



CAPSI - I'ACEIP
CPhA 2010 MEETING
Calgary, Alberta
Friday, May 14th to Tuesday, May 18th, 2010

Foundation

Strength

Unification

Message from the President

Dear Members of the 2010-2011 CAPSI National Council,

Welcome to another year on CAPSI National Council. This year we will be meeting on the West Coast in Calgary during the 98th annual National Conference of the Canadian Pharmacists Association.

Other than the CAPSI National Council meetings at PDW, we have limited opportunities to meet face – to - face throughout the Council term. The CPhA conference serves as the ‘turn-over’ period, with many new incoming council members. These meetings in Calgary will be important to prepare for many of the tasks we plan to accomplish for the upcoming year.

We, as the CAPSI National Council represent all the voices of the pharmacy students across the country, from over 3800 members over ten schools. I would like to welcome and congratulate you on your new position on this council. With your involvement on the National Council, this displays the level of your commitment to your peers as well as to your future profession of pharmacy. I encourage you to take all the experiences on the council, in the meetings with each other or sponsors to expand on your own skills, as well as the betterment of CAPSI. This upcoming year will definitely be full of learning and the rewards gained will be countless.

I hope you enjoy your time in Calgary to the fullest. I look forward to meeting all of you and working with you in this upcoming year for the interests of pharmacy students across Canada.

Sincerely,

Polly Kwok
National President 2010 - 2011
Canadian Association of Pharmacy Students and Interns (CAPSI)
BSc Pharmacy Candidate (2011)
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CAPSI MEETINGS – AGENDA

CPhA 2010 – Calgary

Thursday, May 13th, 2010 – Hyatt Regency Hotel

- All day Arrivals
- 6:30 pm *Dinner with Council at TBD –
* *Meet in lobby of Hyatt Regency*

Friday, May 14th, 2010 – Telus 104 – Calgary Telus Convention Centre

- 8:15 – 9:00 am Breakfast on your own time
- **9:00 – 10:45 am** **General Council Meetings**
- 10:45 – 11:00 am Break
- **11:00 – 12:30 pm** **General Council Meetings**
- 12:30 – 1:00 pm Lunch
- **1:00 – 3:00 pm** **General Council Meetings**
- 3:00 – 3:15 pm Coffee Break
- **3:15 – 5:00 pm** **General Council Meetings**
- 5:00 – 7:00 pm Free Time
- 7:00 – 9:00 pm Ice Breakers/Team building
- 9:00 pm Social Activity

Saturday, May 15th, 2010 – Telus 104 – Calgary Telus Convention Centre

- 8:00 – 9:00 am Breakfast on your own time
- **9:00 – 10:30 am** **General Council Meetings**
- 10:30 – 10:45 am Break
- **10:45 – 12:00 pm** **General Council Meetings**
- 12:00 – 1:45 pm Lunch
- **1:45 – 4:00 pm** **Blueprint for Pharmacy: The Opportunity Tree (Exhibit Hall E)**
- 4:30 – 6:00 pm Conference Registration/free time (Registration Area)
- 4:30 – 5:00 pm *JOM with ratiopharm [Presidents, VP Communications, VP Education, Executive Secretary, VP Interprofessional Affairs, SEO, IPSF Liaison](Telus 104)*

Sunday, May 16th, 2010 – Telus 104 – Calgary Telus Convention Centre

- 8:00 – 9:15 am CE Breakfast (Imperial Ballroom, Hyatt)
- **9:30 – 9:40 am** **Welcome- CPhA President Dwight Ball (Exhibit Hall E)**
- **9:40 – 10:45 am** **Keynote Speaker- Brian Lee (Exhibit Hall E)**
- 10:45 – 11:00 am Coffee Break
- **11:00 – 12:15 pm** **CPhA AGM (Exhibit Hall E)**
- 12:15 – 1:30 pm Lunch
- 1:30 – 2:00pm *JOM with Compris [Presidents Only] (Telus 104)*
- 2:00 – 2:30pm *JOM with Scotiabank [Presidents, VP Communications, CAPSIL Editor, Finance Officer, Executive Secretary] (Telus 104)*
- 2:30 – 3:00pm *JOM with Apotex [Presidents, VP Communications, Executive Secretary, SEO, IPSF Liaison] (Telus 104)*
- 3:00 – 3:15 pm Constitution Review Committee meeting (Telus 104)
- 3:00 – 3:15 pm Finance Committee meeting (Telus 104)
- 3:15 - 3:30 pm Website Committee meeting (Telus 104)
- 3:30 – 3:45 pm Agenda Review Committee meeting (Telus 104)
- 3:45 – 4:30pm *JOM with CSHP [Executive Only] (Telus 104)*
- 4:30 – 5:00 pm *JOM with TEVA Canada [Presidents, VP Communications, Executive Secretary, SEO, IPSF Liaison](Telus 104)*
- **5:00 – 6:15 pm** **Awards Ceremony**
- **6:15 – 7:30 pm** **Awards Ceremony Reception**
- 9:00 pm Wyeth Sponsored CAPSI / FL / CAW Fun Night (Location TBD)

Monday, May 17th, 2010 – Calgary Telus Convention Centre

- 8:30 – 8:45 am *Pick up Breakfast (Exhibit Hall C & D)*
- **8:45 – 9:15 am** **PDW 2010 Planning Committee Presentation (Telus 104)**
- **9:15 – 10:00 am** **PDW 2011 Planning Committee Presentation (Telus 104)**
- 10:00 – 10:15 am Break
- **10:15 – 11:00 am** **PDW 2012 Planning Committee Presentation (Telus 104)**
- **11:00 – 11:30 am** **IPSF Presentation**
- **11:30 – 12:00 pm** **“State of the Nation” Presentation with Peter Zawadzki (Telus 104)**
- 12:00 – 12:30 pm *JOM with Pharmasave [Presidents, VP Education, Executive Secretary, VP Communications, SEO, IPSF Liaison] (Telus 104)*
- 12:00 – 1:00 pm Lunch at the Trade Show (Exhibit Hall C & D)
- 1:00 – 2:00 pm *JOM with CPhA [Executive Only] (TBD)*
- 2:00 – 3:00 pm *Senior/Junior Representatives Meeting (Telus 104)*
- 3:00 – 5:00 pm Cocktail Hour with Exhibitors (Exhibit Hall C & D)
- 5:00 – 5:30 pm Free Time
- 5:30 pm Wild Wild West BBQ & Rodeo (Hyatt Atrium Lobby)

Tuesday, May 18th, 2010 – Calgary Telus Convention Centre

- 8:15 – 9:45 am CE Breakfast (Exhibit Hall D)
- 9:45 – 10:00 am Membership Committee meeting (Telus 104)
- 9:45 – 10:00 am IPSF SEP Selection Committee (Telus 104)
- 10:00 – 10:15 am Competition Review Committee meeting (Telus 104)
- **10:15 – 11:30 am** **What’s Hot! Ontario Drug Reform (Exhibit Hall C)**
- 11:30 – 12:30 pm Lunch (Exhibit Hall D)
- 12:30 – 1:00 pm *JOM with Wyeth Consumer Healthcare [Presidents, Executive Secretary, VP Communications, IPSF Liaison, SEO, VP Education] (Telus 104)*
- 1:00 – 1:30 pm *JOM with Walmart [Presidents, IPSF Liaison, SEO, Executive Secretary, VP Education] (Telus 104)*
- **1:30 – 4:30 pm** **General Council Meetings (Telus 104)**
- 5:30 – 6:45 pm President’s Reception
- 6:45 – 9:30 pm President’s Gala

CAPSI General Council Meetings: May 14th to May 18th
CPhA 2010 – Calgary, Alberta
Friday, May 14th

1. Call to Order
2. Welcome / Attendance / Introductions
3. Acceptance of Old Minutes
4. Year End School Reports
 - 4.1 University of British Columbia
 - 4.2 University of Alberta
 - 4.3 University of Saskatchewan
 - 4.4 University of Manitoba
 - 4.5 University of Waterloo
 - 4.6 University of Toronto
 - 4.7 Université de Montréal
 - 4.8 Université de Laval
 - 4.9 Dalhousie University
 - 4.10 Memorial University of Newfoundland
5. Executive Reports
 - 5.1 President
 - 5.2 President-Elect
 - 5.3 Past President
 - 5.4 VP Communications
 - 5.5 VP Education
 - 5.6 VP Interprofessional Affairs
 - 5.7 Finance Officer
 - 5.8 Executive Secretary
 - 5.9 CAPSIL Editor
 - 5.10 IPSF Liaison
 - 5.11 Student Exchange Officer
6. CSHP Student Delegate Update
7. IPSF Health Campaign topic
8. Committee Dissolution
9. Committee Formation
10. Symposia Topic Discussion
11. National Mock OSCE Question Bank
12. Life Time Members
13. 2010-2011 CAPSI Corporate Partners
14. 2010-2011 CAPSI Club Update
15. IPSF SEP local welcoming Committee
16. Donations to MPNUP
17. SEP Deposit Review
18. New CAPSI Competition & Sponsorship
19. AFPC Discussion Topics
20. Walmart Membership Benefit Ideas

21. CAPSI Elections protocol
22. OM portfolios (VP IP title)
23. Compris Student Interview Guides
24. Translation Committee
25. IPSF World Congress in Vancouver 2012
25. VP Interprofessional Affairs Discussion with Local Reps
26. VP Education Discussion with Local Reps
27. Other Business

Saturday, May 15th, 2010

1. Call to Order
2. PDW LOA
3. Friends of CAPSI proposal
4. PDW Educational Protocol Revision
5. Classified Section of CAPSIL
6. Guidelines for CAPSIL articles
7. CPhA/PDW Flight Rebates
8. Agenda Update
9. McGraw Hill Book Order Update
10. Other business
11. JOM with ratiopharm

Sunday, May 16th, 2010

1. Committee Meetings:
 - Constitution Review Committee
 - Website Committee
 - Agenda Review Committee
 - Finance Committee
2. JOM with Compris
3. JOM with Scotiabank
4. JOM with Apotex
5. JOM with CSHP
6. JOM with TEVA Canada
7. Awards Ceremony
8. Awards Reception

Monday, May 17th, 2010

1. Call to Order
2. PDW 2010 (Toronto) Presentation
3. PDW 2011 (Saskatoon) Presentation
4. PDW 2012 (Dalhousie) Presentation
5. IPSF Presentation
6. "State of the Nation" Presentation
7. Other Business
8. JOM with Pharmasave
9. JOM with CPhA Board

Tuesday, May 18th, 2010

1. Committee Meetings
 - Membership Committee
 - Competition Review Committee
2. JOM with Wyeth Consumer Healthcare
3. JOM with Walmart
4. Call to Order
5. Ontario Drug Reform
6. Finance
7. Budget
8. Standing Committee Reports to Council
9. Sponsorship/Stakeholder Update
10. Other Business

Friday, May 14th, 2010

1. Call to Order: B. Elliott called the meeting to order.

2. Attendance/Welcome/Introductions: M. Riordon took the attendance and B. Elliott welcomed the incoming council.

P. Kwok	President
J. Grocholsky	President Elect
B. Elliott	Past President
J. Oliver	VP Education
A. Wong	Finance Officer
L. Wang	VP Interprofessional Affairs
M. Zhang	VP Communications
M. Riordon	Executive Secretary
Y. Hui	CAPSIL Editor
S. Soneff	IPSF Liaison
K. Langejans	Student Exchange Officer
S. Yue	UBC Senior Representative
K. Rai	UBC Junior Representative
G. Gandoke	Alberta Senior Representative
S. Westad	Alberta Junior Representative
A. Lamb	Saskatchewan Senior Representative
T. Babish	Saskatchewan Junior Representative
L. Delavau	Manitoba Senior Representative
A. Sylvestre	Toronto Senior Representative
J. Baker	Toronto Junior Representative
A. Gubbels	Waterloo Senior Representative
M. Mahfouz	Montréal Senior Representative
P. Lanthier-Labonté	Montréal Junior Representative
J. Poirier	Laval Senior Representative
J. Proulx-King	Laval Junior Representative
S. Creaser	Dalhousie Senior Representative
A. McMullin	Dalhousie Junior Representative
J. Cyr	Memorial Senior Representative
D. Clark	Memorial Junior Representative

Regrets:

C. Hotel	Manitoba Junior Representative (work)
J. Seguin	Waterloo Junior Representative

J. Poirier is acting as the proxy for E. Glenza.

3. Acceptance of Old Minutes

- **PDW 2010**
- **TC1 (March 14, 2010)**

BIRT CAPSI National accepts the old minutes from PDW 2010 and TC1 (March 14, 2010).

