>

C. Vaccaro: can be anonymous (no need to fill out all parts of form). Use feedback to improve future councils.

35. National PAM Committee Recap (10 mins)

M. King / T. Udounwa

Background: Thanks everyone for your participation in this month’s PAM events. Special thanks to Marianna for following up with Apotex to secure pill drop materials, Panteha and Florène for translations, and Meet and Greet facilitators (Emma, Meagan, Nolan, and Wooje). Our plan is to do a social media recap of the events hosted this month.

[Please message Melanie or Theodora if you are available to help out with designing this post.](#)

We’d like to provide a summary of this year’s PAM events. This year’s events were selected based on votes by local reps at the meeting during PDW 2023.

- **PAM Merch Sale:** Quota reached (largely in part due to purchase from Manitoba). \$300 raised in profit will be donated to Indspire Canada, a national Indigenous registered charity that invests in the education of First Nations, Inuit and Métis people.
- Sales were lower compared to last year despite providing enough time for students to purchase items and using Merch Interest Survey to inform items sold.

	Did you receive any feedback from your students on why they chose not to purchase an item?
UBC	N/A
UofA	We have alot of merch sales/give aways from faculty, grad committee and RxA. Students did not show interest in purchasing more merch.
UofS	I think it was more so the items offered. Waterbottles were not as exciting. But I think our order rates were fairly similar in SK from last year ot this year regardless??
UofM	Heard that students didn’t like the water bottle design (screw top) and most people had bags already from last year so maybe we need to try different items?
Waterloo	Most people have water bottles already so less interest in that item.
UofT	Wanted more creative designs e.g. pharmacy-related puns
UdeM	N/A
Laval	N/A
Dal	Haven’t heard from many people on why they did not order; did

	overhear people saying they weren't the biggest fans of the water bottle but didn't get elaboration on this.
Mun	N/A

- **Pill Drop:** Local reps, please complete the table below to let us know when you held your pill drop and if it has already been held, please link your tracking sheet or share how many pills/medication units were disposed for data collection purposes. [If you have any pictures, please upload them to this Google folder link: https://drive.google.com/drive/folders/1fUP7fwyCoSEpSHFRwj1I7Uh2pRs15Gcr?usp=share_link](https://drive.google.com/drive/folders/1fUP7fwyCoSEpSHFRwj1I7Uh2pRs15Gcr?usp=share_link)

School	Date of Pill Drop Tracking Sheet / Count of Medication Units Disposed
UBC	March 14th There were only about 20 pills, and some nasal sprays. However, we were able to talk to quite a few people about safe med disposal and pharmacy.
UAlberta	UAlberta had difficulty getting the event approved by BearsDen due to safety issues (i.e student bringing in misc. medications). Similar to UW, we are located near a train station that has a large transient population leading to security issues and strangers entering the building. We also reached out to local pharmacies to run the Pill Drop through their store(s) but all were apprehensive due to the liability of medications leaving the store and students not employed by the company having access to the medication.
USask	March 6 1779 pills, 51.5 mls, 453 g, and 7 inhalers.
UManitoba	March 31
UW	Unfortunately, UW wasn't able to host this event due to safety issues and resistance from faculty (we don't have a dispensary in the building where the pills could be stored / have had some security issues with strangers entering the

	<p>building, especially as our school is in an area with a significant homeless population).</p> <p>We were in talks with a professor who is also on UW Pharmacy's Sustainability Committee on collabing on this event, and it still was not able to pass. If we decide to run this even again nationally next year, UW has plans to ask to collaborate with the CFFM building next door who might be able to hold the disposed pills more securely.</p>
UofT	March 10 - ~2100 units (pills + other forms)
UdeM	N/A
ULaval	N/A
Dal	<p>March 11 – 151 pills disposed. We weren't able to host this at the school unfortunately due to some faculty concerns with this, and instead did this on a Saturday in a pharmacy close to campus that ended up being pretty slow. Would have to re-evaluate how this is run in the future for us so that we get more engagement (different pharmacy, earlier faculty communications to get approval, etc.)</p>
MUN	~2300 pills

Shipping Update

School	FedEx Tracking #	FedEx Tracking Link
UBC	746268814160	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814160
UAlberta	746268814170	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814170
USask	746268814181	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814181
UManitoba	746268814218, 746268814192, 746268814207	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814218 https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814192 https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814207

UW	746268814229	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814229
UofT	746268814230	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814230
UdeM	746268814240	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814240
ULaval	746268814251	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814251
Dal	746268814262	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814262
MUN	746268814273	https://www.fedex.com/apps/fedextrack/?action=track&trackingnumber=746268814273

Meet and Greet: ~20 students attended (similar to last year). Suggest possibly not hosting this event next year since it is consistently not popular among students. Alternatively, it might be a more appropriate event for the CAPSI National Mentorship Officers to host with their mentors and mentees.

[We invite any feedback from council members who attended or participated in the events.](#)

N. Barkhouse: quite a few Dal students who showed up to the Meet & Greet! They liked it.

T. Udounwa: tends to run successfully but uptake hasn't been too high these last few years. If mentorship officers want to take it on, that can be a possibility. Can combine the mentor-mentee networking event with the CAPSI National Meet & Greet. Might be helpful to have more structure on committee for who does the designing for next year.

36. National PAM Committee Continuity (5 mins)

M. King / T. Udounwa

Description: What is the feasibility of establishing the National PAM committee as one of CAPSI National's official subcommittees (alongside other subcommittees that Council members join at the first meeting of the year)? We feel this would help provide structure to who is required to join this committee. In addition, it would also provide an opportunity for general members available to help to join the committee since it could be posted on our website's "Join the Team" page.

M. King: possibility to have these committees like we have our CAPSI subcommittees (eg Membership&Communications, APA etc) since it is quite a burden on the local reps who are already organizing PAM.

C. Vaccaro: originally the committee was to have a central means of communication for all locals. Need to set goals for what this committee should be and what it can grow into. We can add it to our OM to formalize the committee.

BIRT CAPSI refer this item to the constitutional review committee, who will present a proposal for this committee and its structure at or before the Fall TC 2023.

C. Vaccaro / T. Udounwa
Motion carried.

37. CAPSles for those who weren't at PDW (5 mins)

S. Huynh

Background: will be announcing the CAPSles for those who weren't able to attend PDW and mail out your certificates to your addresses!

Motion to adjourn at 7:56 PM EST
C. Vaccaro / M. King
Motion carried.



Annex of Executive and Local Council Updates
March Meeting 2023

March 26, 2023

Local Council Updates

University of British Columbia (A. Grewal, M.Seo)

POSITION UPDATE:

COMPLETED TASKS - PAM UBC!

- **NAME OF EVENT/Task:** CAPSI Pill Drop (PAM)
 - **Date:** Mar 14, 2023
 - **Location:** UBC NEST (Student Building)
 - **Description:** Annual CAPSI PAM Pill drop - hosted by UBC's 2nd Year Rep (Ilianna) and her group of volunteers.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** PAM Smoking Cessation information desk
 - **Date:** Mar 9, 2023
 - **Location:** UBC NEST building
 - **Description:** Educating the UBC students and staff about the importance of smoking cessation and the available nicotine and non-nicotine products to help with the effort.
 - **Cost:** By local sponsors
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** Immunize.io Immunization Education Seminar Lunch & Learn
 - **Date:** Mar 17, 2023
 - **Location:** UBC Pharmaceutical Sciences Building
 - **Description:** Supplementing injection-trained PharmD candidates with more information regarding the appropriateness, safety, and effectiveness of immunization programs (run by Pharmacists)
 - **Cost:** Handled by PhUS (UBC Pharmacy Undergraduate Society)
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** PAM - Acne Vulgaris Therapy Desk
 - **Date:** Mar 2, 2023
 - **Location:** UBC NEST
 - **Description:** Educational station for UBC students on how to manage facial and bodily acne as a university student.
 - **Cost:** by local sponsors
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- **NAME OF EVENT/Task:** PAM - Naloxone Training/Information in collaboration with CSHP-UBC Branch
 - **Date:** Mar 21, 2023
 - **Location:** UBC NEST

- **Description:** Naloxone education/training as well as opioid-epidemic awareness and prevention
- **Cost:** by local sponsors
- **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

