



**C A P S I   •   A C E I P**

**Unity – Professionalism – Advocacy – Academics – Excellence**

# **August 2022 Meeting**

## **CAPSI National Council Meetings**

Virtual

Sunday August 28, 2022

5-9pm EST

[Join Zoom Meeting](#)

<https://us06web.zoom.us/j/84639584799?pwd=WmZXd1pNQ3JsK1lYOVVxOWJXdTI3Zz09>

Meeting ID: 846 3958 4799

Passcode: 522954

**1. Call to Order****C. Vaccaro**

C. Vaccaro called the meeting to order at 5:03 PM EST

**2. Land Acknowledgement (2 min)****C. Vaccaro****3. Attendance (5 min)****S. Huynh**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
Christine Vaccaro	President	Present
Madison Wong	President-Elect	Present
William Boudreau	Past-President	Present
Steven Huynh	Executive Secretary	Present
Kevin Huynh	Finance Officer	Present
N/A	VP Communications	N/A
Nawal Fatima	VP Education	Present
Marianna Pozdirca	VP Professional Affairs	Present
Farah Hadji	Student Exchange Officer	Present
Nicole Bakowski	IPSF Liaison	Present
Jonathan Chan	Webmaster	Absent
Al-Amin Ahamed	CAPSIL Editor	Present
Abby Krupski	CSHP Student Liaison	Absent
Mark Seo	UBC Junior Representative	Absent
Aneet Grewal	UBC Senior Representative	Absent
Zachary Yopek-Stabel	Alberta Junior Representative	Present
Jasmine Ly	Alberta Senior Representative	Present
Meagan Wenzel	Saskatchewan Junior Representative	Present
Emma Fedusiak	Saskatchewan Senior	Present

	Representative	
Kezra Gerbrandt	Manitoba Junior Representative	Present
Sandra Choi	Manitoba Senior Representative	Present
Stephanie Lo	Waterloo Junior Representative	Absent
Camille Huo	Waterloo Senior Representative	Present
Ayman Lakhani	Toronto Junior Representative	Present
Theodora Udounwa	Toronto Senior Representative	Present
Florence Bédard Perrault	Montreal Junior Representative	Absent
Panteha Borzooyan	Montreal Senior Representative	Present
Joe Kamal	Laval Junior Representative	Present
Hassan Lyoubi	Laval Senior Representative	Absent
Baraa Darwich	Dalhousie Junior Representative	Present
Nolan Barkhouse	Dalhousie Senior Representative	Present
Wooje Choi	MUN Junior Representative	Present
Melanie King	MUN Senior Representative	Present

**Guests: Angelica Le**

**4. President's Address**

**C. Vaccaro**

*E.Fedusiak enters the room at 5:06pm EST.*

**5. 3 Stars of CAPSI (3 min)**

**C. Vaccaro**

1. Nawal Fatima !!
2. Zach Yopek-Stabel and Jasmine Ly !!
3. Camille Huo and Stephanie Lo !!

*W.Boudreau enters the room at 5:08pm EST.*

**6. Acceptance of Previous Minutes (1 min)**

**C. Vaccaro**

[July 2022 By-Election Meeting Agenda](#)

BIRT CAPSI National accepts the minutes from the July 2022 By-Election Meeting on July 26, 2022.

C. Vaccaro / S. Huynh

Motion carried.

#### [June 2022 Meeting Agendas](#)

BIRT CAPSI National accepts the minutes from the June 2022 Meetings from June 5-10, 2022.

C. Vaccaro / N. Barkhouse

Motion carried.

### **7. School Reports**

University of British Columbia

*See Annex*

University of Alberta

*See Annex*

University of Saskatchewan

*See Annex*

University of Manitoba

*See Annex*

University of Waterloo

*See Annex*

University of Toronto

*See Annex*

Université de Montréal

*See Annex*

Université Laval

*See Annex*

Dalhousie University

*See Annex*

Memorial University of Newfoundland and Labrador

*See Annex*

### **8. Executive Reports**

President

*See Annex*

President-Elect

*See Annex*

Past President

*See Annex*

VP Communications

*See Annex*

VP Professional Affairs

*See Annex*  
VP Education

*See Annex*  
Finance Officer

*See Annex*  
Executive Secretary

*See Annex*  
CAPSIL Editor

*See Annex*  
IPSF Liaison

*See Annex*  
Student Exchange Officer

*See Annex*  
Webmaster

*See Annex*

**9. World Congress Update (10 mins)**

**WCPC**

Background: See presentation [HERE](#)

The committee first met in June in order to meet each other and for task assignment. I had highlighted the tasks that needed to be completed: budget, introducing Montreal, seeking for sponsors, seeking for speakers, etc. There was then a virtual mock presentation in front of CAPSI National in July.

We met again in July, 2 weeks before the deadline, for the bid submission. There was a finalization of the content and all members were asked to proofread the bid (selection of the hotel, last inclusions of sponsors and budget adjustment). The bid was then submitted to IPSF on July 26 2022.

Concerning the bid, we are currently in Egypt in order to present our bid. There were concerns from the other delegates about obtaining the visa as well as the meal included in the package. We are currently inquiring about the process of visa application as well as looking at our budget for a more complete inclusion of meals in order to answer any questions during the question period following the presentation.

Angelica Le: won the bid for Montreal WC 2024!! New hotel for 2022. Lots of positions available on WC committee (biggest ones: VP, Treasurer, Sponsorship, Event Coordinator)

C. Vaccaro asking about VISA (what do we need?), financial burden of providing meals - is it mandatory? Cost cap for registration?

Angelica Le: giving out letters of invitation, will talk with government (MPPs) for help with VISA, talking to Montreal tourism to help on that end, some regions don't need a VISA, they need an ETA (\$7 Canadian) - most European countries go through this. Only some countries need VISAs. Required to cover all three meals despite financial burden. Trying to negotiate food prices and will have sponsorship packages to cover some suppers

(which accounts for most our meal costs). 540 Euros for 10 days is registration cap. Still have some space to up prices for delegates.

**10. PDW 2023 Update (10 mins)**

**PDWPC**

Background: See presentation [HERE](#)

E. Fedusiak: Registration cost + hotel = \$400. Deadline for hotel registration = Dec 4. Still looking for sponsorships if anybody has any leads. Giveaway is launched on social media!

*C. Huo enters the room at 5:32 pm EST.*

W. Boudreau: questions about menus - has anything been picked yet?

E. Fedusiak: two dinners and three breakfasts, lunches have been removed.

C. Vaccaro: we've gone to served dishes instead of buffets.

W. Boudreau: if we want to save some costs, we can have an "eco-friendly night" for only vegetarian options for meals. Three days in a row of hot breakfast was a bit heavy, another suggestion is to start with something lighter on the first day (this also helps cut costs). COVID regulations?

E. Fedusiak: Saskatchewan does now offer boosters so something the committee can revisit. Minimum would be two dose series required.

W. Boudreau: any contingency plans if someone has COVID at the event?

E. Fedusiak: haven't discussed that in detail yet, co-chairs have discussed what happens if COVID is a huge problem before time of event.

W. Boudreau: finance update - are we still in deficit?

E. Fedusiak: we are on the right track to be comfortable.

C. Vaccaro: we would break even if we get loan back. Talked to Kevin if we can take a loss.

W. Boudreau: potential sponsors we're still waiting for?

C. Vaccaro: Marianna speaking to Walmart/Rexall, waiting to hear back.

Panteha: for local competition winners, what is covered?

C. Vaccaro: subsidies given as prize money for winning competitions. If first person can't go, 2nd place person gets subsidy.

**11. Pharmacy Legislative Week (PLW) Invitation to Schools (5 mins) T. Udounwa**

Background: Pharmacy Legislative Week (PLW) started as a student-led and student-driven coalition of pharmacy schools across the US. Founded by Dr. April Nguyen in 2014 to engage and empower student pharmacists in building healthier communities, PLW reached out to CAPSI UofT to establish an annual collaboration between both groups. This initiative has grown to become a space where students work collaboratively on their passion projects - from research projects on health disparities faced by Black, Indigenous and LGBTQ+ communities during COVID-19 to moderating virtual discussions on tackling burnout as pharmacy students - an issue common to both American and Canadian students! PLW is now celebrated as a week-long event in October (aligning with American Pharmacists' Month in the US) and March (with some overlap to PAM in Canada).

Over the past two years, the UofT CAPSI leads have served as PLW representatives and on behalf of Dr. Nguyen, would like to invite the other CAPSI leads to also join as student leaders to expand PLW's reach in Canada beyond Toronto and bring an American Pharmacy perspective to initiatives or events where it would be relevant. The average time commitment is 2-4 hours/month, with both the Sr. and Jr. reps serving together on one of the six PLW committees. If interested, please feel free to reach out to Dr. Nguyen at [PharmacyLegislativeWeek@gmail.com](mailto:PharmacyLegislativeWeek@gmail.com) directly. She has been a strong advocate for student pharmacist initiatives and has visited UofT to celebrate PAM in the past. Your local CAPSI Gmail may receive a collaboration invite from Dr. Nguyen in the near future.

T. Udounwa: if interested in collaborating with PLW, reach out to Dr. April Nguyen! Theodora has shared CAPSI emails with April so expect potential emails.

**12. VP Communications Resignation (15 mins):** **C. Vaccaro**

*Background:* See attached [resignation letter](#). To be read and voted on as per our OM on August 28. Following the vote we will be discussing by-elections for VP Comms which will likely start August 29.

\*\*From today until the position is filled, please contact me about anything related to sponsors or other tasks within the VP Comms mandate (and cc the [vpcom@capsi.ca](mailto:vpcom@capsi.ca)).

**BIRT CAPSI National accepts G. Chan's resignation as VP Communications effective immediately following a two-thirds (2/3) majority vote.**

**C. Vaccaro / M. Wong**  
**Motion carried.**

**M. Pozdirca abstains.**

**13. VP Communications By-elections (5 mins)** **S. Huynh**

*Background:* Call for candidates will be posted on Aug 29 with a Sept 23 (19:00 EST) deadline. By-election meeting tentatively scheduled for Saturday Oct 8 @ 5 pm EST.