**K. Langejans / G. Gandoke
Carried**

4. Year End School Reports

**University of British Columbia
University of Alberta
University of Saskatchewan
University of Manitoba
University of Waterloo
University of Toronto
Université de Montréal
Université Laval
Dalhousie University
Memorial University of Newfoundland**

University of British Columbia

Su-Fei Yu/Khusminder Rai

Please refer to the appendix.

University of Alberta

Greg Gandoke/Serena Westad

Please refer to the appendix.

University of Saskatchewan

Amy Lamb/Tara Babish

Please refer to the appendix.

University of Manitoba

Laura Delavau

Please refer to the appendix.

University of Waterloo

Ashley Gubbels

Please refer to the appendix.

University of Toronto

Anne Sylvestre/Jen Baker

Please refer to the appendix.

Université de Montréal

Mylène Mahfouz/Pascale Lanthier-Labonte

Please refer to the appendix.

Université Laval

Jonathan Poirier/Jessica King

Please refer to the appendix.

Dalhousie University

Sarah Creaser/Ashley McMullin

Please refer to the appendix.

Memorial University of Newfoundland

Jill Cyr/Deidre Clark

Please refer to the appendix.

5. Executive Council Reports

President

President-Elect

VP Communications

VP Education

VP Interprofessional Affairs

Finance Officer

Executive Secretary

CAPSIL Editor

IPSF Liaison

Student Exchange Officer

President

Polly Kwok

Please refer to the appendix.

President-Elect

Jillian Grocholsky

Nothing to report.

Past-President

Brad Elliott

Please refer to the appendix.

VP Communications

Maria Zhang

Please refer to the appendix.

VP Education

Jeannine Oliver

Please refer to the appendix.

VP Interprofessional Affairs

Lora Wang

Please refer to the appendix.

Finance Officer

Amy Wong

Please refer to the appendix.

Executive Secretary

Megan Riordon

Please refer to the appendix.

CAPSIL Editor

Yin Hui

Please refer to the appendix.

IPSF Liaison

Kendell Langejans

Please refer to the appendix.

Student Exchange Officer

Kendell Langejans

Please refer to the appendix.

K. Langejans left at 10:10am.

6. CSHP Student Delegate Update

A. Huisman

This is an opportunity for the outgoing CSHP Student Delegate to address the Council.

A. Huisman was not present and the update was not received

7. IPSF Health Campaign 2010-2011

S. Soneff

Every year IPSF/CAPSI selects a major health campaign. The choices were:

- Anti-counterfeit Drug Campaign
- Healthy Living and Diabetes Campaign
- HIV/AIDS Awareness Campaign
- Tobacco Alert Campaign
- Tuberculosis Campaign

Last year, the discussion was split between Diabetes and HIV/AIDS. This discussion was brought to the local representatives at our meeting at PDW in January, as well as during e-meetings this past winter.

A vote was held for the different choices and the results were as follows:

- HIV/AIDS (3 votes)
- Healthy Living and Diabetes Campaign (3 votes)
- Anti-counterfeit Drug Campaign (2 votes)

It was mentioned that diabetes is now a pandemic here so the focus would be good, whereas anti-counterfeit drugs are not such a big issue in Canada. A. Lamb highlighted that diabetes is a westernized problem and that IPSF could relate more. U of S held a TB day which went over really well. J. Poirier thought that HIV would be a good topic so maybe there could be two subjects. P. Kwok explained that all schools must have the same topic in order for judging to be at the same level for the IPSF Health Campaign Award. G. Gandoke suggested we do Healthy Living on its own (instead of with diabetes) since it would be a proactive approach. J. Grocholsky suggested that in keeping mind of diabetes, we could do malnutrition in third world countries as well as the topic of overeating. J. Oliver would like to see Healthy Living and Preventative Medicine. A. Sylvestre asked if the campaign would be an educational policy or fundraiser. S. Soneff clarified that it is an educational awareness campaign.

Directive: BIRT that CAPSI National accepts the Healthy Living and Diabetes Campaign as the national IPSF CAPSI health campaign for 2010-2011.

S. Soneff / S. Westad
Carried

8. Committee Dissolution

M. Riordon

The following 2009-2010 committees must be dissolved: Website Committee, Constitutional Review Committee, Finance Committee, Membership Committee, PDW 2009 Conference Planning Committee, Competition Review Committee, Ethics Committee, Agenda Review Committee, IPSF Student Exchange Program Selection Committee, ad hoc Translation Committee, ad hoc committee for Strengthened Unity, and ad hoc Committee to Review the Friends of CAPSI.

Directive: BIRT CAPSI National dissolve the following 2009-2010 committees: Website Committee, Constitutional Review Committee, Finance Committee, Membership Committee, PDW 2010 Conference Planning Committee, Competition Review Committee, Ethics Committee, Agenda Review Committee, ad hoc Committee to Review the Friends of CAPSI, ad hoc Translation Committee, ad hoc committee for Strengthened Unity, and IPSF Student Exchange Program Selection Committee.

M. Riordon / J. Cyr

9. Committee Formation

M. Riordon

The following committees must be formed:

- **Finance Committee:** Addresses matters of financial concern outside of official CAPSI meeting times.

Composed of: *-Finance Officer (Chairperson) – Amy Wong*

- President – Polly Kwok
- One Senior Rep. from Western Canada (West of Waterloo) – Greg Gandoke
- One Senior Rep. from Eastern Canada (East of Toronto) – Anne Sylvestre

- **Constitutional Review Committee:** Drafts, reviews and amends the CAPSI Constitution, in addition to other official documents and contracts as necessary.
Composed of: *-President-Elect (Chairperson) – Jillian Grocholsky*
-Executive Secretary – Megan Riordon
-Two other members, which may include Senior Reps. or members of the Executive Council – Brad Elliott and Jeannine Oliver
- **Membership Committee:** Responsible for ensuring that all CAPSI members receive their membership benefits and work to facilitate the promotion of CAPSI during CAPSI Awareness Week.
Composed of: *-Executive Secretary (Chairperson) – Megan Riordon*
-VP Communications – Maria Zhang
-One Senior Representative – SuFei Yue
- **2012 Professional Development Week Conference Planning Committee:**
Facilitate the organization of PDW 2012 in Halifax, Nova Scotia.
Composed of: -Local Senior Representative from the host school – Sarah Creaser
-CAPSI President as an *ex-officio* member – Polly Kwok
-Local Planning Committee as per the discretion of the host school
- **Website Committee:** Responsible for maintaining and updating the CAPSI National Website.
Composed of: *-President-Elect (Chairperson) – Jillian Grocholsky*
-VP Communications – Maria Zhang
-CAPSIL Editor – Yin Hui
-One Senior or Junior Rep. from Quebec – Émira Glanza
-One Senior Rep. from Western Canada – Greg Gandoke
-One Senior Rep. from Eastern Canada (excluding Quebec) – Jill Cyr
-Webmaster (*ex-officio*) – Franky Liu

Meeting interruption → Kristiana Gudmundston introduced Leah Phillips as the new CSHP Student Board Member at 10:30am.

- **Ethics Committee:** Responsible for the addressing all ethical matters brought to the CAPSI National Council.
Composed of: *- Past President (Chairperson) – Brad Elliott*
 - President-Elect – Jillian Grocholsky
 - CAPSIL Editor – Yin Hui
 - VP Communications – Maria Zhang
 - Finance Officer – Amy Wong
 - Senior or Junior Rep from a French and English speaking school – Amy Lamb & Mylène Mahfouz

- **Agenda Review Committee:** Responsible for the review of the CAPSI National Agenda prior to distribution.
Composed of: - *VP Communications (Chairperson) – Maria Zhang*
- CAPSIL Editor – Yin Hui
- One Senior or Junior Rep from a Quebec School – Jessica Proulx-King
- One Senior or Junior Rep from Western Canada (West of Toronto) – Amy Lamb
- One Senior or Junior Rep from Eastern Canada (East of Toronto) – Jen Baker
- **Competition Review Committee:** Responsible for the review of all competition cases and materials before their distribution/dissemination to the local level.
Composed of: - *VP Education (Chairperson) – Jeannine Oliver*
- Past-President – Brad Elliot
- One CAPSI Rep. from an English-speaking school different from the home school of the VP Education – Sarah Creaser
- One CAPSI Rep. from a French-speaking school different from the home school of the VP Education – Pascale Lanthier-Labonté
- **IPSF SEP Selection Committee:** Responsible for the review of all applications for and select candidates to participate in the IPSF Student Exchange Programme.
Composed of: - *Student Exchange Officer (Chairperson) – Kendell Langejans*
- IPSF Liaison – Suzanne Soneff
- President-Elect – Jillian Grocholsky
- One Senior or Junior Rep from Western Canada (BC to Waterloo) – Khushminder Rai
- One Senior or Junior Rep from Eastern Canada (Toronto to Newfoundland) – Jen Baker

Motion: BIRT CAPSI National form the following 2010-2011 committees: Website Committee, Constitutional Review Committee, Finance Committee, Membership Committee, PDW 2012 Conference Planning Committee, Competition Review Committee, Ethics Committee, Agenda Review Committee, and IPSF Student Exchange Program Selection Committee with the appointed individuals.

M. Riordon / P. Kwok

10. Symposia Discussion

L. Wang

This discussion is to brainstorm possible symposia topics and then to decide on two symposia topics for 2010-2011.

- Each school must choose one of the two topics for the fall term which is mandatory and then the other can be for the optional spring term symposia.
- The topics recommended during discussion were: technician regulation, pandemic preparedness, harm reduction on needle exchange for drug addicts, differences between entry level PharmD and BSc, drug reform, running a pharmacy / reimbursement models (whether or not we should be government employers and

- get pensions or be a business to strive to make money), personalized medicine, non-traditional pharmacy
- P. Kwok suggested that our State of the Nation presentation could be adapted to present locally
 - A. Sylvestre mentioned that the drug reform topic would not apply to Ontario
 - M. Mahfouz mentioned the PharmD topic would not apply for U de M nor U of T.
 - A vote was held on the following topics: 1) PharmD, 2) Drug reform / State of the Nation / Reimbursement Models, 3) Technician regulation, 4) Blueprint for pharmacy, 5) Interdisciplinary pharmacy, 6) Personalized medicine, 7) Non-traditional pharmacy (military, academia, etc...), 8) Harm reduction
 - Each school had two votes and voted for two topics
 - Most votes were for Drug Reform / State of the Nation and Harm Reduction

Directive – **BIRT that the mandatory 2 topics for the symposia for 2010-2011 are Drug Reform / State of the Nation / Reimbursement Models and Harm Reduction while the optional spring symposium topic is one of the rest of the options (above list).**

L. Wang / S. Soneff

- S. Yue suggested the mandatory topic be in the spring term instead of the fall term
- J. Oliver suggested we amend the motion to include mandatory and optional topics instead of fall and spring topics.

Directive – **BIRT that the 2 topic choices for the mandatory symposia for 2010-2011 are 1) Drug Reform / State of the Nation / Reimbursement Models or 2) Harm Reduction and the optional symposium topic is one of the following topics or as desired (technician regulation, blueprint for pharmacy, interdisciplinary pharmacy, pharmD program, personalized medicine, or non-traditional medicine.**

**Amended by B. Elliott.
S. Soneff / Yin Hui**

BIRT CAPSI National breaks for 10 minutes.
G. Gandoke / M. Mahfouz

11:10 am BIRT CAPSI National continue general meetings
B. Elliott then passed gavel onto P. Kwok

11. 2010-2011 CAPSI Corporate Partners M. Zhang

A CAPSI Corporate Partnership is defined as a corporate entity that demonstrates a commitment to intangible support that goes beyond monetary contributions and for which they do not receive direct recognition. Corporate Partners must have a strong national presence and be committed to providing CAPSI members with better opportunities to develop themselves professionally. *Corporate Partners for 2009-2010 were Apotex, Novopharm, Wyeth Consumer Healthcare, and Ratiopharm.*

- B. Elliott updated CAPSI National on a letter that was sent to Apotex from 2009 – 2010 CAPSI National VP Communications James Morrison regarding their corporate partner status. This letter outlined the requirements for CAPSI corporate status and reflected on Apotex’s involvement over the past year. It explained that this title is reviewed annually and if sponsorship or involvement above and beyond financial contributions with council is reduced, corporate sponsor status might be revoked. Once Apotex realized their situation, they apologized, stated it had merely been an oversight and decided to bring back the backpacks and funding for PDW.

12. National Mock OSCE Question Bank

B. Elliott

At PDW 2009, the National Council elected to create a bank of stations/questions to be collected/held by the Executive Secretary. This discussion is to follow-up on the progress of the bank.