University of Alberta (J. Ly, Z. Yopek-Stabel)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: Pharmasave Lunch and Learn
 - **Date:** Wednesday, Mar 1, 2023
 - **Location:** U of A – MSB 2-31
 - **Description:** Students are invited to enjoy lunch and learn about potential career opportunities with Pharmasave
 - **Cost:** Lunch provided by sponsor
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: IPSF Guess How Many Pills
 - **Date:** Wednesday and Thursday, March 1st and 2nd
 - **Location:** U of A – MSB 2-31
 - **Description:** students guessed how many “pills” were within a jar and the one closest to the number (and not above the number) get the entire jar with some prizes!
 - **Cost:** IPSF was in charge of this
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: PAM Kick-off
 - **Date:** Friday, Mar 3, 2023
 - **Location:** U of A
 - **Description:** Students were invited to collect PAM buttons and stickers designed by some students within the faculty, enjoy samosas and take some pictures!
 - **Cost:** \$500
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Top Clinical Trials of 2023 with Joey Ton
 - **Date:** Monday, Mar 6, 2023
 - **Location:** U of A – ECHA 2-190
 - **Description:** Joey Ton presented on the top clinical trials including ‘does mixing alcohols increase your likelihood of getting a hangover’
 - **Cost:** \$250
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Haleon Lunch and Learn – Children’s Advil
 - **Date:** Wednesday, Mar 8, 2023
 - **Location:** U of A – ECHA 2-490
 - **Description:** Students had the opportunity to learn about children’s advil and how shortages were handled while enjoying poke bowls!
 - **Cost:** Lunch was provided by the sponsor
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: LGBTQ+PHSc Bowling Night
 - **Date:** Friday, Mar 10, 2023
 - **Location:** Bonnie Doon Bowling Lanes

- **Description:** students and allies were invited to bowl along side LGBTQ+PhSc members
- **Cost: hosted by LGBTQ+PHSc**
- **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Immunize.io Lunch & Learn
 - **Date:** Monday, Mar 13, 2023
 - **Location:** U of A - ECHA 2-190
 - **Description:** Students were invited to a virtual presentation by Immunize.io on the National Pharmacy Student Vaccination Program. Students learnt about local vaccination rates, programs and advocacy for the role of pharmacists in immunization.
 - **Cost:** lunch provided by sponsor
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Fentanil Project Presentation & Naloxone Training
 - **Date:** Monday, Mar 20, 2023
 - **Location:** U of A - ECHA 2-140
 - **Description:** In collaboration with IPSF and The FentaNIL Project, student were invited to attend a presentation on the current opioid crisis, harm reduction programs, and how to respond to a drug poisoning. Student were given hands-on training for how to administer naloxone
 - **Cost:** \$0
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Common Leg Conditions Presentation
 - **Date:** Tuesday, Mar 21, 2023
 - **Location:** U of A - MS 2-31
 - **Description:** Students were invited to attend a presentation by Betsy Thomas on common leg conditions; foot fungus, edema, and gout.
 - **Cost:** \$0
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: Vampire Cup Blood Drive
 - **Date:** Wednesday, Mar 22, 2023
 - **Location:** 8249 114 St NW, Edmonton, AB T6G 2R8
 - **Description:** Students were invited to donate blood as part of the Vampire Cup blood drive. Students who attended/donated received a meal provided by Canadian Blood Services.
 - **Cost:** \$0
 - **Support Needed from CAPSI National: N/A**
- NAME OF EVENT/Task: CAMSAHT Presentation
 - **Date:** Wednesday, Mar 22, 2023
 - **Location:** ECHA 2-490
 - **Description:** Students were invited to attend a presentation by the Canadian Alliance of Medical Students Against Human Trafficking (CAMSAHT) on the how healthcare providers can be involved in anti-human trafficking initiatives.

- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** Trudell Lunch & Learn
 - **Date:** Friday, Mar 24, 2023
 - **Location:** ECHA 2-490
 - **Description:** Students were invited for lunch and to learn about Trudell's line of products (e.g., AeroChamber).
 - **Cost:** \$0 - lunch provided by Trudell
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- **NAME OF EVENT/Task:** Pill Drop
 - **Date:** Thursday, Apr 6, 2023
 - **Location:** U of A
 - **Description:** Students are invited to drop off their unwanted, expired, unused medications.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT:**
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

UPCOMING EVENTS/Tasks:

- **NAME OF EVENT/Task:** BAYER IUD + Contraception Presentation
 - **Date:** Monday, Mar 27, 2023
 - **Location:** U of A – ECHA 2-190
 - **Description:** Students will have the opportunity to learn about Kyleena and Mirena and review information on counseling to contraception so that we, as future healthcare providers, can integrate this into our practice within a community pharmacy. Students will also have the chance to see and participate in an IUD insertion demonstration led by Cecilia and Renu. Lunch will be provided prior to the presentation and there will be some educational resources for you to take at the end of the session!
 - **Cost:** Lunch is provided by the sponsor
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** Pharmafacts Trivia Night
 - **Date:** Friday, Mar 31, 2023
 - **Location:** U of A 2-190
 - **Description:** Students and professors will compete in teams of 4 and will battle it out to claim the title of SUPERIOR PHARMACISTS

- **Cost: \$0**
- **Support Needed from CAPSI National: N/A**
- **NAME OF EVENT/Task:** Pharmacy undergrad journal club
 - **Date:** March 29, March 30 and April 4
 - **Location:** U of A
 - **Description:** The pharmacy undergraduate journal club is an opportunity for pharmacy students to gather for an hour to discuss and interpret new research on various topics in pharmacy literature. Hosted by our VP Academic – Tamara Gligoric
 - **Cost: \$0**
 - **Support Needed from CAPSI National: N/A**
- **NAME OF EVENT/Task:** CPhA & RxA Lunch & Learn
 - **Date:** Friday, Mar 31, 2023
 - **Location:** U of A - ECHA 2-490
 - **Description:** Student are invited for lunch and to learn about the role of CPhA and RxA for pharmacists and pharmacy students.
 - **Cost:** \$0 - lunch provided by RxA/CPhA
 - **Support Needed from CAPSI National: N/A**
- **NAME OF EVENT/Task:** Pharm vs. Dent Hockey Game
 - **Date:** Saturday, Apr 1, 2023
 - **Location:** U of A Clare Drake Arena
 - **Description:** Students can come and cheer on our U of A pharmacy hockey team as they take on the dentistry team! In collaboration with APSA executive team.
 - **Cost: Unknown** (total was not released to us)
 - **Support Needed from CAPSI National: N/A**

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

University of Saskatchewan (E. Fedusiak, M. Wenzel)

POSITION UPDATE:

COMPLETED TASKS

- **NAME OF EVENT/Task:** Trivia Night
 - **Date:** Feb 8, 2023
 - **Location:** Health Science building on campus
 - **Description:** Trivia night with a similar set up to pharmafacts as a lot of people loved it from PDW, so we did a local contest :)
 - **Cost:** \$100 for pizza + money for prize winners
 - **Support Needed from CAPSI National:** None
- **NAME OF EVENT/Task:** S'wellness Wednesdays
 - **Date:** Wednesdays in February
 - **Location:** Instagram
 - **Description:** Interactive stories about wellness things students do and respond to prompts and then we share the tips and tricks and each time someone submits an answer they get entered in a draw to win a swell water bottle of their choosing
 - **Cost:** \$30-50 depending on price of water bottle
 - **Support Needed from CAPSI National:** None
- **NAME OF EVENT/Task:** Mentorship Night
 - **Date:** March 1, 2023
 - **Location:** Health science building
 - **Description:** We partnered with DC on campus to bring together pharmacy and nutrition mentors and ran a speed dating style event
 - **Cost:** Pizza's and GC for mentors
 - **Support Needed from CAPSI National:** None
- **NAME OF EVENT/Task:** Malpractice Mixer
 - **Date:** March 3, 2023
 - **Location:** Saskatoon
 - **Description:** Pubcrawl with students from different professional colleges and help with interdisciplinary collaboration
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** none
- **NAME OF EVENT/Task:** Pill Drop
 - **Date:** Mar 6, 2023
 - **Location:** Usask Campus
 - **Description:** We collected almost 1,700 pills!
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** none
- **NAME OF EVENT/Task:** Admissions Night
 - **Date:** March 8, 2023
 - **Location:** Zoom
 - **Description:** We presented to prospective students in undergrad or highschoolers who were interested in applying into the college of Pharmacy and Nutrition, co-hosted with the Pre-Pharmacy club
 - **Cost:** \$0

- **Support Needed from CAPSI National:** none
- **NAME OF EVENT/Task:** Pfizer webinar
 - **Date:** Thursday March 9, 2023
 - **Location:** Zoom
 - **Description:** Pneumococcal webinar and vaccine information sessions
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** none
- **NAME OF EVENT/Task:** IIC movie club and meetings
 - **Date:** February/March
 - **Location:** Health science building
 - **Description:** Attended IIC committee meetings, and filled in as to how CAPSI is helping out.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** None
- **NAME OF EVENT/Task:** Mock OSCEs
 - **Date:** March 15, 2023
 - **Location:** Apotex lab
 - **Description:**
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** none

Ongoing Tasks

- **NAME OF EVENT/Task:** Rapid Fire With Ryan
 - **Date:** Randomly throughout the month of march
 - **Location:** USask
 - **Description:** Q&A with random profs
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** none

UPCOMING EVENTS/Tasks:

NAME OF EVENT: GSK lunch and learn on children's tylenol/acet

Date: March 21, 2023

Location: Health science building

Description: Learning about children's tylenol/acet, while snacking

Cost: covered by GSK

Support Needed from CAPSI National: none

NAME OF EVENT: NIHB night

Date: March 23, 2023

Location: Zoom

Description: Learning more about NIHB from someone who has lots of experience with it and can help us to better navigate it.

