



CAPSI • ACEIP

Canadian Association of Pharmacy Students and Interns
Association Canadienne des Étudiants et des Internes en Pharmacie

Teleconference Agenda
Sunday 1 April 2012
8:00pm EST to 10:00pm EST

1. Welcome, Call to Order - (J. Grocholsky) *3 min*

-J. Grocholsky called the meeting to order at 8:09 pm

2. Attendance - (J. Denomme) *5 min*

-J. Denomme took attendance

J. Grocholsky	President
P. Kwok	Past – President
J. Wandzura	President - Elect
J. Denomme	Executive Secretary
G. Grewal	VP Professional Affairs
A. Lamb	VP Communications
G. Houk	VP Education – no
S. Soneff	Student Exchange Officer
L. Clayton	IPSF Liaison
J. Lui	CAPSIL Editor
V. Wong	Finance
A. Le	UBC Senior Representative
S. Huynh	UBC Junior Representative
V. Wong	Alberta Senior Representative
J. Parenteau	Alberta Junior Representative
T. Babish	Saskatchewan Senior Representative
S. Miller	Saskatchewan Junior Representative
S. Smith	Manitoba Senior Representative
A. Ewasiuk	Manitoba Junior Representative
J. Seguin	Waterloo Senior Representative
J. Rafuse	Waterloo Junior Representative
J. Baker	Toronto Senior Representative
A. Carrière	Toronto Junior Representative
P. Lanthier-Labonte	Montreal Senior Representative - no
Y. Gaudrealt	Montreal Senior Representative
J. King	Laval Senior Representative
V. Alexandru Rosu	Laval Junior Representative
A. McMullin	Dalhousie Senior Representative
J. Sharpe	Dalhousie Junior Representative



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D. Clark	Memorial Senior Representative
T. Simms	Memorial Junior Representative
M. Riordon	CSHP Student Delegate

L. Lix	PDW 2015 Committee Chair
C. Tai	PDW 2015 Committee Chair

Regrets

Graham Houk	VP Education
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3. Executive Council Updates

25 min

PRESIDENT (Jillian Grocholsky)

- J. Grocholsky has been working to complete reimbursement cheques and thank you cards for PDW sponsors
- J. Grocholsky has also been reviewing the results of the National Survey
- J Grocholsky has been working on the Clinicians in Training Steering Committee and is helping to develop a survey to assess how students feel about using technology in pharmacy practice
- J. Grocholsky has also been working with AFCP to develop a National Graduation Survey to gather information from new pharmacy graduates
- J. Grocholsky has been working with J. Wandzura to plan PDW
- J. Grocholsky will be attending the upcoming Blueprint for Pharmacy Steering Committee Meeting

PAST-PRESIDENT (Polly Kwok)

- P. Kwok has been working to update the CAPSI Twitter and Facebook page
- P. Kwok will be in Vancouver during the CPhA conference and may be available to answer any questions

PRESIDENT-ELECT (Jeff Wandzura)

- J. Wandzura has been advising the PDW 2013 and 2014 Planning Committees
- J. Wandzura plans to work with the Constitutional Review Committee to develop a more specific National Survey to assess how students feel about entry-level Pharm D



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EXECUTIVE SECRETARY – (Julia Denomme)

- J. Denomme has been finalizing the membership database
- J. Denomme has been completing meeting minutes
- J. Denomme has been completing turnover with the incoming Executive Secretary

VP PROFESSIONAL AFFAIRS – (Gurinder Grewal)

- G. Grewal has developed an Interprofessional Membership Survey
- G. Grewal has been rewriting the pharmacy scope of practice for CISP
- G. Grewal has been in contact with local representatives regarding Operation Allergy and Operative Wash-up
- G. Grewal will contact local representatives to gather feedback regarding symposia and community outreach project

VP COMMUNICATIONS – (Amy Lamb)