- B. Elliott clarified that the purpose of the bank is to have practice questions but to ensure they are not the same questions as the OSCEs.
- It was decided that J. Oliver will look into the 8 cases that were updated for 2009-2010 by J. Mailman (DAL) and Carla D. (MUN). She will also find out from the outgoing VP Education A. Ghumman if these cases were sent to PEBC who reviews them and sends them back
- There was concern about whether these cases could be used right away but clarified that we cannot and so they might be ready for a mock OSCE next January
- A. Sylvestre mentioned that U of T did mock OSCEs last year but never heard back from the PEBC
- B. Elliott had met with them last year at the CPhA conference and was told to just send the cases in and the PEBC would get back to them
- P. Kwok will meet with the PEBC in June to get more information

Directive: BIRT that CAPSI creates an ad hoc committee for 2010-2011 with VP Education (J. Oliver) as Chair, one representative from Eastern Canada (A. Sylvestre) and one representative from Western Canada (S. Westad) as members to have a larger bank of questions and add previous cases from other schools.

A. Sylvestre

- Currently 5 of the 10 pharmacy schools do mock OSCEs (ex: UBC, MUN, DAL)
- J. Oliver clarified that the ad hoc committee would collect the cases and expand the bank
- A. Sylvestre suggested adding the task to the VP Education position portfolio instead of creating an ad hoc committee
- Strike previous motion

Directive: **BIRT that the formation of a National Mock OSCE Question Bank be added to the portfolio of VP Education and a sub committee formed annually to provide support and editing of the cases prior to submission to PEBC.**

J. Oliver / A. Sylvestre

Carried

Directive: **BIRT that the 2010-2011 National mock OSCE question bank ad hoc committee be formed with VP Education (J. Oliver) as chair and one representative from Eastern Canada (A. Sylvestre) and one representative from Western Canada (L. Delavau).**

J. Oliver / J. Baker

Carried

13. New CAPSI Competition & Sponsorship

J. Oliver

This discussion is to introduce council to the new competition that was established to be implemented at PDW in Toronto. During the CPhA conference, the joint officer meetings, we will be looking for sponsors interested in sponsoring this competition.

- J. Oliver drafted the proposal and needs 2 clarifications for the IPSF Award
- It was brought up that the sponsors would have a place in the CAPSIL
- J. Morrison must confirm to see if deadline has passed for new sponsors to be in the 2010-2011 agenda
- Looking for \$14,000.00 commitment
- Competition would be about evidence-based medicine
- B. Elliott explained that sponsors have approved of the competition idea and the VP Education was to make a proposal so it isn't likely that the competition will happen this year since it must be developed first
- Apotex and Walmart are potential sponsors
- J. Oliver clarified that some sponsors will help make the cases, the VP Education helps develop them, and the competition review committee will review them
- B. Elliott added that the content of the questions would be a simple case (ex: new antithrombotic drugs)
- B. Elliott also suggested we go to the sponsors this year to see if they would be interested and then develop the cases
- P. Kwok suggested we do a trial at a school before the competition goes national
- B. Elliott added that J. Oliver continue with the proposal and could do the trial at University of Waterloo and provide the documents for the competition
- For judging criteria, a good gold standard article would be predetermined as the best resource and then objective and subjective marking criteria would be set
- J. Oliver added that local chapters would have local judging committees then the national competition would have a judging panel for the 10 winning submissions and select a national winner
- S. Creaser mentioned that it is a great experience as an exam at DAL and questions are usually straightforward so can usually only find 1 or 2 articles

- J. Oliver explained that specific marking schemes would be sent to the schools so faculty wouldn't have to do the research, and then a specific rubric would be attached for other components in case more than one person found the right article. There would be only one question and competitors would have a specified period of time to find the article, talk to a standardized patient, etc...
- It was stressed that it is important to have a national standardized judging panel
- B. Elliott added that the competitor can choose to write the submission as either writing to a patient or a physician; he thinks that it is a great experience so it can help other schools that don't do as much critical appraisal
- J. Oliver will be approaching sponsors this week
- A. Lamb added that the drug info services people would be a good resource
- Discussion ended

14. AFPC Discussion Topics

P. Kwok

Since CAPSI is unable to meet with AFPC at CPhA this year, P. Kwok will be meeting with them at the AFPC conference taking place in Vancouver in June. This discussion will be to brainstorm possible topics to bring to AFPC from CAPSI.

- P. Kwok will be meeting with the Association of the Faculties of Pharmacies in Canada this June in Vancouver so is looking for questions
- A. Wong asked if P. Kwok's registration would be covered; P. Kwok said that it is covered with her directed studies
- A. Gubbels expressed the concern about students missing classes and exams since PDW and CPhA fall during exam times at U of W; she wondered how faculty at other schools go on board to approve missing school
- B. Elliott explained that at Dalhousie, faculty generally cooperates with students wishing to attend such professional development events if appropriate notice is given for request
- P. Kwok admitted that some professors don't recognize coming to conferences as a priority so she will talk to the faculty
- A. Gubbels asked what she would do if an exam is scheduled and can't come to meetings
- P. Kwok answered that she could maybe send a proxy or junior representative
- S. Westad suggested students write a paragraph about the conference attended to give to their professors so they know what a positive experience it can be
- A. Lamb explained that professors attend their AGM at U of S so get to see what CAPSI does and it was well received; she suggested maybe CAPSI liaisons could write a report for their faculty
- G. Gandoke insisted we make sure AFPC knows what we do; he added that at U of A they try to go to faculty meetings to show the professors what CAPSI is about
- J. Oliver would like to get the deans on board so they are aware of all CAPSI does so there is less resistance from the faculty

- M. Zhang added that we send e-newsletters to faculty for a top-down perspective so everyone knows about the conference
- S. Yue emphasized the professional development of CAPSI so it would be good to write a reflection paragraph for faculty
- P. Kwok mentioned we could possibly add that to the PDW Educational policy
- B. Elliott added to make sure specifics are mentioned for conferences with numbers of participants, etc...

15. Walmart Membership Benefit Ideas

P. Kwok/M. Zhang

During the Joint Officer Meeting with Walmart at PDW, they are looking to sponsor a tangible membership benefit that is centered on patient-centered care. This discussion is to brainstorm ideas for membership benefits that we could bring to the discussion with Walmart.

- They are possibly looking at giving stethoscopes to 1st year students
- J. Oliver said U of W 1st year students received manual blood pressure monitors
- B. Elliott explained that Walmart is now looking for ideas to give something tangible to 2nd year students
- Suggestions included a laminated OTC cheat sheet book with values, vitamin doses, etc...; sponsorship of Rx files; guide to NonRx drugs (\$25 value) fits in lab coat pocket with all PSC topics condensed; little cards with creatinine clearance and other formulas on it; little book with medical terminology; any text book; lab coat; epi-pens; pack of placebo MDIs and inhalers, etc...; discounts on textbooks; dry erase calendar (cost is about \$4) with follow up tabs; membership cards; awards for students (ex: literary competition about patient-centered care); provincial handbooks about drug coverage and billing to free up time for PSC; glucose meters
- There was a question about if Walmart would want their logo included – TBD
- G. Gandoke suggested that we do the calendars with Walmart as the sponsor so we could raise funds at the same time. The calendar would be 2-sided with 4 month blocks on one side and one month on the other side. The logo and other information could be on both sides. T. Babish added that a chart of values could be added on the side of the calendar. J. Grocholsky was concerned about the dry erase board being kept confidential. M Zhang thought the calendars wouldn't be big enough for a sponsorship so could add post-it notes
- P. Kwok suggested these ideas are brought to the membership committee
- The ideas will be brought to the Walmart meeting

16. CAPSI Elections Protocol

P. Kwok

The elections protocol written in the current edition of the Operating Manual has not been updated and reflecting the current procedures of the CAPSI National elections system. Please find an updated version of the Elections Protocol in the Annex.

Motion: BIRT that CAPSI approve of the changes outlined in the updated Elections Protocol document prepared by the Constitutional Committee 2009-2010 to be implemented starting at PDW 2011.

- Issues from the old elections protocol included: VP Communications would address the applicants; opinions about candidates were not allowed; should not let on who each person is voting for; added software portfolio to CAPSIL position
- Changes were all posted on the CAPSI forum
 - added option to choose for no candidate
 - added “to discretion of chair”
 - each outgoing person would explain how each candidate would be good for that position but not say who he/she will vote for
 - split up discussion time after each position
 - exec sec will split up room in diff areas and reps will pick up packages
 - internet – make sure to delete information after election is over
 - make sure to post portfolio
- A. Lamb and A. Sylvestre asked for clarification about school’s preference and why a discussion is necessary if each school already has a preference
- B. Elliott explained that discussion is needed to display schools perspective
- P. Kwok added that it helps if the outgoing person is there in the discussion
- A. Sylvestre suggested to give short description of position for whole school
- B. Elliott added that it is also important that persons in the outgoing positions can add their concerns
- S. Soneff suggested we use Skype for asking questions at PDW
- P. Kwok explained difficulties with the technology but live is logistically too hard

G. Gandoke left room at 12:30pm.

- Y. Hui suggested someone else could read the speech if there are tech difficulties
- A. Sylvestre said that personality is important to hear the person say the speech
- P. Kwok explained that the letter of intent is for that reason
- J. Cyr questioned personal background to let other people know about candidates
- B. Elliott explained that professional background still needs to be addressed (at the discretion of the chair)

G. Gandoke came back at 12:32pm.

Directive: BIRT that CAPSI approve of the changes outlined in the updated Elections Protocol document prepared by the Constitutional Committee 2009-2010 to be implemented starting at PDW 2011.

B. Elliott / A. Lamb

Carried

BIRT CAPSI National break for lunch until 1:05pm

G. Gandoke / B. Elliott

P. Kwok called meeting to order at 1:11pm

17. VP Interprofessional Affairs Title in the OM

B. Elliot/P. Kwok

Directive: **BIRT that the title of VP Interprofessional Affairs be changed to VP Professional Affairs in the OM.**

A. Sylvestre / A. Wong

Carried

18. COMPRIS Student Interview Guides

P. Kwok

To discuss the guide and the availability of the guides at each of the universities.

- B. Elliott explained that the orange handbook is a student interview guide
- Y. Hui thinks the guides should be given to upper years and not in first year
- A. Sylvestre admitted that U of T doesn't get enough to they must split what they have to students in different years and therefore would like more
- S. Hue asked how they advertise the guides to which A. Sylvestre explained that they go to all the classes and talk about interviews
- Schools were asked how many guides they currently had and who receives them
 - UBC – have some, maybe 50, would need about 100
 - U of A – 20-25 copies in office, pointless if give to 1st years
 - U of S – have some, but usually give to 1st years
 - U of Manitoba – usually give to 1st years
 - U of W – have a case or two and students like them
 - U of T – don't have any, would need ~ 400 – 500 (140 if only for 1 class)
 - U de Montreal – none left but would like to have some
 - U de Laval – have about 100 so have enough
 - DAL – passed out about 90 to 1st year class so would need more
 - MUN – hasn't seen any but would need about 40 to give to one class
- B. Elliott suggested they be given to 3rd year students and to promote the online version of the guides to all students
- A. Gubbels suggested at U of W they should be given before the 1st years' co-op
- B. Elliott wasn't sure if the guides will be updated to the 3rd edition

19. Translation Committee

Y. Hui/P.Kwok

To discuss the mandate established by the ad hoc committee and to approve the committee as a standing committee.

- Y. Hui explained that B. Churchill found it hard to translate articles for the CAPSIL so it would be good to have a translation committee, to which we could have people who are bilingual but not necessarily from Quebec on the committee
- A. Lamb added that the committee would also be useful for the PDWPCs

Directive: **BIRT that CAPSI National stand up an Ad hoc committee consisting of the CAPSIL Editor (chair) (Y. Hui), one representative from Laval University (J. Proulx-King), one representative from University of Montreal (P. Lanthier-Labonté), one bilingual council member (M. Riordon), as well as any other interested students for the translation of any CAPSI related documents (except those of PDW, unless needed) for the CAPSI Translation Committee.**

Y. Hui / M. Zhang

Carried

- P. Kwok suggested a forum be set to advertise to other students and to let Y. Hui know if anyone knows students who may be interested in joining the committee

20. IPSF World Congress in Vancouver

P. Kwok/K. Langejans

To garner feedback on whether holding the congress in Vancouver 2012 is a plausible idea.