Cost: \$0, maybe money for a GC

Support Needed from CAPSI National: none but it is virtual if anyone wants to join

NAME OF EVENT: CSHP EBM comp

Date: March 29, 2023

Location: health science campus

Description: working in coordination with local CSHP reps to organize this event

Cost: approx. \$0?

Support Needed from CAPSI National: none

NAME OF EVENT: Interdisciplinary night

Date: March 30, 2023

Location: Health science building

Description: The interprofessional case study event is intended to be an open-format case study that brings together multiple health professionals. The case study will be on the topic of Bipolar Disorder. The panel will be composed of a variety of health professionals who will discuss the case and how they would approach patients of this nature.

Cost: approx. GC for volunteers

Support Needed from CAPSI National: nothing

NAME OF EVENT: Spring formal

Date: March 31, 2023

Location: Usask

Description: Collaborating with DC and SPNSS to host a dinner formal as well as present class awards/superlatives

Cost: approx. \$50-100 (most of funding is from SPNSS/cornerstone

Support Needed from CAPSI National: none

NAME OF EVENT: Women In STEM opportunity

Date: May 27 or 28, 2023

Location: Usask

Description: Hosting a information session for high school age females about what pharmacists can do

Cost: approx. dont know as we have never done anything like this before

Support Needed from CAPSI National: none

NAME OF EVENT: SPNSS/CAPSI AGM

Date: unknown

Location: health science

Description: Transition to new counsel members and make any bylaw changes

Cost: approx. none

Support Needed from CAPSI National: none

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

University of Manitoba (S. Choi, K. Gerbrandt)

POSITION UPDATE:

COMPLETED TASKS

NAME OF EVENT: Manitoba's Next Top Pharmacist (MNTP)

- **Date: Nov 12,2022**
- **Location: In person**
- **Description: Running the annual pharmacist talent show including prescription reading contest, medication spelling bee, catwalk and a talent portion.**
- **Cost: \$0**
- **Support Needed from CAPSI National: None**

NAME OF EVENT: PAM Merchandise purchase

- **Date: March 6 ,2023**
- **Location: Online**
- **Description: Purchased PAMxCAPSI merch for all incoming students as well as for PAM prizes**
- **Cost: \$1610**
- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: PDW Reimbursement for all students

- **Date: March 13th , 2023**
- **Location: Online**
- **Description: Coordinated reimbursement from students and the Dean's office + sent out all competition money to winners**
- **Cost: \$250 per student + competition winner amount**
- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: Paint and Plant

- **Date: March 8th , 2023**
- **Location: Apotex**
- **Description: Wellness event of painting succulent pots and supper**
- **Cost: \$400 (UofM)**
- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: Pharmacists Manitoba Lunch and Learn

- **Date: March 10th , 2023**
- **Location: Apotex**
- **Description: Pharmacists Manitoba (Tanjit, Darren, Carey) discuss memberships and how to get involved as a student and professional**
- **Cost: \$160 (U of M)**
- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: Wellness tree

- **Date: March 1st, 2023**

- **Location:** student lounge
- **Description:** Students write what they do for wellness to the leaves and add them to the tree
- **Cost:** None
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: Immunize.io lunch and learn

- **Date:** March 13th, 2023
- **Location:** Apotex
- **Description:** Immunize.io (Mark and Ajit) will have a pharmacist (Dr. Zaretsky from Morden Apothecary) discuss immunizing in pharmacy
- **Cost:** None
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: Karaoke night

- **Date:** March 17th, 2023
- **Location:** Apotex
- **Description:** Karaoke night for students
- **Cost:** \$100 (UofM)
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: Evidence Based Practice Competition

- **Date:** March 23, 2023
- **Location:** Apotex
- **Description:** CSHP competition for groups of 2-4, including supper
- **Cost:** \$500 prize by CSHP
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: Escape Room

- **Date:** March 17th, 2023
- **Location:** Real escape
- **Description:** Escape Room for students
- **Cost:** \$15 (U of M)
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: Pharmacists Manitoba Mall Outreach

- **Date:** March 25th, 2023
- **Location:** St. Vital Mall
- **Description:** Public Outreach at the mall with student volunteers and Pharmacists Manitoba members focusing on prescribing and immunizing abilities of pharmacists
- **Cost:** \$100 (UofM)
- **Support Needed from CAPSI National:** None

NAME OF EVENT/Task: School/University Outreach

- **Date:** Various Days
- **Location:** U of M, U of W, fort Richmond, river east collegiate
- **Description:** Student Volunteers promote pharmacy with University and Highschool students (presentations, counting smarties and gift cards)
- **Cost:** Approx. \$100

- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: Wellness Instagram

- **Date: March 1st, 2023**
- **Location: Capsi Instagram**
- **Description: Pharmacy Student takeover on wellness and mental health**
- **Cost: N/A**
- **Support Needed from CAPSI National: None**

NAME OF EVENT/Task: Instagram Takeovers

- **Date: Various Days**
- **Location: Let's Talk Science and umstudent instagrams**
- **Description: Student Volunteers promote pharmacy by doing instagram takeovers with U of M group accounts. They answered questions, educated on pharmacy and showed their day as a pharmacy student.**
- **Cost: N/A**
- **Support Needed from CAPSI National: None**

UPCOMING EVENTS/Tasks:

NAME OF EVENT/Task: Pill Drop

- **Date: March 31st**
- **Location: Apotex**
- **Description: PAM event where people drop of their medication for destruction-partnered with Steeles Apothecary**
- **Cost: N/A**
- **Support Needed from CAPSI National: N/A**

NAME OF EVENT/Task: Bipolar IPE Case

- **Date: March 29th**
- **Location: Apotex**
- **Description: HCP panelists discuss their perspective on the Bipolar IPE case during lunch**
- **Cost: \$350 (U of M)**
- **Support Needed from CAPSI National: N/A**

NAME OF EVENT/Task: CPhA Lunch and Learn

- **Date: April 5th, 2023**
- **Location: Apotex**
- **Description: Lunch and Learn to discuss how students can get involved more in CPhA with Carey Lai**
- **Cost: \$50 (U of M)**
- **Support Needed from CAPSI National: N/A**

NAME OF EVENT/Task: Apothecary (4th edition)

- **Date: March 31st, 2023**
- **Location: Online**

- **Description: Interviews from pharmacy leaders, plus recipes and workouts from students**
- **Cost:N/A**
- **Support Needed from CAPSI National: N/A**

NAME OF EVENT/Task: Mock OSCE

- **Date: April 1st**
- **Location: Apotex**
- **Description: Mock OSCEs for the fourth years**
- **Cost: Approx. \$400**
- **Support Needed from CAPSI National: N/A**

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

University of Waterloo (C. Huo, S. Lo)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: CAPSI Awareness Week
 - **Date:** January 16-20, 2023
 - **Location:** In-person & virtual
 - **Description:** To draw in first year Rx2026 students by raising awareness of who CAPSI is and what we do both locally and nationally. Throughout the week, we posted Instagram Reels/TikToks about the UW council, year in review, and a PDW recap. We also had an Instagram Takeover with the Jr/Sr and a draw for CTMA & 3 backpack winners.
 - **Cost:** \$275 (for stickers)
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI Local Elections
 - **Date:** February-March
 - **Location:** Virtual
 - **Description:** We held our annual local council elections, the first round was the Junior National Rep & First Year Rep, then the second round was for all other available positions. All positions have been filled for the 2023-2024 council.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: PAM Kick-Off
 - **Date:** March 1, 2023 @ 1-3pm
 - **Location:** In-person
 - **Description:** To kick off PAM, we hosted a kick-off in the Pharmacy school lobby with speeches from the PAM Co-Chairs, OPA reps, and our Hallman Director. Students received free pastries & the PAM punch card.
 - **Cost:** \$1348
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Conestoga Mall Showcase
 - **Date:** March 5, 2023 @ 11am-3pm
 - **Location:** In-person
 - **Description:** Pharmacy students promote the profession of pharmacy to the general public with a booth at Conestoga Mall. Flyers were handed out along with Shoppers Drug Mart swag & various snacks/drinks.
 - **Cost:** \$156
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Francopharm x CAPSI Jeopardy Night
 - **Date:** March 7, 2023 @ 7:30-9pm
 - **Location:** In-person