**14. Changes to Election Process for 2023-24 Council Elections (20 mins)** **S. Huynh**

*Background:* the Electoral Committee reviewed the input from our survey and will make the following changes to the OM for the 2023-24 Executive Council elections:

LETTER OF INTENT / SPEECH	
Problem	<ul style="list-style-type: none"> <li>- <b>Redundant content</b> between LOI and speech.</li> <li>- LOI and speech provide valuable insight into candidate's written and oral communication skills, respectively.</li> </ul>
Proposed Solution	<ul style="list-style-type: none"> <li>- <b>Keep letter of intent the same</b> to read about candidate's qualifications, reasons for seeking position and position goals.</li> <li>- <b>Alter the speech</b> to provide a more <u>personal / creative</u> perspective for our candidate, keeping in mind that we still want</li> </ul>

	<p>the speech to provide relevant insight about the candidate's fit for their position and thus should not deviate too far towards content that may seem irrelevant for evaluators.</p> <ul style="list-style-type: none"> <li>- Speech prompt(s) are TBD.</li> </ul>
<b>RESUME</b>	
Problem	<ul style="list-style-type: none"> <li>- <b>First paragraph</b> (career objectives, what makes them stand out) and <b>skills section</b> does <u>not</u> provide value</li> </ul>
Proposed Solution	<ul style="list-style-type: none"> <li>- Getting rid of these two sections and focusing on <b>education, work experience and activities.</b></li> </ul>
<b>WRITTEN / ORAL QUESTIONS</b>	
Problem	<ul style="list-style-type: none"> <li>- Oral and written questions are very <u>similar in content</u> but do provide <u>different insights</u> into a candidate's <b>oral and written communication</b>, respectively.</li> <li>- However, we already evaluate <b>written communication</b> via <u>LOI</u> and <b>oral communication</b> via <u>speech</u>.</li> <li>- If we are judging the value of the oral and written questions strictly from a content perspective (and not the value it provides for evaluating oral and written communication), it is <b>redundant to have both.</b></li> </ul>
Proposed Solution	<ul style="list-style-type: none"> <li>- <b>Keep</b> the <u>oral questions</u> since it additionally allows us to evaluate candidates' ability to think on the fly and how much they really know about CAPSI.</li> <li>- <b>Remove</b> the <u>written questions</u>.</li> </ul>
<b>PORTFOLIO</b>	
Problem	<ul style="list-style-type: none"> <li>- Contemplating if portfolio should be mandatory for CAPSIL Editor and Webmaster applications.</li> </ul>
Proposed Solution	<ul style="list-style-type: none"> <li>- 75% of survey respondents agreed it should be mandatory.</li> <li>- Proposal is to make it <b>mandatory</b> instead of optional.</li> </ul>
<b>HEADSHOT / BIOGRAPHY</b>	
Problem	<ul style="list-style-type: none"> <li>- Survey respondents agree it is low effort but also low value.</li> <li>- If it provides little value, why keep it at all?</li> <li>- Comments seem to push towards <b>keeping headshots and getting rid of biography.</b></li> <li>- If we keep one or both, we can clarify that it is <b>optional.</b></li> </ul>
Proposed Solution	<ul style="list-style-type: none"> <li>- Small vote by participating Electoral Committee members agree on <b>removing both biography and headshot.</b></li> </ul>



<b>ORDER OF INPUT FROM COUNCIL</b>	
Problem	<ul style="list-style-type: none"> <li>- Going in the same order for input for every candidate during election meetings leaves those at the back with little to contribute.</li> </ul>
Proposed solution	<ul style="list-style-type: none"> <li>- Input will always begin with current position holder, followed by local representatives from candidate's school.</li> <li>- The rest of the input will be provided in a "snake order".</li> <li>- For example:               <ul style="list-style-type: none"> <li>- First candidate: representatives from western schools → eastern schools → execs.</li> <li>- Second candidate: execs (in reverse order) → eastern schools → western schools.</li> </ul> </li> </ul>

**Summary of 2023-24 Council Elections Changes:**

- **LOI / Speech:** Keep letter of intent the same, brainstorm new prompt(s) for speech.
- **Resume:** remove first paragraph and skills section.
- **Written / Oral Questions:** keep oral questions, remove written questions.
- **Portfolio:** mandatory instead of optional for CAPSIL Editor and Webmaster.
- **Headshot / Biography:** remove both from application.
- **Order of input from council:** position holder first, candidate's school reps second, snake order between candidates.

W.Boudreau: alternative to speech? Two questions that need more reflection for the speech. We can have four questions answered orally. Biography and headshot: clarify why we are removing it in transition document. Don't want too much back and forth since it was added a few years ago.

M. Pozdirca : would it be helpful to defer making any decisions until Fall teleconference?

S. Huynh: we are going to vote on these changes in the Fall.

C. Vaccaro: is it a disadvantage if we get rid of written questions if people are stronger with written communication than oral communication? May want to have one written question that's a bit more complex that's relevant to position holder.

P. Borzooyan: could do 1 written question and 1 oral question.

**BIRT CAPSI National motions to move into camera.**

C. Vaccaro / M. Pozdirca  
Motion carried.

**BIRT CAPSI National motions to move out of camera.**

C. Vaccaro / T. Udounwa  
Motion carried.

**15. Honorary Life Member Nomination (5 mins) C. Vaccaro**

Background: It has been several years since CAPSI has nominated anyone as a Honorary Life Member. I would like to put forward a nomination this year. Christine

Dalgeish from CPhA has worked closely with CAPSI since 2010. In my four years on CAPSI, Christine has helped CAPSI with pretty much everything. From CAPSI videos, to textbook sales, to fixing the membership portal and connecting locals to speakers, the support she provides CAPSI is invaluable. I've included a screenshot of the OM regarding Honorary Life Members below. Pending the vote next year at CPhA, we could potentially recognize her in person at PDW 2024 in Toronto.

#### 2.1.4 Honorary Life Members

Defined as an individual who has demonstrated high qualities of character and who has actively supported the Association directly or indirectly and has made a significant contribution to the work of the Association.

Candidates must have had at least a five (5) year active relationship with the Association. The National Council nominates Honorary Life Members and their acceptance is subject to the passing of the motion by the following year's council to ensure continuity. Only one (1) honorary life membership may be awarded per 12-month period.

##### 2.1.4.1 Honorary Life Member Privileges

These members shall be entitled to the following:

- A certificate to be presented by the Association in-person or by mail
- The opportunity to voice interests and opinions through members of the CAPSI National Council
- One (1) CAPSI Welcome gift annually (upon publication) if applicable
- Access to all issues of the CAPSIL
- Additional membership benefits may be awarded at council's discretion

**BIRT CAPSI National nominate Christine Dalgeish as a Honorary Life Member subject to a vote of approval by next year's CAPSI National council at CPhA 2023.**

**C. Vaccaro / K. Huynh**

**Motion carried.**

*T. Udounwa leaves meeting at 7:00PM EST*

**16. RxBillingGenie membership benefit (2 mins) C. Vaccaro**

Background: I sent a contract to RxBillingGenie on August 15. We have agreed to offer all CAPSI members a 15% monthly discount for RxBillingGenie's app/web based program that will be available through our membership portal in September. See the 2022-2023 contract [HERE](#).

W.Boudreau: important to promote RxBillingGenie bc it's something most students aren't aware of. Have to explain it to students or else they likely won't subscribe. Will it be open for residents? It is an issue for UpToDate and RxVigilance if they're not PharmD students.

C. Vaccaro: unsure since not many residents have reached out?

**17. CCCEP and new award (2 mins) C. Vaccaro**

Background: I sent a contract to CCCEP on August 15. CCCEP has agreed to be a Bronze sponsor and has created the CCCEP Excellence in Professional Development Award. The recipients of this annual award (2x\$200.00 CAD) will be the PDW Education Officer and the PDW Competitions Officer. See the 2022-2023 contract [HERE](#).

**18. CFP and Future of Pharmacy Excellence Award (2 mins) C. Vaccaro**

Background: After a successful lunch meeting with CFP at CPhA, CFP has agreed to co-sponsor the Future of Pharmacy Excellence Award. CFP will provide: \$100 per candidate up to 3 candidates per year and will split the production costs for the certificate. See the 2022-2023 contract [HERE](#).

**19. Competitions Update (5 mins)**

**N. Fatima**

Background: I am in the process of having all of the documents for all of the competitions ready by the proposed deadline. I'm also in the middle of sorting out the logistics for the compounding kits. The deadline for AFL will closely follow the other deadlines.

N. Fatima: might be useful for locals to contact last senior/junior responsible for in-person competitions. Get some advice for how to run them in person.

**20. Mentorship program (2 mins)**

**C. Vaccaro**

Background: We have over 250 incredible mentors registered for the 2022-2023 program. CAPSI was interviewed by Canadian Healthcare Network about the mentorship program and how mentors can sign up in early August. Mentee sign up is coming out shortly. Congratulations to Sarah, Lynn, and Pooja for a successful launch!

C. Vaccaro: mentee signup within the next couple of weeks

**21. CPhA textbook sales (5 mins)**

**C. Vaccaro**

Background: [More Details to come by the end of August] CPhA has offered us the same discounted textbook rates (20% off) and free shipping again. Note to locals: There will be a new order form this year and prices will likely be different from last year.

**22. Centralized Task Tracker (5 mins)**

**C. Vaccaro, F. Bédard Perrault**

Background: Florence suggested that CAPSI creates a centralized spot that contains 1) due dates, 2) tasks, and 3) any relevant links/notes for everything (e.g. meetings, committee projects) so that the information coming in from slack, emails, etc. is more manageable to visualize.

See a draft of the centralized tracker [HERE](#).

**BIRT CAPSI National trials the centralized task tracker for one year, to be reassessed at the CPhA 2023 meeting.**

**C. Vaccaro / E. Fedusiak**  
**Motion carried.**

**23. Social media (1 mins)**

**C. Vaccaro**

Background: As Jonathan and the website committee plan the social media calendar for fall, please let us know in advance if you need to post anything on the CAPSI National platform. Please contact Jonathan if you need to add anything and complete the

information in the excel spreadsheet so he can post it as scheduled: [HERE](#) is our social media calendar for 2022-2023.

- 24. [Referred from Aug 2021 TC] Introduction of a report system (5 mins) C. Vaccaro**  
Background: In 2020-2021, council voted to implement a report system. During that year 3 executive meetings occurred instead and all executive members were expected to provide a position update regarding their mandate and their committees instead. In 2021-2022, 4 executive meetings were held and the tables listing the progress and goals for each committee and executive member were posted on the website (under meeting minutes) instead of a formal annual report for each position.

BIRT CAPSI National will continue to publish position updates (tables) from each executive member at least 3 times annually.

C. Vaccaro / M. Pozdirca  
Motion carried.

W. Boudreau: had some issues last year about what should be published or not. If discussions should be more private, only publish the tables of position updates.

- 25. Response to emails (1 min) C. Vaccaro**  
Background: It is important to regularly look at your emails. It is preferable you answer to confirm that you received it and that you will answer later then reply after a deadline without explanation.

- 26. Slack / Canva news (1 min) C. Vaccaro**  
Background: Slack: everyone should now have access to slack channels of the committees they've joined. Remember to check slack periodically and install it on your mobile devices if you haven't already.  
Canva: most execs have access to Canva Pro and will be able to give access to committee members (please check your emails to gain access).