- P. Kwok received an email from Shirley Young, a member from the board, for thoughts on holding the congress in Vancouver in 2012. A pharmacy association needs to put a bid forward (video, accommodations, workshops, speakers, etc...) at this year's congress in Slovenia, which is needed by this summer
- The topic was placed on the forum for discussion
- S. Soneff thinks it would be great but doesn't want to do a poor job, which might be hard to coordinate nationally at UBC... Vancouver holds PDW in 2013 so UBC would only have 4 months between PDW and the congress
- The congress was last held in 2004 in Vancouver, but has also already been held at Dal in Halifax so it was suggested that 2012 could maybe go to Toronto
- The congress would be run by the students, with tourism organizing night events
- B. Elliott asked for a clarification on what CAPSI's involvement would be
- S. Soneff explained that she didn't think it would be possible to have a presentation ready for this summer
- P. Kwok reasoned that not all countries have a bid and the congress in Vancouver may financially deter students from going to PDW in Vancouver the year after
- S. Hue thinks it could be in any city other than Vancouver
- L. Wang expressed concern on how we would get student support
- S. Soneff explained that Slovenia has such huge networking and support so we would have to further develop our support here. It would be students from all of Canada involved so unfair if Toronto had to do it alone
- P. Kwok said it would have to be mostly Ontario students
- J. Grocholsky reasoned that it could be a possibility for networking between U of T and U of W.
- A. Sylvester admitted that U of T did well with PDW but their IPSF program is not as great so she doesn't know if they would have enough support
- B. Elliott asked if it had to be 2012
- S. Soneff explained that there was interest because of the Vancouver Olympics

- Since information would have to be prepared for August, it was decided that overall it would be too much of an undertaking to do a good job and therefore a bid for 2012 would not be feasible at this time
- L. Wang added that it would be good to have a world congress since it could help develop IPSF so maybe Vancouver could bid for 2013 or 2014
- Since it is not feasible for 2012, P. Kwok will respond to the email

21. PDW Letter of Agreement

J. Grocholsky/P. Kwok

According to the constitution, it is required that CAPSI National enter into an agreement with the PDW Planning Committee (PDWPC) which outlines the expectations for the conference, to keep continuity from conference to conference, and to protect the PDWPC members from personal indemnification. CAPSI National has defaulted on that agreement for the past several conferences and we cannot continue to do so: we are not supporting the PDWPC – a group of individuals that do so much work on our behalf – in a proper way.

- B. Elliott explained that the agreement protects CAPSI as well as helps the planning committee. The intent is to put the document in the Operating Manual, with a separate agreement for the planning committee to sign to say that they will comply with the policy
- A. Lamb asked if the U of S planning committee will sign it but P. Kwok said no

Directive: BIRT the CRC develop a brief Letter of Agreement, based on the amended section on PDW in the Operating Manual, to be signed between the PDWPC and CAPSI National, to be reviewed by our Lawyers and sent for final approval by Council at the CAPSI National Fall Teleconference in 2010. This document is to be updated by CAPSI National annually and signed by every subsequent PDW Planning Committee shortly after they are formed 2 years prior to the conference being held.

J. Grocholsky / B. Elliott
Carried

Directive: BIRT CAPSI National accepts the (amended) amendments to the CAPSI National Operating Manual as recommended by the 2009-2010 Constitution Review Committee (Please see Annex).

B. Elliott/ J. Grocholsky
Carried

22. Friends of CAPSI Proposal/Development

B. Elliot/P. Kwok

During Council Meetings of PDW 2010 in Toronto, ON, the National Council decided to move forward with the proposed idea of creating a new membership bracket to be called the "Friends of CAPSI." The idea was to give an opportunity for former CAPSI National Council members, competition winners, award winners, and (eventually) general members, to give back and help support the Association; if they donate funds to CAPSI National then there will be less of a requirement for CAPSI Local funds to be used to

send a Senior or Junior Rep to the meetings of the National Council, leaving more funds at the local level to support activities for our membership while keeping our membership fees low.

- It would be another revenue opportunity instead of asking for more sponsorship
- P. Kwok explained that an ad hoc committee was made to come up with the proposal (see appendix)

Directive: BIRT CAPSI National stand up an Ad hoc committee consisting of the Past-President (chair) (B. Elliott), President-Elect (J. Grocholsky), Executive Secretary (M. Riordon), VP Communications (M. Zhang), Finance Officer (A. Wong), CAPSIL Editor (Y. Hui), and (ex-officio) Webmaster (F. Luo), to complete development of the Friends of CAPSI, including but not limited to: creation of the additional membership database, set-up of payment scheme, promotional letter, liaising with the PDWPC 2011, page on the CAPSI National Website, etc, to be completed for final review by Council NLT 31 July 2010 for final approval by Council via Email NLT 7 Aug 2010 and launch NLT 23 Aug 2010.

B. Elliott. / S. Westad

Carried

- S. Soneff read a note from K. Langejans that the ISPF grads are still considered members until 4 years after graduation so maybe CAPSI could do the same
- P. Kwok explained that the membership database would simply consist of information
- A. Sylvestre clarified that members would still have to pay but would have the option to still be a member
- B. Elliott explained that J. Mailman did some research on how to get sponsors and apparently the best time is to approach recent graduates and then they will renew every year
- A. Lamb thinks the proposed letter needs to be reworded for promotion of student academia as opposed to national council benefits and funding for representatives
- B. Elliott wants clarification on the ASK letter for past executive members and competition winners
- J. Oliver thinks it is a good letter for transparency
- M. Zhang wondered how far back we can get names and addresses to which P. Kwok answered back to J. Mailman's year (Class of 2010)
- Everyone is to notify B. Elliott if changes to the letter are to be made

Directive: The CRC will develop Terms of Reference for the Friends of CAPSI to appear in the By-Laws for Approval by the General Membership during the AGM at PDW 2011 in Saskatchewan.

23. PDW Educational Protocol Revision

P. Kwok

This discussion is to explore the expansion of the mandatory implementation of the protocol at PDW and garner feedback to its results and whether we should continue this protocol in upcoming PDWs.

- P. Kwok explained that this year was a trial year so since there has been positive feedback we could now move forward with expanding the policy to include speakers, etc...
- J. Grocholsky indicated that there was a problem with overlap for one of the events with a speaker so to make sure that there is no conflict in future years or else give the students an option to attend a certain number of educational events and not specific ones
- There were concerns about the consequence / punishment (can't register as a CAPSI member for the PDW the following year) since some students would not be attending the next conference. It was stressed that students need to know there will be a consequence if they do not attend the required number of educational events and the punishment will be followed through accordingly. Faculty should also be made aware of the policy so they know students are attending educational events.
- Some schools had issues with collecting the cards since some students claimed to have lost them. G. Gandoke suggested students pay a \$25 deposit (besides the conference registration) which would be returned when the card is collected in order to motivate students not to lose their cards.
- A. Sylvestre suggested collecting the cards at the end of PDW then drawing names for a prize.
- A. Lamb thought that although having the awards with the dinner was good exposure, it should not be one of the required events.
- P. Kwok suggested that the options for required events should include the AGM, elections, as well as a certain number of speakers as decided by the CRC
- Sign up sheets at the speakers was discussed but rejected since stamp cards are more convenient and students could sign up their friends who were not attending
- The topic will be posted on the forum and the CRC will discuss further

24. Classified Section of the CAPSIL

Y. Hui

This discussion is to gather feedback as to whether adding a new classified section to the CAPSIL is a good initiative for CAPSI.

- Y. Hue suggested advertising housing for people to sublet to students in other provinces
- J. Oliver added that it would be an excellent opportunity for co-op placements
- Y. Hue mentioned there would have to be a disclaimer
- P. Kwok suggested that since there are already advertisements posted on the website, we could have an ad in the CAPSIL to promote the website postings since the advertisements may not be current after the CAPSIL is published

S. Westad left at 2:12pm.

- J. Oliver suggested the CAPSIL posting be more of a snapshot of what is available on the website to see what is more available and up to date
- L. Wang suggested we maybe charge non-CAPSI members
- M. Zhang thought it would be easier if there was a tab on the website main page

25. Guidelines for CAPSIL articles

Y. Hui

See Annex.

- Having trouble with some sponsors taking up too much space so have proposed new guidelines
- Currently the decision is to be left to the discretion of the CAPSIL editor but these new guidelines will allow more objective decisions

S. Westad returned at 2:16pm.

- M. Zhang thinks the guidelines are good to improve clarity and transparency, but it is important to make sure there is still flexibility since some sponsors might have issues with previous agreements (ex: some sponsors were given extra space)
- Y. Hue clarified that the CAPSIL editor would still have the final decision but the guidelines would help support the decisions, making sure to communicate with the VP Communications

BIRT CAPSI National approve the “Guidelines for Accepting Articles from CAPSIL sponsors for the CAPSIL” and that these guidelines be added to the Operating Manual (see annex).

Y. Hue / G. Gandoke

Carried

BIRT CAPSI National breaks for 15 minutes.

G. Gandoke / J. Oliver

P. Kwok called meeting back to order at 2:38 pm.

(G. Gandoke absent)

26. CPhA/PDW Flight Rebates

J. Baker

Currently, CAPSI National member flights are booked independently by each member and PDW delegate flights are booked independently using a promotional code to identify the flight and give delegates a discount. If flights were to be booked through travel agent / U of T CAPSI Junior rep, Jen Baker, the same promotional codes and rebates would still apply to all flights. Domestic flights pay the booking travel agency 7% of the fare before taxes with Air Canada and 8% of the fare before taxes with Westjet. 50% of that amount is paid to the agent (Jen), who would then write CAPSI national a cheque for the amount received (one cheque post CPhA and one post PDW). No amount would be able to be

entered into the budget as total amount paid to CAPSI national would depend on the number of flights and different fares booked. Records would be kept of each flight booked and the net amount to be received by CAPSI national would be tracked and submitted to CAPSI with the bi-annual cheque.

Motion: BIRT CAPSI national council member flights be booked through Jen Baker and PDW delegates be directed to Jen Baker for booking, and that Jen Baker will give CAPSI the commission she receives on flights booked for CAPSI and PDW delegates.

- Jen Baker will be with CAPSI for the next 3 years and then could possibly negotiate with contacts for the future
- There was some concern that it would be too much work for J. Baker and some people may want to book their own flights, but J. Baker said she would be fine with the workload. She could start with PDW 2011 and then attempt CPhA 2011.
- It is still unknown whether the commission would be considered a donation or an agreement or a contract or even CAPSI fundraising
- For compensation, the travel agent (J. Baker) would get recognized by her company with points because of the increased volume of sales. She would then benefit by qualifying for certain fees to be waived.
- J. Baker explained how the Westjet promotional code is used during PDW to specify a certain date range for traveling and then the extra flights received are used to fly in the conference speakers
- B. Elliott thought that booking through a travel agent may infringe on the PDWPC for 2011 so A. Lamb will give J. Baker the necessary information and contact for the PDW in Saskatoon
- J. Baker said the commission amount still has to go somewhere so the travel agent could still make a profit for CAPSI, which wouldn't jeopardize any contracts
- Each student would have to contact J. Baker to give their information before booking is approved so she would create a special email account and be able to book the flights herself, without getting other people involved to keep it simpler
- B. Elliott suggested J. Baker get a personal cut from the profits but J. Baker said she would feel guilty if she took a cut from a not-for profit organization
- B. Elliott suggested that we do a trial run with CAPSI council first; since we don't have a charity number we would have to look into that to know if the profit would be a donation or sponsorship
- If people don't get back to J. Baker in time for booking approval then the person would get a travel credit from the airline
- J. Grocholsky wondered if the booking through J. Baker should be optional or mandatory, and if optional, then people could possibly receive a registration discount
- J. Baker suggested that there could be a promotional code only for the people booking through CAPSI and that would be the incentive instead of a registration discount
- J. Baker will try to set up a template using a Google document and will figure out a secure way to gather personal and credit card information, etc...

- There were concerns about the commission and taxing so J. Baker will speak with an accountant (S. Westad offered help with the taxes)
- J. Baker added that students could still collect travel points through Aeroplan with Air Canada but West Jet no longer offers points

Directive: **BIRT CAPSI National Council member flights be booked through J. Baker and that J. Baker will give CAPSI the commission she receives on flights booked for CAPSI Council for PDW 2011.**

J. Baker / Y. Hue
Carried

27. CAPSI Student Agenda

M. Zhang

To provide an update on advertising and costs and the agenda that is coming out for the 2010/2011 academic year.

- S. Westad suggested the agenda cover design could be the upcoming PDW's logo
- Currently agendas are given out differently depending on the school
 - U of T – all students receive one since CAPSI membership is mandatory
 - U of S – receive agenda when pay CAPSI membership, or ask local rep
 - UBC – gives them out free after membership so not to waste them
 - L. Wang suggested giving them out during CAPSI awareness week
 - J. Baker suggested they be given out when schools do textbook ordering
- B. Elliott emphasized that to increase membership, schools should use the agenda when people buy memberships since it is a tangible benefit
- S. Soneff noted that it is important to receive the agendas before the university gives out their agendas
- P. Kwok noted that using the membership lists is probably the most effective way to distribute them to schools who don't have mandatory membership
- Discussion on tangible benefits will be moved to reps meeting

28. CAPSI – McGraw Hill Partnership

M. Zhang

An update and general discussion.