- **Description:** A fun jeopardy night to help students strengthen their French speaking skills in the context of pharmacy topics. CAPSI provided catering while Francopharm provided the Jeopardy content and prizes.
- **Cost:** \$100
- **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: International Women’s Day
 - **Date:** March 8, 2023
 - **Location:** Virtual
 - **Description:** To celebrate IWD, we collected video clips from 8 inspirational & influential female pharmacy leaders who each answered the prompt “What advice would you give to any pharmacy student aspiring to be a leader?” The video was posted on our social media & the School of Pharmacy’s website.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Trauma-Informed Care
 - **Date:** March 9 @ 6:30-7:30pm
 - **Location:** In-person & virtual
 - **Description:** Dr. Gezina Baehr joined us in presenting on Trama-Informed Care and how to manage Indigenous patients in a culturally safe way. Students gathered in person and over Zoom, those who joined in-person received free dinner from Gino’s Pizza.
 - **Cost:** \$183
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Immunize.io
 - **Date:** March 14 @ 2-3pm
 - **Location:** In-person & virtual
 - **Description:** Ajit & Mark from Immunize.io helped UW CAPSI organized a local presentation from the Vaccine Centre of Excellence. Our speaker was John Papastergiou who gave an excellent talk on importance of vaccination. All our in-person attendees received free lunch from Vincenzo’s (worth \$440, sponsored by Immunize.io)
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Vampire Cup Blood Donation Booth
 - **Date:** March 16 @ 6-8pm
 - **Location:** In-person
 - **Description:** In order to promote our donation dates of March 21 and April 21, we had an in-person booth to help people sign up for our Canadian Blood Services team and make appointments. There will be a campaign until April 24 for students to donate blood, either alone or in teams. A \$50 gift card prize to the restaurant of the winner(s)’ choice will be sponsored by CBS.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI x OPhIG IPE - Oral Cancer

- **Date:** March 16 @ 6-8pm
- **Location:** Virtual
- **Description:** This was an interprofessional event in collaboration with OPHIG on Oral Cancers. Around 40 pharmacy students attended this event along with other healthcare students from Ontario. We had a panelist of interprofessional speakers who specialize in the field of oncology.
- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- NAME OF EVENT/Task: Down Syndrome Awareness Day
 - **Date:** March 20, 2023
 - **Location:** Virtual
 - **Description:** This year, we will be raising awareness for Down Syndrome Day on March 20. We'll be asking students to post pictures of their mismatched socks on social media and tagging us to be entered into a raffle draw for a gift card prize.
 - **Cost:** \$50
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Minor Ailments Panel
 - **Date:** March 22 @ 7:30-8:30pm
 - **Location:** In-person & virtual
 - **Description:** In light of Ontario's new Minor Ailments prescribing expanded scope, we will have a panel of speakers who are experts in the topic to help students gain more insight on this new initiative.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: UofT x UW IPE Event - Bipolar Disorder
 - **Date:** March 23 @ 6-8pm
 - **Location:** Virtual
 - **Description:** For the first time, UofT CAPSI and UW CAPSI are collaborating to host a big interprofessional event with students from all across Ontario. We will be using the cases on Bipolar Disorder.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Elementary/High School Presentations
 - **Date:** March 20-24, 2023
 - **Location:** In-person & virtual
 - **Description:** Students will have the opportunity to visit students ranging from Kindergarten to Gr 12 to promote the pharmacy profession. This year, we are working with PPAG and RxPRN to do a written card exchange so that pharmacy students can receive an encouraging note in their exam care packages.
 - **Cost:** \$0
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CAPSI x CSHP Evidence Based Medicine Competition

- **Date:** March 30 @ 5:30-7:30pm
- **Location:** In-person
- **Description:** We will be hosting the CSHP EBM Competition in-person this year with cases provided by CSHP. Students will form teams of 2-4 and solve a patient case using evidence-based practices.
- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

N/A

University of Toronto (T. Udounwa, A. Lakhani)

POSITION UPDATE:

COMPLETED TASKS

1. CAPSI/IPSF Awareness Week

Date: February 6-10, 2023

Location: In-person and online

Description: Engaging posts were created online as an opportunity for students to learn more about upcoming CAPSI events for the Winter Semester. At the end of each day, a student was randomly selected to win a \$5 gift card. On February 9 during this week, we collaborated with IPSF to host a bake sale where about \$100 was raised to be contributed to the 2022-2023 IPSF Health Campaign donation fund to Drug Free Kids Canada.

Cost: \$25 (for \$5 gift cards x 5) + ~\$20 (baking costs)

2. Vigilance Santé Comes to UofT

Date: February 15, 2023

Location: Zoom

Description: Student demo for using RxVigilance and RxConsultAction (software for minor ailments prescribing) hosted by Vigilance Santé. About 40 students attended. All attendees received 1 UPS point and free 90-day access to the RxVigilance software.

3. CAPSI x IPSF x LDFP Pill Drop

Date: March 10, 2023

Location: Pharmacy building

Description: PAM pill drop organized at faculty building in collaboration with Faculty's on-campus pharmacy. Graphics developed based on the CAPSI National template had to be adapted by the LDFP Communications team, which reduced how much time we had for promotion. Despite this, the event was successful with over 2100 medication units safely disposed of. Stericycle bins and counting trays supplied by LDFP

4. International Women's Day Post + Giveaway

Date: March 8, 2023

Location: Instagram and Facebook

Description: With our local council being composed of women alone, we felt it was an opportunity to celebrate our council. We encouraged students to do the same for women (e.g. preceptor, classmate, coworker) who have had a positive contribution to their pharmacy student experience for a chance to win 1 of 3 tote bags (leftover from PAM 2022 sale).

5. Lunch and Learn with Immunize.io

Date: March 16, 2023

Location: In person, but speakers joined virtually.

Description: Mark Zhou, Ajit Johal and Tiana Tilli as members of the Immunize.io team joined this event virtually. Lunch (pizza) provided by Immunize.io. ~20 students attended, which was more than expected considering the event was held during a very busy time of the

semester. Positive feedback received after concluding the event.

6. Incoming CAPSI Jr elected - Meriam Salih

- Transition meeting w/ Ayman Lakhani (current Jr) TBD

ONGOING TASKS

1. CAPSI PAM Sticker Sale

Date: March 6-17, 2023

Location: Online

Description: Pharmacy- and PAM-themed stickers are being sold to UofT pharmacy students. Proceeds will be added to this year's donation fund Drug Free Kids Canada. Based on our experience this year, it seems that sales (pin, sticker, bake) tend to do better when held in-person or held during the Fall semester. At this point of the academic year, students are not as engaged with club activities. Sticker vendor: Kimberly Yu (UofT 2T3 student, Owner of Crafted for Yu, craftedforyu@gmail.com)

Cost: \$0

Support Needed from CAPSI National: None

2. PAM Outreach Planning

Date: Throughout March 2023

Location: In-person and online

Description: Kids in Medicine (KIM) (presentations at elementary and secondary school) and Pharmacy Outreach Days (PODs) (booths at community pharmacies near campus) are our UofT outreach initiatives held during PAM. First PODs booth on diabetes was held on March 9. Training + debrief meeting held on March 15 to inform planning for future booths. Post-COVID, the Toronto School District Board has made changes to its permissions for external parties (e.g. pharmacy students) to host presentations at schools. There is now a formal application process in place. This has impacted our ability to host presentations this year, so we have only 4 scheduled presentations. In preparation for next year, our Faculty will be contacted to explore the possibility of setting up the agreement on behalf of students for PAM 2024 and onwards.

Cost: For PODs poster, ~\$25 each

Support Needed from CAPSI National: None

UPCOMING EVENTS/Tasks:

1. CAPSI UofT x CAPSI UW x UTIHI x SOPhS: IPE Event on Bipolar Disorder

Date: 6-8pm March 23, 2023.