- A. Lamb has contacted CAPSI Alumni to speak in the CAPSI Membership Video and she plans to begin taping in the near future
- A. Lamb has been preparing the agenda and has had the President's message translated
- A. Lamb has confirmed Teva as a Platinum Level CAPSI Club member, Pfizer as a Gold Level CAPSI Club member, and has been speaking with a number of other potential sponsors
- A. Lamb will have a formal meeting with the incoming VP Communications at CPhA

FINANCE OFFICER – (Vincent Wong)

- V. Wong has received CAPSI cheques and signing authority for ING and Scotia bank accounts
- V. Wong has planned to finish council and student exchange reimbursements in the near future
- V. Wong will complete a changeover package for the incoming Finance Officer

STUDENT EXCHANGE OFFICER – (S. Soneff)

- S. Soneff has been working to finalize student exchange positions and has placed students in Edmonton, Saskatoon, Toronto, and Calgary



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IPSF LIASON – (Leila Clayton)

- L. Clayton has held an IPSF meeting where local representatives voted tuberculosis to be the health campaign topic for next year
- Health Campaign Award applications are due April 30th, 2012

CAPSIL EDITOR – (Juanita Lui)

- J. Lui has been compiling the last CAPSIL issue that includes a Pharmacy Awareness Week section
- J. Lui has been in contact with several sponsors and finalized a contract with Alberta Health Services

4. General Council Updates

- Local representatives delivered updates

5. Interprofessional Member Survey (G. Grewal)

10 min

- G. Grewal said that the Interprofessional Survey would be used to create a position statement on Interprofessional Education in Canada
- G. Grewal said that questions would be distributed using Google Survey following council approval
- A. Le suggested that the sixth question be reworded to read the following: “Based on the interprofessional activities at your school, would you like to participate in more?”

Motion: BIRT CAPSI National approve the Interprofessional Member Survey to be distributed to all CAPSI members, and used as the basis for an official position statement regarding the topic of Interprofessional Education in Canadian pharmacy schools.

(G. Grewal/Y. Gaudreault)

Carried.

6. National Member Survey Feedback (J. Grocholsky)

10 min

The purpose of this agenda item is to gather feedback from council members regarding the National Member Survey that took place after PDW.



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- J. Grocholsky said that the detailed results of the National Member Survey would be discussed at CPhA in June
- J. Grocholsky said that over 400 survey results were received and the winner of the IPOD touch prize was a student from the University of Toronto
- J. Grocholsky said that most of the survey results were positive, but the survey also revealed good ideas for improvement
- A. Le said that the IPOD touch prize seemed to give students incentive to participate
- A. Lamb said that student feedback could also be collected every year at PDW

7. Travel Reimbursement for World Congress (L. Clayton) *15 min*

The purpose of this agenda item is discuss policy for the reimbursement of costs associated with canceling flight and registration to World Congress due to a change in travel advisory.

- L. Clayton said that the incoming IPSF Liaison, C. McEwen will go to Egypt for World Congress
- L. Clayton said that C. McEwen is comfortable with the current travel advisory to Egypt, but if the advisory were to change to avoidance of all travel she would no longer feel comfortable travelling to World Congress
- L. Clayton said that C. McEwen wanted to know if she could receive any reimbursement from CAPSI if she had to cancel her travel plans to Egypt
- J. Baker said that travel insurance would cover some of the cost if the travel advisory were changed to avoidance of nonessential or all travel
- J. Baker said that insurance would likely cost \$150 to \$200
- J. Baker said that council could consider covering the cost of travel insurance
- J. Grocholsky said that council would require more information pertaining to the cost of travel of insurance and the coverage that insurance would provide in the event of trip cancellation
- J. Baker said that she could work with C. McEwen and J. Grocholsky to gain more information pertaining to travel insurance

8. CIBC Run for the Cure (J. Rafuse) *10 min*

The purpose of this agenda item is to discuss CAPSI's future involvement in the CIBC Run for the Cure.

- J. Rafuse said that she will be the website coordinator for the upcoming CIBC Run for the Cure
- J. Rafuse said that CAPSI National already has a team registered on the CIBC website



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- J. Rafuse said that she would email registration instructions to local representatives
- J. Rafuse said that last year CAPSI exceeded its fundraising goal of \$20 000 by raising a total of \$25 000 with the participation of five schools
- J. Rafuse said that this year the fundraising goal could likely be increased to \$30 000

8. PDW 2013 Sponsorship (Y. Gaudreault)

15 min

- Y. Gaudreault said that the PDW 2013 planning committee asked if local competition winners could be submitted to the committee by October 15th, 2012
- Local representatives said that a deadline of October 15th, 2013 would be difficult to meet
- A new deadline of October 30, 2012 was suggested
- Y. Gaudreault said that the PDW Planning Committee would like a deadline set for the submission of competition winners because conference registration is set to open on November 2, 2012 and ideally the committee would like competition winners registered by this date
- J. Grocholsky said that further discussion on setting a deadline for the submission of competition winners could take place at the CPhA conference in June
- A. Lamb and G. Houk said that they would contact Medisca to discuss the possibility of receiving compounding cases and materials earlier
- A. Lamb said that schools could also plan to hold local compounding competitions last so that more time is allotted for receiving materials

9. PDW 2014 Update (PDW 2014 Planning Committee)

15 min

- It was said that a PDW 2014 Committee has been formed consisting of finance officer, sponsorship, social and logistics, bilingual officer, education officer, faculty advisor, and webmaster positions
- It was said that the theme of PDW 2014 would be "Innovation in Practice"
- The PDW 2014 logo will feature the Vancouver skyline and the conference tagline will be "Currents of Change"
- It was said that PDW 2014 would be held on January 8 to January 14 2012
- It was said that the Sheraton and Weston hotels could be possible venues and a contract with one of these hotels should be completed by the end of the summer
- It was said that a rough draft of the budget has been created using prices from a prior PDW held in Toronto
- J. Wandzura confirmed that a maximum of \$20 000 in revenue could be passed to the PDW 2015 planning committee



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- J. Grocholsky said that she would email the PDW 2013 finance chair regarding transfer of conference revenue
- J. Grocholsky said that V. Wong would be put into contact with the PDW 2013 finance chair in order to organize the CAPSI National loan to the PDW 2014 planning committee
- It was said that the PDW 2014 planning committee required a signed statement to prove that CAPSI was a nonprofit organization in order to qualify for a nonprofit baking rate
- J. Grocholsky said that she could provide the PDW 2014 planning committee with a letter to prove that CAPSI National was a nonprofit organization
- J. Wandzura said that the PDW 2013 planning committee should be able to provide the PDW 2015 planning committee with a list of sponsors that they contacted
- J. Grocholsky said that the PDW 2015 chairs should attend the CPhA Conference in June
- J. Grocholsky said that the PDW Letter of Agreement is currently being updated and that this letter is typically signed at CPhA
- P. Kwok said that the PDW 2015 should contact the incoming VP Communications J. Baker regarding conference sponsorship
- It was said that a deposit of \$10 000 to \$15 000 may be required to reserve hotel rooms for the conference
- J. Grocholsky said that the loan from CAPSI National could be used to cover this cost
- A. Le said that she would provide J. Grocholsky with contact information for the PDW 2015 Planning Committee

10. CAPSI Mission, Visions, and Values

10 min

- A Lamb asked any council members had knowledge of a pre-existing mission, vision, and values statement for CAPSI National
- A. Lamb said that her proposed mission, vision, and values statement would be approved by membership at the next AGM
- J. Grocholsky said that the values should be approved at CPhA so that two councils would have input on these values
- J. Baker said that CAPSI has archives at the University of Toronto and these could be checked for a pre-existing mission, vision, and values statement

Other Business

- L. Clayton asked council to review the World Congress Waiver
- J. Sharpe asked local representatives to email him their membership fees



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15. Adjournment

Motion: BIRT CAPSI national adjourn until CPhA May 2012

(P. Kwok/ G. Grewal)

Carried.