- M. Zhang is concerned that no one is benefiting from the partnership
- UBC – it was a good membership benefit but last year the deadline was not clear so people sent requests after the deadline therefore more organization is needed
- U of A – it is a good incentive but no one knows anyone who actually uses it
- U of S – there were lots of orders but there were issues (ex: taxes) so lost money... However, it was a successful textbook drive so they would like to try it again in order to generate a revenue this time
- U of M – started too late in the year so 3rd years had already ordered books; also, people buy books for cheaper on Amazon so don't know if students will use it
- U of W – don't use it since all books are available online
- U de M – students already have discounts so don't use it
- U de Laval – don't use it
- DAL – don't use it nor need membership benefit since membership is mandatory

- MUN – faculty advertised Amazon so students wouldn't use it
- M. Zhang noted that previously there was a lack of communication for deadlines and when the books would arrive so if we proceed this year then we would have to better coordinate the program. McGraw Hill also lost money so J. Morisson was hoping they would cancel the partnership. If we got the threshold numbers to know our profits then we can get updated later.
- McGraw-Hill had approached CAPSI with the partnership offer to eliminate the bookstores but they also have a deal with the bookstores. However, it would be almost impossible to beat Amazon prices.
- B. Elliott thinks it may be too much work to be worth it; the partnership is not very viable now because of Amazon and e-books, etc...
- M. Zhang said that we can only get discounts if we know numbers for orders but we can't give out numbers ahead of time so we can't predict our profit
- P. Kwok said we will wait to see the numbers but we probably won't go with it...

29. Other Business – Membership Cards

- Y. Hui suggested we have a central design and give the cards to students when they purchase their CAPSI membership
- S. Soneff thinks it is a waste of paper since some schools have mandatory membership
- B. Elliott thinks they are a good idea depending on the cost. CAPSI used to have them before but cut them out due to costs so will look into the cost with CPhA
- U of T already has rip-out cards so M. Zhang suggested we combine them with the agendas
- Purpose of the cards would be so reps don't have to look at sign-up sheets during events. Could also generate revenue if students lose them they would have to buy a new one.
- P. Kwok suggested we have a national template
- J. Oliver added that by using a mail merge system with the membership database we would just have to make a template then costs would only be printing
- A. Lamb thinks U of S would definitely benefit since their membership is optional
- K. Rai suggested we assign numbers to each member then email a personalized e-membership card that the student could print
- A. Sylvestre likes the card idea as long as they say CAPSI and not a sponsor's name
- J. Baker suggested we get CAPSI membership stickers (instead of cards) to put on student cards. There was concern about students transferring stickers but it shouldn't be an issue if the stickers are card specific and don't peel off.
- The stickers would need a one year expiration date or be 2 different colors depending on one versus four year memberships
- B. Elliott will look into the sticker idea and get back to the group while L. Wang will look into the actual membership cards

Y. Hui left at 3:40pm

BIRT CAPSI National break for 20 minutes.

J. Grocholsky / B. Elliott

VP Professional (L. Wang) and VP Education (J. Oliver) met with the local reps

P. Kwok called the meeting back to order at 4:09pm.

B. Elliott absent.

30. IPSF Welcome Committee

P. Kwok/K. Langejans

To establish the committee permanently into the OM and into the responsibility of the local IPSF liaisons.

See appendix

- A. Lamb pointed out that it is not always feasible to be in the same city that people will be in
- K. Langejans noted that other interested students should be asked to help out
- P. Kwok mentioned that other countries do joint activities so we should organize activities as well for the incoming students. There would not be a budget for these activities so local as well as international students would have to pay on their own.
- A. Wong mentioned that the IPSF group at U of T has some funds for activities
- K. Langejans stressed that if the local IPSF rep isn't doing their job then CAPSI National should ensure they do it

Directive: BIRT that CAPSI National Council implement the CAPSI IPSF local welcoming committee guidelines for the Student Exchange program as part of the OM effective summer 2010.

K. Langejans / S. Soneff

Carried

B. Elliott came in at 4:15pm.

31. Donations to MPNUP

K. Langejans

At the beginning of the IPSF General Assembly every year, during the review of procedures and Robert's Rules, a motion is passed that if an Official Delegate is late or caught sleeping during the proceedings, they will pay a fine before receiving their voting privileges again. In the spirit of charity, K. Langejans proposed CAPSI National do the same, and that the money be donated to the IPSF Mobile Pharmacy in Northern Uganda Project.

Motion - BIRT CAPSI National implement a "fine" of \$2 for council members late for meetings or sleeping or texting during CAPSI National discussions, for the duration of the CPhA conference.

Directive: **BIRT CAPSI National implement a “fine” of \$2 for council members late for meetings or sleeping or texting during CAPSI National discussion, for the duration of the CPhA conference be donated to MPNUP.**

K. Langejans / S. Westad

Carried

2 oppositions (M. Mahfouz, J. Poirier)

32. SEP Deposit Review

K. Langejans

We implemented a new SEP deposit policy for this SEP year. Although it is premature for a complete evaluation, a few things have come to light that need to be addressed.

- a. Students on the waiting list who are offered a placement if it becomes available at a later date and decline: K. Langejans thinks that students on the waiting list should fall into the category of “students not successful in obtaining a position with in the SEP”, however this is not explicitly stated. This affects 2 students from the waiting list who declined to participate in SEP when offered placements at a later date.

Directive: **BIRT CAPSI National refund Sarah Grenier (Laval) and Kyung-Yoon Jung (U of A) their SEP deposit for 2010 in the amount of \$65 each. (K. Langejans/-)**

- It was suggested that the issue could go to the newly formed finance committee
- b. The policy does not address what will be done if less exchange students are visiting the city than Canadian students going abroad. K. Langejans is planning on splitting it up – Canadians will have to either pick up or drop off an international student at the airport (not both), however we still have situations where we have more Canadians than international students. She suggests giving students the option of arranging for airport transport, writing about their experience for the CAPSIL, or speaking at the SEP info session at their school the fall after they return. For this year, she thinks it will have to be a strong suggestion, since that wasn't in the original policy.
- Please see appendix
- J. Baker suggested students show proof that they tried to elicit a pharmacy for a student exchange site for the next year
- J. Grocholsky suggested the student try to plan an event
- A. Gubbels suggested the student actually secure the site
- Although it is a trial procedure now, Y. Hui suggested the student be forced to blog about his / her experience
- J. Oliver thinks face-to-face contact is important so the student should have photo proof
- P. Kwok suggested the students get a refund if they plan an event in lieu of meeting at the airport if they can't

Directive: **BIRT CAPSI National refer the discussed changes to the SEP Deposit to the SEP Selection Committee, to be presented at the Fall Teleconference**
K. Langejans / S. Westad
Carried.

BIRT CAPSI National adjourns for the day.
J. Poirier / S. Westad

Saturday, May 15th, 2010

1. **Call to Order:** P. Kwok called meeting to order at 9:04am.

2. **Attendance:** M. Riordon took attendance.

P. Kwok	President
J. Grocholsky	President Elect
B. Elliott	Past President
J. Oliver	VP Education
A. Wong	Finance Officer
L. Wang	VP Interprofessional Affairs
M. Zhang	VP Communications
M. Riordon	Executive Secretary
Y. Hui	CAPSIL Editor
S. Soneff	IPSF Liaison
S. Yue	UBC Senior Representative
K. Rai	UBC Junior Representative
G. Gandoke	Alberta Senior Representative
S. Westad	Alberta Junior Representative
A. Lamb	Saskatchewan Senior Representative
T. Babish	Saskatchewan Junior Representative
L. Delavau	Manitoba Senior Representative
A. Sylvestre	Toronto Senior Representative
J. Baker	Toronto Junior Representative
A. Gubbels	Waterloo Senior Representative
M. Mahfouz	Montréal Senior Representative
P. Lanthier-Labonté	Montréal Junior Representative
J. Poirier	Laval Senior Representative
J. Proulx-King	Laval Junior Representative
S. Creaser	Dalhousie Senior Representative
A. McMullin	Dalhousie Junior Representative
J. Cyr	Memorial Senior Representative
D. Clark	Memorial Junior Representative

Regrets:

C. Hotel	Manitoba Junior Representative (work)
J. Seguin	Waterloo Junior Representative
K. Langejans	Student Exchange Officer

J. Poirier is acting as the proxy for E. Glenza.

3. Finance

A. Wong

a) Reimbursement Model for Senior and Junior Representatives 2010-2011

To discuss a new model for reimbursement since the percentage determined from CPhA last year created many difficulties.

- A. Wong explained that it is very difficult to calculate a percentage model for reimbursing local representatives and would therefore like to change the reimbursement from 75% to 100%
- It was decided to move the discussion of a reimbursement model for the local reps to after the budget discussion

- We discussed that the VP Professional Affairs (L. Wang) would be attending the NaHSSA conference in Hamilton, Ontario in March
- Since flights from Vancouver to Hamilton are currently over \$1,000.00, A. Lamb suggested that we cap the reimbursement price so that we can still have a pharmacy representative at the conference
- J. Baker suggested that L. Wang fly into Toronto instead of Hamilton since it would only be about \$500 and then could arrange a drive to Hamilton (~45 min)
- Currently half of flights and registration fees are covered for the IPSF and SEO attending the World Congress so depending on the budget it was suggested we could cover half of flights with full registration (P. Kwok explained that registration used to be fully covered in the past but had been cut out)
- We will move the discussion to after the budget discussion

4. Budget

A. Wong

Please refer to the Appendix.

Past-President

- Estimated \$600 for flight, \$300 hotel, \$175 registration for PDW
- Scotiabank Agreement
 - we will invoice them for \$2000 (CAPSI gold membership)
 - remaining \$18,000 is for PDW with left over for CAPSI National
- Still waiting to hear back about liability insurance

President

- We must pay for CSHP representative to attend PDW 2011 (\$400) because the rep is not a CAPSI member
- APhA / ASP – it will depend on where it is whether or not P. Kwok will attend
- APAC – removed cost from budget since B. Elliott will attend as past-president and not charge CAPSI
- COCEP 2009, CNSA 2009, and CFMS 2008 – items removed from budget
- CPhA 2010 Meeting Room Expense – removed from budget since there will be no charge
- Videoconferencing is not done anymore so will move expense to teleconference expense

President-elect

- Website – Webhosting Renewal: increased from \$150 to \$230
- Website – Domain Renewal – decreased to \$0
- PDW 2011 Registration for Webmaster
 - P. Kwok suggested we cover day registration
 - G. Gandoke suggested we cover full registration

Executive Secretary

- Will need lawyers fees and actual fees from last year
- Membership database – decreased to \$0
- Membership – estimated only since don't have information from all schools
 - A. Wong responded to G. Gandoke that representatives send membership cheques at \$12 per person before the deadline
 - A. Lamb said she will have to send information again because had sent out \$20 per person instead of \$12
 - A. Wong also clarified that reps should send fees for one year at a time
 - G. Gandoke will need to look how it was done previously if CAPSI National was sent \$12 per person for each year or for 4 years
 - Cheques for \$12 per person should be sent to A. Wong by Dec 1st (March 1st for U of Waterloo)
 - B. Elliott explained that we usually have about 80-85% market share of CAPSI members (about 4,000 pharmacy students in Canada). Since some schools have 100% membership, we can estimate about 75% membership which would be about 3,000 members
 - With the total membership being an estimate, the projected revenue is \$35,000

Finance Officer

- Bank fees are currently estimated at \$200 but will hopefully decrease when we change bank
- PDW 2010 Loan of \$10,000 will come back soon
- PDW 2010 Revenue
 - A. Sylvestre said there is a large surplus (estimated \$30,000)
 - A. Wong said we would get about 15% of this so about \$4,500
 - Surplus will be discussed on Monday during PDW 2010 Presentation
 - A. Sylvestre brought up that PDW should be self-sustaining and shouldn't have to raise as much for future PDWs; the planning committee felt very pressured so she suggests there could maybe be a separate back up account
 - B. Elliott explained that we can't have more than \$50,000 in the bank because we will be charged GST since we are a not-for-profit organization
 - A. Wong said that we currently have a CAPSI "cushion" account with about \$20,000
 - A. Sylvestre explained that the U of T faculty gave about \$35,000 for PDW 2010 so the planning committee wants to pay back \$25,000 to the

faculty; PDW 2010 felt extremely pressured to not go in deficit and therefore needed the money at the time

S. Westad left at 9:43am

- B. Elliott reasoned that expenses are a lot more costly in downtown Toronto
- A. Sylvestre agreed but suggests there be more of a cushion for the planning committee but ideally the money raised for that year's PDW should be spent and therefore the committee would be self-sustainable
- A. Lamb attends on the PDW 2011 planning meetings and thinks the committee feels the same pressure but understands the responsibility so it is unfortunate that the 2010 committee felt pressured