Location: Zoom

Description: Met with UofT IPE Office, Waterloo student leaders (CAPSI Sr, IPE Liaison, PAM Co-Chair), CAPSI UofT leaders (CAPSI Sr and Jr), and UTIHI Co-President on December 20, 2022 to begin planning. First IPE that will be held in collaboration with UW. The benefit of this partnership would be an increased pool of facilitators to help lead the

breakout rooms. At UofT, planning will be led by CAPSI Sr and 2T5 CAPSI Reps.

Cost: \$0

Support Needed from CAPSI National: None

2. Toronto's Next Top Pharmacist (TNTP) 2023

Date: March 28, 2023 (7-9pm)

Location: In-person at the Monarch Tavern

Description: Planning will be led by CAPSI Jr and 2T6 CAPSI Reps. In previous years, we rented out The Boat, a bar located about 20 minutes from our pharmacy building by foot. However, they closed due to the pandemic. Tickets are being sold at \$5 and all proceeds will be donated to a charity selected by the winner of the event. Planning subcommittee has been formed and begun work on script development, logistics arrangement. 8 contestants in total from 2T4, 2T5 and 2T6 years.

Cost: So far, \$550 for the venue.

Support Needed from CAPSI National: None

3. 2T4 Mock OSCE

Date: April 3, 2023 (9am-12:50pm) (Tentative)

Location: Pharmacy building Professional Practice Lab (room booking pending)

Description: Mock OSCE event for 2T4 class. 2T4s who participated in last year's 2T3 Mock OSCE will be given priority registration.

Cost: TBC (for printing supplies)

Support Needed from CAPSI National: Mock OSCE cases

4. CAPSI x CSHP Evidence-Based Practice Competition

Date: April 4, 2023 (6:15-8:15pm ET)

Location: In-person

Description: Being planned in collaboration with UofT CSHP Reps. In touch with Hira, who will be sending competition materials (cases and answer sheets) closer to the event. Plan is to begin promotion on March 21. Similar to last year, students to compete in teams of 2-4 students. However, all entries will be judged at a national level. Planning led by CSHP Sr Rep (same as UPS External Sr) and CAPSI Sr.

Cost: TBC (possibly for printing cases)

Support Needed from CAPSI National: None

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

1. National PAM Committee Recap (~10 minutes):

Presenters: M. King/T. Udounwa

Description: Thanks everyone for your participation in this month's PAM events. Special thanks to Marianna for following up with Apotex to secure pill drop materials, Panteha and Florène for translations, and Meet and Greet facilitators (Emma, Meagan, Nolan, and Wooje). Our plan is to

do a social media recap of the events hosted this month. **Please message Melanie or Theodora if you are available to help out with designing this post.**

We'd like to provide a summary of this year's PAM events. This year's events were selected based on votes by local reps at the meeting during PDW 2023.

- **PAM Merch Sale:** Quota reached (largely in part due to purchase from Manitoba). \$300 raised in profit will be donated to Indspire Canada, a national Indigenous registered charity that invests in the education of First Nations, Inuit and Métis people.
 - Sales were lower compared to last year despite providing enough time for students to purchase items and using Merch Interest Survey to inform items sold. **Did you receive any feedback from your students on why they chose not to purchase an item?**
- **Pill Drop:** Local reps, please complete the table below to let us know when you held your pill drop and if it has already been held, please link your tracking sheet or share how many pills/medication units were disposed for data collection purposes. **If you have any pictures, please upload them to this Google folder link:**
https://drive.google.com/drive/folders/1fUP7fwyCoSEpSHFRwj117Uh2pRs15Gcr?usp=share_link

School	Date of Pill Drop Tracking Sheet + Count of Medication Units Disposed
UBC	
UAlberta	
USask	
UManitoba	
UW	
UofT	
UdeM	
ULaval	
Dal	

MUN

- **Meet and Greet:** ~20 students attended (similar to last year). Suggest possibly not hosting

this event next year since it is consistently not popular among students. Alternatively, it might be a more appropriate event for the CAPSI National Mentorship Officers to host with their mentors and mentees.

We invite any feedback from council members who attended or participated in the events.

2. National PAM Committee Continuity (~5 minutes):

Presenters: M. King/T. Udounwa

Description: What is the feasibility of establishing the National PAM committee as one of CAPSI National's official subcommittees (alongside other subcommittees that Council members join at the first meeting of the year)? We feel this would help provide structure to who is required to join this committee. In addition, it would also provide an opportunity for general members available to help to join the committee since it could be posted on our website's "Join the Team" page.

Université de Montreal (P. Borzooeyan, F. Bédard Perrault)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: Speed Dating with our residents
 - **Date:** March 8th 2023
 - **Location:** Teams
 - **Description:** Each student had 5 minutes to ask his/her questions to each of the residents present.
 - **Cost: 0**
 - **Support Needed from CAPSI National: None**

Ongoing Tasks

- NAME OF EVENT/Task: CAPSI local merch sell
 - **Date:** March
 - **Location:** UdeM
 - **Description:** For PAM, we are selling our own CAPSI merch
 - **Cost: 0**
 - **Support Needed from CAPSI National: 0**

Ongoing Tasks

- NAME OF EVENT/Task: Local reimbursement
 - **Date:** March
 - **Location:** UdeM
 - **Description:** After PDW, we decided to write an official policy and allocate part of our annual budget to reimburse the Junior and the Senior for travel expenses.

- **Cost: about 1000\$**
- **Support Needed from CAPSI National: 0**

UPCOMING EVENTS/Tasks:

NAME OF EVENT: CAPSI Challenge on Instagram

Date: Week of March 20th

Location: Instagram

Description: We're going to do a series of stories on our instagram where students should guess the number of pills in the vial and the medication that is pictured. PAM contest

Cost: 50\$

Support Needed from CAPSI National: 0

NAME OF EVENT: CAPSI booth

Date: March 29th

Location: Agora Jean-Coutu

Description: We will organize a CAPSI booth during lunch hour where students can buy our merch as well as participate in different friendly competitions.

Cost: 200\$

Support Needed from CAPSI National: 0

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

Université Laval (H. Lyoubi, J. Kamal)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: PAM contest post preparation
 - **Date:** March 13th 2023
 - **Location:** N/A
 - **Description:** CAPSI instagram post. Share “why you’re grateful for your pharmacist” on instagram and tag CAPSI for a chance to win a 100\$ gift card to a SPA among other prizes
 - **Cost:** 100\$ (other costs from collaboration with CIEPUL)
 - **Support Needed from CAPSI National:** 0\$

Ongoing Tasks

- NAME OF EVENT/Task: Vampire Cup
 - **Date:** March 22nd 2023
 - **Location:** Pavillon Ferdinand-Vandry
 - **Description:** Blood donations set for that date, collecting participants at the moment.
 - **Cost:** 0\$
 - **Support Needed from CAPSI National:** 0\$

UPCOMING EVENTS/Tasks:

NAME OF EVENT: PAM Instagram Contest

Date: March 13th 2023 - March 31st 2023

Location: N/A

Description: See Above “PAM contest post preparation”

Cost: See above

Support Needed from CAPSI National: 0\$

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

N/A

Dalhousie University (N. Barkhouse, B. Darwich)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: DSPS Meetings
 - **Date:** January 12, 2023; February 9th, 2023; March 2, 2023; March 16, 2023
 - **Location:** Dentistry building
 - **Description:** Meetings to update DSPS members about CAPSI events and support DSPS members as needed.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Wellness Report Meeting w/ Director, Student Affairs, and other Faculty
 - **Date:** January 13, 2023; January 20, 2023
 - **Location:** Burbidge building
 - **Description:** Discussion with above individuals regarding the results of the CAPSI National Wellness Report, and ideas/goals for improving the wellness of students at Dalhousie.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: PDW Turnover Meeting
 - **Date:** January 17, 2023
 - **Location:** Virtual
 - **Description:** Sr. and Jr. meet with outgoing and incoming PDW Planning Committees to gain a greater understanding of the processes to carry out to begin the process of planning PDW 2025 in Halifax.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** Continued support from past PDWPC members and CAPSI National folks.