*T. Udounwa returns to meeting at 7:10PM EST*

- 27. Local IPSF Representative Seat Allocation at PDW (1 min) N. Bakowski**  
Background: Ensure a spot is saved for a local IPSF representative from each school and ensure there is a conference room to hold the IPSF meeting.

C. Vaccaro: 5 spots have been saved for IPSF and we will find a room for your meeting as well

N. Bakowski: Just to confirm, this is 5 spots for IPSF local reps and 5 spots for international students? We will need to have a booth for IPSF at PDW's health fair with

IPSF local reps volunteering to run the booth, so I wanted to make sure we have enough spots.

C. Vaccaro: 10 spots for local IPSF reps (1 per school) and 10 international spots. Will let Avery know you need a health fair booth.

**28. Collaborations with Apotex (5 mins)**

**M. Pozdirca, N. Bakowski**

Background: Apotex has agreed to sponsor the IPSF-Apotex Health Campaign Award (\$250 for 1st place, \$150 for 2nd place, and \$100 for 3rd place). This, in addition to their PDW sponsorship, brings them back into the CAPSI Club as a Silver level member. We have also discussed two other future collaborations:

- APOthecary Heroes Contest: This is a contest Apotex started last year to showcase pharmacy professionals (pharmacists, technicians, assistants, interns) across Canada who support patients and advance the pharmacy practice in their day-to-day roles. This year, the contest will launch on World Pharmacists' Day (Sept 25) and Apotex is looking for channels to promote the contest and invite students to nominate pharmacy professionals. We discussed that CAPSI could promote this through social media as one of the social media posts Apotex is entitled to as a Silver member.
- Health promotion outreach program with Apotex: We've been discussing ideas for a PAM outreach event (e.g. pill drop, sessions with primary/secondary schools). Open to ideas from CAPSI National Council at this time!

N. Bakowski: two applications (Toronto, Waterloo) for three winners so far, will have one last call for it.

T. Udounwa: already chatting with PAM committee, not urgent right now

M. King: reach out to Melanie since she already has template for pill drop?

**29. IPE PAM Case (2 mins)**

**M. Pozdirca**

Background: Completed case here: [IPE Case 2022-23: Bipolar Disorder](#) reviewed by two of our UofM professors/lecturers specializing in mental health. Please feel free to comment further in the doc before Sept 5, and I'll send the version for translation on Sept 6, unless a different time frame works better for locals.

T. Udounwa: event is in March, case by February is fine so there is no rush.

C. Vaccaro: UBC's case gets accredited too so may want to ask them if they have deadlines.

**30. Student Loan Forgiveness (2 mins)**

**M. Pozdirca**

Background: On Aug 2, Stephanie (Waterloo Jr) and I met with Adam (new Gov Relations Director at CPhA) to discuss student loan forgiveness being extended to pharmacy graduates. CPhA is working on this file and requested some information from us. Please ensure the info for your respective schools (**UBC info has not yet been inputted**) has been filled out here **before Aug 30**:

[Information for CPhA on National Pharmacy Student Debt](#)

School of Pharmacy	Riding	Total Tuition Cost	Class Size	% of Class interested in Remote Practice	Financial Support (Scholarships/Bursaries/Line of Credit)
UBC	Vancouver Quadra				<b>Scholarships:</b> <b>Bursaries: Line of credit:</b>
UofA	Edmonton Strathcona	Proposed tuition increase to \$17,910	~130	~20% (guesstimate)	<b>Scholarships:</b> University of Alberta Faculty of Pharmacy and Pharmaceutical Sciences offer awards that require an application at the end of the academic year. Awards recognize professionalism, student contributions to the Faculty and personal and professional qualities that contribute to the advancement of pharmacy. Additionally, APSA has several awards that also recognize student achievements and this is often given during our year-end Blue and Gold Gala. <b>Bursaries:</b> University of Alberta Faculty of Pharmacy and Pharmaceutical Sciences do offer over 30 bursaries for student pharmacists. <b>Line of credit:</b> Scotiabank has a line of credit specific for pharmacy students.
UofS	Saskatoon —University	Current - \$19,130.00 per year with a guaranteed 4% increase over the next 4 years  Estimated total four year price for the incoming first years is = \$81234.84	90 x 4	25-33% (guesstimate) (I interpreted remote as communities with populations under 40 000 - so could be higher if that number depending on definition)	<b>Scholarships:</b> Offered by the College through a general application based on academics, involvement, and student need. Range in monetary value - not really advertised outside the form. In first year I was eligible to apply for four and that increased to seven in 2nd year. <b>Bursaries:</b> Offered through the college based on financial need - I'm unsure on the specifics. <b>Line of credit:</b> Nothing through the college that I'm aware of.
UofM	Winnipeg Centre (main campus in Winnipeg South)	Full time Year = \$20,600 x 4 years with approximate 3.7% increase	40-60 x 4 years	20% estimate (assuming most people from remote/rural areas will return to	<b>Scholarships:</b> Pharmacy specific scholarships range from \$100-\$3,000 based on academics, community/school involvement, volunteering and leadership. <b>Bursaries:</b> General bursary based on financial need range from \$300-\$13,225 available twice a year. Pharmacy specific bursaries are also

		each year= approximately \$84,800 total		practice there) Remote rotation sites available	available (PharmD Student Handbook 2021-2022). <b>Line of credit:</b> Scotiabank Professional Student Plan (line of credit, overdraft protection and credit cards- like Waterloo).
Waterloo	Kitchener Center/ Waterloo (border)	\$9,350.01/term (6), \$739/coop (3) + 4A + Rotations = \$58,317 (minimum)	120 x 4 years	Remote co-op + rotations available (Thunder Bay, Sudbury, Manitoulin Island) Most students from small towns plan to go home!	<b>Scholarships:</b> \$500-\$5000 based on financial need, school involvement and intent (ex: community, business, hospital practice) <b>Bursaries:</b> University of Waterloo full-time bursary (financial need, extracurricular involvement) <b>Line of credit:</b> Scotiabank personal line of credit (Specific for Pharmacy) <ul style="list-style-type: none"> <li>• Waived monthly fees</li> <li>• Overdraft protection</li> <li>• Annual fee waived for credit cards</li> </ul>
UofT	University — Rosedale	Full-Time Year 1 - 3 \$18,060 + \$1736.73* = <b>\$19,796.73</b>  Full-Time Year 4 \$12,040 + \$1736.73 = <b>\$13,776</b>  *Program fee + mandatory incidental fees	240 x 4 years	~20-25% (guesstimate)  Remote rotation sites available include Sutton, Tecumseh, Thunderbay, Sudbury, etc. Remote site defined as small town (population < 30, 000) or > 100 km from UofT	<b>Scholarships:</b> Offered by the faculty as Awards through application based on school or community involvement and academic performance. Non-application-based awards also available based on academic performance and other criteria (e.g. high school attended, home town) <ul style="list-style-type: none"> <li>- Admission, yearly, and general award options available</li> </ul> <b>Bursaries:</b> Bursaries offered by the faculty to student following application on the basis of financial needed: <a href="https://www.pharmacy.utoronto.ca/apply-student-support/undergraduate-awards-financial-assistance/bursaries">https://www.pharmacy.utoronto.ca/apply-student-support/undergraduate-awards-financial-assistance/bursaries</a> <b>Line of credit:</b> National Bank personal line of credit (specific for PharmD students)
UdeM	Outremont	Full-Time Year 1-3 : around 6000\$ (3000\$/term)	200 x 4		<b>Scholarships:</b> Offered by the faculty and the university as awards based on implications, academics, financial needs, etc.  <b>Bursaries:</b> Loans and bursaries offered by the government of Quebec to all students based on their financial needs. The total would most of the time cover all the tuition fees and other expenses each month. The ratio of bursary/loan is based on the financial need, the housing situation and parents salaries. (As far as I know we don't have access to federal loan and bursary program)  <b>Line of credit:</b> Desjardins bank line of credit for pharmacy students, RBC line of credit for health students. BNC (National Bank of

					Canada).
Laval	Louis-Hébert	Full-Time Year 1-3 : around 6000\$/year (2000\$/semester) *May vary according to electives*	192 x 4 years		<p><b>Scholarships:</b> Offered by the faculty and the university as awards based on academic performance and other criteria.  <a href="https://www.pha.ulaval.ca/en/current-students/my-resources/scholarships-and-financial-aid">https://www.pha.ulaval.ca/en/current-students/my-resources/scholarships-and-financial-aid</a></p> <p><b>Bursaries:</b> Loans and bursaries offered by the government of Quebec to all students based on their financial needs. The total would most of the time cover all the tuition fees and other expenses each month. The ratio of bursary/loan is based on the financial need, the housing situation and parents salaries. (As far as I know we don't have access to federal loan and bursary program)</p> <p><b>Line of credit:</b> Desjardins bank line of credit for pharmacy students, RBC line of credit for health students</p>
Dal	Halifax Citadel-Sable Island (MLA: Lisa Lachance)	<p>BSc: Cost per credit hour: \$382.40 PharmD: Cost per credit hour: \$493.30</p> <p>Approximate Cost per year (~40.5 credit hours, based on PharmD curriculum; ~30.75 credit hours, based on BSc curriculum): BSc: \$11,758.80 PharmD: \$19,978.65</p> <p>Total: BSc: \$47,035.20 PharmD: \$79,914.60</p>	90 x 4 years	There are many students from small towns who do clinical placements from these towns; likely would be interested in this after graduation, particularly if there was a financial benefit.	<p><b>Scholarships: Offered by the College of Pharmacy through a general application; based on student involvement, academics, and financial need. Can range in monetary value from a few hundred dollars to a couple thousand</b></p> <p><b>Bursaries: Offered through Dalhousie as an "Undergraduate Student Bursary"; based on financial need (in the realm of \$750 - \$1000 per semester; summer semester of placement around \$350-500 based on the past two years)</b></p> <p><b>Line of credit: Offers through banks; Scotiabank lines of credit highly advertised to students</b></p>
MUN	Joanne	<a href="https://www">https://www</a>	40x5	There are a lot	<b>Scholarships:</b>



	Thompson (St. John's East), Seamus O'Regan (St. John's South, Mount Pearl)	<a href="https://www.mun.ca/pharmacy/programs-and-admissions/doctor-of-pharmacy-program-cost/">mun.ca/pharmacy/programs-and-admissions/doctor-of-pharmacy-program-cost/</a> \$13,000 \$13,287 \$13,587 13,899 \$ 9,482 Total: \$63,255	years	of people from rural NL in my class so I would guess 30%?	<a href="https://www.mun.ca/scholarships/scholarships/current-undergraduate-students/school-of-pharmacy/#:~:text=Valued%20at%20%24500%20annually%2C%20the.placement%20in%2C%20Newfoundland%20and%20Labrador.">https://www.mun.ca/scholarships/scholarships/current-undergraduate-students/school-of-pharmacy/#:~:text=Valued%20at%20%24500%20annually%2C%20the.placement%20in%2C%20Newfoundland%20and%20Labrador.</a> <b>Bursaries:</b> <a href="https://www.mun.ca/scholarships/scholarships/current-undergraduate-students/school-of-pharmacy/#:~:text=Valued%20at%20%24500%20annually%2C%20the.placement%20in%2C%20Newfoundland%20and%20Labrador.">https://www.mun.ca/scholarships/scholarships/current-undergraduate-students/school-of-pharmacy/#:~:text=Valued%20at%20%24500%20annually%2C%20the.placement%20in%2C%20Newfoundland%20and%20Labrador.</a> <b>Line of credit:</b>
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Also, Adam is looking for students to join the following CPhA meeting with MPs:

- Sept 21, 2022 @ 5:00pm EST – meeting scheduled with MP Joyce Murray's Office – not the MP (Vancouver Quadra)

N. Barkhouse: anything we can do on local level to help out with student loan forgiveness?

M. Pozdirca: Adam sends emails when they're meeting with MPs from certain areas, usually asking for students to see if they can attend. Looking for students for UBC meeting.