S. Westad returned at 9:46am

- A. Lamb continued to say that she agrees with the money being transferred over to the next PDW
- J. Grocholsky asked what would happen with the 2010 surplus if the committee wasn't paying the faculty back
- A. Sylvestre answered that 15% would go to CAPSI National as revenue, 45% would go to PDW 2011 in Saskatoon and 40% would go to PDW 2012 in Halifax
- J. Oliver believes that passing the money along to successive PDWs serves as the cushion purpose
- B. Elliott believes that we shouldn't take away the cushion from PDW 2011, given the current Ontario situation
- P. Kwok suggested we pass the discussion onto the Finance Committee
- A. Sylvestre persisted that the PDW2010 PC felt too pressured that if they lost money that CAPSI wouldn't exist anymore so the pressure was all on them; they wished there was more of a cushion...
- J. Baker added that they want some money put aside so that if they run into some unexpected expense there will be some back-up for an emergency but they will still try to be self-sustainable; she suggested we could create a cushion so other PDWs don't feel the same pressure
- A. Lamb questioned that is already what the money going to future PDWs is in the budget for
- G. Gandoke wondered if the 45% is in the budget already; since it is not, this money would act as a cushion
- A. Sylvestre believes there should still be another cushion
- A. Lamb explained that the budget is already made and the cushion is not a sponsorship
- J. Grocholsky wondered if the faculty will still be paid back; A. Sylvestre said that they would
- M. Mahfouz is worried that the cushion could be abused
- A. Sylvestre asked what would happen if PDW or CAPSI got sued
- P. Kwok said that we should state the purpose of the cushion

- B. Elliott said that the contingency fund is already written in the finance paragraph about PDW with the contingency fund acting as a cushion
- P. Kwok added that we could maybe add a separate clause
- B. Elliott thinks that the statement is written clearly enough already; A. Lamb agrees
- J. Proulx-King thinks there should be a clarification
- B. Elliott explained that the current PDW Policy wasn't available for the 2010 planning committee so that might explain why they were confused
- A. Sylvestre thinks that for PDW 2010, \$20,000 was probably not enough for the cushion
- M. Zhang thinks that if the PDWPC feels they need to use the cushion, they should have to make a proposal for CAPSI National to know what the emergency fund is for
- J. Baker believes that perhaps \$20,000 from CAPSI could go to the cushion if necessary
- A. Sylvestre doesn't want money given to a PDWPC unless it is needed

Brief interruption by cameraman who entered and exited room

- P. Kwok summarized that it seems people want more than \$20,000 in the contingency fund so CAPSI could possibly keep extra money until the PC needs it; however, we can't have an extra \$20,000 every year because we will have too much money
- B. Elliott explained that we can't have it look like PDW is raising money for CAPSI
- A. Lamb added that even with a \$20,000 contingency fund it would not have helped so it should be increased to \$30,000 to have a better cushion; the money would then be there to let the PDWPC use it

Directive: BIRT CAPSI National increase the contingency fund amount in the PDW LOA from \$20,000 to \$30,000.

A. Lamb / S. Westad

- It was discussed that based on the sponsorship package, this money would be more tangible
- S. Soneff wondered where the \$20,000 and extra \$10,000 would come from
- B. Elliott explained that the first \$20,000 would come from raising funds so the other \$10,000 would come from 45% of the previous year's revenue
- S. Soneff added that the definition for this should therefore be clearer
- A. Lamb suggested to amend the motion so that the \$30,000 be supplemented or replaced by the revenue from the previous PDW's surplus; the committee should thus plan to raise for a \$30,000 surplus as a cushion

Directive: BIRT CAPSI National increase the contingency fund amount in the PDW LOA from \$20,000 to \$30,000, with the \$30,000 to be replaced by revenue from the previous PDW surplus.

A. Lamb / S. Westad

- A. Sylvestre thinks that increasing the contingency fund to \$30,000 would make it even harder for the PDWPC to raise money so there should be something apart from this contingency fund
- A. Lamb added that it would be hoped that the fund is not used and is just passed along from year to year as a back-up
- B. Elliott reasoned that the 20 vs 30 thousand is irrelevant... instead the committees should try to cut expenses. He thinks we could do a better job at explaining the contingency fund since we don't want the PCs to keep raising money
- L. Wang asked if we had any other contingency fund for CAPSI, not PDW
- B. Elliott explained that we need to get liability insurance
- L. Wang suggested we keep adding money to the contingency fund
- S. Yue asked what would happen if the future PC didn't raise the \$30,000
- A. Lamb answered that the following PDWPC would have to raise more
- B. Elliott reinforced that the PC should not think that they can use the cushion... the money is just there to act as a cushion
- G. Gandoke thinks we should explain to the Toronto planning committee what the 45% cushion was for
- M. Zhang asked if every PDW always gets the money
- P. Kwok answered yes, if the money is there
- B. Elliott added that it was changed last year
- A. Sylvestre added that the goal of PDW is not to raise money
- S. Creaser is concerned about PDW 2012 that when planning the contingency fund isn't helping anyone now

Directive: BIRT CAPSI National increase the contingency fund amount in the PDW LOA from \$20,000 to \$30,000, with the \$30,000 to be replaced by revenue from the previous PDW surplus.

A. Lamb / S. Westad

Motion defeated

Abstentions: S. Soneff

- B. Elliott stated that we need to define the contingency fund

Directive: BIRT the finance clause in the Operating Manual contain a definition of the contingency fund as “a reserved fund set aside to handle unexpected debts that are outside the usual operating budget.”

J. Grocholsky / A. Lamb

Y. Hui left at 10:28am

- A. Sylvestre asked where the extra money would go

L. Delavau & G. Gandoke left at 10:29am

- A. Lamb said that the extra money from the previous PDW can be added to the budget once it is received

Y. Hui returned at 10:31am

- J. Baker thinks that adding extra money to the contingency fund would benefit the planning committees in case a gold sponsor pulls out

G. Gandoke returned at 10:33am

- S. Westad asked for a clarification on why a gold sponsor would pull out

L. Delavau returned at 10:34am

- A. Lamb suggested we still keep the \$20,000 raised as the contingency fund but the surplus could be passed along so the planning committees don't have to raise a large amount for the contingency fund but it would increase the cushion
- M. Zhang moved to table the discussion
- S. Yue suggested that instead of making the contingency fund a fixed amount that we could make it the surplus amount
- P. Kwok answered that we would not know the amount on time for the budgets
- S. Yue asked if CAPSI National could hold the cushion

Directive: BIRT the finance clause in the Operating Manual contain a definition of the contingency fund as “a reserved fund set aside to handle unexpected debts that are outside the usual operating budget.”

J. Grocholsky / A. Lamb

Motion carried

Directive: BIRT we table the discussion until Tuesday, May 18th, 2010, for when we have more information from the 2010 PDWPC.

M. Zhang / B. Elliott

Motion carried

- A. Sylvestre is waiting on a letter from Stephen (2010 PDWPC)
- B. Elliott will get more information about what money can go into the GIC and how it can be utilized
- A. Sylvestre suggests that extra funds not be allotted to the future PDWPCs until the FALL TC
- PDW 2009 subsidies amount changed to \$0
- Notice of Directors fees will be included in lawyer fees

BIRT CAPSI National break for 10 minutes.

J. Grocholsky / J. Oliver

Carried

P. Kwok called meeting back to order at 11:04am.

VP Education

- Projected revenue of \$1,000 if contracts are signed
- Still have revenue from Pharmasave for \$7000 instead of \$7500 (PIC local \$6000 and national \$1000) so covers all of competition
- Medisca is covering all of the compounding competitions (\$10,000 for local and \$1000 for national
 - Normally the 1st place team should get \$400 and the 2nd place team \$300, but last year each winner received the amount instead of the team so an extra \$3000 was given out
- Wyeth signed a 3-year contract last year to cover all of the OTC competitions (\$7500 for local and \$1000 for national)
- Award of Professionalism – Ratiopharm will be signing their contract for \$1,000
- Guy Genest Scholarship – normally sponsored by Wyeth
 - Normally the full award is \$500 to the winner (Wyeth sponsors \$300, CAPSI National \$100 and local \$100) for 9 schools (not UBC)... but last year 2 separate cheques were written out. The first in November was for \$400 to each school for the winner (\$300 from Wyeth plus \$100 from CAPSI national) then new cheques for \$500 were sent in January and all returned except for one person from MUN cashed the \$500. A. Wong is therefore asking MUN to refund CAPSI national \$500 (J. Cyr would issue the cheque)
 - The total expense is \$3600 from 9 schools at \$400 for each winner (MUN will be reimbursing CAPSI national \$500 for last year's mistake)
 - Expected sponsorship from Wyeth is expected to be \$2700

VP Communications

- Outgoing CPhA 2010 Registration and Transportation will be \$0

CAPSIL Editor

- Printing costs – no longer apply so \$0
- Administration Expenses – A. Wong explained to Y. Hui that these would include photocopying, stamps, etc...

VP Professional Affairs

- NaHSSA – car rental and accommodation was covered for S. Luong last year (\$392 hotel and car rental) so not registration
- P. Kwok suggested we could possibly help with registration

- A. Lamb suggested we cap the reimbursement to \$550 or do like the IPSF reimbursement and pay half flight and half accommodation (IPSF accommodation and registration are together)

Directive: BIRT CAPSI National pays 50% of accommodation, transportation, and registration for VP Professional Affairs to attend the NaHSSA conference but cap the reimbursement at \$550.

A. Wang / J. Baker

- B. Elliott would like to see some feedback from the VP Professional affairs to know what benefits there are from attending the conference
- It was suggested the VP write an article to report in the CAPSIL
- L. Wang discussed the importance of interdisciplinary collaboration, networking with other health professionals, etc..
- B. Elliott and P. Kwok pointed out that they met with the medicine and nursing federations

Directive: BIRT CAPSI National pays 50% of accommodation, transportation, and registration for VP Professional Affairs to attend the NaHSSA conference but cap the reimbursement at \$550.

A. Wang / J. Baker

Abstentions: L. Wang

Carried

IPSF Liaison

- Half of flight estimate, registration / accommodation, and leaders in change conference registration fee changed from \$1339.04 (before had included full registration)
- Administration expenses – removed the \$20 expense

Student Exchange Officer

- IPSF Registration for S. Soneff is ~\$100 cheaper because K. Langejans booked with a different exchange rate
- PARO – no conference last year but may be one this year – S. Soneff hoping to go so estimated expense is \$500
 - S. Soneff relayed the message from K. Langejans that it would be beneficial to go there because of the liaison opportunity with the South
 - P. Kwok thinks our SEO going there would be a huge benefit but everyone should be at the World Congress (apparently South America wasn't there though)
 - B. Elliott thinks it would be better to send the president to the APhA conference; however, since there are a lot conferences that would be beneficial we should leave the expense in the budget to consider in the future but have it projected as \$0 for now
- SEP Refunds – just estimating from new model but don't know numbers from last year; need number from K. Langejans

- Student fees collected – about 22 students going on exchange this year (estimate based on 20 people applying – unsure about refund)

LOCAL REPS

- Estimates are based on reimbursing 100% registration, flight, and transportation for senior reps (not hotel accommodation)
- If we were to only reimburse 75%, we would save \$875.00
- A. Lamb suggested calculating actual costs at present since we know the flight cost
- G. Gandoke asked about parking coverage
- A. Sylvestre doesn't like how funding is always cut from local CAPSI reps (the 75% reimbursement came from last year)
- J. Oliver thinks the reimbursement percentage should be decided upon each year since it would not be appropriate to put the \$3500 loss on local reps

Directive: BIRT CAPSI National reimburses 100% of CPhA and PDW Conferences registration fees for local junior reps and 100% of CPhA and PDW Conferences registration fees and transportation costs for local senior reps for 2010-2011 and that the reimbursement policy is reviewed annually.

A. Wang / B. Elliott

S. Westad left at 11:53am.

- M. Mahfouz asked if it would be possible to reimburse transportation and accommodation for the junior reps
- P. Kwok and B. Elliott explained that the junior reps are not obligated to come to the conferences but it is recommended

S. Westad returned at 11:57am

- A. Sylvester asked if there was \$750 for the junior reps to attend PDW
- M. Zhang said that numbers were based on having 3,500 members
- It was decided that we would revisit the topic of reimbursing junior reps' accommodation and transportation later
- A. Sylvester suggested an amendment to cap the reimbursement at \$750

Directive: BIRT CAPSI National reimburses 100% of CPhA and PDW Conferences registration fees for local junior reps and 100% of CPhA and PDW Conferences registration fees and transportation costs for local senior reps for 2010-2011 with a cap at \$750 and that the reimbursement policy is reviewed annually.