- NAME OF EVENT/Task: Wellness Committee Meeting
 - **Date:** January 25, 2023
 - **Location:** Virtual
 - **Description:** Update re: Dalhousie wellness and Wellness Report meetings and planning for wellness posts in March.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Local PAM Meeting
 - **Date:** February 1, 2023
 - **Location:** Virtual

- **Description:** Meeting to discuss/finalize PAM activities for the upcoming month.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: National PAM Planning Committee Meetings
 - **Date:** February 5, 2023
 - **Location:** Virtual
 - **Description:** Discussion of Virtual Meet-and-Greet, Pill Drop, and PAM merchandise.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Pharmasave Sponsorship Meeting
 - **Date:** February 23, 2023
 - **Location:** Virtual
 - **Description:** Meeting with VP Communications and Pharmasave National to discuss potential for CAPSI sponsorship.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: PRxINGLES
 - **Date:** March 1, 2023
 - **Location:** Pharmacy Lounge
 - **Description:** Handing out Pringles to all pharmacy students as a kick-off to PAM.
 - **Cost:** \$59.75
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Haleon Voltaren Presentation
 - **Date:** March 2, 2023
 - **Location:** Planned for Burbidge, moved to virtual due to weather conditions.
 - **Description:** Haleon representative presented regarding Voltaren to interested students.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Bipolar Disorder Panel
 - **Date:** March 7, 2023
 - **Location:** Burbidge building
 - **Description:** Hosted a pharmacist and psychiatrist to have a panel on Bipolar Disorder based on the generated case from CAPSI National.
 - **Cost:** \$50
 - **Support Needed from CAPSI National:** N/A

- NAME OF EVENT/Task: Pneumococcal Presentation
 - **Date:** March 9, 2023

- **Location:** Virtual
- **Description:** Advertised and attended CAPSI National presentation on pneumococcus from content experts.
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Public Pill Drop
 - **Date:** March 11, 2023
 - **Location:** Nova Pharmacy
 - **Description:** Hosted a pill drop for community members to come in and drop of unused/expired medications.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Meet w/ Christine and Madi re: PDW 2025
 - **Date:** March 15, 2023
 - **Location:** Virtual
 - **Description:** Discussion on next-steps for PDW 2025.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Virtual Meet-and-Greet
 - **Date:** March 16, 2023
 - **Location:** Virtual
 - **Description:** Advertised and attended CAPSI National Meet-and-Greet.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- NAME OF EVENT/Task: Immunize.io Presentation
 - **Date:** March 23, 2023
 - **Location:** Burbidge/Virtual
 - **Description:** Mark, Ajit and a local associate are having a discussion regarding immunize.io and their Student Immunization Program.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: EBP Competition
 - **Date:** March 25, 2023
 - **Location:** TBD
 - **Description:** Hosting EBP competition for interested Dal pharmacy students.
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

- **NAME OF EVENT/Task: Trivia/Pharmafacts**
 - **Date:** March 27, 2023
 - **Location:** T-Room
 - **Description:** Planning Pharmafacts and trivia event with DSPS PR Directors to invite pharmacy students to come together as a final event before 3rd year students leave Halifax for APPE rotations.
 - **Cost:** ~\$300
 - **Support Needed from CAPSI National:** N/A

- **NAME OF EVENT/Task: Pharmacy Beyond Canada w/ Kyle Wilby**
 - **Date:** March 30, 2023
 - **Location:** Burbidge building
 - **Description:** Hosting a talk from Kyle Wilby about what pharmacy practice looks like outside of Canada.
 - **Cost:** \$25
 - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

NAME OF EVENT: Sr/Jr Transition Meeting

Date: TBD

Location: TBD

Description: Meeting with incoming Sr. and Jr. representatives from current Sr. and Jr. representatives to outline the roles to allow for a smooth transition.

Cost: N/A

Support Needed from CAPSI National: N/A

NAME OF EVENT: Meeting re: P/F System Change with Director

Date: March 20, 2023

Location: Burbidge building

Description: Meeting with Director of Pharmacy to discuss recent transition from P/F system to letter grades to obtain more information about rationale and provide a student perspective on this issue.

Cost: N/A

Support Needed from CAPSI National: Continued collaboration with APA group.

NAME OF EVENT: Continued Communication re: Unstructured Hours

Date: N/A

Location: N/A

Description: Continuing to get more information about the Unstructured Hours required from NSCP for licensure in Nova Scotia currently; more official updates to come out in the near future.

Cost: N/A

Support Needed from CAPSI National: Continued collaboration with APA group.

NAME OF EVENT: Preparation for AFPC Meeting

Date: N/A

Location: N/A

Description: Ensuring incoming Executive members and incoming Jr/Sr have plans/accommodations to attend AFPC.

Cost: N/A

Support Needed from CAPSI National: N/A

NAME OF EVENT: Continued Communication with MUN Representatives re: APAC

Date: N/A

Location: N/A

Description: Continued communicating and support for MUN Representatives as they proceed with planning the event.

Cost:

Support Needed from CAPSI National:

NAME OF EVENT: Finalization of PDW 2025 Planning Committee

Date: N/A

Location: N/A

Description: Continuing to look for a Finance Officer and other additional roles as well.

Cost: N/A

Support Needed from CAPSI National: Continued support and guidance re: planning.

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: PDW 2025 Update

Time Required: 2 minutes

Background: Currently gathered all PDW 2025 Planning Committee core members (with the exception of a Finance Officer). Continuing to look for additional individuals to fill more spots/volunteer for the event; to have a conversation with co-chairs in the near future about planning activities to come in the near future.

Memorial University of Newfoundland (M. King, W. Choi)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task: PAM Kick-Off Event
 - **Date:** March 1, 2023
 - **Location:** MUN School of Pharmacy
 - **Description:** Kick off event with NLPB and PANL guest speakers. NL Next Top Pharmacist trailer was played
 - **Cost:** ~\$250
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Haleon Lunch and Learn
 - **Date:** March 2, 2023
 - **Location:** MUN School of Pharmacy
 - **Description:** Virtual presentation from Haleon on new Advil/ acetaminophen combo product with provided lunch
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: CSHP Student Symposium
 - **Date:** March 6, 2023
 - **Location:** Virtual and Lecture Theatre A in Health Science Centre in St. John's
 - **Description:** Had pizza and different hospital pharmacists discuss their area of practice.
 - **Cost:** N/A paid for by CSHP
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: IWD post
 - **Date:** March 8, 2023
 - **Location:** MUN PAMsocial pages
 - **Description:** Highlighted different women in pharmacy leadership positions
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Pharmasave Lunch and Learn
 - **Date:** March 9, 2023
 - **Location:** Lecture Theatre A HSC, St. John's
 - **Description:** Presentation about pharma save job opportunities
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: NL Next Top Pharmacist Competition
 - **Date:** March 9, 2023
 - **Location:** Pleasantville Legion in St. John's
 - **Description:** Hosted our 2023 NL Next Top Pharmacist Competition
 - **Cost:** ~\$200

- **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: NCODA Trivia Night
 - **Date:** March 13, 2023
 - **Location:** PPL at MUN School of Pharmacy
 - **Description:** Had an oncology themed trivia
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: BD Lunch and Learn
 - **Date:** March 13, 2023
 - **Location:** Lecture Theatre A HSC, St. John's
 - **Description:** Presentation on insulin injection technique
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Blood Pressure Clinic
 - **Date:** March 14, 2023
 - **Location:** Cowan Plaza Bingo, St. John's
 - **Description:** Took people's blood pressure and provided education on the topic
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Lip Gloss Compounding
 - **Date:** March 15, 2023
 - **Location:** PPL AT MUN School of Pharmacy
 - **Description:** Had sparks club (Kindergarten to Grade 1 girls) come and make their own lip gloss
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Growlers Game
 - **Date:** March 15, 2023
 - **Location:** Mary Browns Centre, St. John's
 - **Description:** Wellness activity where students could attend a free hockey game sponsored by Sobeys
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

Ongoing Tasks

- NAME OF EVENT/Task: Gathering Place Hygiene Drive
 - **Date:** Throughout March
 - **Location:** Pharmacy Lounge, MUN School of Pharmacy
 - **Description:** Donation drive for hygiene items like soap, toothbrushes etc
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Takeover Tuesdays
 - **Date:** Tuesdays throughout March
 - **Location:** MUN PAM instgram

- **Description:** Different pharmacy professionals due takeovers on Tuesdays on our MUN PAM instagram
- **Cost:** N/A
- **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Fit Fridays
 - **Date:** Fridays throughout March (exception of Saturday March 25 instead of 24 as 25th is formal)
 - **Location:** MUN School of Pharmacy
 - **Description:** Themed outfit days
 - **Cost:** \$20 (5 dollar gift card for weekly draws)
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Social Saturdays
 - **Date:** Saturdays throughout March
 - **Location:** Virtual
 - **Description:** Various Social Media Contests
 - **Cost:** \$20 (\$5 dollar gift card for weekly draws)
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Script Sundays/ Mock OSCE Mondays
 - **Date:** Sunday and Mondays throughout March
 - **Location:** Virtual
 - **Description:** People who get both the correct answer for translation a handwritten script and screening prescriptions OSCEs correct are entered in a draw to win a gift card
 - **Cost:** \$40 (\$10 dollar gift card for weekly draws)
 - **Support Needed from CAPSI National:** N/A