**31. Collaborations with NPAC (5 mins) M. Pozdirca**

Background: In late June, President, VP Comms, and VPPA met with Shelita Dattani (VP, Pharmacy Affairs at Neighbourhood Pharmacies) to discuss strengthening relations between CAPSI and NPAC (Neighbourhood Pharmacy Association of Canada). Each CAPSI National council member email address has been subscribed to the Neighbourhood Pharmacy Gazette. We also discussed the following:

- Specialty Pharmacy Summit (Toronto, Nov 7-8, 2022): \$20 registration for students virtually attending, proposed \$212.50 + PST/GST for in-person attendance (as well as 3 free registrations for CAPSI) - how much interest is there in attending?
- PDW 2024 Sponsorship?
- Advocacy collaborations
- CAPSI Column in Gazette

M. Pozdirca: 50% discount for Specialty Pharmacy in person summit which amounts to \$212.50.

T. Udounwa: price is a bit steep compared to other conferences. \$40-70 range is more feasible.

**32. Collaborations with QID (5 mins) M. Pozdirca, M. Wong**

Background: QID has reached out to CAPSI for partnership opportunities (see [slides deck](#)). Looking for feedback from CAPSI National Council regarding how to best pursue this partnership.

M. Pozdirca: encrypted messaging system, QID is the version for pharmacists. Looking to collab with CAPSI to get students on the platform. Looking for ways to support mentorship program, community groups, any type of centralized mode of communication. Sent them the PDW sponsorship package to see if they're willing to get involved there. Can they get involved elsewhere?

B. Darwich: what do they offer?

M. Pozdirca: slide deck gives details. It has a messaging app component, it is a professional community space for a central place of communication. They offered to do a demo.

M. King: too many communication platforms already.

C. Vaccaro: Slack has changed recently - unless we pay, we lose what's said greater than 3 months ago. How does transition look like with QID? CSHP has access to messaging boards. Through QID, do we get access to all channels or just a channel they make for CAPSI? For council, it may be a good replacement for Slack.

M. Pozdirca: they want to attract as many students as possible.

M. Wong: looking to grow their platform, offering their services for free; more people that are on it means more people willing to pay for platform.

M. Pozdirca: could reach out to CFMS to see their opinion on it.

C. Vaccaro: could they offer a demo account for us to trial it? Might be more valuable than a demo.

M. Pozdirca: reached out to Lynn and Sarah (mentorship officers) who also stated too many platforms was a concern.

### 33. **Collecting Km's from Coast to Coast (5 mins)**

**S. Huynh**

Background: Waterloo Athletics x CAPSI National collab

Collecting Km's from Coast to Coast is a national pharmacy initiative hosted by Waterloo Athletics and CAPSI National. It is a 3-week event (end of Sept to beginning of Oct) where pharmacy students from participating pharmacy schools compete against each other to see who can collect the most km's in a points format. All participants registered will contribute 2 points for each km they run/walk and 1 point for each km biked towards both their school's score and their individual score.

We keep track of everyone's activities on an app called "Strava". At the end of each week, we ask students to fill out a Google Form to self-report their km and have an entire committee dedicated to auditing their km's and ensuring nothing is fishy (we call it "prescription checking"). With these km's, we create weekly individual and team

standings. Prizes are given to top performing schools and individuals. Last year's standings can be found [here](#).

We're looking for at least 1 representative from every school. Your role on the organizing committee would be to advertise this event on your CAPSI and student society pages and if you'd like to do more, you can also help by being part of the committee that audits the kms. More details will be given by Steven if you're interested in the role! It's relatively low effort since it's a huge team and all the organizing is done by Waterloo Athletics.

School	CAPSI	Sports Rep(s)
UBC		Balpreet Kalkat
USask	Meagan Wenzel	
UofM		Matthew Exner
UofA	Jonathan Chan	
UW	Steven Huynh Kevin Huynh	Steven Huynh Viktoria Cubelic Ethan Foster D'arcy Arends
UofT	Theodora Udounwa	
UdeM		
Laval		
Dal	Nolan Barkhouse Baraa Darwich	Michael Mosher Cam Cofell Brett Spencer
MUN	Melanie King Wooje Choi	Brayden Halweg

**34. Fall Membership Drive (5 mins)**

**S. Huynh**

Background: deadline for first membership drive will be **Wed, Sept 28, 2022 @ 7 pm EST.**

Local representatives can fill out a list of their school's CAPSI members using [this sheet](#) by the above deadline.

Kevin (finance) will take care of the invoices and Jonathan (webmaster) will approve requests to join the Members-Only Portal.

E. Fedusiak: PDW giveaway ends on Sept 30, they have time to become members to participate!

P. Borzooyan: trying to get some residents to become CAPSI members. There are some benefits that aren't applicable to residents.

C. Vaccaro: will send a list of what students get vs residents.

Motion to adjourn the meeting at 7:42 PM EST.

C. Vaccaro/M. Pozdirca

**Motion carried.**



**C A P S I   •   A C E I P**

Annex of Executive and Local Council Updates  
August Meeting 2022

Sunday, August 28, 2022

## **Local Council Updates**

**University of British Columbia (A. Grewal, M.Seo)**

### **POSITION UPDATE:**

**1. CAPSI Stethoscope Sale**

Date: July-September

Location: Online with in-person delivery

Description: CAPSI partners with a representative to sell stethoscopes (required for in-person labs) at a discounted price to UBC pharmacy students. We compare prices to ensure that our prices are competitive, and our representative also helps provide discounts on special features such as engravements. The order form has been advertised on Facebook pages for incoming and current students. Orders are made by students through July to mid-August, and students pay online via Square. Stethoscopes are shipped to our pharmacy building where students can pick them up in the second week of September.

**2. AMS Club Renewal**

Date: June-July

Location: Online

Description: All UBC clubs are required to be a part of the Alma Mater Society, and renew their clubs every year. This includes updating bylaws, attending orientations, and adhering to AMS' mandates.

**3. CAPSI UBC Local Website Summer Updates**

Date: June-August

Location: Online

Description: Updating our local website with new current council bios and photos. In addition, reassessing the position descriptions of each position and refining other areas of the website as needed.

### **UPCOMING EVENTS/Tasks:**

**1. CAPSI UBC Local Meeting:**

Date: Mid-late August (exact date TBD)

Location: Online

Description: Local CAPSI UBC executive meeting to discuss actions, expectations, and events moving forward through the school year, with a focus on events in the beginning of the year.

Cost: N/A

Support Needed from National: None

**2. CAPSI UBC Executive Council Goal Setting:**

Date: Late-August to early September

Location: Online or in-person

Description: Each position in our local council will meet with the Sr/Jr to discuss goals for the year, expectations/needs from the Sr/Jr/rest of the council, and other concerns/comments. This is to increase transparency and document ideas to follow through with. A mid-semester update is conducted in December/January.

Cost: N/A

Support Needed from National: None

**3. The Great Pharmacy Adventure (GPA) 2021:**

Date: September 3, 2022

Location: In-person

Description: GPA is a yearly one-day student-led welcome event for incoming first-year UBC PharmD students. Different clubs and groups host stations that groups of students move between throughout the day. CAPSI will be hosting a station to introduce ourselves to incoming students.

Cost: N/A

Support Needed from National: None

**5. CAPSI Notebook Distribution:**

Date: September

Location: In-person

Description: We will likely hand these out to any students who purchase memberships during the first weeks of school, as well as during the textbook sale if one is held. In addition, we have remaining notebooks from last year who will be distributed for pickup to any previous members who requested notebooks, and students who purchased memberships last year but did not receive their notebook due to online schooling

Cost: N/A

Support Needed from National: Notebook delivery to pharmacy building

**6. First Year CAPSI Rep Election**

Date: Mid/Late-September (TBD)

Location: In-person

Description: 2 first year representatives will be elected in September.

Cost: N/A

Support Needed from National: None

## University of Alberta (J. Ly. Z. Yopek-Stabel)

POSITION UPDATE:

### COMPLETED TASKS

- NAME OF EVENT/Task: CAPSI Award of Professionalism
  - **Date:** Saturday, August 7, 2022
  - **Location:** Online submission
  - **Description:** Worked on the Award of Professionalism for UofA's 2022 PAM, including collecting photos, supporting documentation and event descriptions.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** none

### Ongoing Tasks

- NAME OF EVENT/Task: Class of 2026 Orientation
  - **Date:** August 30, 2022
  - **Location:** University of Alberta
  - **Description:** CAPSI will prepare slides to present to the incoming class of 2026
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None
- NAME OF EVENT/Task: First-Year CAPSI/IPSF Lunch and Learn
  - **Date:** TBD (early September)
  - **Location:** University of Alberta
  - **Description:** This year, there will be a collaboration with IPSF since the information sessions are often short. The incoming first-year students will be invited to attend the CAPS/IPSF lunch and learn to find out more about what these organizations have to offer during their next 4 years of this program.
  - **Cost:** ~\$200 (possibly split with IPSF)
  - **Support Needed from CAPSI National:**
- NAME OF EVENT/Task: Saving Second Base (SSB)
  - **Date:** TBD (awaiting Sports Rep reply; potentially Saturday, Sep 24, 2022)
  - **Location:** TBD (also awaiting Sports Rep reply)
  - **Description:** We have teamed up with our Sports reps to hold this fun-filled baseball event where all proceeds will be donated towards our RFTC team.
  - **Cost:** event would be paid by Sports Rep's funds