A. Wang / B. Elliott

- G. Gandoke asked where the money would come from if costs exceeded \$750
- CAPSI local funds would cover the difference
- A. Gubbels mentioned that University of Waterloo reps must pay the difference on their own since they don't have local funds

- J. Oliver mentioned the cost should be based on the cheapest flight available
- Motion was removed by A. Wang / B. Elliott
- J. Baker asked how the cost of the cheapest flight was determined
- B. Elliott explained that it was based on when more than one person from one school purchased a flight
- For now the junior reps reimbursement will be kept at just registration fees and not transportation (\$175 instead of \$750)

UBC

- There will be an extra accommodation fee for S. Yue since she left one day early and therefore the hotel costs will increase from quad occupancy to double occupancy for the two people remaining in the room (S. Soneff and K. Rai)
- CAPSI National will therefore pay 75% of the room with K. Rai paying the remaining 25% (CAPSI National paying the difference)

U of A

- Standard expenses

U of S

- Standard expenses

U of M

- Junior rep not at CPhA so fewer expenses

U of W

- Junior rep (J. Seguin) was a Centennial Award Winner so no cost for CAPSI

U of T

- Standard expenses

U Laval

- Standard expenses

U de M

- Standard expenses

DAL

- Standard expenses

MUN

- Standard expenses

See Appendix for BUDGET details

- Surplus of \$10,359.45

OTHER EXPENSES

- SEP Refund of \$130 for the 2 waitlisted students
- Scotiabank share to PDW (had previously stated that PDW would get \$18,000 and CAPSI National would get \$2,000 but actually getting \$22,000 because the other \$2,000 was for the gold Club)
 - B. Elliott explained that since PDW was in Toronto (where Scotiabank has their head office), they paid an extra \$2,000 since there were extra expenses
 - This \$2,000 was put into PDW just to be safe
 - The maximum would be to allot \$20,000 to PDW but could also give \$19,000 so that CAPSI National could get an extra \$1,000
 - M. Zhang said that we should count the \$2,000 revenue twice so must keep it in VP Communications budget but not at the end as extra
- The new differential surplus is now \$10,249.45
- Expenses = \$129,985.55 & Revenue = \$140,235.00
- It was pointed out that we must take out the \$3,000 for last year's competition mistake
- A. Sylvestre thinks that the deficit should come out of last year's budget as an expense so that it doesn't come out of this year's budget
- P. Kwok explained that it won't make a difference which year's budget it comes out of
- B. Elliott questioned the GIC account
- A. Wong explained that there would be a \$20,000 cushion if the normal daily checking account goes to \$0 (A. Wong did not have access to the account because she did not get the changeover from Nevina Valani yet)

Directive: BIRT we budget for an expense of \$3,000 due to an error in excess award expenditures in this year's budget to account for the likely use of the contingency fund as a result of a possible deficit in last year's budget (2009-2010).

J. Grocholsky /L. Wang

- M. Zhang thinks that the \$3,000 is accounted for in last year's budget already
- J. Grocholsky said that we still have to replenish the fund
- J. Oliver asked what happens when there is a deficit or surplus from last year's budget
- A. Sylvester answered that we do not need a motion and should just leave the surplus at over \$3,000
- B. Elliott said that we need to wait for more information about last year's situation with the \$3,000 before we make final decisions

J. Grocholsky removed the motion.

- Total expenses from last year = \$130,056.31 including the \$3000 mistake
- Revenue now becomes \$74,675.00 (excluding membership)

Directive: **BIRT CAPSI National reimburses 100% of CPhA and PDW Conferences registration fees for local junior reps and 100% of CPhA and PDW Conferences registration fees and transportation costs for local senior reps for 2010-2011.**

A. Wang / J. Oliver

Motion carried

Directive: **BIRT CAPSI National approves the proposed budget for 2010-2011 with the included changes (see appendix for budget details).**

A. Wang / G. Gandoke

- Removed APAC 2009 from President
- Moved videoconference budget to TC budget
- Added PDW 2011 expenses for Webmaster
- Removed membership database cost
- Changed membership revenue to \$35,000
- Changed PDW 2010 revenue to \$4,500
- Removed website domain renewal
- Added NaHSSA cost of \$550 maximum and administration expenses for VP Professional Affairs
- Added SEP refund money
- Changed UBC and U of A senior accommodation budget
- Took out Waterloo junior registration

Motion carried

Directive: **BIRT CAPSI National adjourns.**

J. Oliver / M. Zhang

Motion carried

5. Joint Officer Meeting with Ratiopharm

**Presidents, VP IP, SEO,
Executive Secretary,
IPSF Liaison,
VP Communications**

See appendix

Sunday, May 16th, 2010

1. Committee Meetings

- a) Constitution Review Committee
- b) Website Committee
- c) Agenda Review Committee
- d) Finance Committee

2. Joint Officer Meeting with Compris

Presidents

See appendix

3. Joint Officer Meeting with Scotiabank

**Presidents, VP
Communications, Finance
Officer, Executive
Secretary**

See appendix

4. Joint Officer Meeting with Apotex

**Presidents, VP
Interprofessional Affairs,
Executive Secretary, SEO,
IPSF Liaison**

See appendix

5. Joint Officer Meeting with CSHP

Executive Council

See appendix

6. Joint Officer Meeting with TEVA

**Presidents, SEO, Executive
Secretary, IPSF Liaison,
VP Communications**

See appendix

7. Awards Ceremony

8. Awards Reception

9. Wyeth Consumer Healthcare Fun Night

Monday, May 17th, 2010

1. Call to Order: P. Kwok called the meeting to order.

2. Attendance: Megan Riordon took the attendance.

P. Kwok	President
J. Grocholsky	President Elect
B. Elliott	Past President
J. Oliver	VP Education
A. Wong	Finance Officer
L. Wang	VP Interprofessional Affairs
M. Zhang	VP Communications
M. Riordon	Executive Secretary
Y. Hui	CAPSIL Editor
S. Soneff	IPSF Liaison
K. Langejans	Student Exchange Officer
S. Yue	UBC Senior Representative
K. Rai	UBC Junior Representative
G. Gandoke	Alberta Senior Representative
S. Westad	Alberta Junior Representative
A. Lamb	Saskatchewan Senior Representative
T. Babish	Saskatchewan Junior Representative
L. Delavau	Manitoba Senior Representative
A. Sylvestre	Toronto Senior Representative
J. Baker	Toronto Junior Representative
A. Gubbels	Waterloo Senior Representative
M. Mahfouz	Montréal Senior Representative
P. Lanthier-Labonté	Montréal Junior Representative
J. Poirier	Laval Senior Representative
J. Proulx-King	Laval Junior Representative
S. Creaser	Dalhousie Senior Representative
A. McMullin	Dalhousie Junior Representative
J. Cyr	Memorial Senior Representative
D. Clark	Memorial Junior Representative

Regrets:

C. Hotel	Manitoba Junior Representative (work)
J. Seguin	Waterloo Junior Representative

J. Poirier is acting as the proxy for E. Glenza.

Guests

Bev Allen	U of S Professor
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2. PDW 2010 (Toronto) Presentation

A. Sylvester & Megan Linseman

See appendix

- It was suggested that there be a \$20,000 cushion besides the \$20,000 contingency fund
- B. Allen suggested that CAPSI set up a reserve fund for PDW
- A. Sylvester explained that one PDWPC could write a cheque to the following PDWPC without going through CAPSI
- B. Allen said that this may be seen as a profit so we would have to be careful
- For GST capping, we could make adjustments and see if CAPSI would qualify
- CAPSI will seek financial advice

3. PDW 2011 (Saskatoon) Presentation

Nicole Zelensky

See appendix

- There will be 3 hotels with attrition (expecting about 800 delegates)
- Registration will be by “Karelo”
- The bus schedule was explained
- G. Gandoke said that there was no need for bus services in between event times
- A. Sylvester suggested that volunteers escort people to walk between sites
- B. Elliott said that it was good for the CAPSI AGM and elections to be scheduled during meal times since this improved attendance
- There was a concern about the time scheduled for the Pharmafacts Bowl
- All speakers are confirmed except for one
- The conference will be completely bilingual
- The committee is targeting \$150,000 in sponsorship and currently has \$93,000
- For the health fair, the PC wants to increase the booth cost from \$1,250 to \$1,500 (including electricity)
- G. Gandoke suggested they change the standard and prime costs depending on the location of the booth maps
- N. Zelensky added that gold sponsors have the first pick for booth location
- A. Lamb said that the planning needs to be very transparent so the PC will have to be careful with the change in costs
- B. Elliott added that if the PC increases the health fair booth cost then they may have to increase the sponsorship cost
- N. Zelensky responded that it only costs \$50 for a booth if they follow Toronto’s scheme and just add the cost of electricity
- N. Zelensky asked if CAPSI needed 3 booths (PDW 2012, CAPSI, IPSF)
- In the budget, they have included half the cost for students travelling to the conference and will add half the cost of the volunteer party
- A. Sylvester was concerned about the committee making the \$20,000 but N. Zelensky said that they would be fine because most actual costs are less than the predicted budget
- A. Lamb added that questions and answers can be forwarded to pdw2011@caps.ca

CAPSI took a 10 minute break

4. PDW 2012 (Halifax) Presentation

Joanne McNair & Lauren Hanes

See appendix

- The hotel contracts were refused by DAL legal because they had issues with the cancellation policy
- J. Baker clarified that the PC would be responsible if the conference was cancelled
- N. Zelensky added that their lawyers were okay because they bought liability insurance and didn't have cancellation policies
- G. Gandoke asked if the PC could get liability insurance
- J. McNair said that it looks like DAL will cover the PC and the faculty is looking into it
- N. Zelensky suggested they talk to DAL Law School
- G. Gandoke reminded the PC to check with the hotel about the evening performances (ex: fire)
- G. Gandoke asked about the logo competition
- Y. Hui suggested they use a website designer in Toronto
- N. Zelensky asked for the committee contact list
- P. Kwok mentioned that the 2012 PDWPC is the first committee to sign the agreement with CAPSI
- N. Zelensky asked about contract liability with the CAPSI agreement
- B. Elliott explained that the agreement ensures that the PC gets all the information and advice to make things consistent but the contract is not really about liability
- B. Allen asked if CAPSI had executive or board liability so B. Elliott explained that he is looking into it

B. Allen, J. McNair, L. Hanes, and N. Zelensky left at 10:28am

5. IPSF Presentation

K. Langejans / S. Soneff

- K. Langejans explained the handout outlining the responsibilities of the local IPSF representatives (see appendix) and noted that this list will be given to the reps at the beginning of the school year
- A brief overview of IPSF was given describing its membership, activities, projects, and World Congress
- The Student Exchange Program has changed its application deadline this year to one week earlier (December 23rd, 2010)
- There was talk about the local welcoming committees as well as the Mobile Pharmacy in Northern Uganda Project. It was noted that if this project is continued this year then each school will be responsible to do a fundraiser
- K. Langejans added that all emails about the SEP should go to the Yahoo group so that communication is kept together

- A. Lamb thinks that the local CAPSI reps should be in contact with the local IPSF reps in order to ensure that their work is done
- K. Langejans will thus copy emails to the local reps whenever she corresponds with the IPSF reps
- A. Sylvester thinks that the Responsibilities Document is a good resource

B Elliott left at 10:40am and returned at 10:43am

- K. Langejans expressed that she wants the local IPSF reps to send her their reports back by the deadline
- She added that we should invite the local IPSF reps to sit on council meetings at our respective schools
- A. Lamb asked if we were allowed to have alcohol at our fundraising events so K. Langejans will look into it and get back to her
- J. Oliver asked for an SEO update at Waterloo
- K. Langejans said that if there were spots left over then we could maybe offer them to the exchange students but there were none at the moment. She will look into the Waterloo situation.
- P. Kwok asked about the WHO and the Hague internships
- K. Langejans answered that they should have been sent out for this year, but the details change from year to year
- S. Creaser asked for advice on how to deal with the local IPSF reps
- A. Lamb said that they have a local CAPSI council and when an event falls under their portfolio then the person becomes chair of the event and the rest of the council helps out
- K. Langejans admitted there is a need for increased communication at the beginning of the year
- B. Elliott added that we don't want the local CAPSI reps "babysitting" the local IPSF reps so it is important to have a good selection criteria
- J. Oliver thinks that once emails are copied then it will work better and suggested that the "Responsibilities" handout be given to all the schools.