UPCOMING EVENTS/Tasks:

- NAME OF EVENT/Task: IPSF Lunch and Learn
 - **Date:** March 20, 2023
 - **Location:** MUN School of Pharmacy
 - **Description:** Presentation with SWAP who is a harm reduction group in St. John's
 - **Cost:** TBD
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Movie Night
 - **Date:** March 22, 2023
 - **Location:** MUN School of Pharmacy
 - **Description:** Wellness Wednesday movie night with snacks
 - **Cost:** TBD
 - **Support Needed from CAPSI National:** N/A
- NAME OF EVENT/Task: Faculty Appreciation Day
 - **Date:** March 22, 2023

- **Location:** MUN School of Pharmacy
- **Description:** Snack and positive messages to show appreciation for faculty at MUN School of Pharmacy
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** Immunize.io Lunch and Learn
 - **Date:** March 23, 2023
 - **Location:** MUN School of Pharmacy
 - **Description:** Presentation on vaccination
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** IPSF Blood Drive
 - **Date:** March 25, 2023
 - **Location:** Canadian Blood Services, St. John's
 - **Description:** Blood drive as part of vampire cup
 - **Cost:** N/A
 - **Support Needed from CAPSI National:**
- **NAME OF EVENT/Task:** Apotex Pill Drop
 - **Date:** March 25, 2023
 - **Location:** MTS Clinic, St. John's
 - **Description:** Our annual pill drop
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** School of Pharmacy Outreach
 - **Date:** March 27, 2023
 - **Location:** University Centre, MUN, St. John's
 - **Description:** Set up booth for MUN students to ask about MUN Pharmacy Program
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A
- **NAME OF EVENT/Task:** CSHP Evidence Based Practice Competition
 - **Date:** March 29, 2023
 - **Location:** PPL, MUN School of Pharmacy
 - **Description:** CSHP competition
 - **Cost:** N/A
 - **Support Needed from CAPSI National:** N/A

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

Time Required:

Background:

Executive Council Updates

President (C. Vaccaro)

POSITION UPDATE:

COMPLETED TASKS

- Attended PDW, pneumonia webinar, CSHP Banff, CAPSI meet & greet
- Meetings
 - CSHP
 - CPhA
 - SDM
 - Immnuize.io
 - BPSA
 - PDW 2024
 - PDW2025
 - Elections candidates
 - Madi/Kevin/Marianna to discuss reimbursement and community fund
 - Pharmachoice
 - World Congress 2024
 - UOttawa
 - UOttawa pre-pharmacy club
 - IPPC
- Reviewed new contracts (e.g. CSHP), bereavement day position statement, USask personal day position statement
- Reports
 - CAPSIL address
 - End of year report
- Prepared for March executive and council meetings
- PAM social media takeover at MUN

Ongoing Tasks

- Reports
 - Finish Spring CAPSIL address
- Prepare for by-by-elections
- Transition with Madi May 1
- Review transition packages
- Survey locals/execs

President-Elect (M. Wong)

POSITION UPDATE:

COMPLETED TASKS

- Meetings:
 - PDW turnover meeting (Jan 17)
 - CPhA PAM working group (Jan 18, Feb 2, Feb 23)
 - UOttawa program check-in (Jan 23)
 - Student Wellness Committee meeting (Jan 25)
 - Follow up to in-person PDW meeting to finalize plans on winter term project
 - CSHP contract discussion (Feb 2)
 - CPERC working group (Feb 16)
 - Pharmachoice (Feb 21)
 - PDW follow-up and plans for next year's AFL competition changes
 - Strategic alignment with sponsorship officers of PDW 2024 and WC (Feb 22)
 - CPhE intro (Feb 23)
 - IPPC (March 16)
 - Meeting with Chris/Marianna/Kevin to discuss reimbursements and community fund (March 18)
- Attended pneumonia webinar and CAPSI National Meet & Greet
- Re-formatted bylaws and added in amendments
- Finalized new bylaw amendments with our lawyers
- Provided feedback on CSHP contract
- Provided feedback on schedule and sponsorship package for PDWPC 2024
- Interviewed with Kezra for CAPSI MB's Apothecary :)
- Wellness Wednesday recognition posts with SWC: MUN/ Dal & Laval/UdeM posts are out!

Ongoing Tasks

- Wellness Wednesday recognition posts with SWC
 - Continue to coordinate with SWC members at their respective schools to complete posts
 - Still Waterloo, UofT, UofM, UofS, UofA, and UBC to be posted
 - School wellness comparison chart to be completed and posted
- CRC
 - OM changes need to be reviewed and finalized
- Check-ins with Dal on PDWPC 2025 updates
- CPERC meetings
- Polling incoming council members on preferred meeting times for June meeting to determine best time for arrival

UPCOMING EVENTS/Tasks:

- Try to find myself a Pres-Elect
- Prepare transition package
- Create our meeting schedule for our June meetings at AFPC
- Find mentorship officers for next year

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: AFPC CPERC update

Time Required: 3 mins

Background: General updates on the conference, finalization (I hope) of meeting dates, booking flights, and start registering

Past-President (W. Boudreau)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

Ongoing Tasks

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

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UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

If not upcoming events please list N/A; if one section of the template above is not relevant please list N/A. If the upcoming event is a task and not an event you DO NOT need to fill out the subpoints of Date/Location/Description/Cost/Support Needed from CAPSI National (This is mainly applicable for executive council members)

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background:

If no agenda items please list N/A

Executive Secretary (S. Huynh)

POSITION UPDATE:

COMPLETED TASKS

-By-elections

Ongoing Tasks

-By-by elections

-Onboarding Cara

-Fanny packs discussion

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Added above.

Finance Officer (K. Huynh)

POSITION UPDATE:

COMPLETED TASKS

- Reimbursements to Council members for PDW
- Payments to local councils for national/local competition winners
- Membership invoices to Local councils
- Approval of IPSF travel fund
- Discussion of community fund and CPhA/PDW conference reimbursement models

Ongoing Tasks

- Loans/grants sent to PDW2025/WC2024 councils
- Handover meeting with incoming FO (end of April)
- Training of PDW2024/PDW2025 FOs
- Update transition document
- Renewal of GIC + investments for community fund

UPCOMING EVENTS/Tasks:

- See "ongoing tasks"

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

- Conference reimbursements to council
- IPSF travel
- PDW loans/grants going forward

VP Communications (M. Pozdirca)

POSITION UPDATE:

COMPLETED TASKS

- Maintaining/upgrading current partnerships:
 - Advertising RxFiles conference
 - Revised letters for C U Advertising CAPSIL ad campaign 2023-24
 - Meeting with Loblaw and SDM (Feb 10)
 - Coordinated website updates requested by UpToDate
 - Meeting with Apotex to discuss additional partnership (Jan 31) → coordinating pill drop events sponsored by Apotex at select schools
 - Completed contract for Apotex upgrade to platinum partnership (from silver)

- Meeting to plan Pneumococcal Disease webinar sponsored by Pfizer (Feb 9) → Coordinating and hosting Pneumococcal Disease webinar (March 9)
- Coordinating lunch and learn sessions for Trudell partnership
- Collecting Pharmaepass referral fees
- Meeting with PharmaChoice RE: AFL feedback and updates to contract (Feb 21)
- CSHP-CAPSI partnership meetings and contract negotiation
- New partnerships achieved:
 - Meeting w/ McKesson RE: advertising in CAPSIL and CAPSI social media + potential future partnerships (Jan 12)
 - Initiated membership benefits with: GoodLife Fitness, Brainscape, Sanford Guide, Pyrls lifetime membership extension
 - Meeting with CAPhE + VPPA, VP Ed, and Pres-Elect to discuss potential partnerships (Feb 23)
 - Completed contract for **L’Oreal platinum** partnership with CAPSI (to be signed)
 - Completed discussions for **London Drugs silver** partnership with CAPSI
 - Completed discussions for **EcoloPharm silver** partnership with CAPSI
 - Completed discussions for **Green Shield Canada bronze** partnership with CAPSI
 - Completed discussions for **The North West Company bronze** partnership with CAPSI
 - Meeting with PharmacyU to discuss free passes for CAPSI representatives (March 6)
- Working towards potential partnerships:
 - Revamped CAPSI National Partnership Prospectus
 - Completed sponsorship drive
 - Meeting with ShiftPosts + Exec Sec to discuss advertising with CAPSI (Jan 30)
 - Discussions with Medicine Shoppe RE: student exchange spots, referred to SEO
 - Meeting with Pharmasave + Dal Sr Rep to discuss potential partnership with CAPSI (Feb 23)
 - Meeting with AstraZeneca RE: session on pharmacist roles in industry (March 7)
 - Meeting with IPPC + Pres, VPPA, and VP Com-elect to discuss potential partnerships (March 16)
- Coordination with PDW 2023, PDW 2024, and WC 2024:
 - Followed-up with all PDW 2023 sponsors and partners in attendance
 - Reviewed hotel contracts for PDW 2024
 - Meeting with WC2024 and PDW2024 SO RE: strategic alignment (Feb 22)
 - Working with PDW 2024 to create their sponsorship package
- Advocacy (because I love it!):
 - Bereavement days while on rotation
 - Discussions RE: bereavement days at Canadian medical schools w/ CFMS
 - Completed CAPSI Bereavement Days statement and sent to AFPC
 - Meeting with AFPC ExEd SIG RE: bereavement days (Feb 10)
 - Coordinated publishing/release of French version of Student Wellness Report
 - Comments on USask proposal for flex days during rotations
- Membership and Communications Committee:
 - Engaged committee members in review of 2023 Partnership Prospectus
 - Engaged committee members in meetings with potential partners