- **Support Needed from CAPSI National: Support Needed from CAPSI National:** ● NAME OF EVENT/Task: APSA Budget 2022-2023 Meetings
- **Date:** Monday, August 30, 2022
- **Location:** online
- **Description:** APSA executives will be meeting with the VP finance to finalize the budget changes for the 2022-2023 academic year. Discussion around whether APSA will continue to pay the CAPSI national fee will be brought up.
- **Cost:** \$0
- **Support Needed from CAPSI National: Support Needed from CAPSI National:** A meeting will be held this Saturday, August 20th with Christine (CAPSI President)

UPCOMING EVENTS/Tasks:

**NAME OF EVENT:** Blood Drive

**Date:** TBD - late september/early October

**Location:** N/A

**Description:** Organize and book appointments for blood and blood product donation with Canadian Blood Services.

**Cost:** None

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT:** Run for the Cure (RFTC)

**Date:** October 2nd, 2022

**Location:** Louis McKinney Riverfront Park

**Description:** With the male and female sports representatives, we help organize a team for RFTC, fundraise in support of the Canadian Cancer Society, and increase awareness of Breast Cancer. **Cost:** ~\$1170

**Support Needed from CAPSI National:** None

**NAME OF EVENT:** CAPSI Competitions

**Date:** PIC/OTC: TBD - will likely be on two fridays in early October

**Location:** PIC/OTC: Skills Lab (Basement of Medical Sciences Building)

**Description:** PIC/OTC and Compounding Competitions, SLC, AFL, GG

**Cost:** ~\$500

**Support Needed from CAPSI National:** PIC/OTC running costs (<\$250), Prize (PDW spot)

**NAME OF EVENT:** First-Year CPhA/RxA Lunch and Learn

**Date:** TBD - likely in November

**Location:** TBD

**Description:** Presentation outlining what CPhA and RxA do, benefits for student members, and how students can be involved.

**Cost:** ~\$500; normally covered from CPhA

**Support Needed from CAPSI National:** None

## Univeristy of Saskatchewan (E. Fedusiak, M. Wenzel)

### POSITION UPDATE:

#### COMPLETED TASKS

- 1. Wellness Wednesdays/Promotion Months: May
  - **Date:** Throughout May
  - **Location:** Online via Instagram
  - **Description:** The CAPSI local council partnered with Sun Smart Saskatchewan to design infographic posts to educate our members on certain topics themed around healthcare and wellness related to Sun Health. A giveaway for a \$100 was also put on for our students (sponsored by Sun Smart)
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** N/A
- 2. Welcome Letter for Incoming Class
  - **Date:** July 16, 2022 (submitted)
  - **Location:** Online via Email
  - **Description:** A yearly task to welcome in the new pharmacy class.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** N/A
- 3. CAPSI Award of Professionalism
  - **Date:** July 20, 2022 (submitted)
  - **Location:** Online via Email
  - **Description:** We collected event descriptions, photos, and budgets for all events hosted for PAM 2022.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** N/A
- 4. USSU Ratification Application
  - **Date:** July 28, 2022 (approved)
  - **Location:** Online via the application portal
  - **Description:** Submit membership list, budget, and events to the USSU to become a ratified campus club
  - **Cost:** \$50
  - **Support Needed from CAPSI National:** N/A
- 5. Sun Smart Content Analysis Meeting
  - **Date:** August 9, 2022
  - **Location:** Online via WebEx
  - **Description:** Met with Natasha a master's student working with Sun Smart Saskatchewan to answer questions on why we chose certain content topics and what Sun Smart could do better on for sun education for pharmacists.
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** N/A

#### Ongoing Tasks

- 1. CAPSI Local Council Summer Meetings
  - **Date:** June 23, July 20, August 22, and August TBD, 2022
  - **Location:** Online via Google Meets

- **Description:** Meetings periodically throughout the summer to orientate the new council for the upcoming school year and plan online campaigns over the summer
- **Cost:** \$0
- **Support Needed from CAPSI National:** None

## UPCOMING EVENTS/Tasks:

### **1. CAPSI/PDW Orientation Presentation to Classes**

**Date:** August 25 and 29, 2022

**Location:** 1st, 2nd, and 3rd Year Orientation

**Description:** Remind/introduce students to what CAPSI is and explain how they can become members/get involved.

**Cost:** \$0

**Support Needed from CAPSI National:** None

### **2. CAPSI Notebook Distribution**

**Date:** September TBD

**Location:** Health Science Buildings

**Description:** Distribute notebooks to our new members to welcome them to CAPSI.

**Cost:** \$0

**Support Needed from CAPSI National:** None

### **3. Change Signing Authority from Old to New Council**

**Date:** Early September

**Location:** Scotiabank

**Description:** Add our new Finance Officer and CAPSI Jr to signing authority and remove the past Finance Officer and CAPSI Sr.

**Cost:** \$0

**Support Needed from CAPSI National:** None

### **4. CIBC Run for the Cure Bake Sale Fundraiser**

**Date:** Early September

**Location:** Health Science Buildings

**Description:** Welcome students back with freshly baked items to fundraise for a good cause.

**Cost:** \$0

**Support Needed from CAPSI National:** None

### **5. First Year CAPSI Representative Elections**

**Date:** Mid/Late September TBD

**Location:** Health Science Buildings

**Description:** Two incoming first year representatives will be elected in September to join our current local CAPSI council.

**Cost:** \$0

**Support Needed from CAPSI National:** None

### **6. GSK Presentation**

**Date:** September 23, 2022

**Location:** Health Science Buildings

**Description:** A presentation over the noon hour on Advil plus Acetaminophen and general acute pain.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**7. CIBC Run for the Cure**

**Date:** October 2, 2022

**Location:** Prairieland Park, Saskatoon

**Description:** An annual event to fundraise for the Canadian Cancer Society and promote information on breast cancer.

**Cost:** TBD

**Support Needed from CAPSI National:** None

**8. Saskatchewan's Next Top Pharmacist**

**Date:** Fall 2022

**Location:** TBD

**Description:** Determine a student to represent Saskatchewan for PDW 2023

**Cost:** TBD

**Support Needed from CAPSI National:** None

**University of Manitoba (S. Choi, Kezra Gerbrandt)**

**POSITION UPDATE:**

**COMPLETED TASKS :**

- Welcome Email for 1<sup>st</sup> year class.
- **Date:** July 14,2022
- **Location:** Online
- **Description:** Welcoming new students, admittance to FB groups/ social media groups
- **Cost:** \$0
- **Support Needed from CAPSI National:** None

**Ongoing Tasks :**

- CAPSI 1<sup>st</sup> Local Council meeting
  - **Date:** Sept 2,2022? TBD
  - **Location:** Online
  - **Description:** 1<sup>st</sup> local meeting to discuss upcoming events/ planning. This meeting to focus on orientation, meet and greets and Run for the Cure
  - **Cost:** \$0
  - **Support Needed from CAPSI National:** None

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT: CAPSI Orientation**

**Date:** Aug. 29,2022

**Location:** In person

**Description:** Quick introductions and meet and greet of first year students to explain CAPSI

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: CAPSI representative elections**

**Date:** Sept 7,2022

**Location:** In person/online

**Description:** Confirming new CAPSI class positions/ fill any outstanding positions on local counsel. Letters of intent to be due and posted the weekend prior to election date.

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: CAPSI Getting Involved Volunteer lunch**

**Date:** Sept 7,2022

**Location:** In person

**Description:** Recruiting new volunteers for any student/ pharmacy organization (CAPSI + IPSF included)

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: CAPSI BBQ/ Potluck**

**Date:** Sept 14, 2022 (weather permitting)

**Location:** In person

**Description:** Hosting a potluck for all 4 years of pharmacy students as a college wide meet and greet.

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: CAPSI Notebook distribution**

**Date:** Sept 14, 2022? (if notebooks arrive in time)

**Location:** In person

**Description:** Distributing notebooks to 1<sup>st</sup> year students at the CAPSI BBQ/ Potluck

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: GSK presentation**

**Date:** Sept 26 or Sept 28, 2022? TBD

**Location:** Online

**Description:** Online lunch time presentation with Advil representative of Ontario

**Cost:** \$0

**Support Needed from CAPSI National:** None

**NAME OF EVENT: CIBC Run for the Cure**

**Date:** October 2, 2022

**Location:** Shaw Park 1 Portage Avenue E Winnipeg, MB

**Description:** Annual Canadian Cancer Society 5km walk/ run to promote breast cancer awareness.

**Cost:** \$0

**Support Needed from CAPSI National:** None

## University of Waterloo (C. Huo, S. Lo)

### POSITION UPDATE:

#### COMPLETED TASKS

##### Vampire Cup Donation Campaign

- **Date:** June 1-30, 2022
- **Location:** Canadian Blood Services Clinic
- **Description:** In order to increase blood donations from UW pharmacy students, we ran a blood drive campaign by providing incentives and competition. In collaboration with our local Canadian Blood Services (CBS) representative, free taxi rides were provided to students to get to the clinic. Each week, we collected the names of people who have donated and entered them into a raffle draw prize. The goal was to raise the number of donations before June 30, the deadline for the Vampire Cup year. Prizes were provided by CBS (free) and we provided 4 x \$15 gift cards (\$60).

##### SEP/IPSF Presentation

- **Date:** June 16, 2022
- **Location:** Zoom
- **Description:** This was an informative presentation to promote the Student Exchange Program (SEP) and International Pharmacy Students Federation (IPSF). Our Jr and Sr IPSF representatives, Kristy and Lindsay presented the SEP presentation. A representative from SEP, Caitlin, presented on PSF and took questions from UW students. To increase participation, 2 x \$15 gift cards (1 from CAPSI, 1 from PSF) were raffled to attendees.

##### Summer Drink Dates with Upper Year Mates

- **Date:** June 22, 2022
- **Location:** UW School of Pharmacy (In-person)
- **Description:** First year students got the chance to mingle with upper year students in a structured "speed dating" format. Students were paired up based on interests related to field of pharmacy, hobbies, etc. Students received a free bubble tea beverage from Chatime for participation. Overall, we had a very good turnout and lots of positive feedback from first- and upper-year students alike!

##### Outdoor Movie Night

- **Date:** July 4, 2022
- **Location:** UW Pharmacy School (in-person)
- **Description:** This event evolved from a fundraising event into a social event after a discussion with Faculty at UW Pharmacy where they stated that fundraising was not allowed by clubs, and that it was not part of CAPSI's constitution. The Fundraising Team hosted an Outdoor Movie Night where we watched Uncharted, had popcorn, cotton candy, slushies and Beavertails to eat, and raffled off three themed gift baskets. This event was \$5 for CAPSI Members and \$10 for non-CAPSI members to reward members with this event



being a “perk” for becoming a CAPSI member. The event was very well received for an in-person event with approximately 70 people in attendance.

### OTC Week

- **Date:** July 11-15, 2022
- **Location:** University of Waterloo Pharmacy School (Professional Headshots), Virtual (Social Media Contest, GSK Dinner and Learn, Mock OSCEs), McCabe's Irish Pub (OTC Trivia Night)
- **Description:**
  - o **Social Media Contest:** Every day of the week, an OTC-related question was posted on our Instagram and Facebook pages. Students who commented and tagged a friend on all 5 posts were entered into a draw to win 2 x \$15 gift cards sponsored by both UW CAPSI and White Coat Collab (1 each).
  - o **OTC Trivia Night:** Students formed teams of 6 to participate in a Jeopardy-style competition. There were 5 categories of questions surrounding the following topics: Dermatitis, Insect Bites, Allergic Rhinitis, Oral Thrush, Cold Sores. Dinner catered by McCabe's Irish Pub was provided to all students.
  - o **Professional Headshots:** This event was made open to CAPSI members exclusively to promote membership. Students booked a timeslot to take professional headshots in the School of Pharmacy for personal use.
  - o **Mock OSCEs:** 1<sup>st</sup> year students were given the opportunity to participate in Mock OSCEs with upper year students acting as assessors and SPs. This event was conducted virtually and a more casual setting to take pressure off first year students.
  - o **GSK Dinner and Learn:** GSK Representative shared on the benefits and efficacy data of their new product of Advil Dual Action with Acetaminophen which is now available OTC. Students were eligible to win 2x\$15 gift cards sponsored by UW CAPSI.

### Local Council Elections

**Date:** May to June 2022

- **Location:** N/A
- **Description:** We have elected the final missing position from our CAPSI Council 2022-23. The PAM Co-Chairs for 2023 have been elected! Our council is now complete.

UPCOMING EVENTS/Tasks:

### **First Year Co-op Panel**

- **Date:** August 15, 2022
- **Location:** Zoom
- **Description:** Back by popular demand – last August, UW CAPSI hosted a first year co-op panel where upper years presented on some of the more popular co-op positions. First years were then free to move around breakout rooms to ask specific questions and learn more about the different co-op positions and sectors available. This is to help prepare them for their first round of co-op applications in September.
- **Cost:** \$0
- **Support Needed from CAPSI National:** N/A

**University of Toronto (T. Udounwa, A. Lakhani)**

**POSITION UPDATE:**

**COMPLETED TASKS**

1. CPhA Award of Professionalism - submitted Aug. 7
2. IPSF Health Campaign Award: CAPSI Sr Rep letter of recommendation submitted to IPSF Sr Rep.
3. Local CAPSI 2022-2023 Council Facebook group formed Aug. 14
4. Ice cream order confirmed with Summer's Ice Cream for Welcome Back event (details below)

**ONGOING TASKS**

1. DiPiro Textbook and Handbook Sale: Order numbers finalized and submitted to UofT Bookstore. In total, 50 textbooks and 51 handbooks sold (local CAPSI profit: \$589.38). A portion of this profit will cover the Ice Cream Social costs. Invoice from UofT bookstore pending.
2. Scheduling Fall competition dates and room bookings

**UPCOMING EVENTS:**

**1. UPS x CAPSI: Welcome Back BBQ and Ice Cream Social**

**Date:** September 8, 2022 (1-4PM ET)

**Location:** Lawn outside pharmacy building

**Description:** A collaborative event with our student society, the Undergraduate Pharmacy Society (UPS), to welcome UofT pharmacy students from their summer break. Pre-COVID-19, CAPSI consistently held an Ice Cream social during the first week of school and the UPS planned the Welcome BBQ independently. This year, both groups decided to work together to plan a single event to present a more unified front and avoid crowding too many events in the first week of school (just following the typically hectic orientation week). BBQ will be supplied by Smokin' Bones BBQ and Ice Cream by Summer's Ice Cream in the flavors chocolate fudge brownie, mango raspberry sorbet and vanilla.

**Cost:** Primarily covered by UPS

**Support Needed from National:** None

**2. CAPSI-IPSF Clubs Fair Booth Presentation:**

**Date:** Wednesday, September 7 (2-4PM ET)

**Location:** UofT Campus

**Description:** Each year, the UofT Sr rep creates a PowerPoint presentation to introduce CAPSI and IPSF to the incoming first years. Over the last two years, this presentation was recorded by video in light of the pandemic. Topics covered in the presentation are National and Local CAPSI Council structure, annual events, including competitions, TNTP, PAM initiatives, educational events, PDW registration, social media challenges, and more information. This year, we plan to hold the presentation in person at the pharmacy building alongside the UPS presentation during Clubs Fair. CAPSI will also be stationed at a booth during the event to showcase our organization.

**Cost:** N/A

**Support Needed from National:** None

**3. CAPSI Notebook Distribution:**

**Date:** Early September

**Description:** We were delighted to receive 320 notebooks at our faculty on Friday, August 12. We plan to distribute them to incoming 2T6s by including copies in their orientation backpacks. The notebooks will be offered to returning students at our first event of the year, the UPS x CAPSI: Welcome Back BBQ and Ice Cream Social.

**Cost:** Free

**Support Need from National:** Completed (shipped notebooks to faculty)

**4. CAPSI/IPSF Awareness Week:**

**Date:** September 19-23, 2022

**Location:** Online, in-person

**Description:** Every year, the UofT Jr Rep organizes a CAPSI/IPSF Awareness Week that informs incoming and returning students about what CAPSI is as an organization, showcases events we have coming up, and introduces the school to our local CAPSI Council. Last year, CAPSI/IPSF Awareness Week was hosted virtually via a series of social media posts, challenges, and giveaways. This year, we plan on hosting a hybrid Awareness Week with a similar social media structure as well as an in-person informational event called “Cookies with CAPSI”.

**Cost:** TBD

**Support Needed from National:** None

**5. First Year 2T6 CAPSI Rep Election:**

**Date:** Mid/Late-September (TBD)

**Online:** Online voting, in-person campaigning

**Description:** 2 first year representatives will be elected in September. We look forward to meeting with our local council following the 2T6 CAPSI Rep election. Once our CAPSI Council is completed, we will start planning our Fall Competitions.

**Cost:** N/A

**Support Needed from National:** N/A

**Université de Montreal (P. Borzooeyan, F. Bédard Perrault)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- NAME OF EVENT/Task: World Congress bid
  - **Date:** June and July
  - **Location:** Google Drive
  - **Description:** We helped the World Congress committee to finish the presentation for the bid
  - **Cost: 0**
  - **Support Needed from CAPSI National: N/A**

**Ongoing Tasks**

- NAME OF EVENT/Task: Preparation for back to school activities
  - **Date:** August
  - **Location:** -
  - **Description:** Preparation for CAPSI merch sells, CAPSI promotional posts and CAPSI withdrawal.
  - **Cost:** 25\$
  - **Support Needed from CAPSI National: 0**

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT: Back to school activities**

**Date:** September

**Location:** UdeM faculty of pharmacy

**Description:** CAPSI merch sells, CAPSI promotional posts and CAPSI withdrawal.

**Cost:** 25\$

**Support Needed from CAPSI National: 0**

**Université Laval (H. Lyoubi, J. Kamal)**

- Did not submit

**Dalhousie University (N. Barkhouse, B. Darwich)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- **NAME OF EVENT/Task: Various Subcommittee Meetings & Duties**
  - **Date:** July 12, 2022; August 3, 2022, August 14, 2022.
  - **Location:** Virtual
  - **Description:** Met with various subcommittees to discuss goals of the upcoming year.
  - **Cost:** N/A
  - **Support Needed from CAPSI National:** N/A

**Ongoing Tasks**

**NAME OF EVENT: Race Against Racism**

**Date:** September 10th, 2022

**Location:** Point Pleasant Park (with a virtual option as well)

**Description:** CAPSI (alongside local Athletic Directors and Equity and Inclusion Committee members) will be planning a run to raise money for a chosen organization with a focus on increasing awareness of racism in the pharmacy community.

**Cost:** ~\$100 for water and food; donations from students variable based on financial ability to provide donations to our selected charity/charities (Likely ~\$15 donations to be made from participants to go toward a chosen charity).

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT: CAPSI Orientation Information Session**

**Date:** TBD – Early September During Pharmacy Orientation

**Location:** TBD (discussion of being virtual)

**Description:** CAPSI Senior and Junior Representatives (Nolan and Baraa), alongside any CAPSI Class Representatives that are interested, will be holding an information regarding CAPSI and its role locally and nationally to increase the awareness of CAPSI at Dalhousie. This information session will be targeted at new members, but will also be open to upper year classes as there has been a noticeable disconnect between CAPSI and students that has been fueled largely by the pandemic and having courses online.

**Cost:** N/A

**Support Needed from CAPSI National:** N/A

**NAME OF EVENT: CAPSI Social Event**

**Date:** TBD – Early September During Pharmacy Orientation

**Location:** Around Halifax

**Description:** In previous years, CAPSI has planned a photo scavenger hunt to take place in Halifax for the incoming first year students as part of their orientation week. The past two years, these have had to be cancelled due to the weather, and we are hoping that we will finally be able to have this event if possible. There has been talk about opening this event up to upper year classes as well if they are interested, since they did not get this opportunity in their first year.

**Cost:** TBD (likely related to a prize for the winning team)

**Support Needed from CAPSI National:** N/A

## UPCOMING EVENTS/Tasks:

### **NAME OF EVENT: Run for the Cure**

**Date:** TBD – Late September

**Location:** TBD (Starting on Dalhousie campus, route unknown)

**Description:** CAPSI (alongside local Athletic Directors and Equity and Inclusion Committee members) will be planning a run to raise money for the Canadian Cancer Society.

**Cost:** TBD (Likely ~\$15 donations to be made from participants)

**Support Needed from CAPSI National:** N/A

### **NAME OF EVENT: PDW Information Session**

**Date:** TBD – Late September or Early October

**Location:** TBD

**Description:** CAPSI Senior and Junior Representatives (Nolan and Baraa), alongside any CAPSI Class Representatives that are interested, will be holding an information session regarding PDW.

**Cost:** TBD

**Support Needed from CAPSI National:** N/A

### **NAME OF EVENT: Textbook Sales**

**Date:** September (based on notification)

**Location:** N/A

**Description:** Textbook sales will be conducted for individuals who are interested in a physical copy of the available textbooks.

**Cost:** TBD

**Support Needed from CAPSI National:** N/A

### **NAME OF EVENT: CAPSI Competitions**

**Date:** Throughout October

**Location:** Various (to be booked)

**Description:** PIC, OTC, Student Literacy, Advice for Life, and Medisca Compounding Competitions will be held throughout the month of October. Judges will be predetermined in September after the descriptions of the competitions are released. The Guy Genest Passion for Pharmacy Award will also be determined by the Awards Committee (alongside a CAPSI representative) at this time.

**Cost:** TBD

**Support Needed from CAPSI National:** N/A

### **NAME OF EVENT: Dal's Next Top Pharmacist**

**Date:** During Fall Semester (October or November)

**Location:** Grawood

**Description:** Dalhousie's Junior Representative will hold Dal's Next Top Pharmacist, where there will be various events for 2 students of each year to complete.

**Cost:** TBD

**Support Needed from CAPSI National:** N/A



**Memorial University of Newfoundland (M. King, W. Choi)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- **NAME OF EVENT/Task:** Sent CAPSI Welcome Letter to Class of 2027
- **NAME OF EVENT/Task:** Started MUN CAPSI Run for Cure Team
- **NAME OF EVENT/Task:** Posted Signup Sheet for Run for the Cure Softball Tournament
- **NAME OF EVENT/Task:** Booked Lecture Theatre A for CAPSI First Year Lunch and Learn
- **NAME OF EVENT/Task:** Set a date for our Local Compounding Competition for October 6, 2022 and booked our Pharmacy Practice Lab
- **NAME OF EVENT/Task:** Set a date for our Local PIC and OTC Competition for October 12, 2022 and booked our Pharmacy Practice Lab

**Ongoing Tasks**

- **NAME OF EVENT/Task:** Arranging judges for Fall Competitions
- **NAME OF EVENT/Task:** Planning Bake Sale for Run for the Cure
- **NAME OF EVENT/Task:** Working on Presentation for First Year Lunch and Learn
- **NAME OF EVENT/Task:** Advertising Run for Cure to try to increase sign up
- **NAME OF EVENT/Task:** In the process of signing over local finance from past local CAPSI council to the new council
- **NAME OF EVENT/Task:** Meet and discuss with MUN School of Pharmacy Administration about having a part-time pharmacy specific counsellor

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT:** Membership Drive

**Date:** Week of CAPSI Awareness Week, September 18-24, 2022

**Location:** School of Pharmacy

**Description:** Wooje will be in charge of arranging the membership drive to increase CAPSI numbers

**Cost:** \$150 (per CAPSI member for degree)

**Support Needed from CAPSI National:**

**NAME OF EVENT/Task:** Bake Sale for Run for the Cure

- **Date:** TBD during CAPSI Awareness Week
- **Location:** Planning on hosting in lobby area between medicine, nursing, pharmacy and the hospital cafeteria
- **Description:** Bake sale with baked goods made by volunteers. All sales will go towards Run for the Cure
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** Wooje's CAPSI Junior Takeover

- **Date:** TBD during CAPSI Awareness Week
- **Location:** MUN School of Pharmacy Instagram
- **Description:** Wooje will do a takeover on the MUN School of Pharmacy's Instagram Page. He will explain what CAPSI is, benefits and his experience
- **Cost:** TBD

- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** CAPSI First Year Lunch and Learn

- **Date:** September 22, 2022
- **Location:** Lecture Theatre A, Health Sciences Centre
- **Description:** Lunch and Learn Info session for first year students featuring CAPSI, IPSF, PANL and CPhA.
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** Run for the Cure Softball Tournament

- **Date:** September 24, 2022
- **Location:** Banner Park, St. John's, NL
- **Description:** MUN hold a day long softball event to raise money for Run for the Cure. Wooje booked the field for September 24, 2022
- **Cost:** \$212.50
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** Run for the Cure

- **Date:** October 2, 2022
- **Location:** Quidi Vidi Park
- **Description:** 5km run/walk.
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** Compounding Competition

- **Date:** October 6, 2022
- **Location:** Pharmacy Practice Lab at MUN School of pharmacy
- **Description:** Local CAPSI compounding competition with 5 teams of 4 people competing.
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** PIC and OTC Competition

- **Date:** October 12, 2022
- **Location:** Pharmacy Practice Lab at MUN School of Pharmacy
- **Description:** Local CAPSI PIC and OTC competitions. We plan to have two judges for each competition.
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

**NAME OF EVENT/Task:** Symposia

- **Date:** TBD, aiming for mid to late October
- **Location:** MUN School of Pharmacy
- **Description:** Symposium on HPV and the Role of Pharmacists.
- **Cost:** TBD
- **Support Needed from CAPSI National:** N/A

## **Executive Council Updates**

### **President (C. Vaccaro)**

#### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- General
  - Meetings with: CPhA, PDWPC 2023, WC 2024, Ashley Walker, Media Planet
  - Check-ins with locals and executives
  - Reviewed: PDW Contracts, PDW turnover document, World Congress pitch
  - Prepare for August TC
  - Contacted Lawyers about Annual Return
  - Completed Change of Directors
  - Held by-elections
  - Started strategic planning
  - Onboarding with Al-amin
  - Contacted AFPC and CSHP for JOMs
  - Reviewed election package material and made suggestions for revisions
  - Held August executive meeting
  - [Retrieved and sent out CPhA textbook sale information]
  - [Wrote Deans letters]
- Social Media
  - Operating CAPSI National Twitter
  - Reviewed CAPSI and PDW websites
- Notebooks
  - Completed notebook and CU Ads requirements
  - Completed President address for notebook and sponsorship package
- Mentorship
  - Launch of mentorship program with Lynn and Sarah
  - Completed Pharmacy+Business interview Re: mentorship program
- Sponsors
  - Meetings with: CPhA, CFP, Sanofi, Walmart, APA, Neighbourhood Pharmacy, PharmaChoice, CU Ads, Canadian Healthcare Network
  - Followed up with RxBillingGenie about discount
  - Drafted and sent the RxBillingGenie contract
  - Sent the CCCEP contract
  - Emailed CSHP Re: EBP competitions and sponsorship
  - Promotional posts for new sponsors started with Nolan and Melanie
  - [Emailed Canadian Healthcare Network about rate card and advertisement opportunities]

#### **Ongoing Tasks**

- Meeting with: AFPC, CSHP, CPhA
- Connect with: pharmacy school student council presidents, community groups
- Write Fall CAPSIL President address
- Investigate new insurance options with Kevin

- Review competition, PDW, CAW, election materials
- Revamp sponsorship package with Marianna and Madi

## **President-Elect (M. Wong)**

### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- Meetings with:
  - CFMS
  - PDWPC x2
  - CFP
  - UBC professor about PAM/ advocacy
  - CPhA about Student Wellness Report graphics
  - Angie to view the World Congress bid
- Subcommittee meetings:
  - Advocacy and Professional Affairs
  - Membership and Communications
  - Website
- Held first Student Wellness subcommittee meeting
  - Discussed goals for the year and what members wanted to work on
  - Suggested school-specific updates on mental health resources found on CAPSI website
- Reviewed:
  - Notebook President address
  - Website cleanup document
  - Strategic planning document
  - RxBillingGenie contract

#### **Ongoing Tasks**

- Strategic planning goals and action items
- Jr reps check-ins
- Writing and finalizing the Student Wellness report with M. Pozdirca
- Dividing up OM and By-law sections to be reviewed by Constitutional Review Committee
- Organizing action items with Student Wellness Subcommittee

### **UPCOMING EVENTS/Tasks:**

#### **NAME OF EVENT:**

- PDWPC meeting
- JOM with CPhA
- JOM with CSHP
- JOM with AFPC
- Revamping the CAPSI National sponsorship package with C. Vaccaro and M. Pozdirca
- Action items for Membership and Communications subcommittee (membership benefit survey updates)
- Action items for Website subcommittee (health promotion research topic: frostbite)

- Working on school-specific recommendations based off the Student Wellness survey results

**Past-President (W. Boudreau)**

POSITION UPDATE:

- **COMPLETED TASKS**
- ● Advice council
- ● Assist the president and executive council members on various questions.

**Executive Secretary (S. Huynh)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- Meeting agendas (By Election and August Meetings)
- PDW Seat Allocation
- Subcommittees infographic - updated and translated
- Membership and Communications Committee meeting

**ONGOING TASKS**

- Electoral Committee: survey for elections feedback → changes to OM accordingly
- Membership and Communications Committee: deadlines for task forces and plan Collecting Km's from Coast to Coast
- PDW sponsorships
- Confirm deadlines for Sept Membership Drive



**Finance Officer (K. Huynh)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- \_\_\_ Set 2022-2023 budget
- \_\_\_ Transferred signing authority from TJ Kevin for Scotiabank
- \_\_\_ SEP reimbursement requests
- \_\_\_ Invoices for PDW
- \_\_\_ Reimbursements for AdHoc tasks (CPhA name tags, CAPSI notebook cover contest winner)
- \_\_\_ Bank statement coding for June/July
- \_\_\_ CAPSI Membership requests from Pharmacists

**Ongoing Tasks**

- \_\_\_ CPhA Reimbursements
- \_\_\_ Exploring insurance options for next policy year (Dec 2022 – Dec 2023)
- \_\_\_ Reimbursements for World Congress travel expenses
- \_\_\_ Exploring potential credit card options
- \_\_\_ Discussion for covering potential PDW deficit

## VP Education (N. Fatima)

### POSITION UPDATE:

#### COMPLETED TASKS

- Symposium Topics
  - **Date:** May 2022
  - **Location:** virtual
  - **Description:** worked with VP of Professional Affairs to compile a list of symposia topics. Completed a vote at the national meeting.
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** n/a
- Future of Pharmacy Award
  - **Date:** July 2022
  - **Location:** Virtual
  - **Description:** The winner has been chosen, and their description and headshot were sent to the webmaster.
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** Webmaster to post it on social media
- Pharmafacts Bowl
  - **Date:** July 2022
  - **Location:** Local schools
  - **Description:** Contacted Agro Health for access to the quiz bank and compiled questions for the local and national Pharmafacts bowl. Coordinating with the PDW competitions committee to create a slide deck for the national competition. Will share the file with local chapters.
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** n/a

#### Ongoing Tasks

##### Medisca Compounding Competition

- **Date:** September 5th, 2022
- **Location:** various schools
- **Description:** Reaching out to Kristin from Medisca on plans for holding in-person compounding competition this fall. In the process of sending the number of kits and addresses to them. The case has been finalized and sent for translation.
- **Cost:** none at this time
- **Support Needed from CAPSI National:** n/a at this time

##### \_Award of Professionalism

- **Date:** July 31st, 2022
- **Location:** n/a
- **Description:** Received submission for AoP, in the process of sending to CPhA for marking.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

##### PIC and OTC

- **Date:** September 5th, 2022

- **Location:** n/a
- **Description:** Finished writing both cases and received feedback from two pharmacists. Sent the PIC case to Loblaw but still awaiting a response. Gave the cases to the CRC to review and will send them to the translation committee shortly after.
- **Cost:** n/a
- **Support Needed from CAPSI National:** CRC and translation committee

SLC, AFL, Guy Genest

- **Date:** September 5th, 2022
- **Location:** n/a
- **Description:** I'm in the process of updating and uploading each of the competition documents. Met with Pharmachoice and received all the AFL documents.
- **Cost:** n/a
- **Support Needed from CAPSI National:** n/a

OSCE Cases

- **Date:** Aug 10th, 2022
- **Location:** n/a
- **Description:** Compiling all the cases to be sent to the OSCE committee to review for any changes.
- **Cost:** n/a
- **Support Needed from CAPSI National:** Mock OSCE committee

#### UPCOMING EVENTS/Tasks:

- Future of Pharmacy Award Summer 2022
  - **Date:** October 2022
  - **Location:** Virtual
  - **Description:** Will send out the form for nominations and receive scores from CRC to decide a winner.
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** CRC
- National PIC and OTC Competition
  - **Date:** Nov/Dec 2022
  - **Location:** Virtual
  - **Description:** Will write the national PIC and OTC cases.
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** n/a

## **Webmaster (J. Chan)**

### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- **NAME OF EVENT/Task:**
  - **Date:** August 14, 2022
  - **Location:** Online
  - **Description: Website Committee Meeting: Met with committee to plan 3 main initiatives for CAPSI social media:**
    - **1. Health Promotion: bi-monthly educational posts**
    - **2. OTC Quiz: over the counter quizzes for students**
    - **3. Student Q/A Video: interview students**
  - **Cost:** n/a
  - **Support Needed from CAPSI National:** Local representatives to help communicate updates.

#### **Ongoing Tasks**

- **NAME OF EVENT/Task:**
  - **Date:** Ongoing
  - **Location:** Online
  - **Description: Updating CAPSI Website**
  - **Cost:** N/A
  - **Support Needed from CAPSI National:** Add any updates needed here:  
[https://docs.google.com/document/d/1GwWfTLI7u2QikqMzeksD1XcG\\_RRVfCyYa8wZF9etlHw/edit?usp=sharing](https://docs.google.com/document/d/1GwWfTLI7u2QikqMzeksD1XcG_RRVfCyYa8wZF9etlHw/edit?usp=sharing)

## **CAPSIL Editor (A. Ahamed)**

### **POSITION UPDATE:**

#### **COMPLETED TASKS**

- Onboarding meeting with Christine (August 17th, 2022)
- Transition meeting with Winnie (August 26th, 2022)
- “What is CAPSIL?” instagram post
- CAPSIL timeline (deadlines for submission, translation, layout, publication)

#### **Ongoing Tasks**

- Confirm Adobe subscription for InDesign platform (monthly vs. annual)
- Translation Committee member recruitment
  - Create application form
- Sponsorship updates/outreach
- Submitting graphics for social media posting
- New column(s) planning (Student Spotlight, CAPSI Chronicles)

## **IPSF Liaison (N.Bakowski)**

### **POSITION UPDATE:**

#### **COMPLETED TASKS**

1. Worked with CP of Costa Rica for International Drug Abuse and Illicit Trafficking social media post
2. Collected and pieced together Instagram video reels to promote blood donation, alongside CP of Costa Rica
3. Found 6 judges for IPSF Health Campaign Award, announced the application, finalized prize amounts
4. Completed the global and regional policy session topics survey for the 2022-2023 mandate
5. Provided confirmation letters to interested CAPSI members applying to PARO subcommittees
6. Submitted World Congress 2024 bid
7. Submitted a motion for the General Assembly

#### **Ongoing Tasks**

1. Working on Activity Report for submission on blood donation reels

### **UPCOMING EVENTS/Tasks:**

**NAME OF EVENT:** Health Campaign Award

**Date:** September 4

**Description:** Each school was invited to apply for the Health Campaign Award. This application will include a summary of each of their events in the past year which will be judged to see which school(s) had the most organized and creative Health Campaign. Applications will close September 4th, 11:59pm EDT and packages will be sent to the judges along with the grading rubric.

**NAME OF EVENT:** Meeting with IPSF locals

**Date:** TBD (End of August/early September)

**Location:** Zoom

**Description:** Hold a meeting with IPSF locals and Farah to discuss expectations and responsibilities for their mandate, answer questions and take the opportunity to meet.

**Cost:** None

**Support Needed from CAPSI National:** None

**Student Exchange Officer (F. Hadji)**

**POSITION UPDATE:**

**COMPLETED TASKS**

- Attended online IPSF training for the participation in general assembly as an official delegate and a voting member (World Congress)
- Produced motions in collaboration with the US to change some policies regarding PARS
- Attended the World Congress as an official delegate of CAPSI
- Produced monthly IPSF report
- Updated my email signature and change my name/photo in Gmail, now in complete charge of the Gmail

**Ongoing Tasks**

- Complete transition with outgoing SEO by the end of the month
- Collect and piece together videos, photos, and SEP testimony to promote SEP
- Collect and choose testimony to be published in CAPSI website and in CAPSIL
- Attend the online general assembly of WC
- Start looking at the SEP database to familiarize myself
- Update my profile on the SEP database (profile photo, name, etc).
- Update the CAPSI page on the IPSF SEP website

**UPCOMING EVENTS/Tasks:**

**NAME OF EVENT:** Meeting with IPSF locals

Date: August 31

Location: Zoom

Description: Hold a meeting with IPSF locals and Nicole to discuss expectations and responsibilities for their mandate, answer questions and take the opportunity to meet.

Cost: None

Support Needed from CAPSI National: None

## **VP Professional Affairs (M. Pozdirca)**

### **POSITION UPDATE:**

#### **COMPLETED TASKS**

##### General VPPA Tasks:

- [IPE Case](#)
- [CAPSI Infographic: What does CAPSI advocate for?](#)
- Submitted advocacy tab ideas/website updates to CAPSI Webmaster
- Reached out to NAPRA RE: potential collaborations
- Meeting w/ Neighbourhood Pharmacy Association of Canada (June 28)
- Meeting w/ UBC RE: PAM collaborations (July 4)
- Planned/held 1st meeting w/ Advocacy and Professional Affairs (APA) Committee (July 12)
  - Working on [school-specific advocacy goals](#)
  - Connections w/ CFMS RE: advocacy efforts for UofT medical school reading weeks
- Meeting w/ CPhA Director, Government Relations RE: student loan forgiveness and student advocacy involvement (Aug 2)
  - Reached out to FCDSA RE: student loan forgiveness
  - Arranging for students to join meetings w/ CPhA and MPs/MP offices
- Meeting w/ CPhA Vice-President, Public and Professional Affairs RE: APA Committee Initiatives (Aug 19)
- Meeting with MP Redekopp and CPhA (Aug 24)

##### Student Wellness:

- Meeting w/ CPhA RE: graphics for Mental Health and Wellness Survey results (July 26)
- Student Wellness Committee Meeting (Aug 3)

##### PDW 2023:

- Follow-up w/ Merck RE: CAPSI Symposium on HPV and PDW Sponsorship → no sponsorship
- Follow-up w/ immunize.io RE: PDW Sponsorship → Proud Sponsor
- Reached out to Reve Pharma, Randstad, Co-op, Sobeys, TD Bank, Pfizer, Endo, Verity, and Innomar Pharmacy RE: PDW Sponsorship
- Reviewed/made suggestions RE: PDW TCU and Hilton contracts + CAPSI insurance
- PDW Sponsorship Meeting w/ North West Company (June 28) → Gold Sponsor
- Meeting w/ PDWPC (July 7, Aug 17)
- PDW Sponsorship/Speaking Contract w/ Ozturk Financial Services (July 5, 18, 27) → Silver Sponsor
- Meeting w/ PDW Education Officer + Paraag Trivedi RE: PDW Sessions (Aug 19)
- Meeting w/ Walmart RE: PDW/CAPSI Sponsorship (Aug 23)

##### Other:

- Membership and Communications Committee Meeting (Aug 7)
- Meeting w/ Apotex RE: PAM collaborations + sponsorship (Aug 8)
- Meeting w/ VP Comms RE: Apotex + Notebooks/Pharmacy Gifts (Aug 12)
- Reviewed CCCEP and RxBillingGenie contracts
- Meeting w/ QID RE: collaborations + sponsorship (Aug 23)



### **Ongoing Tasks**

- Follow-up/data compilation for CPhA-CAPSI advocacy strategies on student loan forgiveness + other advocacy to government
- School-specific advocacy needs/goals, working with:
  - UofA CAPSI Sr/Jr RE: APSA budget proposal
  - Dal Sr RE: unstructured practical experience hours for NS licensure
  - UofT Sr RE: fall reading week advocacy
  - MUN RE: pharmacy-specific student counselor
- Working w/ President-Elect and Student Wellness Committee on [National Report: Student Mental Health and Wellness](#)
- Templates for school-specific findings and recommendations from Student Mental Health and Wellness Survey
- Working w/ PDW 2023 Planning Committee on sponsorships/speakers
- Reviewing/revamp of CAPSI National Sponsorship Package w/ President and President-Elect

### **UPCOMING EVENTS/Tasks:**

- Second Meeting with Advocacy and Professional Affairs (APA) Committee (September)
  - Potential planning of advocacy training sessions/webinars for APA + interested CAPSI members
  - Check-ins on local advocacy efforts
- Letters to Deans + school-specific recommendations from Mental Health and Wellness Survey (w/ President and President-Elect)
- Outreach to community advocacy student groups (w/ President)
- Consultation on student loan forgiveness through HRSDC
- Neighbourhood Pharmacy Association of Canada Gazette columns (fall/winter)
- Pharmacy residency barriers letter/follow-up

## WC Chair (A. Le)

### POSITION UPDATE:

#### **COMPLETED TASKS**

- Development of the IPSF WC 2024 bid
  - **Description:** Development of the bid includes introduction of CAPSI, Montreal, and an overview on our progress (Choice of hotel, schedule, budget, competitions, contingency plans, ...)
  - **Cost: 0**
  - **Support Needed from CAPSI National:** Review my President and Pres-elect on the content of the bid

#### **Ongoing Tasks**

- Presentation of the IPSF WC 2024 bid
  - **Date:** Aug 13-22 2022
  - **Location:** Hurghada, Egypt 2022
  - **Description:** Act as an official delegate and attend the GA in order to present the IPSF WC 2024 in front of 33 members at the GA.
  - **Cost:** - Angelica: 1728.65 (flight) + 145.96 (visa) + 635.87 (ticket) = 2510.48  
- Olivier: 1728.65 (flight) + 145.96 (visa) + 630.15 (ticket) = 2501.73
  - **Support Needed from CAPSI National:** Financial support (2000\$ per person)

### UPCOMING EVENTS/Tasks:

**NAME OF EVENT:** Continue the organization of the WC 2024 according to the results