6. State of the Nation Presentation

Peter Zawadzki

Special Guests

CPhA Governor of Professional Affairs
CPhA Student Board Member

Jeff Morrison
Leah Phillips

- P. Zawadzki talked about the Evolution of Pharmacy
- He gave us a contact person (Deb Salt Marsh) for the Canadian Association of Chain Drug Stores
- He noted that he will send 3 reports to B. Elliott to be distributed with council
 - Cost of Dispensing
 - Generic Industry & Generic Drug Rebates
 - Auditor General's Report on Federal Drug Benefits Program

- He talked about the 5 Core Elements in the Blueprint of Pharmacy

J. Morrison left at 11:57am and returned at 11:59am

A. Lamb left at 12:09pm and returned at 12:14pm

J. Proulx-King left at 12:12pm and returned at 12:15pm

L. Delaveau left at 12:13pm and returned at 12:17pm

- There was discussion about the two Ontario websites that are communicating value and demonstrating opportunities for pharmacists
 - Ontario Community Pharmacies
 - StopCuts.ca
- He suggested getting the Minister of Health and Bureaucrats to come in to our schools during Pharmacy Awareness Week, adding that there would be compelling stories for the media to illustrate the things that students are doing to change their communities
- He also suggested that we volunteer with our local MLAs or MPPs so that we have a political connection
- He expressed interest in returning to speak to us next year about Private Party Issues
- He ended by emphasizing that pharmacists should talk about their value to their patients every day...

7. Joint Officer Meeting with Pharmasave

Presidents, Executive secretary, IPSF, SEO, VP education, VP Communications

See appendix

8. Joint Officer Meeting with CPhA Board

Executive

See appendix

Tuesday, May 18th, 2010

1. Committee Meetings

- a) Membership Committee
- b) Competition Review Committee
- c) IPSF SEP Selection Committee Meeting

2. Joint Officer Meeting with Wyeth Consumer Healthcare

**Presidents,
Executive Secretary,
VP Communications,
VP Education,
IPSF liaison**

See appendix

3. Joint Officer Meeting with Apotex

**Presidents,
Executive Secretary,
VP Communications,
IPSF Liaison, SEO**

See appendix

4. Call to Order

Directive: **BIRT CAPSI National untables the PDW discussion.**

B. Elliott / Y. Hui

Directive: **BIRT B. Elliott will get more information and present prior to the financial meeting so the topic can be discussed at the next teleconference.**

B. Elliott / J. Oliver

Motion carried

6. Honorary Life Members

M. Zhang

Honorary Life Members are exceptional individuals who have in one way or another contributed to CAPSI in a significant manner on a National level. In order to be named a HLM, a person must be nominated by a council in one year, and then accepted by the following council in order to ensure for the continuity of dedication. No more than one HLM may be nominated per year by the council. *Current HLM's include James Mann, David Windross, Bev Allen, Guy Genest, Fares Attala, Vivian Quiring, Shelly (Malinowski) Stepanuik, Alan Kyte, Dorothy L. Smith and Larry Pereira.* This discussion is intended for the submission of names for nomination by the 2009-2010 council.

Directive: **BIRT CAPSI National inducts Murray Brown as the 2009-2010 Honorary Life Member.**

M. Zhang / B. Elliott

- The award will be presented at PDW

- M. Zhang explained to A. Sylvestre that this award will give him recognition on the CAPSI website

Motion carried

7. Other Business

Directive: **BIRT the maintenance and update of the CAPSI fan page on facebook become part of the webmaster's portfolio and that these duties be updated in the Operating Manual.**

Y. Hui / J. Baker

Motion carried

B. Elliott left at 1:36pm

8. Sponsorship / Stakeholder Update

B. Elliott/P. Kwok

This discussion is intended to provide an update to council on Joint Officer Meetings with various stakeholders during the CPhA conference.

- P. Kwok gave an update on the Joint Officer Meetings and explained that we will be looking at working with Boehringer for a new environmental competition at each school with the national winner awarded one year's tuition
- She also added that after meeting with CPhA we are looking at a possibility of collaborating for Patient Self Care

B. Elliott came back at 1:38 pm

- J. Oliver added that she needed to get emails for senior and junior reps

J. Baker, Y. Hui, M. Zhang, A. Wong, A. Sylvestre – left at 1:39pm

9. Ontario Drug Reform

B. Elliot/J. Grocholsky

To discuss the current situation in Ontario and the student perspective of pending drug reform. Discuss potential student consequences of any new drug reform including the possible relocation of Ontario graduates to other provinces.

- J. Grocholsky came in with and introduced Allan Mallack, VP Professional Affairs for the Ontario Pharmacists Association (OPA)
- B. Elliott explained that we would like to discuss with the council where we should be headed
- A. Mallack said that he has heard what has been said by the faculty and Dean of University of Toronto but has not heard what has been said to the students by the faculty so is wondering what faculties from the other pharmacy schools have been giving as updates
- We informed him that there hasn't been any information given to us by our faculties at the other universities across the country

- A. Mallack explained that the issue will be nationwide since healthcare costs are rising so pharmacy will be an easy target since the profession is not formally organized with a legislative right to negotiate and be the voice of the profession with the government. We have a large percentage of members in Ontario so can speak as a majority but not as a negotiating status. Pharmacists have told him that we should strike but we don't have the collecting act capability, which has to be conferred by the government. Doctors and nurses are both formally recognized by the government as the negotiating voice but pharmacists are not so must wait for the government to give it to us. This is the reason why pharmacies can't be closed since the collective action would result in a \$25 million fine and therefore the association isn't taking more legal action at the moment because they can't. He emphasized that we need to stay active and knowledgeable about what is going on. The organization is recognizing that change needs to happen but pharmacists need to step up to the plate as the most accessible health care professionals. This will require many pharmacists to come out of their comfort zone (dispensing) and break out of the business model, which will be difficult in the next few years. Pharmacists must be prepared to deliver higher level services
- J. Grocholsky said that bill 116 passed today and Ontario students have been working hard but what should the rest of the country do?
- A. Mallack answered that we should start a professional relationship with our provincial associations, keep up with what is going on, and know the implications of the choices that the government makes when shopping around from other provinces. The similarities are the basic educational requirements and dispensing aspects of pharmacy, but in Alberta pharmacists have independent prescribing authority, whereas Ontario is not going down that path. We need to learn how to tap into our services and figure out what it will take to get the student voice heard, since it is very profound when the government hears us speaking as the ones who will come out with all the new services. We must therefore be able to help our associations build the regulatory infrastructure, create linkages, get representatives to come out and talk to our classes so we can learn more about what is going on. This was very well received by the Ontario students since they were not getting the information from their faculty.
- J. Oliver asked A. Mallack's what his thoughts were on patients paying out of their pocket for our services
- A. Mallack admitted that pharmacists are bad at asking people for money, with it being harder the first time. He is supportive of it since Ontarians get away well with their health plans. The co-pay plan in Ontario has high-income seniors responsible for paying a \$100 deductible then \$6.56 fee once they reach the deductible (not usually a flat rate everywhere else). He thinks that patients should pay for services, but within reason. He also believes that the government needs to be responsible for health care costs so if the government pays for doctor services, it should also fund pharmacy services so that patients wouldn't have to pay. The government should thus be responsible for the drug budget as well as the hospital budget, with the non-dispensing service fees coming from them. There are a lot of professional services provided by pharmacists that the government needs to

- own. If the benefits are general to everyone in the province then the government should own them, like the flu vaccines.
- J. Grocholsky asked for more ideas for what students should be doing
 - A. Mallack replied that we need to recognize that there are challenges in health care and the budgets are strained (43 cents per dollar are spent on health care now and this number will continue to rise). His message to students is that health care costs are going to continually rise but as pharmacists we have been trained to operate at a higher level than pharmacy has traditionally been functioning so with our training we need to be allowed to perform these functions. We should have to argue about dispensing fees or rebates, etc... We should be showing what our curriculum is, what we learn, and what we are trained to do since doctors will be attacking us every part of the way. We have the capability to practice pharmaceutical care so need to be allowed to use it...
 - A. Lamb asked if it would be appropriate for us to approach medical organizations for students since they will be our future allies
 - A. Mallack responded that we want to provide the best possible care to patients with interprofessional learning and family health teams in Ontario. We are trying to convince the old guard of the benefits of what pharmacists can do.
 - S. Westad pointed out that the new practitioners are very good but older doctors are harder to work with.
 - A. Mallack spoke of an article release in a January issue of CPJ that asked if pharmacists were the barrier to success. It is aimed more at pharmacists already in practice that have been working with a safety net and providing recommendations but not making decisions, leaving the liability on the doctors. He added that with an increased scope of practice comes more accountability. He thinks that we are prepared with the right mind set but the older generations of pharmacists need to rethink their positions. We need to learn how to be more assertive in our decision making since we will be required to be successful with the new scope of practice, especially when it comes to prescribing, but must recognize our limitations within our own rights.
 - A. Gubbels commented that medical schools are being taught to ask questions to pharmacists so wondered if we should get reimbursed for our services.
 - A. Mallack answered that we should but is not sure on how we would get compensated to get financial recognition. We need to have compensation for not only filling prescriptions if there are problems but also to be able to track and document them.

K. Rai entered at 2:13pm

- A. Mallack explained that once we fill out our documentation we need to figure out how to prove it to the government
- A. Lamb added that electronic record keeping will be beneficial with scroll down menus or click menus. A. Mallack agreed that it would have to be electronic.
- J. Proulx-King said that it is working well in Quebec already

- A. Mallack said that some existing software can already track this but it is not integrated in the “fill and bill” system so we need to figure out consistency on how the two systems can work together
- B. Elliott explained that we are trying to get the message out to our members and students who don’t get the opportunities that we as national council do
- G. Gandoke added that Drug Reform is also one of our symposium topics so that will help to keep students updated
- A. Lamb said that talking to faculty is important since the gravity of the situation needs to come from the faculty. This was evident when there wasn’t a huge response for the petition because it came from other students.
- A. Mallack said that they don’t want to scare us but it needs to be said what the situation is and what “could” happen. Business owners also have to realize that they need to facilitate that type of work to allow us to deliver patient centered care. Technician regulation needs to be implemented and it should be okay to be at a computer doing a medication review or checking a profile but old habits need to be broken.
- B. Elliott thinks that we should get more in touch with the pharmacy technicians so that we have more linkages to know each others’ expertise

G. Gandoke left at 2:23pm

- S. Westad said that the University of Alberta program allows them to meet with technicians to understand that their regulation won’t threaten pharmacy practice since it will actually enable us to perform our cognitive services.
- A. Mallack added that a lot of people feel threatened because they are not thinking outside the box...
- J. Grocholsky asked if it was possible that many students will be leaving Ontario
- A. Mallack explained that every jurisdiction will have a threat of its own so we may not know now since it will be a few years for the dust to settle
- S. Westad said that she heard rumors about Alberta wanting to put restrictions on pharmacists from other provinces coming in so that Albertans will have less competition.
- A. Mallack said that it is suppose to be streamlined so there is equal opportunity everywhere you go after a pharmacist writes the jurisprudence exam.
- He added that a good alliance with CPhA should be established as well and since there is not currently a student on the Blueprint Committee we will look into having student representation

A. Mallack left at 2:30pm

10. Sponsorship / Stakeholder Update

B. Elliott/P. Kwok

This discussion is intended to provide an update to council on Joint Officer Meetings with various stakeholders during the CPhA conference.

- B. Elliott spoke with CPhA yesterday to have a student on the new steering committee for the Blueprint, which would be the new president-elect

- A. Lamb asked what private parties referred to and B. Elliott answered that it would be Blue Cross, etc...
- A. Gubbells mentioned trying to work towards preventative care
- P. Kwok said that in BC they are looking at getting reimbursed for every drug therapy problem that is discovered
- Our message is different in that we are advocating that support needs to be there for us; we want to help stop the cuts but with a different message. We recognize the constraints on cost but we can offer cost savings through preventative care.
- J. Grocholsky suggested we could possibly collaborate with more other health care professionals
- B. Elliott said that there was going to be a teleconference
- P. Kwok added that there would be an opportunity to integrate interprofessionalism into Pharmacy Awareness Week
- J. Oliver said that we should maybe have a resource to find out how pharmacy works in other provinces
- K. Langejans said that they do it as an assignment so got more out of panel discussions
- B. Elliott suggested there be a panel at PDW (CPPRN)
- T. Babish asked what other organizations CAPSI associates with to which B.Elliott answered the medical and nursing organizations, although they don't really have organizations
- S. Westad said that there was a PPMI initiative in Alberta to reimburse for cognitive services so pharmacists can bill for different things like immunization and drug information, for example.

P. Kwok reminded everyone to send them website profiles to the new Webmaster Franky Liu (webmaster@caps.ca)

B. Elliott asked K. Langejans to provide more information about the CAPSI IPSF Health Campaign Award.

We did not have quorum to adjourn the meeting but finished at 2:51pm.