- Miscellaneous:
 - Meeting with MediaPlanet to discuss potential article (Jan 30)
 - Discussions with Avram Communications & Events RE: PAS conference

Ongoing Tasks

- Collecting RxVigilance royalties
- Coordinating partnership termination/webpage decommissioning with Magdex
- Discussions with Innomar RE: potential partnership
- Discussions with CIBC RE: potential partnership
- Discussions with BioScript RE: potential partnership
- CAPSI position statement on advocacy/meeting days during rotations
- Transition package for 2023-24 term

UPCOMING EVENTS/Tasks:

- Onboard Ryan Chan as VP Com (2023-24)
- Interview with Jamie Park from CAPhE for Spring CAPSIL
- Meeting with CCCEP to discuss 2023-24 collaborations
- Meeting with Pfizer to discuss 2023-24 collaborations

VP Education (N. Fatima)

POSITION UPDATE:

COMPLETED TASKS

- Guy Genest plaque design
- Created certificates for awards and competitions
- Submitted winners for AoP and SLC to CPhA
- Selected winners for AoP and SLC
- Received winner from AFL
- Met with PDW Competitions Officer and coordinated all tasks accordingly
- Liaison with Medisca regarding awards and Ads
- Presented awards at PDW
- Presented at AGM
- Selected FoP winner
- Announced EBP Competition dates and worked with locals and CSHP to coordinate competition
- Received compounding case
- Selected FoP winner fall 2022
- Updating OM and By-laws with new competitions and awards additions
- EBP Competition; sending cases, dates and winners
- Collected feedback from all competitions
- Sent Medisca compounding competition feedback
- Met with Pharmachoice to discuss feedback for AFL

Ongoing Tasks

- EBP Competition
 - Working to coordinate with both CSHP, CHSP reps and CAPSI local reps. Cases will be released 24 hrs before the competition date. Submissions will be sent to CSHP to evaluate.
- FoP Fall 2022 Winner
 - Will be posted on social media

UPCOMING EVENTS/Tasks:

Onboarding Incoming VP ED

- Will be done in April/May

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: EBP Competition

Time Required: 3 mins

Background: Right now, you all will be running the EBP competition. Please share any feedback that you may have so far. Are there any questions or concerns that you would like to bring up now would be the time. Should this competition be continued into the future?

Webmaster (J. Chan)

POSITION UPDATE:

COMPLETED TASKS

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

Ongoing Tasks

- NAME OF EVENT/Task:
 - **Date:**
 - **Location:**
 - **Description:**
 - **Cost:**
 - **Support Needed from CAPSI National:**

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UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date: N/A

Location: N/A

Description: N/A

Cost: n/A

Support Needed from CAPSI National: N/A

If not upcoming events please list N/A; if one section of the template above is not relevant please list N/A. If the upcoming event is a task and not an event you DO NOT need to fill out the subpoints of Date/Location/Description/Cost/Support Needed from CAPSI National (This is mainly applicable for executive council members)

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N/A

Time Required: N/A

Background: N/A

If no agenda items please list N/A

CAPSIL Editor (A. Ahamed)

POSITION UPDATE:

COMPLETED TASKS

- Published the Winter 2023 CAPSIL
 - Sent CAPSIL to Pfizer and Focus Mental Wellness
- Call for Spring 2023 CAPSIL articles released
- Completed wellness post for UofT
- Chatted with CCCEP regarding ad specs

Ongoing Tasks

- Working on finishing transition document
- Collecting submissions for Spring 2023 CAPSIL
 - Collecting PDW abstracts for a feature

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

- Scheduling of CAPSIL Editor transition meeting

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

N/A

IPSF Liaison (N.Bakowski)

POSITION UPDATE:

COMPLETED TASKS

- Pharmacy Profession around the World event
- IPSF World Congress registration post + sharing information
- Canadian Vampire Cup Competition official post
- Last IPSF local representatives meeting for the term

Ongoing Tasks

- Coordinating with the IPSF team to answer questions from WC Reception Committee (ie. competitions)

- Continue to submit activity reports/PARO spotlights
- Continue monthly updates for blood donations per school to the FB group (ie. to keep track of score)

UPCOMING EVENTS/Tasks:

NAME OF EVENT: International Forum Event with APhA, BPSA, and NAPSA

Date: April 1st @4:30 pm EST

Location: Zoom

Description: Networking event and opportunity to learn about pharmacy student life in participating countries!

Support Needed from CAPSI National: \$25 giftcard draw for signing up and attending + your participation if interested!

NAME OF EVENT: onboarding new IPSF Liaison (Alissa Kong)

- Beginning of May

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

N/A

Student Exchange Officer (F. Hadji)

POSITION UPDATE:

COMPLETED TASKS

- Collaboration with ASEPA and ASEPT SEOs of Algeria
- IPSF mandatory meeting (SEO and SEP questions and details)
- Giving advice in guidance to IPSF delegates
- Selection of incoming students

Ongoing Tasks

- Contacting host sites and organizing the student exchange program in different sites in Canada
- Planification and organization of SEP incoming student
- IPSF World Congress informations to CAPSI members
- PARO SEO monthly report

UPCOMING EVENTS/Tasks:

- Coordinating summer SEP
- participating in PARS 2023
- Participating in WC 2023

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name: N

Time Required:

Background:

VP Professional Affairs (L. D'Souza)

POSITION UPDATE:

COMPLETED TASKS

- Collaboration with CAPhE (Canadian Association of Pharmacists for the Environment)
 - Who they are: advocating for green pharmacy initiatives; they have involved students in projects including research initiatives
 - Want to reach the student body more and provide opportunities
 - Volunteer opportunities with their organization: suggested mid-May for students to apply so that its after exams
 - CAPSIL article coordinated by Marianna
- Collaboration with IPPC
 - IPPC wants to involve students in their advocacy initiatives - they have 2 USask students on their organization right now
 - Advocacy rotations aren't always allowed at schools - collaborating on a position statement to voice this
 - Other ways we will be collaborating:
 - Advertising the scholarship
 - As they establish their organization more, student opportunities will arise
 - Advertise their orange shirt day
- Community Fund initiative
 - Reached out to schools via email - low response rate so reached out on instagram
 - Only met with UofT BPSA so far, more meetings to come
 - Connecting to better understand their goals as an organization and see how CAPSI can help with funding or connections
 - Still very raw - Marianna working on getting the \$\$
 - Need to work on logistics of how the money will be requested

- Student loan forgiveness
 - No update on CPhA's end - hoping it will be incorporated in the government's budget when this comes out in April
- NPAC Article
 - Worked with NPAC to pump out an article for their upcoming spring issue
 - Going forward, they want more student voice articles so if anyone is interested in writing for them, please let me know!
- Bereavement days
 - All Marianna - just provided some comments on the recommendation letter to AFPC
- PuMP+ STEM Student Event
 - Organization led by UOttawa students for highschool students on medical fields
 - Will be holding a 30 minute virtual booth at their event

Ongoing Tasks

- Statement on advocacy rotations
- Negotiations webinar with CPhA
- Advertise CAPhE job postings
- Upcoming APA meeting

UPCOMING EVENTS/Tasks:

NAME OF EVENT:

Date:

Location:

Description:

Cost:

Support Needed from CAPSI National:

AGENDA ITEMS FOR THE NEXT MEETING:

Please list anything you would like discussed along with some background information.

Agenda Item Name:

Time Required:

Background: